

Southeastern Cooperative Educational Programs (SECEP)

Budget for Fiscal Year 2019 – 2020

May 29, 2019

SECEP VISION STATEMENT

As the premier regional special and alternative education program, SECEP builds pathways for students and staff to learn, work, and play their way to success!

SECEP MISSION STATEMENT

In partnership with students, families, and communities, SECEP provides a safe and nurturing environment, focused on meeting individual educational needs and achieving meaningful outcomes for our diverse population of students.

SECEP JOINT BOARD

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**Dr. Melinda Boone
Executive Officer – SECEP
Superintendent
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**SECEP SPECIAL EDUCATION
AND
ALTERNATIVE EDUCATION DIRECTORS
ADVISORY COMMITTEE**

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Chesapeake Public Schools
Special Education**

**Mr. Wayne Martin
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Alternative Education**

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**Dr. Roni Myers-Daub
Virginia Beach Public Schools
Special Education**

**Mr. Mike McGee
Virginia Beach Public Schools
Alternative Education**

SECEP ADMINISTRATION

**Mr. David. B. Sadler, M.Ed
Executive Director**

**Mr. Christopher Old, Ed.S., BCBA
Assistant Director Human Resources/Support Services**

**Ms. Laura Armstrong, Ed.S., BCBA
Assistant Director ASP/EBICS/REACH**

**Mr. Greg Jacob, Ed.S., BCBA
Assistant Director ASP/EBICS**

**Dr. Leigh Butler, Ph.D.
Assistant Director Re-ED/TRAEP**

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March 27, 2019

BUDGET MESSAGE

Dear Superintendents and Joint Board Members:

As we close out the first year of implementing the SECEP Strategic Plan 2018-2023, I thank you for your steadfast support. It is through your continuing support of SECEP's five special and alternative education programs that your students are finding success as they "learn, work, and play" with their teachers and instructional staff each day throughout the school year.

The proposed SECEP operating budget for fiscal year 2019-2020 (FY20) is \$53,165,129. This is an increase of 1.65% over the FY2018-2019 (FY19) budget of \$52,301,868. SECEP's revenue continues to come primarily from our student tuition costs to our participating divisions. The only other revenues in the FY20 proposed budget come from the Virginia Department of Education (VDOE) Alternative Education Grant projected to be \$589,484 and from the Virginia Public School Authority (VPSA) Educational Technology Grants for the SECEP special education programs and the SECEP Tidewater Alternative Educational Program projected to be \$52,000.

Even though the proposed FY20 budget is growing only 1.65% over the FY19 budget, it includes the following proposed actions:

- Provide all employees a 1-step advancement on their respective salary schedules which is in line with Norfolk Public Schools' (NPS) proposed budget. This is an overall average salary increase of approximately 3% based on projected NPS salary schedule revisions.
- Provide an increase to the part-time teacher assistant hourly rate from \$11.42/hour to \$13.42/hour for highly-qualified employees; and \$11.42/hour to \$14.50/hour for employees highly-qualified with a 4-year bachelor degree; and follow the Affordable Care Act requirements on healthcare benefit for part-time employees working an average of 30 hours/week or more.
- Provide for a projected increase of 108% in VACORP Workers' Compensation coverage based on SECEP's preliminary experience modification factor going from a 1 to a 2.12. The experience modification factor is one of the main cost drivers for Workers' Compensation coverage and is calculated using a 3-year look back on actual workers' compensation monetary claims.
- Continue to provide bonuses to Teachers (\$1,000) and Contract Teacher Assistants (\$1,113) for filling difficult to staff assignments.
- Continue to provide \$88,000 for Tuition Assistance as part of the overall budget to primarily assist provisionally licensed teachers to complete required course work to gain full licensure.

As outlined in the SECEP Strategic Plan 2018-2023, a focus on retention of our teachers and instructional staff is an ongoing goal. Additionally, maintaining a safe and inviting school environment is important to both student and staff morale. I have taken these two goals into great consideration in this proposed budget for FY20.

For the current 2018-2019 school year, 30% of our classroom teachers hold a provisional license. To maintain our ability to provide high quality academic instruction and behavioral interventions while employing a high number of teachers holding a provisional license, SECEP needs to maintain experienced and skilled lead teachers and administrators. SECEP relies on our lead teachers and administrators (i.e., teacher mentors, teacher specialists, education specialists, and principals) to train and often provide “hands-on” support and guidance to less experienced staff in order to ensure implementation of the high quality instructional and behavioral programming that our students, parents, and participating division colleagues have come to expect from the SECEP programs. So when SECEP experiences a reduction in student enrollment as we are projecting for the FY20 budget, it is not always feasible to reduce positions at the lead teacher and administrator level. It is also the ongoing support that our lead teachers and administrators provide our provisionally licensed staff that allow those staff to become successful and fully licensed teachers.

With the proposed increase in our part-time teacher assistant hourly wage, I hope to curtail the 100% turnover rate of these staff each year. For the FY20 proposed budget, part-time teacher assistants will continue to be utilized for our Supplemental Staff program, which is budgeted for 68 positions. We will also continue to utilize part-time teacher assistants to be substitutes to cover daily classroom staff absences during the school year and to fill long-term staff absences due to personal/family illnesses, births, and workers’ compensation coverage. The proposed FY20 budget includes 34 positions for daily substitutes.

To support our teachers and help ensure appropriate and effective instructional and behavioral programming, I am continuing to focus on providing consistency in teacher planning time that is built into the teachers’ weekly workhours. Feedback from our staff indicate that consistency in providing planning time is still an issue, that if not addressed, will lead to the loss of teachers.

In the ASP/EBICS/REACH programs, students are with SECEP staff 100% of their day. Planning time in these programs can only be accommodated by providing the classroom teacher with an additional teaching assistant one day a week. This teaching assistant floats among five teachers during the week. This enables each teacher to receive, on average, five hours of planning during their work week. Over the past several years, SECEP has relied heavily in our EBICS program on part-time teaching assistants to fulfill the planning coverage position. I have added additional contract teaching assistant positions in the budget in order to provide this important resource through a more stable workforce. By having the same teaching assistant provide coverage for weekly planning, this staff will be familiar with the instructional and behavioral programming needs of the students in each of the classroom they are assigned. This will allow more effective coverage while the teacher is away from the classroom planning for daily instruction, needed academic and behavioral interventions, and developing behavioral supports for students.

With our Re-ED/TRAEP programs, students are also supervised 100% during the school day. Through scheduling of instructional bells and ensuring adequate staffing for the continuation of instruction, behavioral programming, and safety needs, teachers can be given planning time. This planning time should be free from student supervision, embedded during the school day, and provide, on average, five hours of planning during the work week. To ensure the adequate staffing to address safety concerns and to provide needed behavioral supports to students, I have maintained contract teacher assistant positions in Re-ED at 20 and increased the contract teacher assistant positions in TRAEP to 10. Also to address safety, I have placed in the FY20 budget funds for a proposed school resource officer (SRO) for our Virginia Beach SECEP Center at Renaissance Academy. This will be done in collaboration with VBCPS through their memorandum of understanding with VB City Police. Funds for this proposed collaboration have been included in the Re-ED portion of the FY20 SECEP Budget. This also addresses a specific action step in the SECEP Strategic Plan 2018-2023 under the Safety and Behavior Goal 1 pertaining to acquiring SROs for our secondary Re-ED/TRAEP centers through collaboration with our participating school divisions. Discussions with Norfolk Public Schools, Chesapeake Public Schools, and Suffolk Public Schools regarding SROs will occur during the 2019-2020 school year.

In the proposed FY2020 SECEP budget, I am planning a reduction in our Average Daily Membership (ADM) projections and our special education directors and alternative education supervisors have lowered Guarantees/Slots as follows:

SECEP Programs	FY19	FY20	Difference
TRAEP Regular	137	122	-15.00
TRAEP Special	62	51	-11.00
REACH	75	75	0.00
Re-ED	330	291	-39.00
ASP	522	490	-32.00
EBICS	197	210	+13.00

With the projected loss of ADMs and Guarantees/Slots, we will experience changes in our staffing as follows:

	Principal	Education Specialist	Teacher	Teaching Assistant	School Community Trainer	Speech	Occupational Therapist	COTA
TRAEP			-2	+1				
REACH			-1				+1	
Re-ED		-1	-9	-1				
ASP	-1	-2		-3.5				
EBICS				+24	-1			
SPEECH						-2.5		
OT							-3	+4

If we are unable to reduce our professional staff through attrition, SECEP will need to institute a reduction in force. SECEP will follow the NPS policy regarding the reduction of force, if needed.

The proposed FY20 budget will allow SECEP to continue on its successful trajectory as a premier regional special and alternative educational program. As the Strategic Plan 2018-2023 continues to be implemented, SECEP will continue to provide exceptional opportunities for students and staff to learn, work, and play as they achieve meaningful outcomes. By working and collaborating together, we can continue to successfully provide the intensive interventions and supports to meet the individual and unique needs and challenges of the diverse student population you have entrusted to our programs.

I look forward to discussing this proposed budget with you at our upcoming meeting.

Respectfully,

A handwritten signature in black ink, appearing to read "David B. Sadler", with a long horizontal flourish extending to the right.

David B. Sadler
Executive Director

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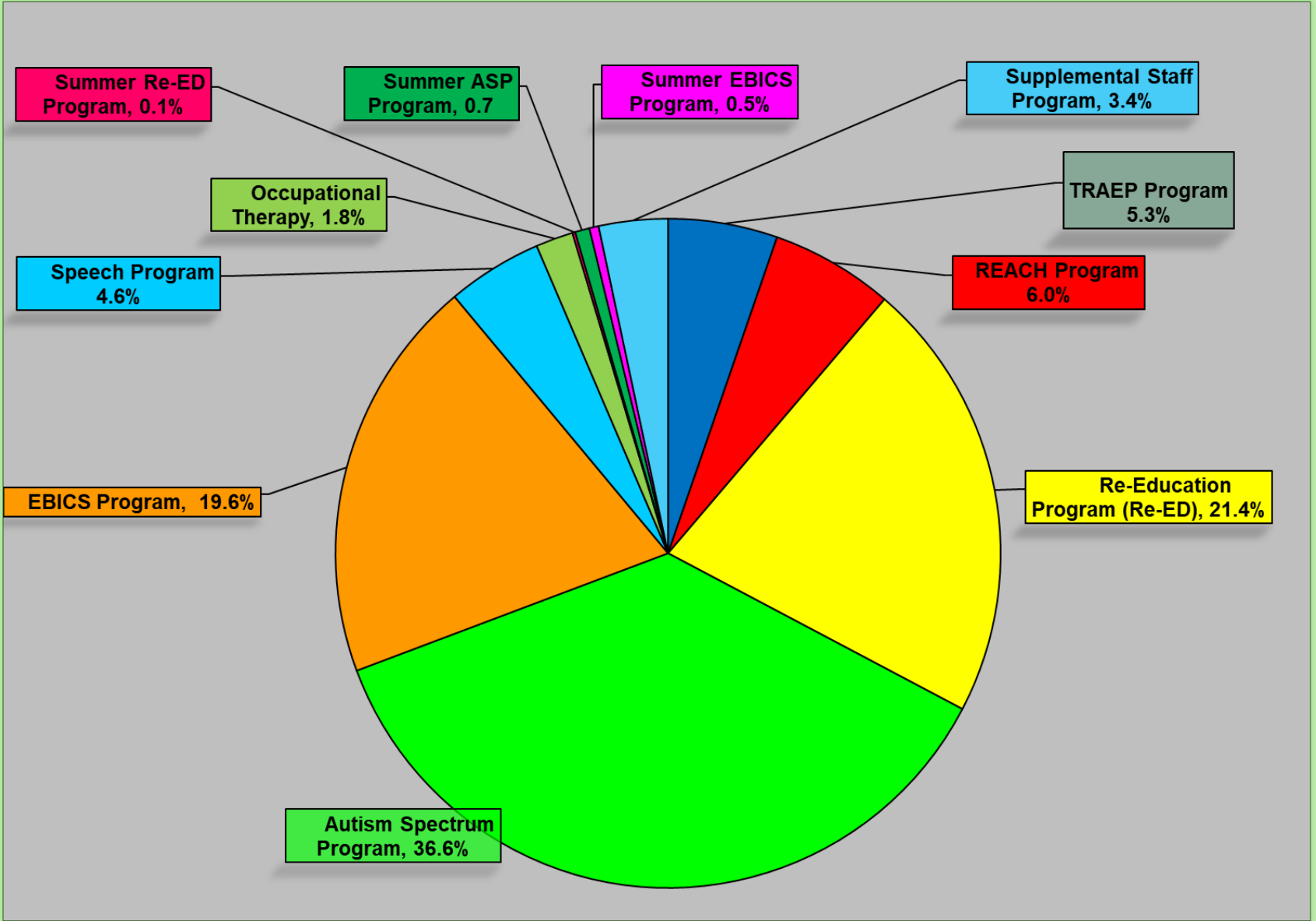
Summary of Revenue

	Actual 2018	Budgeted 2019	Projected 2019	Budgeted 2020
Program Revenues				
Tuition Funds				
Chesapeake	\$10,900,847	\$11,457,757	\$11,004,832	\$12,099,491
Franklin	290,614	279,565	293,477	289,529
Isle of Wight	1,247,977	1,396,722	1,000,733	1,062,481
Norfolk	6,333,724	6,489,790	6,315,576	6,502,831
Portsmouth	4,062,006	4,188,655	4,141,838	4,490,917
Southampton	1,513,168	1,457,591	1,332,373	1,490,678
Suffolk	3,462,149	3,413,275	3,263,786	3,199,007
Virginia Beach	19,219,547	20,009,979	19,480,870	20,877,301
Non-SECEP Divisions	1,533,794	2,986,337	1,286,319	2,511,410
Total Tuition Funds	\$48,563,826	\$51,679,670	\$48,119,804	\$52,523,645
Other Funds				
State Alternative Ed. Grant	\$597,887	\$570,198	\$589,364	\$589,484
Technology and Other	52,000	52,000	52,000	52,000
Total Other Funds	\$649,887	\$622,198	\$641,364	\$641,484
Total Revenues	\$49,213,713	\$52,301,868	\$48,761,168	\$53,165,129
Projected Interest Contribution to Long-Term Project Fund	0	0	0	0
Total	\$0	\$0	\$0	\$0

(Note: Balance of Long-Term Project Funds appear on page D-4)

Summary of Expenditures

	Actual 2018	Budget 2019	Budget 2020
Expenditures			
TRAEP	\$ 2,507,138	\$ 2,818,855	\$ 2,826,976
REACH	\$ 2,525,908	\$ 3,087,862	\$ 3,170,216
Re-Education Program (Re-ED)	\$ 11,286,929	\$ 11,888,248	\$ 11,390,460
Autism Spectrum Program	\$ 17,979,200	\$ 19,261,646	\$ 19,453,162
EBICS Program	\$ 8,325,595	\$ 9,201,515	\$ 10,426,374
Speech Program	\$ 2,302,218	\$ 2,778,300	\$ 2,460,780
Occupational Therapy	\$ 959,192	\$ 990,685	\$ 967,051
Summer Re-ED Program	\$ 74,713	\$ 72,963	\$ 74,210
Summer ASP Program	\$ 416,892	\$ 438,031	\$ 372,996
Summer EBICS Program	\$ 141,553	\$ 253,269	\$ 240,277
Supplemental Staff Program	\$ 1,402,213	\$1,510,494	\$ 1,782,626
Total Expenditures	\$ 47,921,551	\$ 52,301,868	\$ 53,165,129



Operating Budget by Program

DESCRIPTION	Salaries and Wages	Employee Benefits	Other Expenditures	Total Program Costs	% of Budget
TRAEP	\$1,848,810	\$750,011	\$228,155	\$2,826,976	5.4%
R.E.A.C.H.	2,259,616	650,145	260,455	3,170,216	5.9%
Re-ED Program	7,375,043	2,995,894	1,019,523	11,390,460	22.7%
ASP Program	12,868,364	5,236,248	1,348,550	19,453,162	36.8%
EBICS Program	7,006,542	2,837,326	582,506	10,426,374	17.7%
Speech Program	1,763,381	543,799	153,600	2,460,780	5.3%
Occupational Therapy	703,555	161,526	101,970	967,051	1.9%
Summer Re-ED Program	60,961	5,050	8,200	74,210	0.1%
Summer ASP Program	300,965	24,931	47,100	372,996	0.8%
Summer EBICS Program	201,994	16,733	21,550	240,277	0.5%
Supplemental Staff Program	1,223,968	524,558	34,100	1,782,626	2.9%
Total Proposed Operating Budget	\$35,613,199	\$13,746,221	\$3,805,709	\$53,165,129	100.0%

Operating Budget – All SECEP Programs

	Actual 2018	Budget 2019	Budget 2020	% Change From 2019
Wages and Employee Benefits				
Total Wages	\$32,146,163	\$35,305,262	\$35,612,449	0.87%
Employee Benefits	12,553,788	13,538,647	13,658,971	0.89%
Tuition Assistance	61,175	88,000	88,000	0.00%
Total Wages/Benefits	\$44,761,126	\$48,931,909	\$49,359,420	0.87%
Other Expenditures				
H.R./Medical/Security	131,435	130,000	130,000	0.00%
Audit	29,436	25,950	25,950	0.00%
Maintenance/Repairs	0	19,000	19,000	0.00%
Utilities (Elec/Heat/Water/Garb)	5,064	49,355	49,355	0.00%
Postage	4,814	35,500	35,500	0.00%
Communications	162,978	126,460	126,460	0.00%
Insurance	374,850	400,000	833,250	108.31%
Rent	662,285	770,485	772,985	0.32%
Staff Development	56,798	64,550	64,550	0.00%
Local Travel	35,677	94,790	94,790	0.00%
Organizational Membership	0	1,500	1,500	0.00%
Supplies	755,976	676,950	676,950	0.00%
Equipment	37,778	176,200	176,200	0.00%
Technology	312,783	246,144	246,144	0.00%
Fiscal/Accounting Services	590,550	553,075	553,075	0.00%
Total Other Expenditures	\$3,160,424	\$3,369,959	\$3,805,709	12.93%
Total Proposed Operating Budget	\$47,921,551	\$52,301,868	\$53,165,129	1.65%

Staffing Summary by Position Operating – Budgeted Positions

Positions	<u>Number of Positions</u>		Change From 2019
	Budgeted 2019	Budgeted 2020	
Position Titles:			
Administrative	7.0	7.0	-
Principals	19.0	18.0	(1.0)
Assistant Principals	3.0	3.0	-
Educational Specialists	47.0	44.0	(3.0)
Teachers	252.0	241.0	(11.0)
Speech Therapists	25.5	23.0	(2.5)
Occupational Therapists	8.5	6.5	(2.0)
Certified OT Assistant	1.0	5.0	4.0
School/Community Trainers	24.0	23.0	(1.0)
Teacher Assistants	295.5	316.0	20.5
Custodians	1.0	1.0	-
Office Support	16.0	16.0	-
Operations Support			
Professional	10.0	10.0	-
Classified	10.0	10.0	-
Total Employees	719.5	723.5	4.0

Summary of Tuition Revenue by School Division

Division	Actual Revenue 2018	Budgeted Revenue 2019	Projected Revenue 2019	Budgeted Revenue 2020
<u>Chesapeake</u>				
TRAEP	\$ 361,440	\$ 381,689	\$ 381,689	\$ 438,942
R.E.A.C.H.	470,301	446,906	528,161	587,840
Re-ED	3,191,983	3,346,661	\$ 3,346,661	3,206,020
ASP	3,194,517	3,429,356	3,208,108	3,769,011
EBICS	2,346,657	2,475,535	2,335,410	2,780,366
SPEECH	561,957	573,300	532,034	559,717
OCCUP. THERAPY	248,594	265,018	246,133	290,115
SUMMER	249,791	210,737	226,331	207,490
SUPP STAFF	275,607	328,556	200,305	259,989
TOTAL	\$ 10,900,847	\$ 11,457,757	\$ 11,004,832	\$ 12,099,491
<u>Franklin</u>				
TRAEP	\$ -	\$ -	\$ -	\$ -
Re-ED	34,322	35,986	35,986	39,098
ASP	106,385	110,624	110,624	119,021
EBICS	90,054	93,416	93,416	99,299
SPEECH	22,391	22,050	20,676	21,433
OCCUP. THERAPY	10,947	12,528	-	-
SUMMER	5,422	4,961	10,989	10,679
SUPP STAFF	21,093	-	21,786	-
TOTAL	\$ 290,614	\$ 279,565	\$ 293,477	\$ 289,529

Note: All tuition totals are based on a 180 day school year.

Summary of Tuition Revenue by School Division

Division	Actual Revenue 2018	Budgeted Revenue 2019	Projected Revenue 2019	Budgeted Revenue 2020
<u>Isle of Wight</u>				
TRAEP	\$ 98,881	\$ 103,678	\$ 63,608	\$ 73,146
Re-ED	411,869	395,842	359,856	312,782
ASP	386,731	479,372	294,998	396,738
EBICS	119,572	233,541	93,416	148,948
R.E.A.C.H.	78,638	81,256	81,256	83,977
SPEECH	50,852	61,740	41,160	32,810
OCCUP. THERAPY	20,690	23,611	-	-
SUMMER	19,928	17,683	18,269	14,079
SUPP STAFF	60,816		48,170	
TOTAL	\$ 1,247,977	\$ 1,396,722	\$ 1,000,733	\$ 1,062,481
<u>Norfolk</u>				
TRAEP	\$ 525,418	\$ 550,909	\$ 550,909	\$ 516,486
R.E.A.C.H.	280,695	284,395	203,139	251,932
Re-ED	1,716,120	1,799,280	1,799,280	1,563,912
ASP	1,904,299	2,028,114	1,696,241	1,904,342
EBICS	1,199,719	1,120,997	1,401,246	1,588,781
SPEECH	356,761	351,036	329,905	291,677
OCCUP. THERAPY	92,903	91,552	84,565	106,376
SUMMER	90,124	73,291	97,793	87,350
SUPP STAFF	167,685	190,217	152,498	191,975
TOTAL	\$ 6,333,724	\$ 6,489,790	\$ 6,315,576	\$ 6,502,831

Note: All tuition totals are based on a 180 day school year.

Summary of Tuition Revenue by School Division

Division	Actual Revenue 2018	Budgeted Revenue 2019	Projected Revenue 2019	Budgeted Revenue 2020
<u>Portsmouth</u>				
TRAEP	\$ 185,638	\$ 194,644	\$ 194,644	\$ 177,756
R.E.A.C.H.	252,298	284,395	325,022	335,909
Re-ED	1,098,317	1,151,539	1,164,334	1,172,934
ASP	1,328,636	1,290,618	1,342,243	1,507,604
EBICS	771,212	840,748	755,635	893,689
SPEECH	178,185	175,518	178,666	193,158
OCCUP. THERAPY	35,932	38,548	34,640	42,980
SUMMER	42,228	42,315	37,243	31,955
SUPP STAFF	169,560	170,331	109,411	134,931
TOTAL	\$ 4,062,006	\$ 4,188,655	\$ 4,141,838	\$ 4,490,917
<u>Southampton</u>				
TRAEP	\$ 25,478	\$ 13,357	\$ 13,357	\$ 15,360
Re-ED	171,612	107,957	160,336	195,489
ASP	803,604	848,120	774,371	833,150
EBICS	264,409	233,541	186,833	248,247
SPEECH	125,434	122,598	115,501	107,339
OCCUP. THERAPY	34,268	32,766	-	-
SUMMER	25,086	21,436	21,823	19,788
SUPP STAFF	63,277	77,816	60,152	71,305
TOTAL	\$ 1,513,168	\$ 1,457,591	\$ 1,332,373	\$ 1,490,678

Note: All tuition totals are based on a 180 day school year.

Summary of Tuition Revenue by School Division

Division	Actual Revenue 2018	Budgeted Revenue 2019	Projected Revenue 2019	Budgeted Revenue 2020
<u>Suffolk</u>				
TRAEP	\$ 144,390	\$ 151,395	\$ 151,395	\$ 174,102
R.E.A.C.H.	63,348	81,256	40,628	41,989
Re-ED	1,201,284	1,079,568	1,079,568	977,445
ASP	1,083,555	1,143,119	995,620	1,031,519
EBICS	677,907	653,915	747,331	744,741
SPEECH	191,204	184,338	161,179	138,033
OCCUP. THERAPY	38,545	34,211	-	-
SUMMER	54,066	50,889	65,190	63,754
SUPP STAFF	7,850	34,585	22,875	27,425
TOTAL	\$ 3,462,149	\$ 3,413,275	\$ 3,263,786	\$ 3,199,007
<u>Virginia Beach</u>				
TRAEP	\$ 817,844	\$ 826,985	\$ 826,985	\$ 815,700
R.E.A.C.H.	314,990	325,022	325,022	377,897
Re-ED	3,796,439	3,958,416	3,980,407	3,909,780
ASP	8,904,261	9,292,450	8,565,401	9,521,712
EBICS	2,837,451	2,895,908	3,099,868	3,376,159
SPEECH	1,241,375	1,274,490	1,167,772	1,115,730
OCCUP. THERAPY	467,359	490,041	440,053	522,207
SUMMER	260,256	341,431	284,673	250,815
SUPP STAFF	579,572	605,235	790,689	987,300
TOTAL	\$ 19,219,547	\$ 20,009,979	\$ 19,480,870	\$ 20,877,301

Note: All tuition totals are based on a 180 day school year.

Summary of Tuition Revenue by School Division

Division	Actual Revenue 2018	Budgeted Revenue 2019	Projected Revenue 2019	Budgeted Revenue 2020
<u>Others</u>				
R.E.A.C.H.	\$ 1,342,168	\$ 1,584,634	\$ 1,215,297	\$ 1,490,672
Re-ED (Growth)	-	-	-	-
ASP	35,856	626,872	37,285	357,064
EBICS	79,047	653,915	-	546,143
SPEECH	10,307	13,230	3,220	882
SUMMER	3,664	1,521	5,458	1,574
SUPP STAFF	58,121	103,755	24,932	109,701
OCCUP. THERAPY	4,631	2,411	127	5,374
TOTAL	\$ 1,533,794	\$ 2,986,337	\$ 1,286,319	\$ 2,511,410
Tuition Funds	\$ 48,563,826	\$ 51,679,670	\$ 48,119,804	\$ 52,523,645

Note: All tuition totals are based on a 180 day school year.

Rate Comparisons

<u>SECEP Programs</u>	<u>2019 Actual</u>	<u>2020 Budgeted</u>	<u>Rate Period</u>	<u>Percent Increase</u>
TRAEP - Regular Education	\$10,179.00	\$11,706.00	yearly	15.00%
TRAEP - Special Education	\$13,357.00	\$15,360.00	yearly	15.00%
R.E.A.C.H (Includes Summer)*	\$225.71	\$233.27	daily	3.35%
R.E.A.C.H - Partial Day	\$113.27	\$117.06	daily	3.35%
Re-ED Program	\$199.92	\$217.21	daily	8.65%
Autism Spectrum Program	\$204.86	\$220.41	daily	7.59%
EBICS Program	\$259.49	\$275.83	daily	6.30%
Speech Program	\$88.20	\$88.20	hourly	0.00%
Occupational Therapy	\$96.37	\$107.45	hourly	11.50%
Summer Re-ED Program	\$19.05	\$19.72	hourly	3.52%
Summer ASP Program	\$22.63	\$23.42	hourly	3.49%
Summer EBICS Program	\$28.55	\$29.55	hourly	3.50%
Supplemental Staff Program	\$17.29	\$21.94	hourly	26.88%

* REACH daily rate is paid over 180 days and includes summer and related services.

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**TIDEWATER REGIONAL
ALTERNATIVE EDUCATION
PROGRAM
(TRAEP)**

TRAEP Budgeted Positions

TRAEP	Number of Positions		Change From 2019
	2019	2020	
Position Titles:			
Administrative	0.40	0.40	0.00
Principals	0.50	0.50	0.00
Assistant Principals	1.00	1.00	0.00
Educational Specialists	5.00	5.00	0.00
Teachers	18.00	16.00	-2.00
Teacher Assistants	10.00	11.00	1.00
Office Support	1.00	1.00	0.00
Custodians	0.50	0.50	0.00
Operations Support			
Professional	0.50	0.50	0.00
Classified	0.50	0.50	0.00
Total Employee	37.40	36.40	-1.00

TRAEP Budgeted Slots

Division	TRAEP Purchased	Actual	Actual	Actual
	Slots	Slots	Slots	Slots
		2018	2019	2020
Chesapeake				
Regular Slots		25	27	27
Special Slots		8	8	8
Franklin				
Regular Slots		0	0	0
Special Slots		0	0	0
Isle of Wight				
Regular Slots		1	1	1
Special Slots		7	7	4
Norfolk				
Regular Slots		41	41	31
Special Slots		10	10	10
Portsmouth				
Regular Slots		6	6	6
Special Slots		10	10	7
Southampton				
Regular Slots		0	0	0
Special Slots		2	1	1
Suffolk				
Regular Slots		7	7	7
Special Slots		6	6	6
Virginia Beach				
Regular Slots		58	55	50
Special Slots		20	20	15
Total Regular Slots		138	137	122
Total Special Slots		63	62	51

TRAEP Operating Expenses

	Actual 2018	Budget 2019	Budget 2020	% Change From 2019
<u>Wages and Employee Benefits</u>				
Total Wages	\$ 1,704,251	1,852,999	1,848,810	-0.2%
Employee Benefits	704,283	747,701	746,011	-0.2%
Tuition Assistance	314	4,000	4,000	0.0%
Total Wages and Benefits	2,408,848	2,604,700	2,598,821	-0.2%
<u>Other Expenditures</u>				
H.R./Medical/Security	4,333	5,000	5,000	0.0%
Audit	970	1,475	1,475	0.0%
Maintenance/Repairs	-	3,000	3,000	0.0%
Utilities (Elec/Heat/Water)	519	21,855	21,855	0.0%
Postage	159	2,650	2,650	0.0%
Telephone	5,373	6,500	6,500	0.0%
Insurance	12,357	13,000	27,000	107.7%
Rent	21,481	55,000	55,000	0.0%
Staff Development	1,874	2,250	2,250	0.0%
Local Travel	285	1,250	1,250	0.0%
Organizational Membership	-	500	500	0.0%
Supplies	21,365	35,000	35,000	0.0%
Equipment	1,245	12,500	12,500	0.0%
Technology	9,692	20,000	20,000	0.0%
Fiscal & accounting services	18,637	34,175	34,175	0.0%
Total Other Expenditures	98,290	214,155	228,155	6.5%
Total Operating Budget	\$ 2,507,138	2,818,855	2,826,976	0.3%

TRAEP-EXPLANATION OF SIGNIFICANT CHANGES

Employee Wages & Benefits: Reflects an increase in wages of approximately **3%** along with an increase in health care costs.

Workers Comp Insurance more than doubled.

Note: All other costs were unchanged from prior year amounts.

TRAEP Operating Revenue

<u>TRAEP</u>	Actual Revenue 2018	Budgeted Revenue 2019	Projected Revenue 2019	Budgeted Revenue 2020	% Change from 2019
Tuition Funds	\$2,159,088	\$2,222,657	\$2,222,657	\$2,211,492	-0.5%
State Alternative Ed.	\$597,887	\$570,198	\$589,364	\$589,484	3.4%
Grant Funds					
Other Funds	\$26,000	\$26,000	\$26,000	\$26,000	0.0%
Total Revenues	\$2,782,975	\$2,818,855	\$2,838,021	\$2,826,976	0.3%

Rate: The yearly rate for each alternative education program (Regular and Special Slots) equals the program budget less the grant and other funds, divided by the number of purchased slots.

Regular Education				Special Education			
School	Projected			School	Projected		
<u>Year</u>	<u>Rate</u>	<u>Slots</u>	<u>Rate</u>	<u>Year</u>	<u>Rate</u>	<u>Slots</u>	<u>Rate</u>
2018-2019	\$1,394,523	137	\$10,179	2018-2019	\$828,134	62	\$13,357
2019-2020	\$1,428,132	122	\$11,706	2019-2020	\$783,360	51	\$15,360

**RAISING EXPECTATIONS AND
ABILITIES FOR CHILDREN WITH
COMPLEX HEALTH NEEDS
PROGRAM (REACH)**

REACH Budgeted Positions

<u>REACH</u>	<u>Number of Positions</u>		<u>Change From 2019</u>
	<u>2019</u>	<u>2020</u>	
Position Titles:			
Administrative	1.00	1.00	0.00
Principals	1.00	1.00	0.00
Educational Specialists	3.00	3.00	0.00
Occupational Therapist	0.00	1.00	1.00
Speech Therapist	1.00	1.00	0.00
Teachers	9.00	8.00	-1.00
Teacher Assistants	20.00	20.00	0.00
Office Support	1.00	1.00	0.00
Operations Support			
Professional	1.00	1.00	0.00
Classified	1.00	1.00	0.00
Total Employees	38.00	38.00	0.00

Budgeted ADM

<u>REACH</u>	<u>Actual ADM 2018</u>	<u>Estimated ADM 2019</u>	<u>Budgeted ADM 2020</u>
Division			
Chesapeake	12	13	14
Norfolk	7	5	6
Portsmouth	6	8	8
Suffolk	2	1	1
Virginia Beach	8	8	9
Isle of Wight	2	2	2
Others	34	30	35
TOTAL ADM	71	67	75

REACH Operating Expenses

	Actual 2018	Budget 2019	Budget 2020	% Change From 2019
<u>Wages and Employee Benefits</u>				
Total Wages	\$ 1,278,816	1,551,971	1,597,289	2.9%
Employee Benefits	584,236	626,234	644,520	2.9%
Contracted Services	561,477	662,327	662,327	0.0%
Tuition Assistance	2,295	5,625	5,625	0.0%
Total Wages and Benefits	2,426,824	2,846,157	2,909,761	2.2%
<u>Other Expenditures</u>				
H.R./Medical/Security	4,363	14,700	14,700	0.0%
Audit	977	2,600	2,600	0.0%
Postage	160	4,500	4,500	0.0%
Telephone	5,410	9,000	9,000	0.0%
Insurance	12,443	17,000	35,750	110.3%
Rent	22,153	57,235	57,235	0.0%
Staff Development	1,885	3,750	3,750	0.0%
Local Travel	401	1,200	1,200	0.0%
Supplies	21,514	40,000	40,000	0.0%
Equipment	1,254	15,000	15,000	0.0%
Technology	9,757	36,720	36,720	0.0%
Fiscal & accounting services	18,767	40,000	40,000	0.0%
Total Other Expenditures	99,084	241,705	260,455	7.8%
Total Operating Budget	\$ 2,525,908	3,087,862	3,170,216	2.7%

REACH-EXPLANATION OF SIGNIFICANT CHANGES

Employee Wages & Benefits: Reflects an increase in wages of approximately **3%** along with an increase in health care costs.

Workers Comp Insurance more than doubled.

Note: All other costs were unchanged from prior year amounts.

REACH Operating Revenue

<u>REACH</u>	Actual Revenue 2018	Budgeted Revenue 2019	Projected Revenue 2019	Budgeted Revenue 2020	% Change from 2019
Tuition Funds	\$2,793,764	\$3,087,862	\$2,718,526	\$3,170,216	2.7%
Other Funds	\$0	\$0	\$0	\$0	0.0%
Total Revenues	\$2,793,764	\$3,087,862	\$2,718,526	\$3,170,216	2.7%

Daily Tuition Rate:

Tuition Rate equals the Total Program Budget minus other funds divided by 180 days and the projected ADM.
Rate includes Summer Program participation.

<u>Status</u>	<u>School Year</u>	<u>Budgeted Revenue</u>	<u>Budgeted Enrollment</u>	<u>School Days</u>	<u>Daily Rate</u>
Full-Time	2018-2019	\$3,047,085	75	180	\$225.71
Full-Time	2019-2020	\$3,149,145	75	180	\$233.27
Part-Time	2018-2019	\$40,777	2	180	\$113.27
Part-Time	2019-2020	\$21,071	1	180	\$117.06

Re-EDUCATION PROGRAM (Re-ED)

Re-ED Budgeted Positions

<u>RE-ED</u>	<u>Number of Positions</u>		<u>Change</u>
	<u>2019</u>	<u>2020</u>	<u>From 2019</u>
Position Titles:			
Administrative	2.00	2.00	0.00
Principals	4.50	4.50	0.00
Assistant Principals	2.00	2.00	0.00
Educational Specialists	14.00	13.00	-1.00
Teachers	80.00	71.00	-9.00
Physical Education Teachers	5.00	5.00	0.00
School Community Trainers	1.00	1.00	0.00
Teacher Assistants	24.00	23.00	-1.00
Custodians	0.50	0.50	0.00
Office Support	7.00	7.00	0.00
Operations Support			
Professional	2.50	2.50	0.00
Classified	2.50	2.50	0.00
Total Employee	145.00	134.00	-11.00

Budgeted ADM

<u>RE-ED</u>	<u>Actual</u>	<u>Estimated</u>	<u>Guaranteed</u>
<u>Division</u>	<u>ADM</u>	<u>ADM</u>	<u>& Growth ADM</u>
	<u>2018</u>	<u>2019</u>	<u>2020</u>
Chesapeake	81	70	82
Franklin	1	1	1
Isle of Wight	6	3	8
Norfolk	38	33	40
Portsmouth	25	23	30
Southampton	4	5	5
Suffolk	22	24	25
Virginia Beach	78	83	100
Others-Growth	0	0	0
TOTAL ADM	255	242	291

Re- ED Operating Expenses

	Actual 2018	Budget 2019	Budget 2020	% Change From 2019
<u>Wages and Employee Benefits</u>				
Total Wages	\$ 7,330,733	7,811,651	7,375,043	-5.6%
Employee Benefits	3,061,614	3,152,070	2,975,894	-5.6%
Tuition Assistance	14,117	20,000	20,000	0.0%
Total Wages and Benefits	10,406,464	10,983,720	10,370,937	-5.6%
<u>Other Expenditures</u>				
H.R./Medical/Security	37,957	32,234	32,234	0.0%
Audit	8,501	7,300	7,300	0.0%
Maintenance/Repairs-Veh.	-	16,000	16,000	0.0%
Utilities (Elec/Heat/Water/Garbage)	4,545	27,500	27,500	0.0%
Postage	1,390	10,000	10,000	0.0%
Telephone	47,066	37,600	37,600	0.0%
Insurance	108,253	107,005	222,000	107.5%
Rent	188,178	214,250	214,250	0.0%
Staff Development	16,402	16,575	16,575	0.0%
Local Travel	3,165	10,340	10,340	0.0%
Organizational Membership	-	1,000	1,000	0.0%
Supplies	187,162	158,600	158,600	0.0%
Equipment	10,910	60,200	60,200	0.0%
Technology	103,673	75,924	75,924	0.0%
Fiscal & accounting services	163,263	130,000	130,000	0.0%
Total Other Expenditures	880,465	904,528	1,019,523	12.7%
Total Operating Budget	\$ 11,286,929	11,888,248	11,390,460	-4.2%

Re-ED-EXPLANATION OF SIGNIFICANT CHANGES

Employee Wages & Benefits: Reflects an increase in wages of approximately **3%** along with an increase in health care costs.

Workers Comp Insurance more than doubled.

Includes funds for school resource officer (SRO).

Note: All other costs were unchanged from prior year amounts.

Re-ED Operating Revenue

<u>RE-ED</u>	Actual Revenue 2018	Budgeted Revenue 2019	Projected Revenue 2019	Budgeted Revenue 2020	% Change from 2019
Tuition Funds	\$11,621,946	\$11,875,248	\$11,926,428	\$11,377,460	-4.2%
Other Funds	\$13,000	\$13,000	\$13,000	\$13,000	0.0%
Total Revenues	\$11,634,946	\$11,888,248	\$11,939,428	\$11,390,460	-4.2%

Daily Tuition Rate:

Tuition Rate equals the Total Program Budget minus State/Federal/Other Revenue divided by 180 days and the projected ADM.

<u>School Year</u>	<u>Budgeted Revenue</u>	<u>Budgeted Enrollment</u>	<u>School Days</u>	<u>Daily Rate</u>
2018-2019	\$11,875,248	330.0	180	\$199.92
2019-2020	\$11,377,460	291.0	180	\$217.21

**AUTISM SPECTRUM
PROGRAM
(ASP)**

ASP Budgeted Positions

<u>ASP</u> Position Titles:	<u>Number of Positions</u>		<u>Change</u>
	<u>2019</u>	<u>2020</u>	<u>From 2019</u>
Administrative	2.40	2.40	0.00
Principals	7.00	6.00	-1.00
Educational Specialists	17.00	15.00	-2.00
Teachers	95.00	95.00	0.00
Teacher Assistants	189.50	186.00	-3.50
Office Support	4.00	4.00	0.00
Custodians	0.00	0.00	0.00
Operations Support			
Professional	3.50	3.50	0.00
Classified	3.50	3.50	0.00
Total Employee	321.90	315.40	-6.50

Budgeted ADM

<u>ASP</u> Division	<u>Actual</u> <u>ADM</u> <u>2018</u>	<u>Estimated</u> <u>ADM</u> <u>2019</u>	<u>Budgeted</u> <u>ADM</u> <u>2020</u>
Chesapeake	90	87	95
Franklin	3	3	3
Isle of Wight	11	8	10
Norfolk	53	46	48
Portsmouth	37	36	38
Southampton	23	21	21
Suffolk	31	27	26
Virginia Beach	250	231	240
Others-Growth	1	1	9
TOTAL ADM	499	460	490

ASP Operating Expenses

	Actual 2018	Budget 2019	Budget 2020	% Change From 2019
<u>Wages and Employee Benefits</u>				
Total Wages	\$ 11,713,177	12,865,556	12,868,364	0.0%
Employee Benefits	4,969,443	5,191,365	5,192,498	0.0%
Tuition Assistance	35,729	43,750	43,750	0.0%
Total Wages and Benefits	16,718,349	18,100,671	18,104,612	0.0%
<u>Other Expenditures</u>				
H.R./Medical/Security	55,050	52,640	52,640	0.0%
Audit	12,329	8,900	8,900	0.0%
Postage	2,016	11,750	11,750	0.0%
Telephone	68,262	46,260	46,260	0.0%
Insurance	157,003	172,425	360,000	108.8%
Rent	279,512	260,500	260,500	0.0%
Staff Development	23,789	25,000	25,000	0.0%
Local Travel	15,364	48,500	48,500	0.0%
Supplies	271,768	225,000	225,000	0.0%
Equipment	15,823	50,000	50,000	0.0%
Technology	123,150	55,000	55,000	0.0%
Fiscal & accounting services	236,785	205,000	205,000	0.0%
Total Other Expenditures	1,260,851	1,160,975	1,348,550	16.2%
Total Operating Budget	\$ 17,979,200	19,261,646	19,453,162	1.0%

ASP-EXPLANATION OF SIGNIFICANT CHANGES

Employee Wages & Benefits: Reflects an increase in wages of approximately **3%** along with an increase in health care costs.

Workers Comp Insurance more than doubled.

Note: All other costs were unchanged from prior year amounts.

ASP Operating Revenue

<u>ASP</u>	Actual Revenue 2018	Budgeted Revenue 2019	Projected Revenue 2019	Budgeted Revenue 2020	% Change from 2019
Tuition Funds	\$17,747,843	\$19,248,646	\$17,024,890	\$19,440,162	1.0%
Other Funds	\$13,000	\$13,000	\$13,000	\$13,000	0.0%
Total Revenues	\$17,760,843	\$19,261,646	\$17,037,890	\$19,453,162	1.0%

Daily Tuition Rate:

Tuition Rate equals the Total Program Budget minus State/Federal/Other Revenue divided by 180 days and the projected ADM.

<u>School Year</u>	<u>Budgeted Revenue</u>	<u>Budgeted Enrollment</u>	<u>School Days</u>	<u>Daily Rate</u>
2018-2019	\$19,248,646	522	180	\$204.86
2019-2020	\$19,440,162	490	180	\$220.41

**EDUCATIONAL AND
BEHAVIORAL INTERVENTIONS
FOR CHALLENGING
STUDENTS PROGRAM
(EBICS)**

EBICS Budgeted Positions

<u>EBICS</u> Position Titles:	<u>Number of Positions</u>		<u>Change</u>
	<u>2019</u>	<u>2020</u>	<u>From 2019</u>
Administrative	1.00	1.00	0.00
Principals	6.00	6.00	0.00
Educational Specialists	8.00	8.00	0.00
Teachers	45.00	46.00	1.00
School/Community Trainer	23.00	22.00	-1.00
Teacher Assistants	52.00	76.00	24.00
Custodians	0.00	0.00	0.00
Office Support	2.00	2.00	0.00
Operations Support			
Professional	1.50	1.50	0.00
Classified	1.50	1.50	0.00
Total Employee	140.00	164.00	24.00

Budgeted ADM

<u>EBICS</u> Division	<u>Actual</u> <u>ADM</u> <u>2018</u>	<u>Estimated</u> <u>ADM</u> <u>2019</u>	<u>Budgeted</u> <u>ADM</u> <u>2020</u>
Chesapeake	52	50	56
Franklin	2	2	2
Isle of Wight	3	2	3
Norfolk	26	30	32
Portsmouth	17	16	18
Southampton	6	4	5
Suffolk	15	16	15
Virginia Beach	63	66	68
Others-Growth	2	0	11
TOTAL ADM	186	186	210

EBICS Operating Expenses

	Actual 2018	Budget 2019	Budget 2020	% Change From 2019
<u>Wages and Employee Benefits</u>				
Total Wages	\$ 5,545,284	6,190,958	7,006,542	13.2%
Employee Benefits	2,329,427	2,498,106	2,827,201	13.2%
Tuition Assistance	6,216	10,125	10,125	0.0%
Total Wages and Benefits	7,880,927	8,699,189	9,843,868	13.2%
<u>Other Expenditures</u>				
H.R./Medical/Security	19,281	19,256	19,256	0.0%
Audit	4,318	4,000	4,000	0.0%
Postage	706	5,000	5,000	0.0%
Telephone	23,908	20,000	20,000	0.0%
Insurance	54,988	74,820	155,000	107.2%
Rent	97,896	128,000	128,000	0.0%
Staff Development	8,332	12,750	12,750	0.0%
Local Travel	8,563	16,500	16,500	0.0%
Supplies	95,071	80,000	80,000	0.0%
Equipment	5,542	20,000	20,000	0.0%
Technology	43,132	40,000	40,000	0.0%
Fiscal & accounting services	82,931	82,000	82,000	0.0%
Total Other Expenditures	444,668	502,326	582,506	16.0%
Total Operating Budget	\$ 8,325,595	9,201,515	10,426,374	13.3%

EBICS-EXPLANATION OF SIGNIFICANT CHANGES

Employee Wages & Benefits: Reflects an increase in wages of approximately **3%** along with an increase in health care costs.

Workers Comp Insurance more than doubled.

An increase of 24 Teaching Assistant positions are also reflected in the EBICS FY2020 Budget

Note: All other costs were unchanged from prior year amounts.

EBICS-Operating Revenue

<u>EBICS</u>	Actual Revenue 2018	Budgeted Revenue 2019	Projected Revenue 2019	Budgeted Revenue 2020	% Change from 2019
Tuition Funds	\$8,386,029	\$9,201,515	\$8,713,155	\$10,426,374	13.3%
Other Funds	\$0	\$0	\$0	\$0	0.0%
Total Revenues	\$8,386,029	\$9,201,515	\$8,713,155	\$10,426,374	13.3%

Daily Tuition Rate:

Tuition Rate equals the Total Program Budget minus State/Federal/Other Revenue divided by 180 days and the projected ADM.

<u>School Year</u>	<u>Budgeted Revenue</u>	<u>Budgeted Enrollment</u>	<u>School Days</u>	<u>Daily Rate</u>
2018-2019	\$9,201,515	197	180	\$259.49
2019-2020	\$10,426,374	210	180	\$275.83

SPEECH PROGRAM

SPEECH Budgeted Positions

<u>SPEECH</u>	<u>Number of Positions</u>		<u>Change</u>
	<u>2019</u>	<u>2020</u>	<u>From 2019</u>
Position Titles:			
Administrative	0.16	0.16	0.00
Principal	0.00	0.00	0.00
Speech Therapists	24.50	22.00	-2.50
Operations Support			
Professional	0.50	0.50	0.00
Classified	0.50	0.50	0.00
Total Employee	25.66	23.16	-2.50

Budgeted Hours

<u>SPEECH</u>	<u>Actual</u>	<u>Estimated</u>	<u>Budgeted</u>
	<u>Hours</u>	<u>Hours</u>	<u>Hours</u>
<u>Division</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Chesapeake	6,537	6,246	6,346
Franklin	260	243	243
Isle of Wight	593	483	372
Norfolk	4,110	3,847	3,307
Portsmouth	2,063	2,069	2,190
Southampton	1,443	1,333	1,217
Suffolk	2,216	1,889	1,565
Virginia Beach	14,301	13,529	12,650
Others-Growth	120	42	10
TOTAL HOURS	31,643	29,681	27,900

SPEECH Operating Expenses

	Actual 2018	Budget 2019	Budget 2020	% Change From 2019
<u>Wages and Employee Benefits</u>				
Total Wages	\$ 1,325,657	1,572,046	1,338,381	-14.9%
Employee Benefits	468,511	657,404	540,049	-17.9%
Contracted Services	325,188	405,000	425,000	0.0%
Tuition Assistance	2,505	3,750	3,750	0.0%
Total Wages and Benefits	2,121,861	2,638,200	2,307,180	-12.5%
<u>Other Expenditures</u>				
H.R./Medical/Security	7,787	4,000	4,000	0.0%
Audit	1,744	1,125	1,125	0.0%
Postage	285	1,000	1,000	0.0%
Telephone	9,656	4,500	4,500	0.0%
Insurance	22,210	12,000	25,500	112.5%
Rent	39,541	38,000	38,000	0.0%
Staff Development	3,365	1,975	1,975	0.0%
Local Travel	4,213	12,500	12,500	0.0%
Supplies	38,399	26,000	26,000	0.0%
Equipment	2,238	5,000	5,000	0.0%
Technology	17,421	6,000	6,000	0.0%
Fiscal & accounting services	33,498	28,000	28,000	0.0%
Total Other Expenditures	180,357	140,100	153,600	9.6%
Total Operating Budget	\$ 2,302,218	2,778,300	2,460,780	-11.4%

SPEECH-EXPLANATION OF SIGNIFICANT CHANGES

Employee Wages & Benefits: Reflects an increase in wages of approximately **3%** along with an increase in health care costs.

Workers Comp Insurance more than doubled.

Note: All other costs were unchanged from prior year amounts.

SPEECH Operating Revenue

<u>SPEECH</u>	Actual Revenue 2018	Budgeted Revenue 2019	Projected Revenue 2019	Budgeted Revenue 2020	% Change from 2019
Tuition Funds	\$2,790,922	\$2,778,300	\$2,617,864	\$2,460,780	-11.4%
Other Funds	\$0	\$0	\$0	\$0	0.0%
Total Revenues	\$2,790,922	\$2,778,300	\$2,617,864	\$2,460,780	-11.4%

Hourly Rate:

Hourly Rate equals the Total Program Budget divided by total proposed hours of service.

School	Budgeted	Budgeted	Hourly
<u>Year</u>	<u>Revenue</u>	<u>Hours</u>	<u>Rate</u>
2018-2019	\$2,778,300	31,500	\$88.20
2019-2020	\$2,460,780	27,900	\$88.20

OCCUPATIONAL THERAPY PROGRAM

OT Budgeted Positions

<u>Occupational Therapy</u>	<u>Number of Positions</u>		<u>Change</u>
	<u>2019</u>	<u>2020</u>	<u>From 2019</u>
Position Titles:			
Administrative	0.07	0.07	0.00
Therapists	8.50	5.50	-3.00
Certified OT Assistant	1.00	5.00	4.00
Operations Support			
Professional	0.50	0.50	0.00
Classified	0.50	0.50	0.00
Total Employee	10.57	11.57	1.00

Budgeted Hours

<u>Occupational Therapy</u>	<u>Actual</u>	<u>Estimated</u>	<u>Budgeted</u>
<u>Division</u>	<u>Hours</u>	<u>Hours</u>	<u>Hours</u>
	2018	2019	2020
Chesapeake	2,671	2,557	2,700
Franklin	117	0	0
Isle of Wight	222	0	0
Norfolk	997	879	990
Portsmouth	385	359	400
Southampton	367	0	0
Suffolk	413	0	0
Virginia Beach	5,013	4,567	4,860
Others-Growth	50	4	50
TOTAL HOURS	10,235	8,366	9,000

OT Operating Expenses

<u>Occupational Therapy</u>	Actual	Budget	Budget	% Change
	2018	2019	2020	From 2019
<u>Wages and Employee Benefits</u>				
Total Wages	\$ 363,078	421,953	400,305	-5.1%
Employee Benefits	133,409	170,262	161,526	-5.1%
Contracted Services	398,773	302,500	302,500	0.0%
Tuition Assistance	-	750	750	0.0%
Total Wages and Benefits	895,260	895,465	865,081	-3.4%
<u>Other Expenditures</u>				
H.R./Medical/Security	2,664	2,170	2,170	0.0%
Audit	597	550	550	0.0%
Postage	98	600	600	0.0%
Telephone	3,303	2,600	2,600	0.0%
Insurance	7,596	3,750	8,000	113.3%
Rent	13,524	17,500	20,000	14.3%
Staff Development	1,151	2,250	2,250	0.0%
Local Travel	3,686	4,500	4,500	0.0%
Supplies	13,132	22,300	22,300	0.0%
Equipment	766	13,500	13,500	0.0%
Technology	5,958	12,500	12,500	0.0%
Fiscal & accounting services	11,457	13,000	13,000	0.0%
Total Other Expenditures	63,932	95,220	101,970	7.1%
Total Operating Budget	\$ 959,192	990,685	967,051	-2.4%

OT Operating Revenue

<u>Occupational Therapy</u>	Actual Revenue 2018	Budgeted Revenue 2019	Projected Revenue 2019	Budgeted Revenue 2020	% Change from 2019
Tuition Funds	\$954,575	\$990,685	\$806,231	\$967,051	-2.4%
Other Funds	\$0	\$0	\$0	\$0	0.0%
Total Revenues	\$954,575	\$990,685	\$806,231	\$967,051	-2.4%

Hourly Rate:

Hourly rate equals the Total Program Budget divided by the proposed hours of service.

<u>School Year</u>	<u>Budgeted Revenue</u>	<u>Average # Hours</u>	<u>Hourly Rate</u>
2018-2019	\$990,685	10,280	\$96.37
2019-2020	\$967,051	9,000	\$107.45

Re-EDUCATION SUMMER PROGRAM

Re-ED Summer Budgeted Positions

<u>Re-ED</u>	<u>Number of Positions</u>		<u>Change</u>
	<u>2019</u>	<u>2020</u>	<u>From 2019</u>
Position Titles:			
Principals	2.00	2.00	0.00
Program Support	3.00	3.00	0.00
Teachers	16.00	16.00	0.00
Teacher Assistants	4.00	4.00	0.00
Total Employee	25.00	25.00	0.00

Budgeted ADM

<u>Re-Ed Summer</u>	<u>Actual</u> <u>ADM</u> <u>2018</u>	<u>Actual</u> <u>ADM</u> <u>2019</u>	<u>Budgeted</u> <u>ADM</u> <u>2020</u>
Division			
Chesapeake	23	15	15
Franklin	0	0	0
Isle of Wight	1	2	2
Norfolk	6	6	6
Portsmouth	2	5	5
Southampton	3	3	3
Suffolk	4	4	4
Virginia Beach	16	20	21
TOTAL ADM	55	55	56

Re-ED Summer Operating Expenses

	Actual 2018	Budget 2019	Budget 2020	% Change From 2019
<u>Wages and Employee Benefits</u>				
Total Wages	\$ 64,237	59,809	60,961	1.9%
Employee Benefits	6,155	4,954	5,050	1.9%
Total Wages and Benefits	70,392	64,763	66,010	1.9%
<u>Other Expenditures</u>				
Supplies	3,500	6,500	6,500	0.0%
Fiscal and accounting services	821	1,700	1,700	0.0%
Total Other Expenditures	4,321	8,200	8,200	0.0%
Total Proposed Operating Budget	\$ 74,713	72,963	74,210	1.7%

Re-ED Summer Operating Revenue

<u>Re-Ed Summer</u>	Actual Revenue 2018	Budgeted Revenue 2019	Projected Revenue 2019	Budgeted Revenue 2020	% Change from 2019
Tuition Funds	\$68,376	\$72,963	\$70,435	\$74,210	1.7%
Other Funds	\$0	\$0	\$0	\$0	0.0%
Total Revenues	\$68,376	\$72,963	\$70,435	\$74,210	1.7%

Daily Tuition Rate:

Hourly Rate = Budgeted amount divided by ADM divided by average number of days divided by average numbers of hours.

<u>School Year</u>	<u>Budgeted Revenue</u>	<u>Budgeted Enrollment</u>	<u>School Days</u>	<u>Average # Hours</u>	<u>Hourly Rate</u>
2018-2019	\$72,963	57	21	3.20	\$19.05
2019-2020	\$74,210	56	21	3.20	\$19.72

AUTISM SPECTRUM SUMMER PROGRAM

ASP Summer Budgeted Positions

<u>ASP</u>	<u>Number of Positions</u>		Change From 2019
	2019	2020	
Position Titles:			
Principals	6.50	6.50	0.00
Program Support	10.50	10.50	0.00
Teachers	63.00	63.00	0.00
Teacher Assistants	107.00	107.00	0.00
Office Support	1.00	1.00	0.00
Total Employee	188.00	188.00	0.00

Budgeted ADM

<u>ASP Summer</u>	Actual ADM 2018	Actual ADM 2019	Budgeted ADM 2020
Division			
Chesapeake	68	70	70
Franklin	2	3	3
Isle of Wight	7	6	6
Norfolk	25	29	29
Portsmouth	11	6	6
Southampton	4	5	5
Suffolk	20	22	22
Virginia Beach	141	95	95
Other	1	1	1
TOTAL ADM	279	237	237

ASP Summer Operating Expenses

	Actual 2018	Budget 2019	Budget 2020	% Change From 2019
<u>Wages and Employee Benefits</u>				
Total Wages	\$ 359,254	361,024	300,965	-16.6%
Employee Benefits	34,231	29,906	24,931	-16.6%
Total Wages and Benefits	393,485	390,931	325,896	-16.6%
<u>Other Expenditures</u>				
Supplies	18,962	40,000	40,000	0.0%
Fiscal and accounting services	4,445	7,100	7,100	0.0%
Total Other Expenditures	23,407	47,100	47,100	0.0%
Total Proposed Operating Budget	\$ 416,892	438,031	372,996	-14.8%

ASP Summer Operating Revenue

<u>ASP Summer</u>	Actual Revenue 2018	Budgeted Revenue 2019	Projected Revenue 2019	Budgeted Revenue 2020	% Change from 2019
Tuition Funds	\$370,376	\$438,031	\$360,664	\$372,996	-14.8%
Other Funds	\$0	\$0	\$0	\$0	0.0%
Total Revenues	\$370,376	\$438,031	\$360,664	\$372,996	-14.8%

Daily Tuition Rate:

Hourly Rate = Budgeted amount divided by ADM divided by average number of days divided by average numbers of hours.

<u>School Year</u>	<u>Budgeted Revenue</u>	<u>Budgeted Enrollment</u>	<u>School Days</u>	<u>Average # Hours</u>	<u>Hourly Rate</u>
2018-2019	\$438,031	288	21	3.20	\$22.63
2019-2020	\$372,996	237	21	3.20	\$23.42

**EDUCATIONAL AND
BEHAVIORAL INTERVENTIONS
FOR CHALLENGING
STUDENTS SUMMER PROGRAM**

EBICS Summer Budgeted Positions

<u>EBICS</u>	<u>Number of Positions</u>		<u>Change From 2019</u>
	<u>2019</u>	<u>2020</u>	
Position Titles:			
Principals	3.00	3.00	0.00
Program Support	5.00	5.00	0.00
Teachers	28.00	28.00	0.00
School/Community Trainers	18.00	18.00	0.00
Teacher Assistants	24.00	24.00	0.00
Total Employee	78.00	78.00	0.00

Budgeted ADM

<u>EBICS Summer</u>	<u>Actual ADM 2018</u>	<u>Actual ADM 2019</u>	<u>Budgeted ADM 2020</u>
Division			
Chesapeake	37	37	39
Franklin	1	1	3
Isle of Wight	3	3	1
Norfolk	12	12	17
Portsmouth	12	12	8
Southampton	6	6	4
Suffolk	8	8	12
Virginia Beach	49	49	37
TOTAL ADM	128	128	121

EBICS Summer Operating Expenses

	Actual 2018	Budget 2019	Budget 2020	% Change From 2019
<u>Wages and Employee Benefits</u>				
Total Wages	\$ 114,578	213,992	201,994	-5.6%
Employee Benefits	12,840	17,726	16,733	-5.6%
Total Wages and Benefits	127,418	231,719	218,727	-5.6%
<u>Other Expenditures</u>				
Supplies	11,451	18,550	18,550	0.0%
Fiscal and accounting services	2,684	3,000	3,000	0.0%
Total Other Expenditures	14,135	21,550	21,550	0.0%
Total Proposed Operating Budget	\$ 141,553	253,269	240,277	-5.1%

EBICS Summer Operating Revenue

<u>EBICS Summer</u>	Actual Revenue 2018	Budgeted Revenue 2019	Projected Revenue 2019	Budgeted Revenue 2020	% Change from 2019
Tuition Funds	\$223,663	\$253,269	\$233,064	\$240,277	-5.1%
Other Funds	\$0	\$0	\$0	\$0	0.0%
Total Revenues	\$223,663	\$253,269	\$233,064	\$240,277	-5.1%

Daily Tuition Rate:

Hourly Rate = Budgeted amount divided by ADM divided by average number of days divided by average numbers of hours.

<u>School Year</u>	<u>Budgeted Revenue</u>	<u>Budgeted Enrollment</u>	<u>School Days</u>	<u>Average # Hours</u>	<u>Hourly Rate</u>
2018-2019	\$253,269	132	21	3.20	\$28.55
2019-2020	\$240,277	121	21	3.20	\$29.55

SUPPLEMENTAL STAFF PROGRAM

SUPPLEMENTAL Budgeted Positions

<u>Supplemental</u>	<u>Number of Positions</u>		<u>Change</u>
	<u>2019</u>	<u>2020</u>	<u>From 2019</u>
Districts			
Chesapeake	14.00	9.00	-5.00
Norfolk	9.00	7.00	-2.00
Portsmouth	8.00	5.00	-3.00
Southampton	5.00	3.00	-2.00
Suffolk	2.00	1.00	-1.00
Virginia Beach	25.00	37.00	12.00
Growth	6.00	6.00	0.00
Total All Districts	69.00	68.00	-1.00

Budgeted Hours

<u>Supplemental</u>	<u>Actual</u>	<u>Estimated</u>	<u>Budgeted</u>
<u>Division</u>	<u>Hours</u>	<u>Hours</u>	<u>Hours</u>
	<u>2018</u>	<u>2019</u>	<u>2020</u>
Chesapeake	17,148	12,041	11,850
Norfolk	10,260	9,063	8,750
Portsmouth	10,300	6,442	6,150
Southampton	3,916	3,565	3,250
Suffolk	469	1,323	1,250
Virginia Beach	35,410	46,835	45,000
Others-Growth	8,433	5,735	5,000
TOTAL HOURS	85,936	85,004	81,250

SUPPLEMENTAL Operating Expenses

	Actual 2018	Budget 2019	Budget 2020	% Change From 2019
<u>Wages and Employee Benefits</u>				
Total Wages	\$ 1,061,657	1,033,476	1,223,968	18.4%
Employee Benefits	249,639	442,918	524,558	18.4%
Total Wages and Benefits	1,311,296	1,476,394	1,748,526	18.4%
<u>Other Expenditures</u>				
Supplies	73,652	25,000	25,000	0.0%
Fiscal & Accounting Services	17,265	9,100	9,100	0.0%
Total Other Expenditures	90,917	34,100	34,100	0.0%
Total Proposed Operating Budget	\$ 1,402,213	1,510,494	1,782,626	18.0%

SUPPLEMENTAL Operating Revenue

<u>Supplemental</u>	Actual Revenue 2018	Budgeted Revenue 2019	Projected Revenue 2019	Budgeted Revenue 2020	% Change from 2019
Tuition Funds	\$1,438,569	\$1,510,494	\$1,469,925	\$1,782,626	18.0%
Other Funds	\$0	\$0	\$0	\$0	0.0%
Total Revenues	\$1,438,569	\$1,510,494	\$1,469,925	\$1,782,626	18.0%

Daily Tuition Rate:

Hourly Rate = Budgeted amount divided by total hours.

<u>School Year</u>	<u>Budgeted Revenue</u>	<u>Average # Hours</u>	<u>Hourly Rate</u>
2018-2019	\$1,510,494	87,350	\$17.29
2019-2020	\$1,782,626	81,250	\$21.94

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Reimbursement Rates	
School Division	Composite Index*
Chesapeake	0.3476
Franklin	0.2952
Isle of Wight	0.3968
Norfolk	0.2958
Portsmouth	0.2462
Southampton	0.2963
Suffolk	0.3420
Virginia Beach	0.4046

* 2018-2020 Composite Index of Local Ability to Pay-Updated November, 2017.

REIMBURSEMENT RATES

SECEP is a State approved regional program. The school divisions request reimbursement from the State three times a year for student tuition costs from State approved regional programs. Tuition costs for students who attend SECEP's REACH, Re-ED, ASP, and EBICS Programs are eligible for reimbursement. The rate of reimbursement is based on the school division's composite index established by the State. The following chart shows the per student cost for each SECEP program in which a division has a student projected to enroll.

Students who attend TRAEP are counted in the school division's ADM report and funded accordingly.

DIVISION COST FOR SECEP PLACEMENT

Chesapeake Public Schools		DAILY RATE	PER STUDENT YEARLY COST *
	Re-ED Program	\$217.21	\$39,097.80
	Autism Program	\$220.41	\$39,673.80
	EBICS Program	\$275.83	\$49,649.40
	REACH Program	\$233.27	\$41,988.60
*Note: Based on 180 day schedule			
Franklin Public Schools		DAILY RATE	PER STUDENT YEARLY COST *
	Re-ED Program	\$217.21	\$39,097.80
	Autism Program	\$220.41	\$39,673.80
	EBICS Program	\$275.83	\$49,649.40
*Note: Based on 180 day schedule			
Isle of Wight Public Schools		DAILY RATE	PER STUDENT YEARLY COST *
	Re-ED Program	\$217.21	\$39,097.80
	Autism Program	\$220.41	\$39,673.80
	EBICS Program	\$275.83	\$49,649.40
	REACH Program	\$233.27	\$41,988.60
*Note: Based on 180 day schedule			
Norfolk Public Schools		DAILY RATE	PER STUDENT YEARLY COST *
	Re-ED Program	\$217.21	\$39,097.80
	Autism Program	\$220.41	\$39,673.80
	EBICS Program	\$275.83	\$49,649.40
	REACH Program	\$233.27	\$41,988.60
*Note: Based on 180 day schedule			

DIVISION COST FOR SECEP PLACEMENT

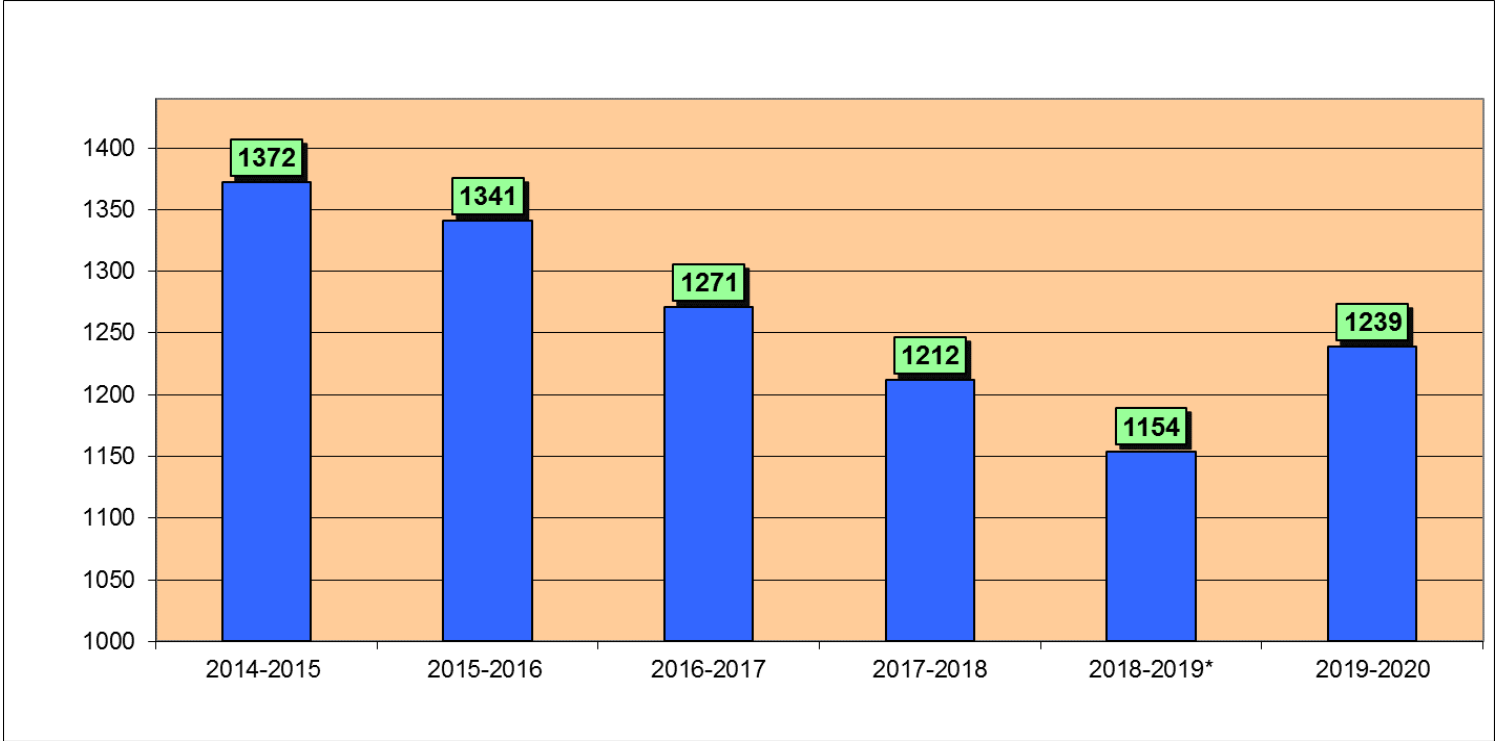
Portsmouth Public Schools		DAILY RATE	PER STUDENT YEARLY COST *
	Re-ED Program	\$217.21	\$39,097.80
	Autism Program	\$220.41	\$39,673.80
	EBICS Program	\$275.83	\$49,649.40
	REACH Program	\$233.27	\$41,988.60
*Note: Based on 180 day schedule			
Southampton Public Schools		DAILY RATE	PER STUDENT YEARLY COST *
	Re-ED Program	\$217.21	\$39,097.80
	Autism Program	\$220.41	\$39,673.80
	EBICS Program	\$275.83	\$49,649.40
	REACH Program	\$233.27	\$41,988.60
*Note: Based on 180 day schedule			
Suffolk Public Schools		DAILY RATE	PER STUDENT YEARLY COST *
	Re-ED Program	\$217.21	\$39,097.80
	Autism Program	\$220.41	\$39,673.80
	EBICS Program	\$275.83	\$49,649.40
	REACH Program	\$233.27	\$41,988.60
*Note: Based on 180 day schedule			
Virginia Beach Public Schools		DAILY RATE	PER STUDENT YEARLY COST *
	Re-ED Program	\$217.21	\$39,097.80
	Autism Program	\$220.41	\$39,673.80
	EBICS Program	\$275.83	\$49,649.40
	REACH Program	\$233.27	\$41,988.60
*Note: Based on 180 day schedule			

LONG-TERM CAPITAL PROJECT STATEMENT
as of 5/29/2019

Secep Site School Division	"Audited" Funds As of 6/30/2018	"PENDING"	Current FY-2019 Disbursements	"PENDING"
		Board Approval May 29, 2019		Funds Available as of May 31, 2019
Chesapeake	\$663,793	\$205,473	\$0	\$869,266
Norfolk	\$875,377	\$119,386	\$0	\$994,763
Portsmouth	\$387,821	\$76,566	\$0	\$464,387
Virginia Beach	\$3,093,043	\$362,275	\$0	\$3,455,318
Suffolk	\$521,434	\$65,259	\$0	\$586,693
Franklin	\$107,860	\$5,478	\$0	\$113,338
Isle of Wight	\$101,667	\$23,523	\$0	\$125,190
Southampton	\$230,099	\$28,522	\$0	\$258,621
TOTAL	\$5,981,094	\$886,482	\$0	\$6,867,576

Note: Unexpended funds from the 2018-2019 School Year will be added to the above balances by action of the Joint Board in the 2019-2020 School Year.

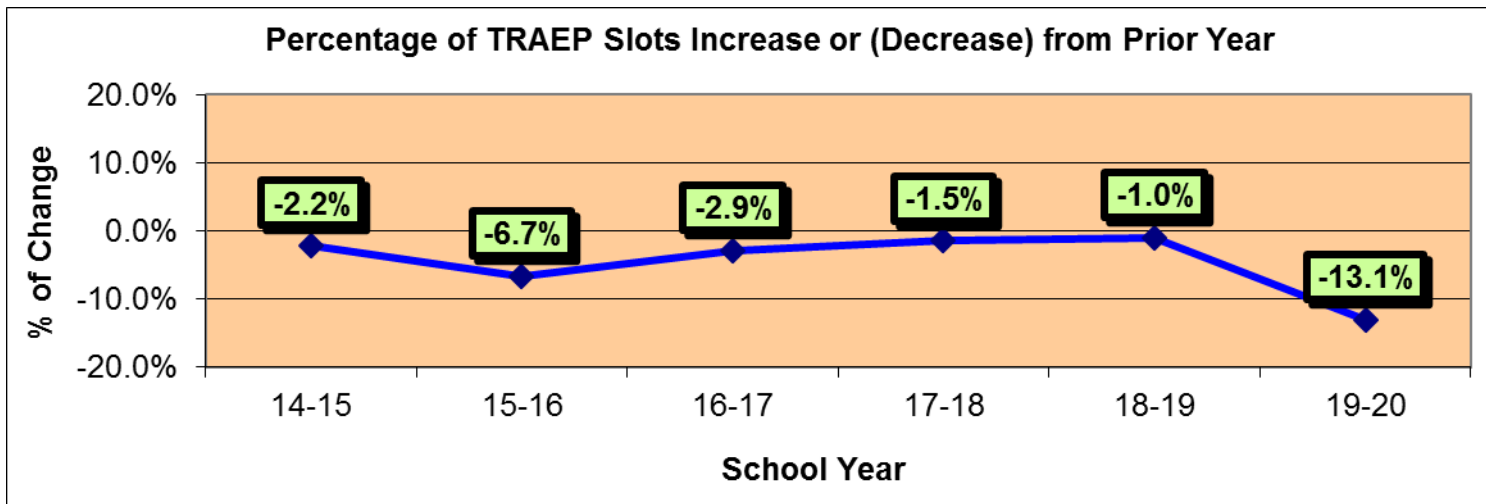
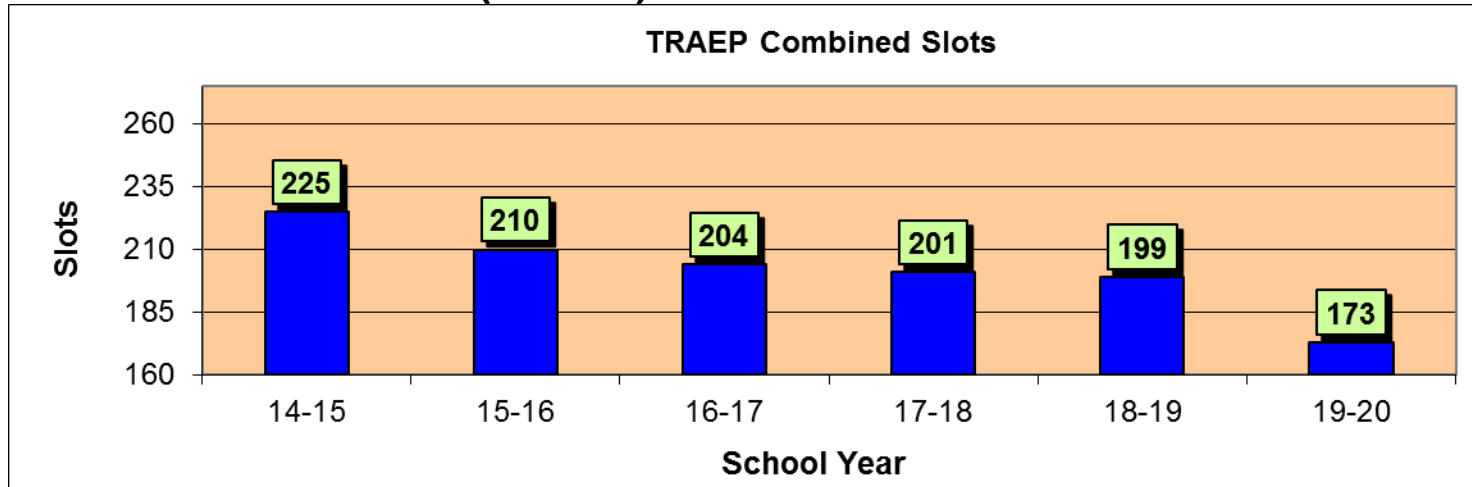
ENROLLMENT HISTORY - OVERALL PROGRAM



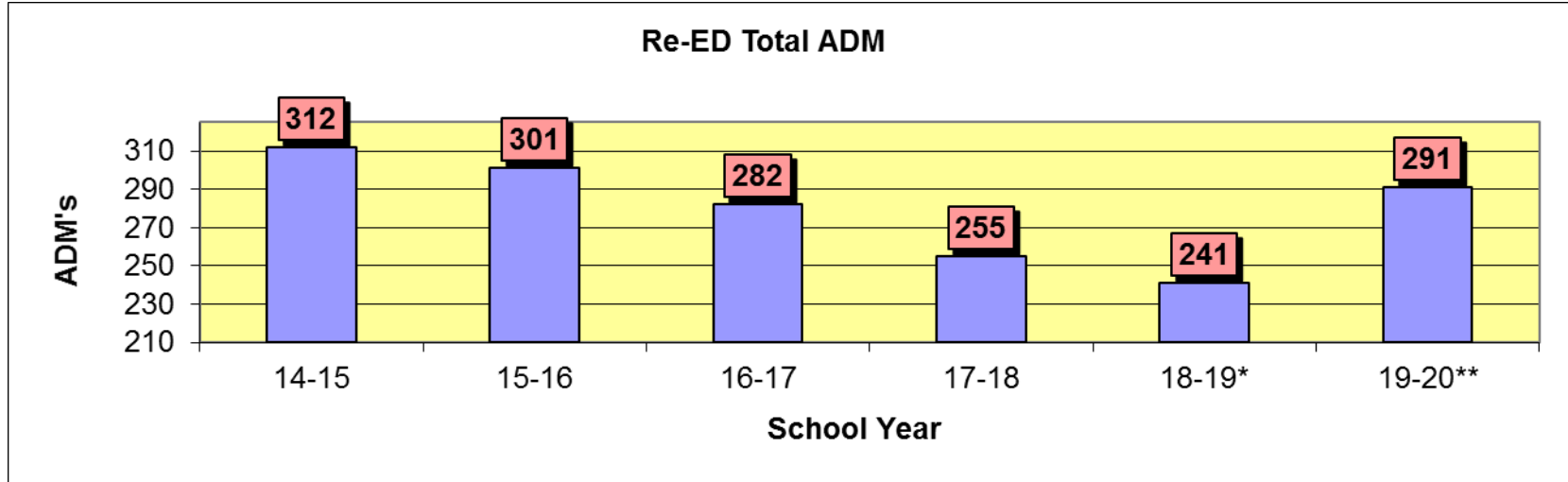
*Note: Projected Enrollment

SCHOOL YEAR	ADM / TRAEP SLOTS
2014-2015	1372
2015-2016	1341
2016-2017	1271
2017-2018	1212
2018-2019* Projected	1154
2019-2020 Budgeted	1239

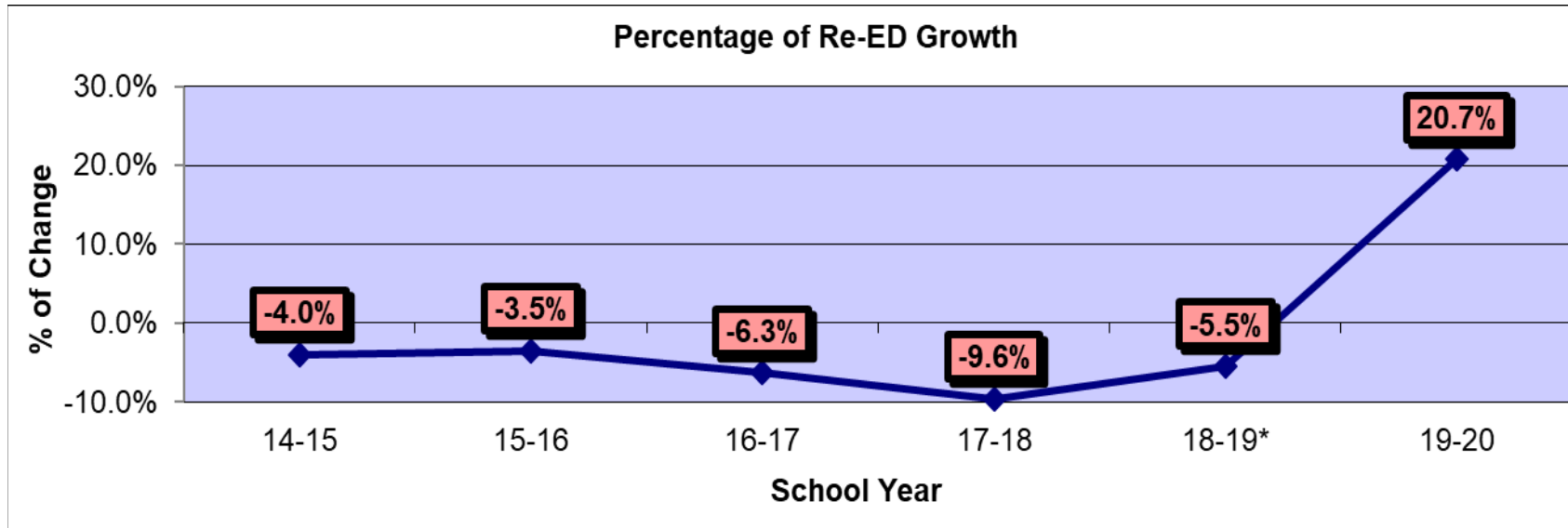
TIDEWATER REGIONAL ALTERNATIVE EDUCATION PROGRAM (TRAEP) GROWTH CHART



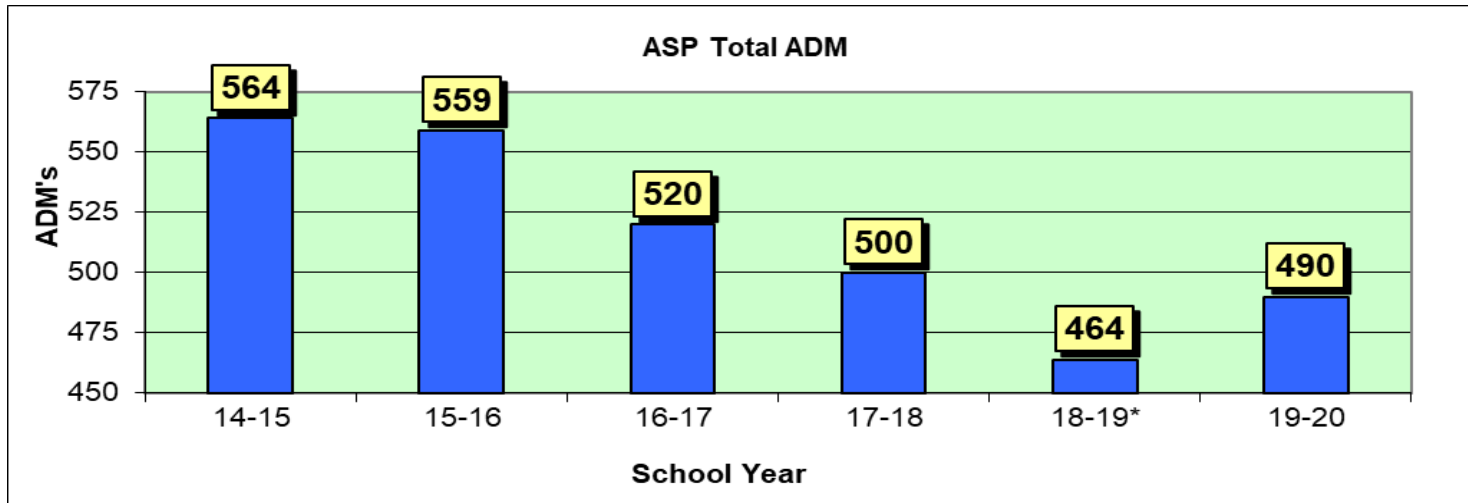
Re-EDUCATION PROGRAM GROWTH CHART



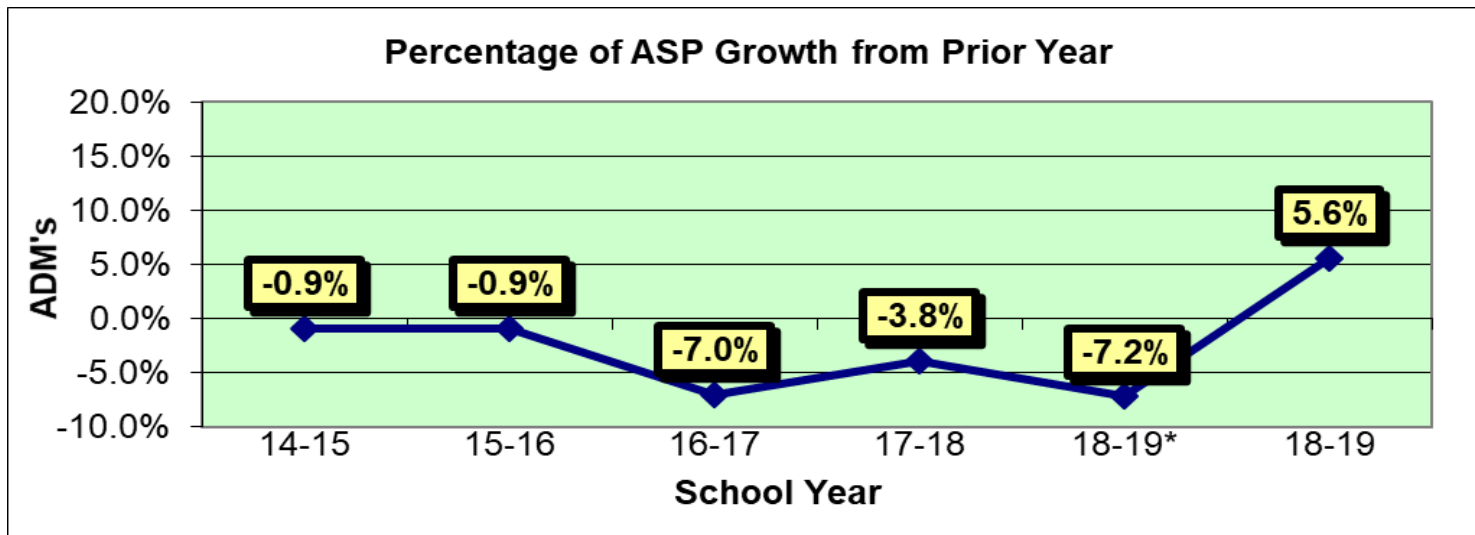
*Note: Projected Enrollment **Note: Guarantee



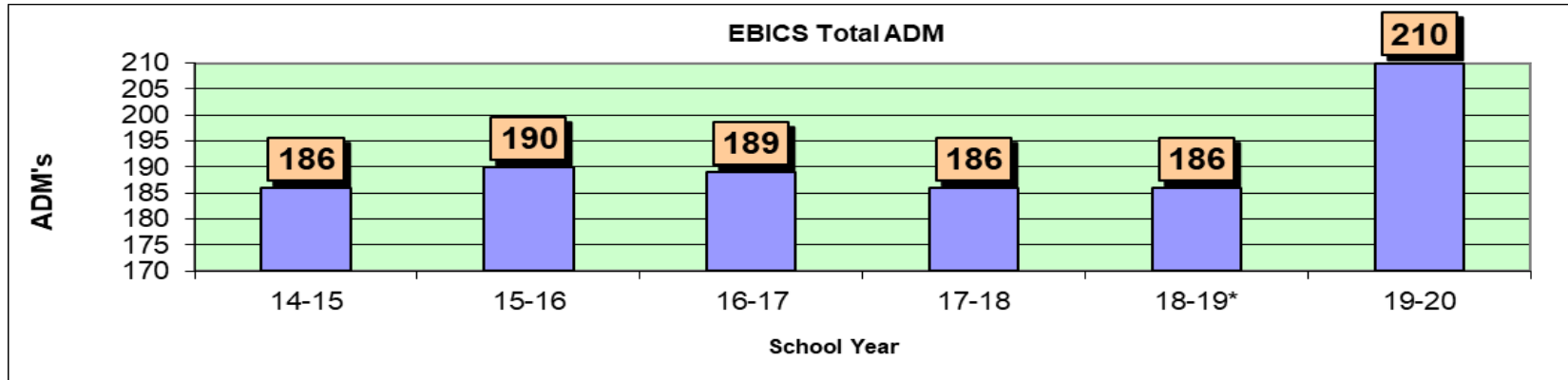
AUTISM SPECTRUM PROGRAM GROWTH CHART



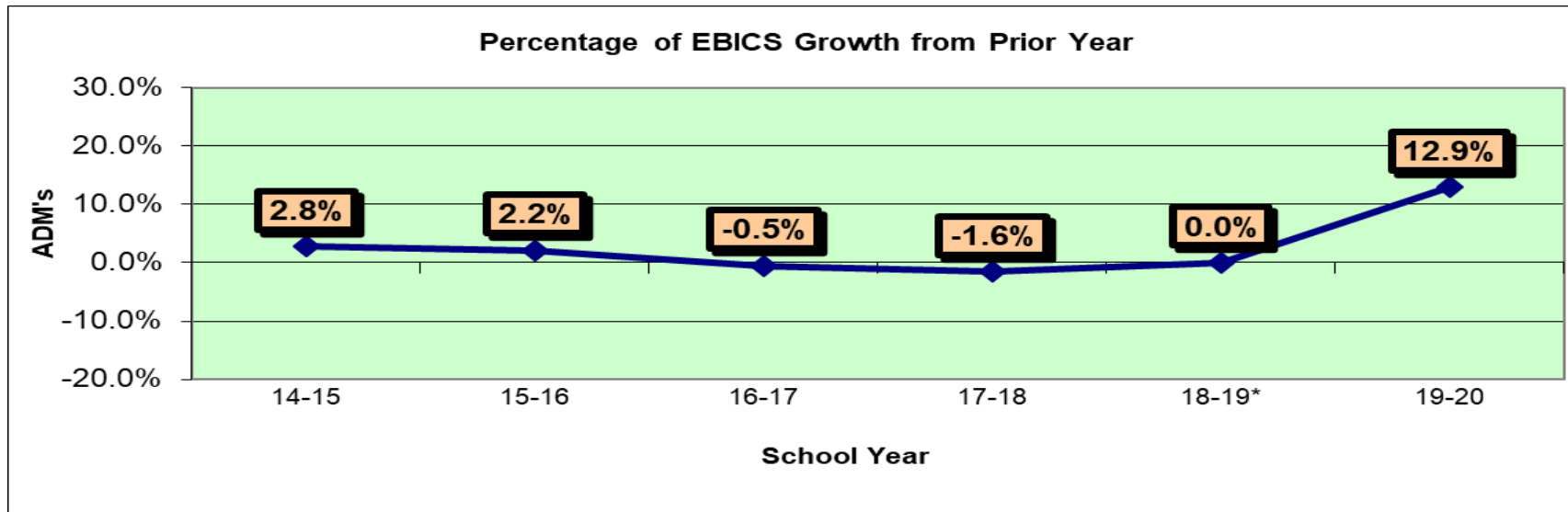
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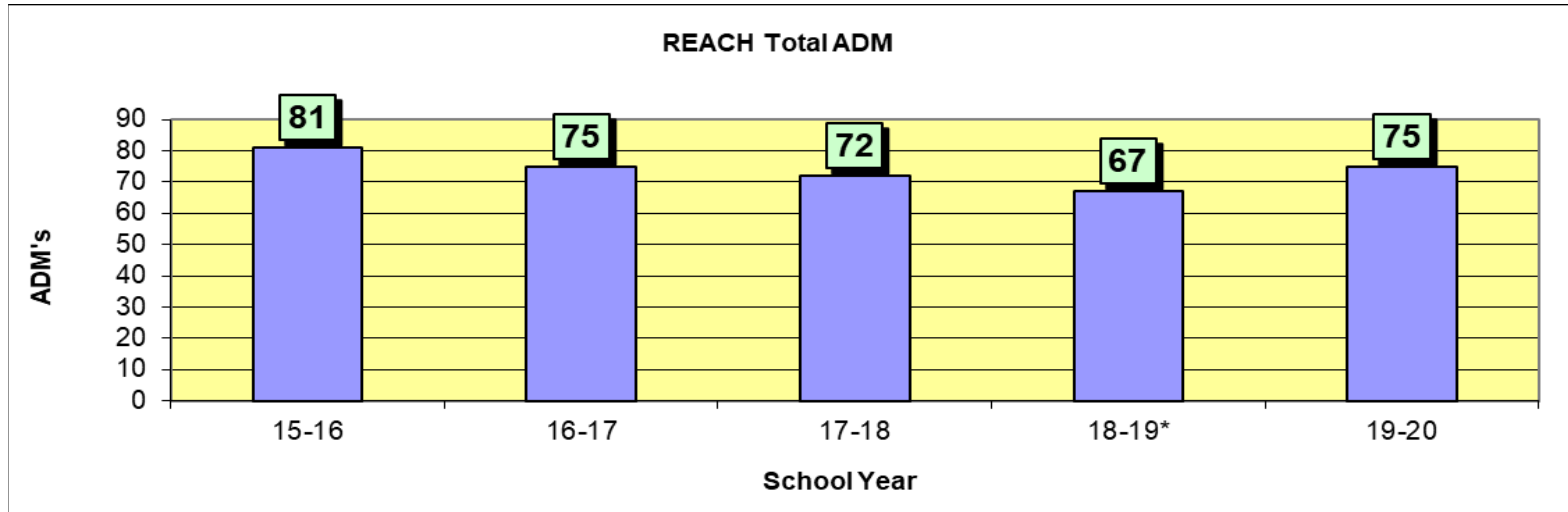
EDUCATIONAL AND BEHAVIORAL INTERVENTIONS FOR CHALLENGING STUDENTS PROGRAM GROWTH CHART



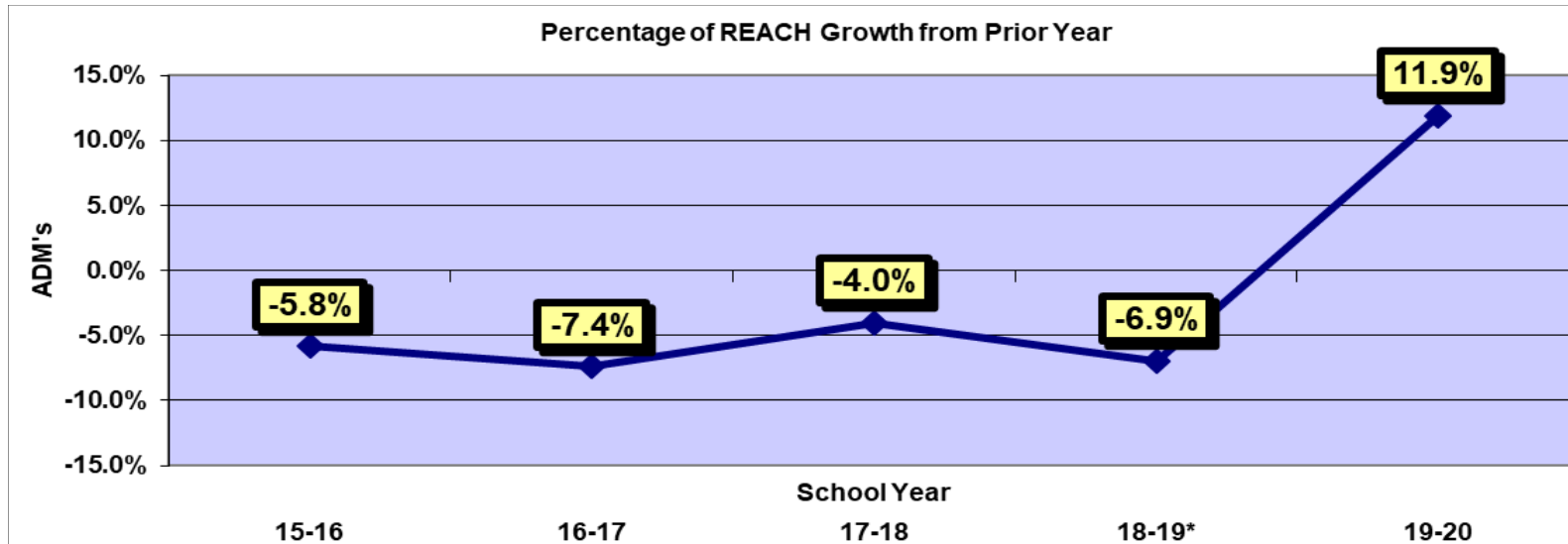
*Note: Projected Enrollment



RAISING EXPECTATIONS AND ABILITIES FOR CHILDREN WITH COMPLEX HEALTH NEEDS PROGRAM (REACH)



*Note: Projected Enrollment



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