

Southeastern Cooperative Educational Programs (SECEP)

Budget for Fiscal Year 2020 – 2021

May 28, 2020

SECEP VISION STATEMENT

As the premier regional special and alternative education program, SECEP builds pathways for students and staff to learn, work, and play their way to success!

SECEP MISSION STATEMENT

In partnership with students, families, and communities, SECEP provides a safe and nurturing environment, focused on meeting individual educational needs and achieving meaningful outcomes for our diverse population of students.

SECEP JOINT BOARD

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AND
ALTERNATIVE EDUCATION DIRECTORS
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Special Education**

**Mr. Mike McGee
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Alternative Education**

SECEP ADMINISTRATION

**Mr. David. B. Sadler, M.Ed
Executive Director**

**Mr. Christopher Old, Ed.S., BCBA
Assistant Director Human Resources/Support Services**

**Ms. Laura Armstrong, Ed.S., BCBA
Assistant Director ASP/EBICS/REACH**

**Mr. Greg Jacob, Ed.S., BCBA
Assistant Director ASP/EBICS**

**Dr. Leigh Butler, Ph.D.
Assistant Director Re-ED/TRAEP**

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May 21, 2020

SECEP Committee of Superintendents and SECEP Joint Board

RE: Amended Proposed FY2021 Budget

Greetings:

Attached is the SECEP Amended Proposed FY2021 Budget. I want to provide a short synopsis of the changes from the SECEP Proposed FY2021 Budget you received on March 20, 2020 and the following SECEP Amended Proposed FY2021 Budget.

Salary/Wage Recommendation:

I am recommending following Norfolk Public Schools (NPS) recommended salary/wage increase of an average 2% for FY2021. This equates to a one-step advancement for all SECEP personnel on the NPS salary/wage schedules. NPS is the fiscal agent for SECEP.

Supplies and Equipment Lines:

I am recommending an increase of \$225,000 to the SECEP Supplies line found on page B-5 of the Amended Proposed FY2021 Budget. This is a shift of \$100,000 from Equipment to Supplies and an addition of \$125,000 to Supplies for FY2021. This will allow SECEP to provide virtual/distant learning platforms that more closely align with our participating school divisions. We have found during the current closure that SECEP students did not have access to their division's virtual platforms. To support the ongoing potential for virtual learning needs, the SECEP FY2021 Budget will need this increase.

Budget Total Comparisons:

	Budget Totals	Increase from FY2020
FY2020 (Current)	\$53,165,129	
Original Proposed FY2021 (March 20, 2020)	\$56,514,454	6.30%
Amended Proposed FY 2021 (May 21, 2020)	\$55,764,575	4.89%

I look forward to discussing the Amended Proposed FY 2021 Budget with you at our upcoming virtual Board Meeting.

Respectfully,

David B. Sadler
 Executive Director

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March 25, 2020

BUDGET MESSAGE

Dear Superintendents and Joint Board Members:

It is a privilege to present to you the SECEP Proposed FY2021 Budget. As I have monitored our participating school divisions in their work creating their proposed FY2021 budgets, I understand the necessity to provide the needed resources, both human and fiscal, that will ensure SECEP continues providing the educational and behavioral services designed to meet the unique needs and challenges presented by our diverse student enrollment.

The proposed SECEP operating budget for fiscal year 2021 (FY21) is \$56,514,454. This is an increase of 6.3% over the fiscal year 2020 (FY20) budget of \$53,165,129. SECEP's revenue continues to come primarily from our student tuition costs to our participating divisions. The only other revenues in the FY21 proposed budget come from the Virginia Department of Education (VDOE) Alternative Education Grant projected to be \$635,731 and from the Virginia Public School Authority (VPSA) Educational Technology Grants for the SECEP special education programs and the SECEP Tidewater Alternative Educational Program projected to be \$52,000.

Norfolk Public Schools is the fiscal agent for SECEP and as such, SECEP's budget must reflect the NPS proposed salary and benefit cost changes. Our Proposed SECEP FY21 Budget includes the following:

- Norfolk Public Schools (NPS) proposes to raise the Teacher salary at Step 1 to \$45,000. This is an increase of 1.76% over the FY20 \$44,220 Step 1 salary. Each subsequent step of the Teacher salary schedule receives the same 1.76% increase and is included in the NPS proposed FY21 Teacher Salary schedule. The NPS Administrative and Classified Schedules will increase by a proposed 1.00%.
- NPS proposes a 1-step advancement for all employees on their respective salary schedules. SECEP's Proposed FY21 Budget aligns with this proposal.
 - NPS continues to strive to build equity between Salary Schedule steps across all positions. Currently on the NPS Teacher Salary Schedule, there is 1.25% between steps 1 to 2 and between steps 2 to 3. Between steps 3 to 4 and 4 to 5, there is 1.75%. The difference between steps then moves to 2.0% for steps 5 through 24. Between steps 24 through 30, there is 2.5%. The NPS Administrative and Classified Salary Schedules have a similar pattern between steps.
 - The SECEP overall average salary increase of 3.50% based on projected NPS salary schedule revisions.

- NPS is also projecting a 12% increase in Health Insurance Premium costs. This will affect both the employer (SECEP) costs as well as the employee's monthly premium cost.
- For the SECEP FY21 Proposed Budget, there is an approximate 24% decrease in VACORP Workers' Compensation coverage costs based on SECEP's preliminary experience modification factor going to a projected 1.40 for FY21 as compared to the project modification factor of 2.0 provided to SECEP by VACORP in March 2019. The experience modification factor is one of the main cost drivers for Workers' Compensation coverage and is calculated using a 3-year look back on actual workers' compensation monetary claims.
- The SECEP Proposed FY21 Budget continues to provide bonuses to Teachers (\$1,000) and Contract Teacher Assistants (\$1,113) for filling difficult to staff assignments.
- The SECEP Proposed FY21 Budget continues to provide \$88,000 for Tuition Assistance as part of the overall budget primarily to assist provisionally licensed teachers to complete required course work to gain full licensure.

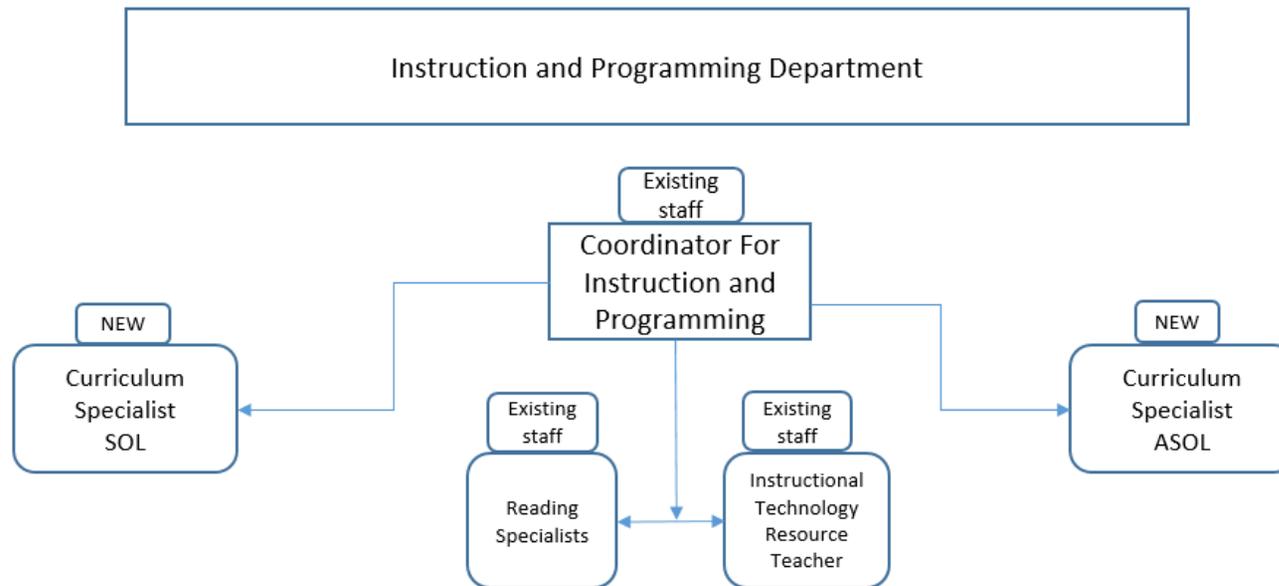
Again, for FY21, a primary focus on retention of our teachers and instructional staff is an ongoing goal. Additionally, maintaining safe and inviting school environments is important to both student and staff morale. I have considered these two goals in the development of this proposed budget for FY21.

For the current 2019-2020 school year, 33% of our classroom teachers hold a provisional license. This is a slight increase over our 2018-2019 school year provisionally licensed teacher, which was 30%. To support adequately a third of our teachers who are provisionally licensed, it remains essential that SECEP maintain the highly skilled and experienced teachers and administrators in our mentor teachers, teacher and educational specialists, and administrator ranks. Through the efforts of these veteran employees, we are able to train and often provide "hands-on" support and guidance to less experienced employees ensuring fidelity of implementation of the high quality instructional and behavioral programming throughout the SECEP programs.

In our Autism Spectrum Program (ASP), we are projecting an increase in Average Daily Membership. From the beginning of the 2019-2020 school year, our ASP student enrollment has been climbing. This Proposed FY21 SECEP Budget has an ADM of 520, a 30-student increase over our FY20 Budgeted ADM. This requires additional teacher (10) and teacher assistant (8) position in the FY21 Proposed Budget. There is also an increase of one (1) educational specialist position.

With our Re-ED Program, we will continue at 291 Guarantees for the FY21 Proposed Budget. However, because of the increased awareness of the need to address student trauma, Social-Emotional Learning with students, and student safety, the FY21 Proposed SECEP Budget does include two (2) School Counselor positions. This position falls under the Teacher Salary Schedule and is a 10-month position. The addition of School Counselors is also a focus for our divisions based on the currently proposed State 2020-2022 Biennium Budget. Although this will not provide equity across our five (5) SECEP Centers for FY21, it will build the foundation for growth in future budget cycles for this position. To continue in the vain of providing safe and inviting Center environments, Virginia Beach and Chesapeake have been able to provide, for the 2019-2020 school year, a dedicated School Resource Office for the SECEP programs at Renaissance Academy (VB) and Chesapeake SECEP Center. It will be a priority for FY21 to work with Norfolk Public Schools to secure a School Resource Office for our Norfolk SECEP Center, serving both Norfolk and Portsmouth students. Additionally, for FY21, exploring with Suffolk Public Schools a shared access to the John F. Kennedy MS School Resource Officer will be a priority.

The work of our SECEP Strategic Plan 2018-2023 Implementation Teams has continued during the 2019-2020 school year. The Instructional Implementation Team made recommendations to SECEP Central Leadership Team requesting support to move SECEP forward in providing clear support and organization of instructional curriculum goals and needed resources. Because SECEP's focus on SOL instruction also includes a large percentage of teachers utilizing the Virginia Department of Education (VDOE) Aligned Standards of Learning (ASOL) and gearing student instruction along the Applied Studies Diploma course of study, the SECEP FY2021 Proposed Budget also includes two (2) Instructional Specialist positions at the administrative level (see B-6). These are teacher-specialist level positions and are under the 11-month Teacher Salary Schedule. One position will focus primarily on organizing typical SOL resources and curriculum materials. The other position will focus on organizing the Applied Studies Diploma/ASOL resources and utilization of the VDOE Applied Studies Curriculum Map. Projecting forward to the 2021-2022 school year, these positions will provide direct support to future instructional teacher leaders who will be Department Heads in each instructional area under SOL and ASOL curricula across all SECEP programs. The following graphic indicates how these two new administrative positions will fall in the SECEP hierarchy:



The FY21 proposed budget will allow SECEP to continue on its successful trajectory as a premier regional special and alternative educational program. As we continue with year three of implementation of the SECEP Strategic Plan 2018-2023 in the 2020-2021 school year, SECEP will continue to provide exceptional opportunities for students and staff to learn, work, and play as they achieve meaningful outcomes. By working and collaborating with our parents, divisions, higher education colleagues, and community partners, we can successfully continue to provide the intensive interventions and supports to meet the individual and unique needs and challenges of the diverse student population you have entrusted to our programs.

I look forward to discussing this proposed budget with you at our upcoming meeting.

Respectfully,

David B. Sadler
Executive Director

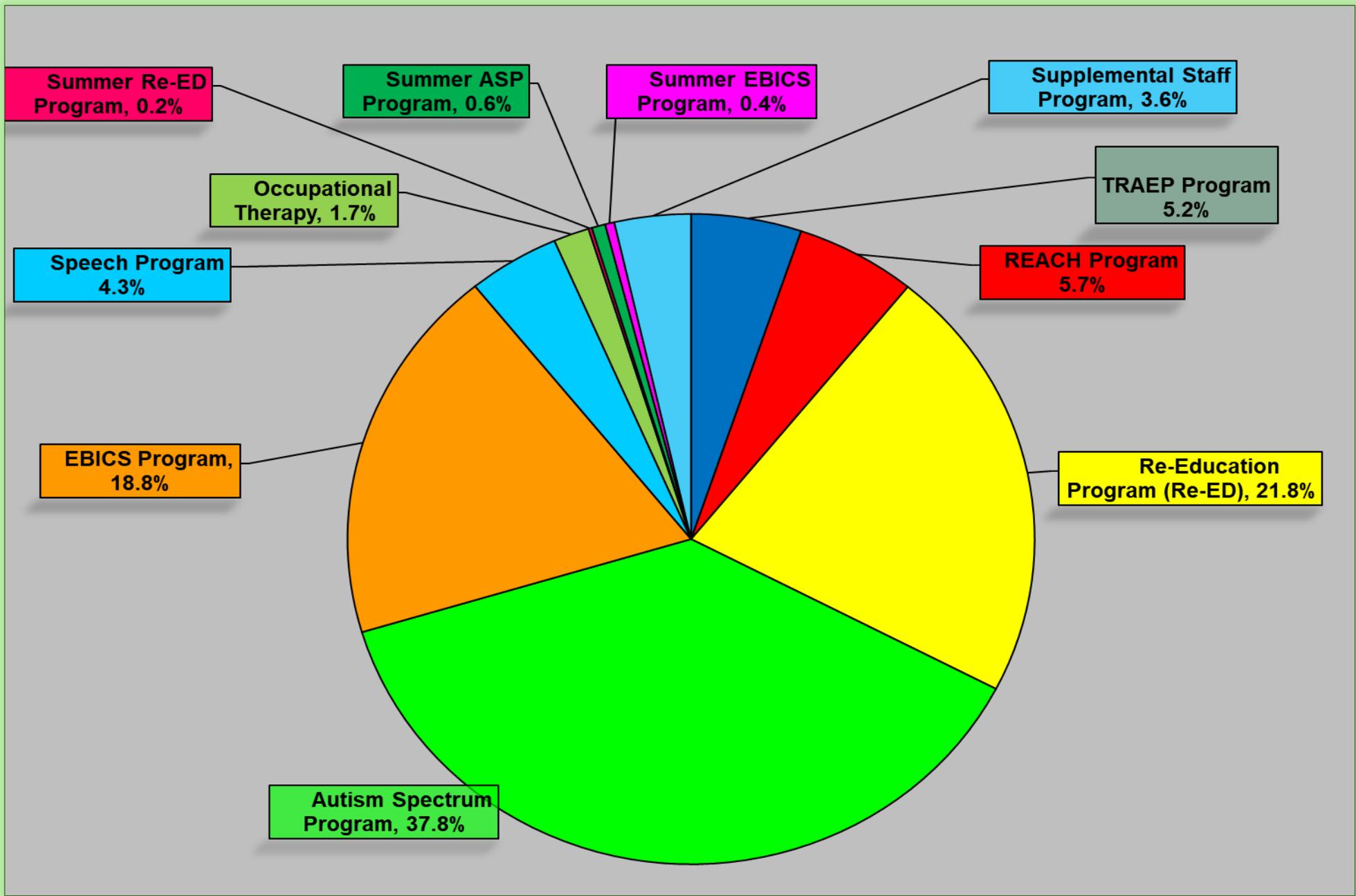
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Summary of Revenue

Program Revenues	Actual 2019	Budgeted 2020	Projected 2020	Budgeted 2021
Tuition Funds				
Chesapeake	\$11,008,723	\$12,099,490	\$11,708,280	\$12,155,524
Franklin	310,800	289,530	465,735	460,369
Isle of Wight	1,019,663	1,062,480	1,052,272	1,035,218
Norfolk	6,389,828	6,502,831	5,936,806	6,845,038
Portsmouth	4,164,132	4,490,916	4,395,303	4,744,418
Southampton	1,407,942	1,490,678	1,703,107	1,644,007
Suffolk	3,184,535	3,199,008	3,022,143	3,293,563
Virginia Beach	19,571,856	20,877,300	20,988,282	22,651,732
Non-SECEP Divisions	1,274,510	2,511,412	1,307,033	2,246,975
Total Tuition Funds	\$48,331,989	\$52,523,645	\$50,578,961	\$55,076,844
Other Funds				
State Alternative Ed. Grant	\$589,365	\$589,484	\$589,484	\$635,731
Technology and Other	52,000	52,000	52,000	52,000
Total Other Funds	\$641,365	\$641,484	\$641,484	\$687,731
Total Revenues	\$48,973,354	\$53,165,129	\$51,220,445	\$55,764,575

Summary of Expenditures

	Actual 2019	Budget 2020	Budget 2021
Expenditures			
TRAEP	\$ 2,447,396	\$ 2,826,976	\$ 2,896,657
REACH	\$ 2,508,950	\$ 3,170,216	\$ 3,163,847
Re-Education Program (Re-ED)	\$ 11,644,427	\$ 11,390,460	\$ 12,130,065
Autism Spectrum Program	\$ 17,501,831	\$ 19,453,162	\$ 21,056,152
EBICS Program	\$ 8,553,400	\$ 10,426,374	\$ 10,483,101
Speech Program	\$ 2,112,092	\$ 2,460,780	\$ 2,403,450
Occupational Therapy	\$ 783,467	\$ 967,051	\$ 938,401
Summer Re-ED Program	\$ 73,322	\$ 74,210	\$ 90,563
Summer ASP Program	\$ 390,535	\$ 372,996	\$ 356,377
Summer EBICS Program	\$ 165,197	\$ 240,277	\$ 243,057
Supplemental Staff Program	\$ 1,470,614	\$1,782,626	\$ 2,002,904
Total Expenditures	\$ 47,651,231	\$ 53,165,129	\$ 55,764,575



Operating Budget by Program

DESCRIPTION	Salaries and Wages	Employee Benefits	Other Expenditures	Total Program Costs	% of Budget
TRAEP	\$1,889,154	\$766,290	\$241,213	\$2,896,657	5.2%
R.E.A.C.H.	2,285,480	629,240	249,127	3,163,847	5.7%
Re-ED Program	7,902,711	3,208,813	1,018,542	12,130,065	21.8%
ASP Program	14,027,260	5,703,872	1,325,020	21,056,152	37.8%
EBICS Program	7,073,867	2,864,492	544,742	10,483,101	18.8%
Speech Program	1,730,378	530,482	142,590	2,403,450	4.3%
Occupational Therapy	685,596	154,280	98,525	938,401	1.7%
Summer Re-ED Program	76,062	6,301	8,200	90,563	0.2%
Summer ASP Program	285,617	23,660	47,100	356,377	0.6%
Summer EBICS Program	204,562	16,945	21,550	243,057	0.4%
Supplemental Staff Program	1,378,163	590,641	34,100	2,002,904	3.6%
Total Proposed Operating Budget	\$37,538,850	\$14,495,016	\$3,730,709	\$55,764,575	100.0%

Operating Budget – All SECEP Programs

	Actual 2019	Budget 2020	Budget 2021	% Change From 2020
Wages and Employee Benefits				
Total Wages	\$31,895,458	\$35,612,449	\$37,538,100	5.41%
Employee Benefits	12,330,620	13,658,971	14,407,766	5.48%
Tuition Assistance	70,032	88,000	88,000	0.00%
Total Wages/Benefits	\$44,296,110	\$49,359,420	\$52,033,866	5.42%
Other Expenditures				
H.R./Medical/Security	125,328	130,000	130,000	0.00%
Audit	28,704	25,950	25,950	0.00%
Maintenance/Repairs	7,275	19,000	19,000	0.00%
Utilities (Elec/Heat/Water/Garb)	4,435	49,355	49,355	0.00%
Postage	13,834	35,500	35,500	0.00%
Communications	155,622	126,460	126,460	0.00%
Insurance	363,453	833,250	633,250	-24.00%
Rent	664,247	772,985	772,985	0.00%
Staff Development	60,753	64,550	64,550	0.00%
Local Travel	37,643	94,790	94,790	0.00%
Organizational Membership	0	1,500	1,500	0.00%
Supplies	774,511	676,950	901,950	33.24%
Equipment	270,020	176,200	76,200	-56.75%
Technology	252,720	246,144	246,144	0.00%
Fiscal/Accounting Services	596,575	553,075	553,075	0.00%
Total Other Expenditures	\$3,355,120	\$3,805,709	\$3,730,709	-1.97%
Total Proposed Operating Budget	\$47,651,231	\$53,165,129	\$55,764,575	4.89%

Staffing Summary by Position Operating – Budgeted Positions

Positions	Number of Positions		Change From 2020
	Budgeted 2020	Budgeted 2021	
Position Titles:			
Administrative	7.0	7.0	-
Principals	18.0	17.0	(1.0)
Assistant Principals	3.0	3.0	-
Educational Specialists	44.0	45.0	1.0
Teachers	241.0	251.0	10.0
School Counselors	-	2.0	2.0
Speech Therapists	23.0	21.0	(2.0)
Occupational Therapists	6.5	8.5	2.0
Certified OT Assistant	5.0	2.0	(3.0)
School/Community Trainers	23.0	25.0	2.0
Teacher Assistants	316.0	324.5	8.5
Custodians	1.0	1.0	-
Office Support	16.0	16.0	-
Operations Support			
Professional	10.0	12.0	2.0
Classified	10.0	10.0	-
Total Employees	723.5	745.0	21.5

Summary of Tuition Revenue by School Division

Division	Actual Revenue 2019	Budgeted Revenue 2020	Projected Revenue 2020	Budgeted Revenue 2021
<u>Chesapeake</u>				
TRAEP	\$ 381,689	\$ 438,942	\$ 438,942	\$ 447,000
R.E.A.C.H.	516,641	587,840	456,795	473,576
Re-ED	3,346,661	3,206,020	3,206,020	3,331,152
ASP	3,204,830	3,769,011	3,716,553	3,844,422
EBICS	2,345,011	2,780,366	2,571,287	2,734,722
SPEECH	533,565	559,717	515,433	529,200
OCCUP. THERAPY	253,112	290,115	280,791	298,080
SUMMER	226,910	207,490	218,984	195,258
SUPP STAFF	200,304	259,989	303,475	302,114
TOTAL	\$ 11,008,723	\$ 12,099,490	\$ 11,708,280	\$ 12,155,524
<u>Franklin</u>				
TRAEP	\$ -	\$ -	\$ -	\$ -
Re-ED	53,778	39,098	149,006	166,558
ASP	110,624	119,021	159,356	161,870
EBICS	93,417	99,299	96,816	101,286
SPEECH	20,115	21,433	23,545	23,814
OCCUP. THERAPY	-	-	-	-
SUMMER	11,080	10,679	9,060	6,841
SUPP STAFF	21,786	-	27,952	-
TOTAL	\$ 310,800	\$ 289,530	\$ 465,735	\$ 460,369

Note: All tuition totals are based on a 180 day school year.

Summary of Tuition Revenue by School Division

Division	Actual Revenue 2019	Budgeted Revenue 2020	Projected Revenue 2020	Budgeted Revenue 2021
<u>Isle of Wight</u>				
TRAEP	\$ 63,607	\$ 73,146	\$ 73,146	\$ 80,094
Re-ED	359,856	312,782	312,782	333,115
ASP	309,339	396,738	277,276	283,273
EBICS	107,169	148,948	198,046	202,572
R.E.A.C.H.	79,901	83,977	83,977	86,076
SPEECH	33,257	32,810	42,714	41,895
OCCUP. THERAPY	-	-	-	-
SUMMER	18,364	14,079	9,042	8,193
SUPP STAFF	48,170		55,289	
TOTAL	\$ 1,019,663	\$ 1,062,480	\$ 1,052,272	\$ 1,035,218
<u>Norfolk</u>				
TRAEP	\$ 550,909	\$ 516,486	\$ 516,486	\$ 353,273
R.E.A.C.H.	181,619	251,932	187,534	193,750
Re-ED	1,799,280	1,563,912	1,563,912	1,665,576
ASP	1,718,366	1,904,342	1,815,076	2,225,718
EBICS	1,485,840	1,588,781	1,263,301	1,823,148
SPEECH	322,373	291,677	269,353	264,600
OCCUP. THERAPY	81,946	106,376	82,149	88,320
SUMMER	98,088	87,350	76,200	68,406
SUPP STAFF	151,407	191,975	162,795	162,246
TOTAL	\$ 6,389,828	\$ 6,502,831	\$ 5,936,806	\$ 6,845,038

Note: All tuition totals are based on a 180 day school year.

Summary of Tuition Revenue by School Division

Division	Actual Revenue 2019	Budgeted Revenue 2020	Projected Revenue 2020	Budgeted Revenue 2021
<u>Portsmouth</u>				
TRAEP	\$ 194,644	\$ 177,756	\$ 177,756	\$ 173,821
R.E.A.C.H.	318,477	335,909	372,999	387,342
Re-ED	1,151,539	1,172,934	1,172,934	1,332,461
ASP	1,371,947	1,507,604	1,322,680	1,537,769
EBICS	788,331	893,689	948,579	911,574
SPEECH	168,697	193,158	154,131	157,878
OCCUP. THERAPY	30,488	42,980	24,662	27,600
SUMMER	37,376	31,955	55,234	48,132
SUPP STAFF	102,633	134,931	166,328	167,841
TOTAL	\$ 4,164,132	\$ 4,490,916	\$ 4,395,303	\$ 4,744,418
<u>Southampton</u>				
TRAEP	\$ 13,357	\$ 15,360	\$ 15,360	\$ 12,818
Re-ED	160,336	195,489	197,661	83,279
ASP	816,777	833,150	927,265	1,011,690
EBICS	204,738	248,247	275,003	253,215
SPEECH	119,733	107,339	117,708	119,070
OCCUP. THERAPY	1,852	-	-	-
SUMMER	21,920	19,788	31,888	24,068
SUPP STAFF	69,229	71,305	138,222	139,868
TOTAL	\$ 1,407,942	\$ 1,490,678	\$ 1,703,107	\$ 1,644,007

Note: All tuition totals are based on a 180 day school year.

Summary of Tuition Revenue by School Division

Division	Actual Revenue 2019	Budgeted Revenue 2020	Projected Revenue 2020	Budgeted Revenue 2021
<u>Suffolk</u>				
TRAEP	\$ 151,395	\$ 174,102	\$ 174,102	\$ 190,640
R.E.A.C.H.	40,628	41,989	80,763	107,674
Re-ED	1,079,568	977,445	977,445	1,040,985
ASP	964,071	1,031,519	990,743	1,052,158
EBICS	723,718	744,741	608,205	709,002
SPEECH	146,857	138,033	127,662	132,300
OCCUP. THERAPY	-	-	-	-
SUMMER	65,227	63,754	63,223	60,804
SUPP STAFF	13,071	27,425	-	-
TOTAL	\$ 3,184,535	\$ 3,199,008	\$ 3,022,143	\$ 3,293,563
<u>Virginia Beach</u>				
TRAEP	\$ 826,985	\$ 815,700	\$ 815,700	\$ 977,280
R.E.A.C.H.	310,830	377,897	207,984	215,348
Re-ED	3,980,407	3,909,780	3,909,780	4,163,940
ASP	8,681,147	9,521,712	9,955,038	10,723,914
EBICS	3,099,349	3,376,159	3,024,476	3,545,010
SPEECH	1,164,126	1,115,730	1,117,082	1,133,811
OCCUP. THERAPY	438,931	522,207	474,549	496,800
SUMMER	285,928	250,815	323,683	276,689
SUPP STAFF	784,153	987,300	1,159,990	1,118,940
TOTAL	\$ 19,571,856	\$ 20,877,300	\$ 20,988,282	\$ 22,651,732

Note: All tuition totals are based on a 180 day school year.

Summary of Tuition Revenue by School Division

Division	Actual Revenue 2019	Budgeted Revenue 2020	Projected Revenue 2020	Budgeted Revenue 2021
Others				
R.E.A.C.H.	\$ 1,203,409	\$ 1,490,672	\$ 1,235,041	\$ 1,700,081
Re-ED (Growth)	-	-	-	-
ASP	37,285	357,064	39,674	202,338
EBICS	-	546,143	-	202,572
SPEECH	3,220	882	3,185	882
SUMMER	5,536	1,574	1,489	1,605
SUPP STAFF	24,932	109,701	27,644	111,895
OCCUP. THERAPY	128	5,376	-	27,602
TOTAL	\$ 1,274,510	\$ 2,511,412	\$ 1,307,033	\$ 2,246,975
Tuition Funds	\$ 48,331,989	\$ 52,523,645	\$ 50,578,961	\$ 55,076,844

Note: All tuition totals are based on a 180 day school year.

Rate Comparisons

<u>SECEP Programs</u>	<u>2020 Actual</u>	<u>2021 Budgeted</u>	<u>Rate Period</u>	<u>Percent Increase</u>
TRAEP - Regular Education	\$11,706.00	\$12,818.00	yearly	9.50%
TRAEP - Special Education	\$15,360.00	\$16,819.00	yearly	9.50%
R.E.A.C.H (Includes Summer)*	\$233.27	\$239.10	daily	2.50%
R.E.A.C.H - Partial Day	\$117.06	\$119.99	daily	2.50%
Re-ED Program	\$217.21	\$231.33	daily	6.50%
Autism Spectrum Program	\$220.41	\$224.82	daily	2.00%
EBICS Program	\$275.83	\$281.35	daily	2.00%
Speech Program	\$88.20	\$88.20	hourly	0.00%
Occupational Therapy	\$107.45	\$110.40	hourly	2.75%
Summer Re-ED Program	\$19.72	\$20.11	hourly	2.00%
Summer ASP Program	\$23.42	\$23.89	hourly	2.00%
Summer EBICS Program	\$29.55	\$30.14	hourly	2.00%
Supplemental Staff Program	\$21.94	\$22.38	hourly	2.00%

* REACH daily rate is paid over 180 days and includes summer and related services.

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**TIDEWATER REGIONAL
ALTERNATIVE EDUCATION
PROGRAM
(TRAEP)**

TRAEP Budgeted Positions

TRAEP	Number of Positions		Change From 2020
	2020	2021	
Position Titles:			
Administrative	0.40	0.40	0.00
Principals	0.50	0.50	0.00
Assistant Principals	1.00	1.00	0.00
Educational Specialists	5.00	5.00	0.00
Teachers	16.00	16.00	0.00
Teacher Assistants	11.00	11.00	0.00
Office Support	1.00	1.00	0.00
Custodians	0.50	0.50	0.00
Operations Support			
Professional	0.50	0.50	0.00
Classified	0.50	0.50	0.00
Total Employee	36.40	36.40	0.00

TRAEP Budgeted Slots

TRAEP	Purchased	Purchased	Purchased
	Slots	Slots	Slots
Division	2019	2020	2021
Chesapeake			
Regular Slots	27	27	27
Special Slots	8	8	6
Franklin			
Regular Slots	0	0	0
Special Slots	0	0	0
Isle of Wight			
Regular Slots	1	1	1
Special Slots	7	4	4
Norfolk			
Regular Slots	41	31	21
Special Slots	10	10	5
Portsmouth			
Regular Slots	6	6	7
Special Slots	10	7	5
Southampton			
Regular Slots	0	0	1
Special Slots	1	1	0
Suffolk			
Regular Slots	7	7	7
Special Slots	6	6	6
Virginia Beach			
Regular Slots	55	50	50
Special Slots	20	15	20
Total Regular Slots	137	122	114
Total Special Slots	62	51	46

TRAEP Operating Expenses

	Actual 2019	Budget 2020	Budget 2021	% Change From 2020
<u>Wages and Employee Benefits</u>				
Total Wages	\$ 1,673,924	1,848,810	1,889,154	2.2%
Employee Benefits	666,547	746,011	762,290	2.2%
Tuition Assistance	23	4,000	4,000	0.0%
Total Wages and Benefits	2,340,494	2,598,821	2,655,444	2.2%
<u>Other Expenditures</u>				
H.R./Medical/Security	4,209	5,000	5,000	0.0%
Audit	964	1,475	1,475	0.0%
Maintenance/Repairs	740	3,000	3,000	0.0%
Utilities (Elec/Heat/Water)	451	21,855	21,855	0.0%
Postage	465	2,650	2,650	0.0%
Telephone	5,226	6,500	6,500	0.0%
Insurance	12,206	27,000	15,058	-44.2%
Rent	22,005	55,000	55,000	0.0%
Staff Development	2,040	2,250	2,250	0.0%
Local Travel	1,012	1,250	1,250	0.0%
Organizational Membership	-	500	500	0.0%
Supplies	20,932	35,000	67,100	91.7%
Equipment	9,068	12,500	5,400	-56.8%
Technology	8,464	20,000	20,000	0.0%
Fiscal & accounting services	19,120	34,175	34,175	0.0%
Total Other Expenditures	106,902	228,155	241,213	5.7%
Total Operating Budget	\$ 2,447,396	2,826,976	2,896,657	2.5%

TRAEP-EXPLANATION OF SIGNIFICANT CHANGES

Employee Wages & Benefits: Reflects an 2.0 % **increase** in wages with an increase in Health care costs.

Workers Comp Insurance **decreased** by approximately **24%**.

Note: Most other costs were unchanged from prior year amounts.

TRAEP Operating Revenue

<u>TRAEP</u>	Actual Revenue 2019	Budgeted Revenue 2020	Projected Revenue 2020	Budgeted Revenue 2021	% Change from 2020
Tuition Funds	\$2,182,586	\$2,211,492	\$2,211,492	\$2,234,926	1.1%
State Alternative Ed.	\$589,365	\$589,484	\$589,484	\$635,731	7.8%
Grant Funds					
Other Funds	\$26,000	\$26,000	\$26,000	\$26,000	0.0%
Total Revenues	\$2,797,951	\$2,826,976	\$2,826,976	\$2,896,657	2.5%

Rate: The yearly rate for each alternative education program (Regular and Special Slots) equals the program budget less the grant and other funds, divided by the number of purchased slots.

Regular Education				Special Education			
School	Projected			School	Projected		
<u>Year</u>	<u>Slots</u>	<u>Rate</u>		<u>Year</u>	<u>Slots</u>	<u>Rate</u>	
2019-2020	\$1,428,132	122	\$11,706	2019-2020	\$783,360	51	\$15,360
2020-2021	\$1,461,252	114	\$12,818	2020-2021	\$773,674	46	\$16,819

**RAISING EXPECTATIONS AND
ABILITIES FOR CHILDREN WITH
COMPLEX HEALTH NEEDS
PROGRAM (REACH)**

REACH Budgeted Positions

<u>REACH</u>	<u>Number of Positions</u>		<u>Change From 2020</u>
	<u>2020</u>	<u>2021</u>	
Position Titles:			
Administrative	1.00	1.00	0.00
Principals	1.00	1.00	0.00
Educational Specialists	3.00	3.00	0.00
Occupational Therapist	1.00	1.00	0.00
Speech Therapist	1.00	1.00	0.00
Teachers	8.00	8.00	0.00
Teacher Assistants	20.00	17.50	-2.50
Office Support	1.00	1.00	0.00
Operations Support			
Professional	1.00	1.50	0.50
Classified	1.00	1.00	0.00
Total Employees	38.00	36.00	-2.00

Budgeted ADM

<u>REACH</u>	<u>Actual ADM 2019</u>	<u>Estimated ADM 2020</u>	<u>Budgeted ADM 2021</u>
Division			
Chesapeake	12	14	12
Norfolk	4	6	5
Portsmouth	8	8	9
Suffolk	1	1	3
Virginia Beach	7	9	6
Isle of Wight	2	2	2
Others	30	35	40
TOTAL ADM	64	75	77

REACH Operating Expenses

	Actual 2019	Budget 2020	Budget 2021	% Change From 2020
<u>Wages and Employee Benefits</u>				
Total Wages	\$ 1,216,710	1,597,289	1,545,480	-3.2%
Employee Benefits	520,414	644,520	623,615	-3.2%
Contracted Services	671,039	662,327	740,000	11.7%
Tuition Assistance	3,437	5,625	5,625	0.0%
Total Wages and Benefits	2,411,600	2,909,761	2,914,720	0.2%
<u>Other Expenditures</u>				
H.R./Medical/Security	3,824	14,700	14,700	0.0%
Audit	876	2,600	2,600	0.0%
Postage	422	4,500	4,500	0.0%
Telephone	4,749	9,000	9,000	0.0%
Insurance	11,090	35,750	24,422	-31.7%
Rent	20,404	57,235	57,235	0.0%
Staff Development	1,854	3,750	3,750	0.0%
Local Travel	1,020	1,200	1,200	0.0%
Supplies	19,019	40,000	48,500	21.3%
Equipment	8,239	15,000	6,500	-56.7%
Technology	8,363	36,720	36,720	0.0%
Fiscal & accounting services	17,490	40,000	40,000	0.0%
Total Other Expenditures	97,350	260,455	249,127	-4.3%
Total Operating Budget	\$ 2,508,950	3,170,216	3,163,847	-0.2%

REACH-EXPLANATION OF SIGNIFICANT CHANGES

Employee Wages & Benefits: Reflects a 2.0% **increase** in wages along with an increase in Health care costs.

Workers Comp Insurance **decreased** by approximately **24%**.

Note: Most other costs were unchanged from prior year amounts.

REACH Operating Revenue

<u>REACH</u>	Actual Revenue 2019	Budgeted Revenue 2020	Projected Revenue 2020	Budgeted Revenue 2021	% Change from 2020
Tuition Funds	\$2,654,164	\$3,170,216	\$2,628,239	\$3,163,847	-0.2%
Other Funds	\$0	\$0	\$0	\$0	0.0%
Total Revenues	\$2,654,164	\$3,170,216	\$2,628,239	\$3,163,847	-0.2%

Daily Tuition Rate:

Tuition Rate equals the Total Program Budget minus other funds divided by 180 days and the projected ADM.

Rate includes Summer Program participation.

<u>Status</u>	<u>School Year</u>	<u>Budgeted Revenue</u>	<u>Budgeted Enrollment</u>	<u>School Days</u>	<u>Daily Rate</u>
Full-Time	2019-2020	\$3,149,145	75	180	\$233.27
Full-Time	2020-2021	\$3,012,660	70	180	\$239.10
Part-Time	2019-2020	\$21,071	1	180	\$117.06
Part-Time	2020-2021	\$151,187	7	180	\$119.99

Re-EDUCATION PROGRAM (Re-ED)

Re-ED Budgeted Positions

<u>RE-ED</u> Position Titles:	<u>Number of Positions</u>		<u>Change</u>
	<u>2020</u>	<u>2021</u>	<u>From 2020</u>
Administrative	2.00	2.00	0.00
Principals	4.50	4.50	0.00
Assistant Principals	2.00	2.00	0.00
Educational Specialists	13.00	13.00	0.00
Teachers	71.00	72.00	1.00
School Counselors	0.00	2.00	2.00
Physical Education Teachers	5.00	6.00	1.00
School Community Trainers	1.00	2.00	1.00
Teacher Assistants	23.00	26.00	3.00
Custodians	0.50	0.50	0.00
Office Support	7.00	7.00	0.00
Operations Support			
Professional	2.50	3.00	0.50
Classified	2.50	2.50	0.00
Total Employee	134.00	142.50	8.50

Budgeted ADM

<u>RE-ED</u> Division	<u>Guaranteed</u>	<u>Guaranteed</u>	<u>Guaranteed</u>
	<u>ADM</u>	<u>ADM</u>	<u>ADM</u>
	<u>2019</u>	<u>2020</u>	<u>2021</u>
Chesapeake	93	82	80
Franklin	1	1	4
Isle of Wight	11	8	8
Norfolk	50	40	40
Portsmouth	32	30	32
Southampton	3	5	2
Suffolk	30	25	25
Virginia Beach	110	100	100
TOTAL ADM	330	291	291

Re- ED Operating Expenses

	Actual 2019	Budget 2020	Budget 2021	% Change From 2020
<u>Wages and Employee Benefits</u>				
Total Wages	\$ 7,551,194	7,375,043	7,902,711	7.2%
Employee Benefits	3,115,158	2,975,894	3,188,813	7.2%
Tuition Assistance	13,950	20,000	20,000	0.0%
Total Wages and Benefits	10,680,302	10,370,937	11,111,524	7.1%
<u>Other Expenditures</u>				
H.R./Medical/Security	37,186	32,234	32,234	0.0%
Audit	8,517	7,300	7,300	0.0%
Maintenance/Repairs-Veh.	6,535	16,000	16,000	0.0%
Utilities (Elec/Heat/Water/Garbage)	3,984	27,500	27,500	0.0%
Postage	4,105	10,000	10,000	0.0%
Telephone	46,175	37,600	37,600	0.0%
Insurance	107,840	222,000	171,019	-23.0%
Rent	194,421	214,250	214,250	0.0%
Staff Development	18,026	16,575	16,575	0.0%
Local Travel	9,550	10,340	10,340	0.0%
Organizational Membership	-	1,000	1,000	0.0%
Supplies	203,748	158,600	242,800	53.1%
Equipment	80,118	60,200	26,000	-56.8%
Technology	74,785	75,924	75,924	0.0%
Fiscal & accounting services	169,135	130,000	130,000	0.0%
Total Other Expenditures	964,125	1,019,523	1,018,542	-0.1%
Total Operating Budget	\$ 11,644,427	11,390,460	12,130,065	6.5%

Re-ED-EXPLANATION OF SIGNIFICANT CHANGES

Employee Wages & Benefits: Reflects a **2.0 % increase** in wages with an increase in Health care costs. Addition of two (2) School Counselors to assist in addressing Social-Emotional Learning, Student Trauma, and Student/Staff Safety. Addition of one (1) Physical Education Teacher to ensure equitable Physical Education scheduling for all 9th and 10th grade students.

Workers Comp Insurance **decreased** by approximately **24%**.

Note: Most other costs were unchanged from prior year amounts.

Re-ED Operating Revenue

<u>RE-ED</u>	Actual Revenue 2019	Budgeted Revenue 2020	Projected Revenue 2020	Budgeted Revenue 2021	% Change from 2020
Tuition Funds	\$11,931,426	\$11,377,460	\$11,489,540	\$12,117,065	6.5%
Other Funds	\$13,000	\$13,000	\$13,000	\$13,000	0.0%
Total Revenues	\$11,944,426	\$11,390,460	\$11,502,540	\$12,130,065	6.5%

Daily Tuition Rate:

Tuition Rate equals the Total Program Budget minus State/Federal/Other Revenue divided by 180 days and the projected ADM.

<u>School Year</u>	<u>Budgeted Revenue</u>	<u>Budgeted Enrollment</u>	<u>School Days</u>	<u>Daily Rate</u>
2019-2020	\$11,377,460	291.0	180	\$217.21
2020-2021	\$12,117,065	291.0	180	\$231.33

**AUTISM SPECTRUM
PROGRAM
(ASP)**

ASP Budgeted Positions

<u>ASP</u> Position Titles:	<u>Number of Positions</u>		<u>Change</u>
	<u>2020</u>	<u>2021</u>	<u>From 2020</u>
Administrative	2.40	2.40	0.00
Principals	6.00	6.00	0.00
Educational Specialists	15.00	16.00	1.00
Teachers	95.00	103.00	8.00
Teacher Assistants	186.00	196.00	10.00
Office Support	4.00	4.00	0.00
Custodians	0.00	0.00	0.00
Operations Support			
Professional	3.50	4.00	0.50
Classified	3.50	3.50	0.00
Total Employee	315.40	334.90	19.50

Budgeted ADM

<u>ASP</u> Division	<u>Actual</u> <u>ADM</u> <u>2019</u>	<u>Estimated</u> <u>ADM</u> <u>2020</u>	<u>Budgeted</u> <u>ADM</u> <u>2021</u>
Chesapeake	87	94	95
Franklin	3	4	4
Isle of Wight	9	7	7
Norfolk	47	46	55
Portsmouth	37	33	38
Southampton	22	23	25
Suffolk	26	25	26
Virginia Beach	235	251	265
Others-Growth	1	1	5
TOTAL ADM	467	484	520

ASP Operating Expenses

	Actual 2019	Budget 2020	Budget 2021	% Change From 2020
<u>Wages and Employee Benefits</u>				
Total Wages	\$ 11,384,568	12,868,364	14,027,260	9.0%
Employee Benefits	4,768,489	5,192,498	5,660,122	9.0%
Tuition Assistance	41,587	43,750	43,750	0.0%
Total Wages and Benefits	16,194,644	18,104,612	19,731,132	9.0%
<u>Other Expenditures</u>				
H.R./Medical/Security	51,316	52,640	52,640	0.0%
Audit	11,753	8,900	8,900	0.0%
Postage	5,664	11,750	11,750	0.0%
Telephone	63,720	46,260	46,260	0.0%
Insurance	148,817	360,000	286,470	-20.4%
Rent	273,795	260,500	260,500	0.0%
Staff Development	24,875	25,000	25,000	0.0%
Local Travel	15,483	48,500	48,500	0.0%
Supplies	264,576	225,000	303,400	34.8%
Equipment	110,560	50,000	21,600	-56.8%
Technology	103,202	55,000	55,000	0.0%
Fiscal & accounting services	233,426	205,000	205,000	0.0%
Total Other Expenditures	1,307,187	1,348,550	1,325,020	-1.7%
Total Operating Budget	\$ 17,501,831	19,453,162	21,056,152	8.2%

ASP-EXPLANATION OF SIGNIFICANT CHANGES

Employee Wages & Benefits: Reflects a **2.0 % increase** in wages with an increase in Health care costs. Increase in projected ADM by 30 students for FY2021.

Workers Comp Insurance **decreased** by approximately **24%**.

Note: Most other costs were unchanged from prior year amounts.

ASP Operating Revenue

<u>ASP</u>	Actual Revenue 2019	Budgeted Revenue 2020	Projected Revenue 2020	Budgeted Revenue 2021	% Change from 2020
Tuition Funds	\$17,214,385	\$19,440,162	\$19,203,662	\$21,043,152	8.2%
Other Funds	\$13,000	\$13,000	\$13,000	\$13,000	0.0%
Total Revenues	\$17,227,385	\$19,453,162	\$19,216,662	\$21,056,152	8.2%

Daily Tuition Rate:

Tuition Rate equals the Total Program Budget minus State/Federal/Other Revenue divided by 180 days and the projected ADM.

School Year	Budgeted Revenue	Budgeted Enrollment	School Days	Daily Rate
2019-2020	\$19,440,162	490	180	\$220.41
2020-2021	\$21,043,152	520	180	\$224.82

**EDUCATIONAL AND
BEHAVIORAL INTERVENTIONS
FOR CHALLENGING
STUDENTS PROGRAM
(EBICS)**

EBICS Budgeted Positions

EBICS	Number of Positions		Change
	2020	2021	From 2020
Position Titles:			
Administrative	1.00	1.00	0.00
Principals	6.00	5.00	-1.00
Educational Specialists	8.00	8.00	0.00
Teachers	46.00	46.00	0.00
School/Community Trainer	22.00	23.00	1.00
Teacher Assistants	76.00	74.00	-2.00
Custodians	0.00	0.00	0.00
Office Support	2.00	2.00	0.00
Operations Support			
Professional	1.50	2.00	0.50
Classified	1.50	1.50	0.00
Total Employee	164.00	162.50	-1.50

Budgeted ADM

EBICS	Actual	Estimated	Budgeted
	ADM	ADM	ADM
Division	2019	2020	2021
Chesapeake	51	52	54
Franklin	2	2	2
Isle of Wight	2	4	4
Norfolk	32	25	36
Portsmouth	17	19	18
Southampton	4	6	5
Suffolk	15	12	14
Virginia Beach	66	61	70
Others-Growth	0	0	4
TOTAL ADM	189	181	207

EBICS Operating Expenses

	Actual 2019	Budget 2020	Budget 2021	% Change From 2020
<u>Wages and Employee Benefits</u>				
Total Wages	\$ 5,660,897	7,006,542	7,073,867	1.0%
Employee Benefits	2,378,964	2,827,201	2,854,367	1.0%
Tuition Assistance	9,989	10,125	10,125	0.0%
Total Wages and Benefits	8,049,850	9,843,868	9,938,359	1.0%
<u>Other Expenditures</u>				
H.R./Medical/Security	19,734	19,256	19,256	0.0%
Audit	4,520	4,000	4,000	0.0%
Postage	2,178	5,000	5,000	0.0%
Telephone	24,504	20,000	20,000	0.0%
Insurance	57,230	155,000	117,236	-24.4%
Rent	105,291	128,000	128,000	0.0%
Staff Development	9,566	12,750	12,750	0.0%
Local Travel	6,618	16,500	16,500	0.0%
Supplies	101,613	80,000	91,400	14.3%
Equipment	42,518	20,000	8,600	-57.0%
Technology	39,688	40,000	40,000	0.0%
Fiscal & accounting services	90,090	82,000	82,000	0.0%
Total Other Expenditures	503,550	582,506	544,742	-6.5%
Total Operating Budget	\$ 8,553,400	10,426,374	10,483,101	0.5%

EBICS-EXPLANATION OF SIGNIFICANT CHANGES

Employee Wages & Benefits: Reflects a **2.0 % increase** in wages with an increase in Health care costs.

Workers Comp Insurance **decreased** by approximately **24%**

Note: Most other costs were unchanged from prior year amounts.

EBICS-Operating Revenue

<u>EBICS</u>	Actual Revenue 2019	Budgeted Revenue 2020	Projected Revenue 2020	Budgeted Revenue 2021	% Change from 2020
Tuition Funds	\$8,847,571	\$10,426,374	\$8,985,741	\$10,483,101	0.5%
Other Funds	\$0	\$0	\$0	\$0	0.0%
Total Revenues	\$8,847,571	\$10,426,374	\$8,985,741	\$10,483,101	0.5%

Daily Tuition Rate:

Tuition Rate equals the Total Program Budget minus State/Federal/Other Revenue divided by 180 days and the projected ADM.

<u>School Year</u>	<u>Budgeted Revenue</u>	<u>Budgeted Enrollment</u>	<u>School Days</u>	<u>Daily Rate</u>
2019-2020	\$10,426,374	210	180	\$275.83
2020-2021	\$10,483,101	207	180	\$281.35

SPEECH PROGRAM

SPEECH Budgeted Positions

<u>SPEECH</u>	<u>Number of Positions</u>		<u>Change From 2020</u>
	<u>2020</u>	<u>2021</u>	
Position Titles:			
Administrative	0.16	0.16	0.00
Principal	0.00	0.00	0.00
Speech Therapists	22.00	20.00	-2.00
Operations Support			
Professional	0.50	0.50	0.00
Classified	0.50	0.50	0.00
Total Employee	23.16	21.16	-2.00

Budgeted Hours

<u>SPEECH</u>	<u>Actual Hours 2019</u>	<u>Estimated Hours 2020</u>	<u>Budgeted Hours 2021</u>
Division			
Chesapeake	6,264	6,004	6,000
Franklin	237	273	270
Isle of Wight	393	493	475
Norfolk	3,762	3,117	3,000
Portsmouth	1,956	1,793	1,790
Southampton	1,381	1,363	1,350
Suffolk	1,727	1,496	1,500
Virginia Beach	13,488	12,967	12,855
Others-Growth	41	38	10
TOTAL HOURS	29,249	27,544	27,250

SPEECH Operating Expenses

	Actual 2019	Budget 2020	Budget 2021	% Change From 2020
<u>Wages and Employee Benefits</u>				
Total Wages	\$ 1,222,995	1,338,381	1,305,378	-2.5%
Employee Benefits	401,402	540,049	526,732	-2.5%
Contracted Services	310,540	425,000	425,000	0.0%
Tuition Assistance	1,047	3,750	3,750	0.0%
Total Wages and Benefits	1,935,984	2,307,180	2,260,860	-2.0%
<u>Other Expenditures</u>				
H.R./Medical/Security	6,900	4,000	4,000	0.0%
Audit	1,580	1,125	1,125	0.0%
Postage	762	1,000	1,000	0.0%
Telephone	8,567	4,500	4,500	0.0%
Insurance	20,009	25,500	14,490	-43.2%
Rent	36,812	38,000	38,000	0.0%
Staff Development	3,345	1,975	1,975	0.0%
Local Travel	2,576	12,500	12,500	0.0%
Supplies	35,527	26,000	28,700	10.4%
Equipment	14,865	5,000	2,300	-54.0%
Technology	13,876	6,000	6,000	0.0%
Fiscal & accounting services	31,289	28,000	28,000	0.0%
Total Other Expenditures	176,108	153,600	142,590	-7.2%
Total Operating Budget	\$ 2,112,092	2,460,780	2,403,450	-2.3%

SPEECH-EXPLANATION OF SIGNIFICANT CHANGES

Employee Wages & Benefits: Reflects a **2.0 % increase** in wages with an increase in Health care costs.

Workers Comp Insurance **decreased** by approximately **24%**

Note: Most other costs were unchanged from prior year amounts.

SPEECH Operating Revenue

<u>SPEECH</u>	Actual Revenue 2019	Budgeted Revenue 2020	Projected Revenue 2020	Budgeted Revenue 2021	% Change from 2020
Tuition Funds	\$2,579,658	\$2,460,780	\$2,429,381	\$2,403,450	-2.3%
Other Funds	\$0	\$0	\$0	\$0	0.0%
Total Revenues	\$2,579,658	\$2,460,780	\$2,429,381	\$2,403,450	-2.3%

Hourly Rate:

Hourly Rate equals the Total Program Budget divided by total proposed hours of service.

<u>School Year</u>	<u>Budgeted Revenue</u>	<u>Budgeted Hours</u>	<u>Hourly Rate</u>
2019-2020	\$2,460,780	27,900	\$88.20
2020-2021	\$2,403,450	27,250	\$88.20

OCCUPATIONAL THERAPY PROGRAM

OT Budgeted Positions

<u>Occupational Therapy</u>	<u>Number of Positions</u>		<u>Change</u>
	<u>2020</u>	<u>2021</u>	<u>From 2020</u>
Position Titles:			
Administrative	0.07	0.07	0.00
Therapists	5.50	7.50	2.00
Certified OT Assistant	5.00	2.00	-3.00
Operations Support			
Professional	0.50	0.50	0.00
Classified	0.50	0.50	0.00
Total Employee	11.57	10.57	-1.00

Budgeted Hours

<u>Occupational Therapy</u>	<u>Actual</u>	<u>Estimated</u>	<u>Budgeted</u>
	<u>Hours</u>	<u>Hours</u>	<u>Hours</u>
Division	2019	2020	2021
Chesapeake	2,630	2,613	2,700
Franklin	0	0	0
Isle of Wight	0	0	0
Norfolk	852	765	800
Portsmouth	316	230	250
Southampton	19	0	0
Suffolk	0	0	0
Virginia Beach	4,556	4,416	4,500
Others-Growth	4	0	250
TOTAL HOURS	8,377	8,024	8,500

OT Operating Expenses

<u>Occupational Therapy</u>	Actual 2019	Budget 2020	Budget 2021	% Change From 2020
<u>Wages and Employee Benefits</u>				
Total Wages	\$ 439,476	400,305	382,346	-4.5%
Employee Benefits	141,476	161,526	154,280	-4.5%
Contracted Services	146,713	302,500	302,500	0.0%
Tuition Assistance	-	750	750	0.0%
Total Wages and Benefits	727,665	865,081	839,876	-2.9%
<u>Other Expenditures</u>				
H.R./Medical/Security	2,159	2,170	2,170	0.0%
Audit	494	550	550	0.0%
Postage	238	600	600	0.0%
Telephone	2,681	2,600	2,600	0.0%
Insurance	6,261	8,000	4,555	-43.1%
Rent	11,519	20,000	20,000	0.0%
Staff Development	1,047	2,250	2,250	0.0%
Local Travel	1,384	4,500	4,500	0.0%
Supplies	11,118	22,300	30,000	34.5%
Equipment	4,652	13,500	5,800	-57.0%
Technology	4,342	12,500	12,500	0.0%
Fiscal & accounting services	9,907	13,000	13,000	0.0%
Total Other Expenditures	55,802	101,970	98,525	-3.4%
Total Operating Budget	\$ 783,467	967,051	938,401	-3.0%

OT Operating Revenue

<u>Occupational Therapy</u>	Actual Revenue 2019	Budgeted Revenue 2020	Projected Revenue 2020	Budgeted Revenue 2021	% Change from 2020
Tuition Funds	\$807,215	\$967,051	\$862,579	\$938,401	-3.0%
Other Funds	\$0	\$0	\$0	\$0	0.0%
Total Revenues	\$807,215	\$967,051	\$862,579	\$938,401	-3.0%

Hourly Rate:

Hourly rate equals the Total Program Budget divided by the proposed hours of service.

<u>School Year</u>	<u>Budgeted Revenue</u>	<u>Average # Hours</u>	<u>Hourly Rate</u>
2019-2020	\$967,051	9,000	\$107.45
2020-2021	\$938,401	8,500	\$110.40

Re-ED Summer Budgeted Positions

<u>Re-ED</u>	<u>Number of Positions</u>		<u>Change</u>
	<u>2020</u>	<u>2021</u>	<u>From 2020</u>
Position Titles:			
Principals	2.00	2.00	0.00
Program Support	3.00	3.00	0.00
Teachers	16.00	16.00	0.00
Teacher Assistants	4.00	4.00	0.00
Total Employee	25.00	25.00	0.00

Budgeted ADM

<u>Re-Ed Summer</u>	Actual ADM 2019	Actual ADM 2020	Budgeted ADM 2021
Division			
Chesapeake	15	16	16
Franklin	0	0	0
Isle of Wight	3	1	1
Norfolk	6	5	5
Portsmouth	5	12	12
Southampton	2	2	2
Suffolk	4	8	8
Virginia Beach	20	23	23
TOTAL ADM	55	67	67

Re-ED Summer Operating Expenses

	Actual 2019	Budget 2020	Budget 2021	% Change From 2020
<u>Wages and Employee Benefits</u>				
Total Wages	\$ 62,580	60,961	76,062	24.8%
Employee Benefits	5,941	5,050	6,301	24.8%
Total Wages and Benefits	68,521	66,010	82,363	24.8%
<u>Other Expenditures</u>				
Supplies	3,889	6,500	6,500	0.0%
Fiscal and accounting services	912	1,700	1,700	0.0%
Total Other Expenditures	4,801	8,200	8,200	0.0%
Total Proposed Operating Budget	\$ 73,322	74,210	90,563	22.0%

Re-ED Summer Operating Revenue

<u>Re-Ed Summer</u>	<u>Actual Revenue</u> 2019	<u>Budgeted</u> Revenue 2020	<u>Projected</u> Revenue 2020	<u>Budgeted</u> Revenue 2021	<u>% Change</u> from 2020
Tuition Funds	\$69,713	\$74,210	\$88,868	\$90,563	22.0%
Other Funds	\$0	\$0	\$0	\$0	0.0%
Total Revenues	\$69,713	\$74,210	\$88,868	\$90,563	22.0%

Daily Tuition Rate:

Hourly Rate = Budgeted amount divided by ADM divided by average number of days divided by average numbers of hours.

<u>School</u> <u>Year</u>	<u>Budgeted</u> <u>Revenue</u>	<u>Budgeted</u> <u>Enrollment</u>	<u>School</u> <u>Days</u>	<u>Average #</u> <u>Hours</u>	<u>Hourly</u> <u>Rate</u>
2019-2020	\$74,210	56	21	3.20	\$19.72
2020-2021	\$90,563	67	21	3.20	\$20.11

AUTISM SPECTRUM SUMMER PROGRAM

ASP Summer Budgeted Positions

<u>ASP</u>	<u>Number of Positions</u>		<u>Change From 2020</u>
	<u>2020</u>	<u>2021</u>	
Position Titles:			
Principals	6.50	6.50	0.00
Program Support	10.50	10.50	0.00
Teachers	63.00	63.00	0.00
Teacher Assistants	107.00	107.00	0.00
Office Support	1.00	1.00	0.00
Total Employee	188.00	188.00	0.00

Budgeted ADM

<u>ASP Summer</u>	<u>Actual ADM 2019</u>	<u>Actual ADM 2020</u>	<u>Budgeted ADM 2021</u>
Division			
Chesapeake	70	64	64
Franklin	3	3	3
Isle of Wight	6	3	3
Norfolk	29	22	22
Portsmouth	6	6	6
Southampton	5	7	7
Suffolk	22	16	16
Virginia Beach	95	100	100
Other	1	1	1
TOTAL ADM	237	222	222

ASP Summer Operating Expenses

	Actual 2019	Budget 2020	Budget 2021	% Change From 2020
<u>Wages and Employee Benefits</u>				
Total Wages	\$ 334,331	300,965	285,617	-5.1%
Employee Benefits	31,529	24,931	23,660	-5.1%
Total Wages and Benefits	365,860	325,896	309,277	-5.1%
<u>Other Expenditures</u>				
Supplies	20,058	40,000	40,000	0.0%
Fiscal and accounting services	4,617	7,100	7,100	0.0%
Total Other Expenditures	24,675	47,100	47,100	0.0%
Total Proposed Operating Budget	\$ 390,535	372,996	356,377	-4.5%

ASP Summer Operating Revenue

<u>ASP Summer</u>	Actual Revenue 2019	Budgeted Revenue 2020	Projected Revenue 2020	Budgeted Revenue 2021	% Change from 2020
Tuition Funds	\$359,591	\$372,996	\$349,860	\$356,377	-4.5%
Other Funds	\$0	\$0	\$0	\$0	0.0%
Total Revenues	\$359,591	\$372,996	\$349,860	\$356,377	-4.5%

Daily Tuition Rate:

Hourly Rate = Budgeted amount divided by ADM divided by average number of days divided by average numbers of hours.

<u>School Year</u>	<u>Budgeted Revenue</u>	<u>Budgeted Enrollment</u>	<u>School Days</u>	<u>Average # Hours</u>	<u>Hourly Rate</u>
2019-2020	\$372,996	237	21	3.20	\$23.42
2020-2021	\$356,377	222	21	3.20	\$23.89

**EDUCATIONAL AND
BEHAVIORAL INTERVENTIONS
FOR CHALLENGING
STUDENTS SUMMER PROGRAM**

EBICS Summer Budgeted Positions

<u>EBICS</u>	<u>Number of Positions</u>		<u>Change</u>
	<u>2020</u>	<u>2021</u>	<u>From 2020</u>
Position Titles:			
Principals	3.00	3.00	0.00
Program Support	5.00	5.00	0.00
Teachers	28.00	28.00	0.00
School/Community Trainers	18.00	18.00	0.00
Teacher Assistants	24.00	24.00	0.00
Total Employee	78.00	78.00	0.00

Budgeted ADM

<u>EBICS Summer</u>	Actual ADM 2019	Actual ADM 2020	Budgeted ADM 2021
Division			
Chesapeake	37	35	35
Franklin	1	1	1
Isle of Wight	3	1	1
Norfolk	12	13	13
Portsmouth	12	11	11
Southampton	6	5	5
Suffolk	8	12	12
Virginia Beach	49	42	42
TOTAL ADM	128	120	120

EBICS Summer Operating Expenses

	Actual 2019	Budget 2020	Budget 2021	% Change From 2020
<u>Wages and Employee Benefits</u>				
Total Wages	\$ 135,205	201,994	204,562	1.3%
Employee Benefits	14,174	16,733	16,945	1.3%
Total Wages and Benefits	149,379	218,727	221,507	1.3%
<u>Other Expenditures</u>				
Supplies	12,891	18,550	18,550	0.0%
Fiscal and accounting services	2,927	3,000	3,000	0.0%
Total Other Expenditures	15,818	21,550	21,550	0.0%
Total Proposed Operating Budget	\$ 165,197	240,277	243,057	1.2%

EBICS Summer Operating Revenue

<u>EBICS</u> <u>Summer</u>	Actual Revenue 2019	Budgeted Revenue 2020	Projected Revenue 2020	Budgeted Revenue 2021	% Change from 2020
Tuition Funds	\$231,098	\$240,277	\$238,276	\$243,057	1.2%
Other Funds	\$0	\$0	\$0	\$0	0.0%
Total Revenues	\$231,098	\$240,277	\$238,276	\$243,057	1.2%

Daily Tuition Rate:

Hourly Rate = Budgeted amount divided by ADM divided by average number of days divided by average numbers of hours.

<u>School</u> <u>Year</u>	<u>Budgeted</u> <u>Revenue</u>	<u>Budgeted</u> <u>Enrollment</u>	<u>School</u> <u>Days</u>	<u>Average #</u> <u>Hours</u>	<u>Hourly</u> <u>Rate</u>
2019-2020	\$240,277	121	21	3.20	\$29.55
2020-2021	\$243,057	120	21	3.20	\$30.14

SUPPLEMENTAL STAFF PROGRAM

SUPPLEMENTAL Budgeted Positions

<u>Supplemental</u>	<u>Number of Positions</u>		<u>Change</u>
	<u>2020</u>	<u>2021</u>	<u>From 2020</u>
Districts			
Chesapeake	9.00	11.00	2.00
Norfolk	7.00	6.00	-1.00
Portsmouth	5.00	6.00	1.00
Southampton	3.00	5.00	2.00
Suffolk	1.00	0.00	-1.00
Virginia Beach	37.00	43.00	6.00
Growth	6.00	1.00	-5.00
Total All Districts	68.00	72.00	4.00

Budgeted Hours

<u>Supplemental</u>	<u>Actual</u>	<u>Estimated</u>	<u>Budgeted</u>
	<u>Hours</u>	<u>Hours</u>	<u>Hours</u>
Division	2019	2020	2021
Chesapeake	12,041	14,364	13,500
Norfolk	9,000	7,582	7,250
Portsmouth	6,050	7,752	7,500
Southampton	4,090	6,471	6,250
Suffolk	756	0	0
Virginia Beach	46,457	54,011	50,000
Others-Growth	5,736	5,140	5,000
TOTAL HOURS	84,130	95,320	89,500

SUPPLEMENTAL Operating Expenses

	Actual 2019	Budget 2020	Budget 2021	% Change From 2020
<u>Wages and Employee Benefits</u>				
Total Wages	\$ 1,085,283	1,223,968	1,378,163	12.6%
Employee Benefits	286,526	524,558	590,641	12.6%
Total Wages and Benefits	1,371,809	1,748,526	1,968,804	12.6%
<u>Other Expenditures</u>				
Supplies	81,140	25,000	25,000	0.0%
Fiscal & Accounting Services	17,665	9,100	9,100	0.0%
Total Other Expenditures	98,805	34,100	34,100	0.0%
Total Proposed Operating Budget	\$ 1,470,614	1,782,626	2,002,904	12.4%

SUPPLEMENTAL Operating Revenue

<u>Supplemental</u>	Actual Revenue 2019	Budgeted Revenue 2020	Projected Revenue 2020	Budgeted Revenue 2021	% Change from 2020
Tuition Funds	\$1,454,582	\$1,782,627	\$2,091,321	\$2,002,904	12.4%
Other Funds	\$0	\$0	\$0	\$0	0.0%
Total Revenues	\$1,454,582	\$1,782,627	\$2,091,321	\$2,002,904	12.4%

Daily Tuition Rate:

Hourly Rate = Budgeted amount divided by total hours.

School Year	Budgeted Revenue	Average # Hours	Hourly Rate
2019-2020	\$1,782,627	81,250	\$21.94
2020-2021	\$2,002,904	89,500	\$22.38

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DIVISION COST FOR SECEP PLACEMENT

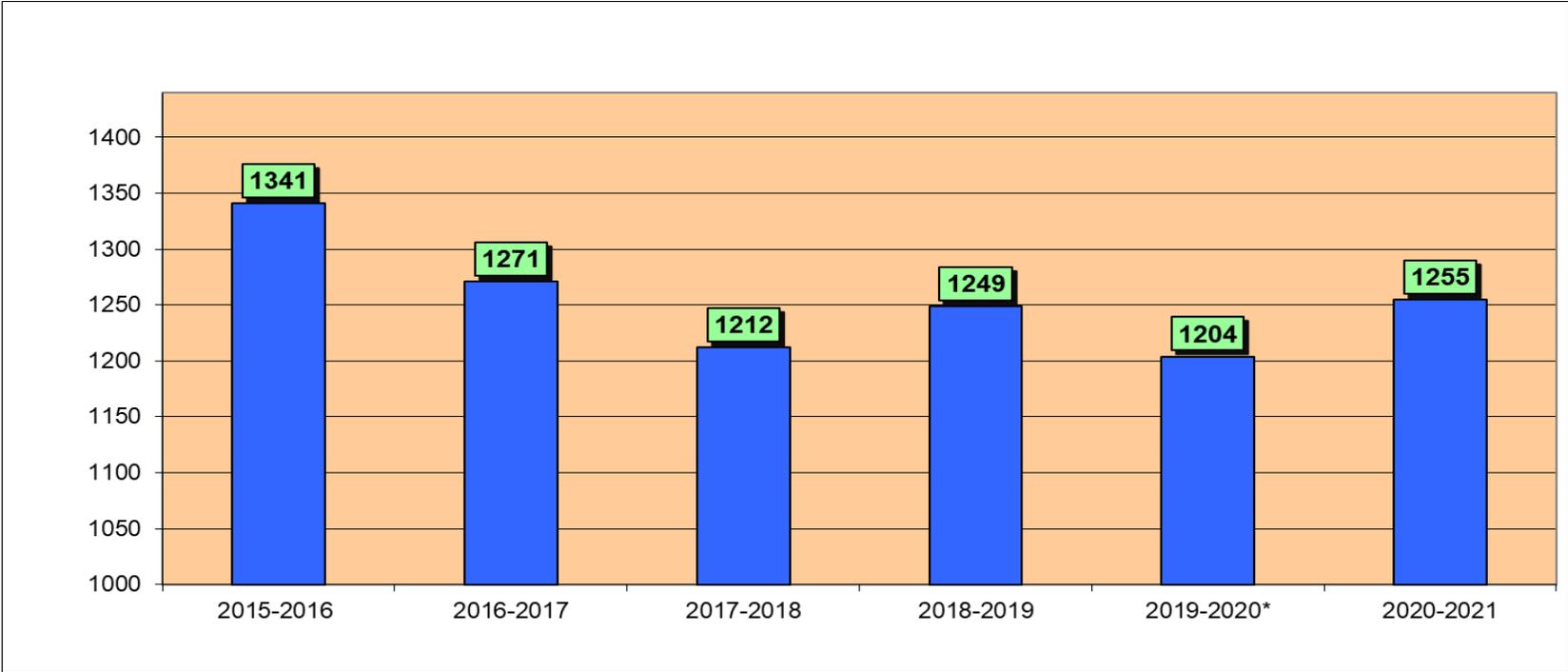
<u>SECEP PROGRAM</u>	DAILY RATE	PER STUDENT YEARLY COST *
Re-ED Program	\$231.33	\$41,639.40
Autism Program	\$224.82	\$40,467.60
EBICS Program	\$281.35	\$50,643.00
REACH Program	\$239.10	\$43,038.00
*Note: Based on 180 day schedule		

LONG-TERM CAPITAL PROJECT STATEMENT
as of 3/03/2020

Secep Site School Division	"Audited" Funds As of 6/30/2019	Board Approved Jan. 29, 2020	Current FY-2020 Disbursements	Funds Available as of March 1, 2020
Chesapeake	\$869,266	\$279,748	\$0	\$1,149,014
Norfolk	\$994,763	\$162,376	\$0	\$1,157,139
Portsmouth	\$464,387	\$105,819	\$0	\$570,206
Virginia Beach	\$2,782,071	\$497,345	\$0	\$3,279,416
Suffolk	\$586,693	\$80,927	\$0	\$667,620
Franklin	\$113,338	\$7,896	\$0	\$121,234
Isle of Wight	\$125,190	\$25,910	(\$55,300)	\$95,800
Southampton	\$258,621	\$35,777	\$0	\$294,398
TOTAL	\$6,194,329	\$1,195,798	(\$55,300)	\$7,334,827

Note: Unexpended funds from the 2019-2020 School Year will be added to the above balances by action of the Joint Board in the 2020-2021 School Year.

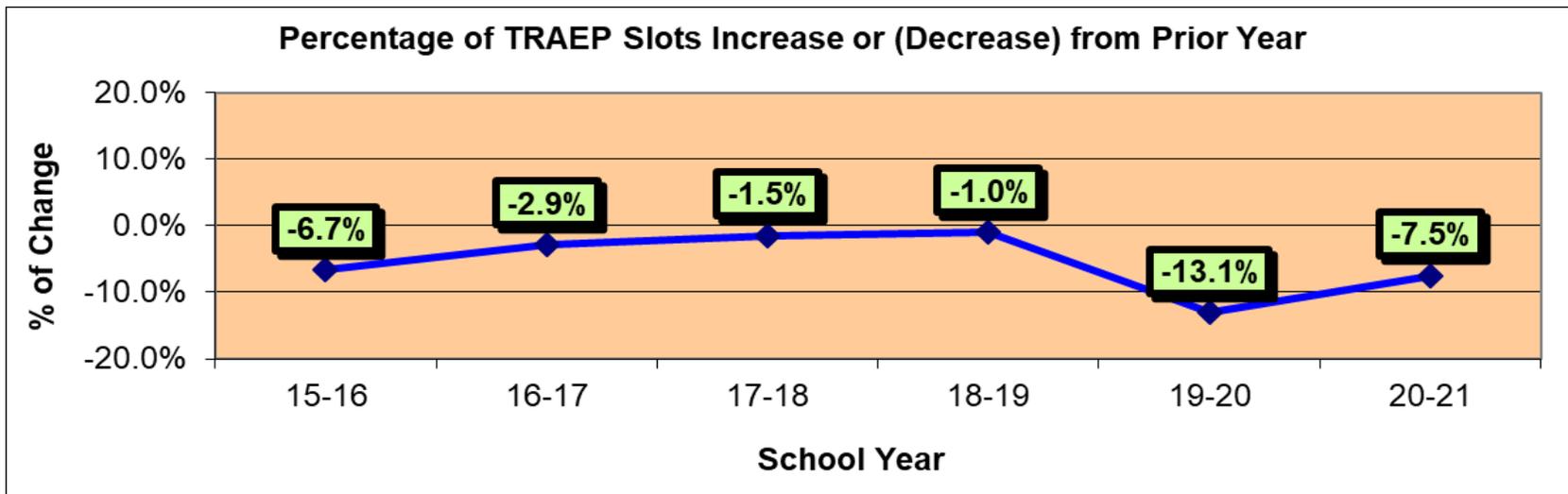
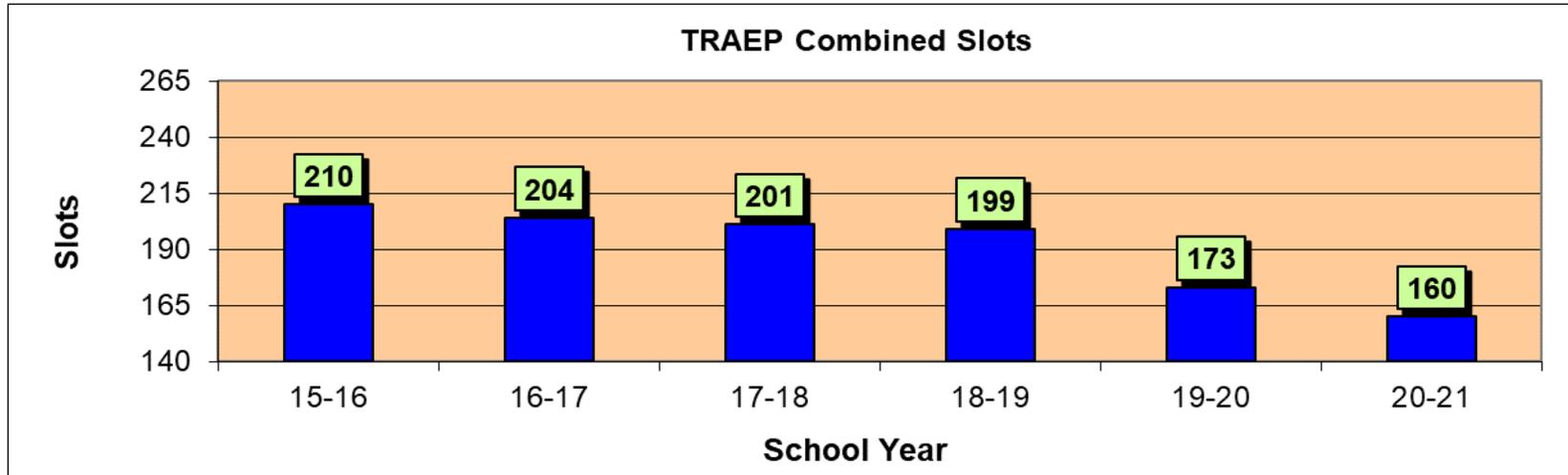
ENROLLMENT HISTORY - OVERALL PROGRAM



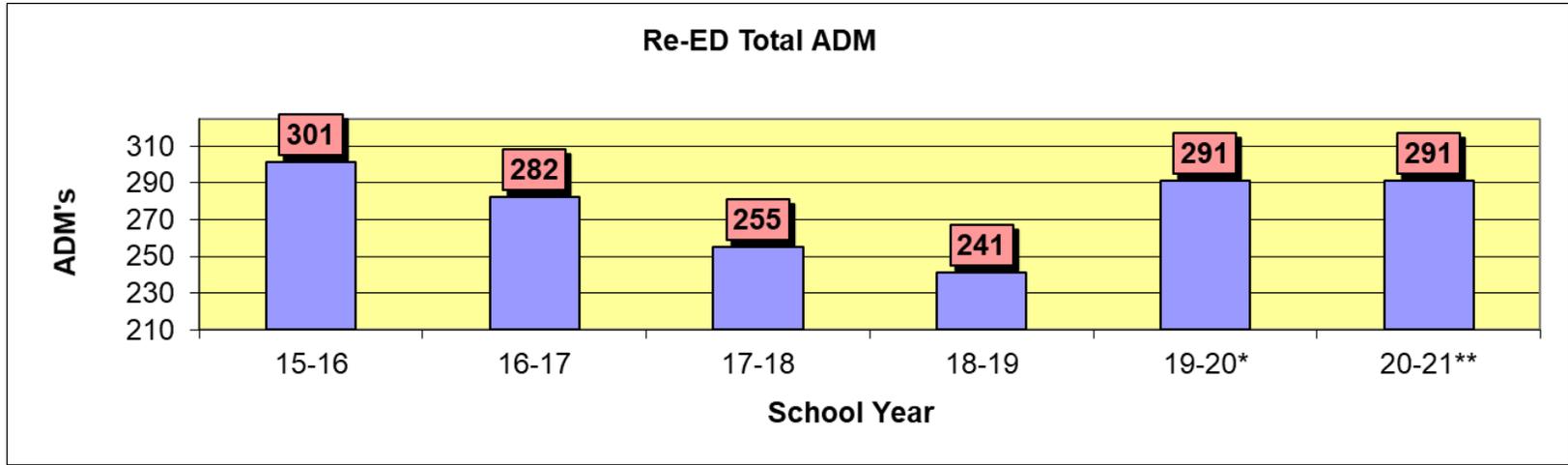
*Note: Projected Enrollment

SCHOOL YEAR		ADM / TRAEP SLOTS			
2015-2016					1341
2016-2017					1271
2017-2018					1212
2018-2019					1249
2019-2020*	Projected				1204
2020-2021	Budgeted				1255

TIDEWATER REGIONAL ALTERNATIVE EDUCATION PROGRAM (TRAEP) GROWTH CHART

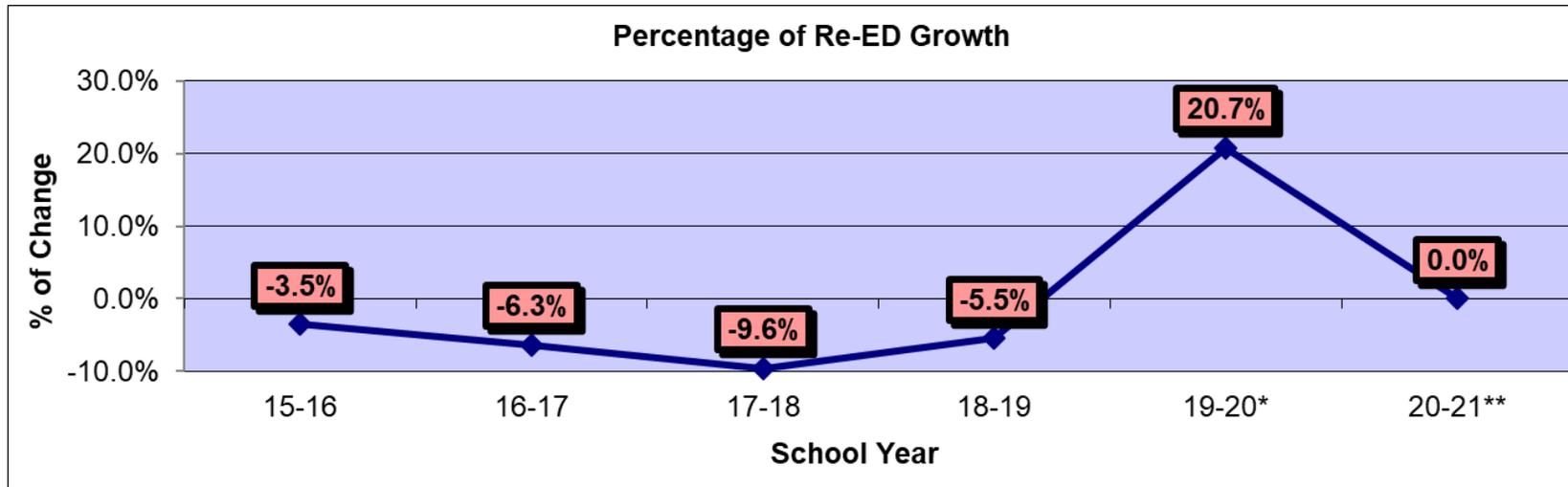


Re-EDUCATION PROGRAM GROWTH CHART

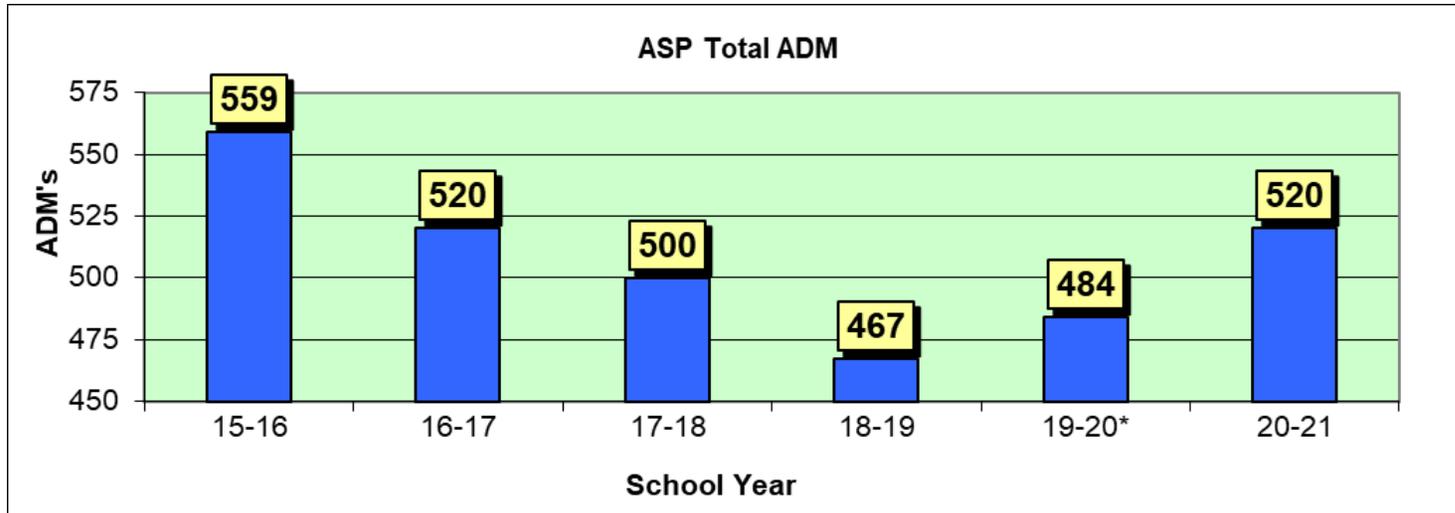


*Note: Projected Enrollment

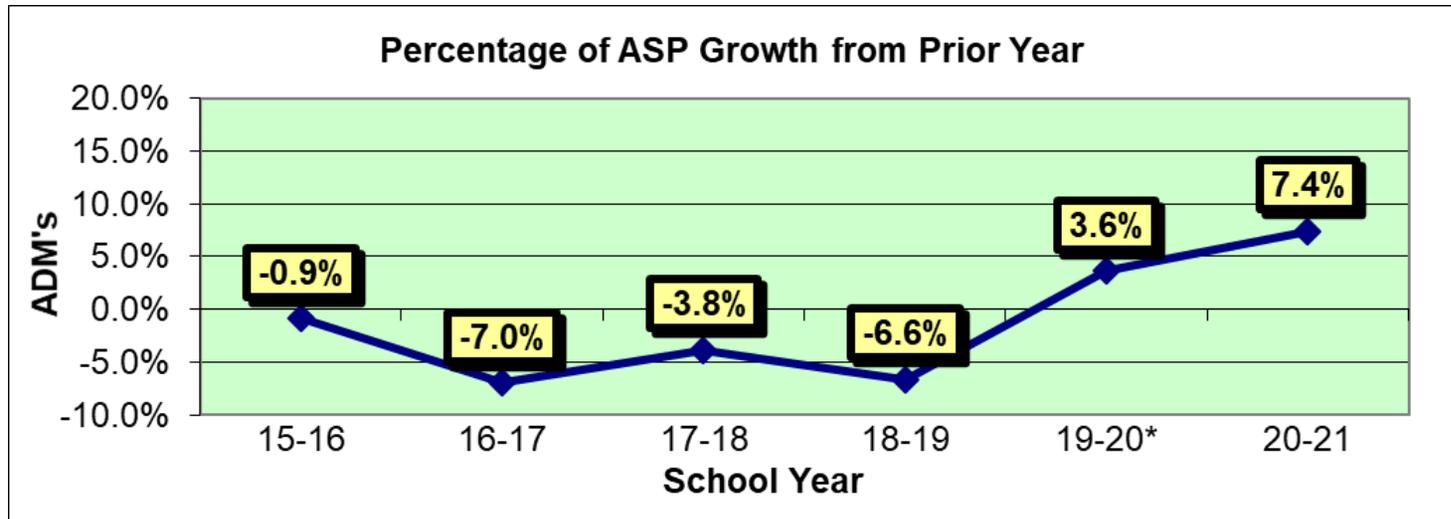
**Note: Guarantee



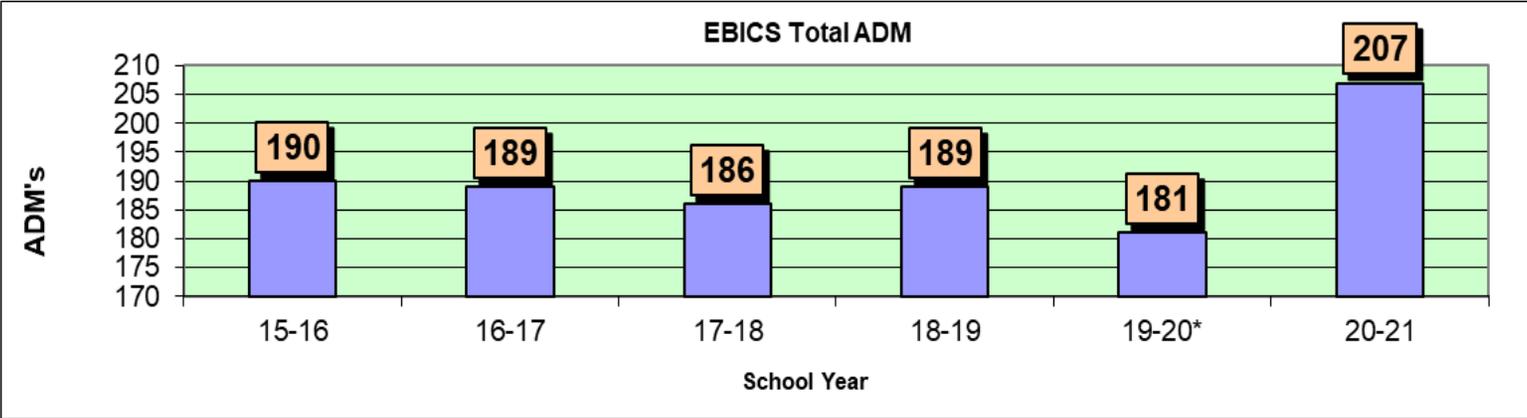
AUTISM SPECTRUM PROGRAM GROWTH CHART



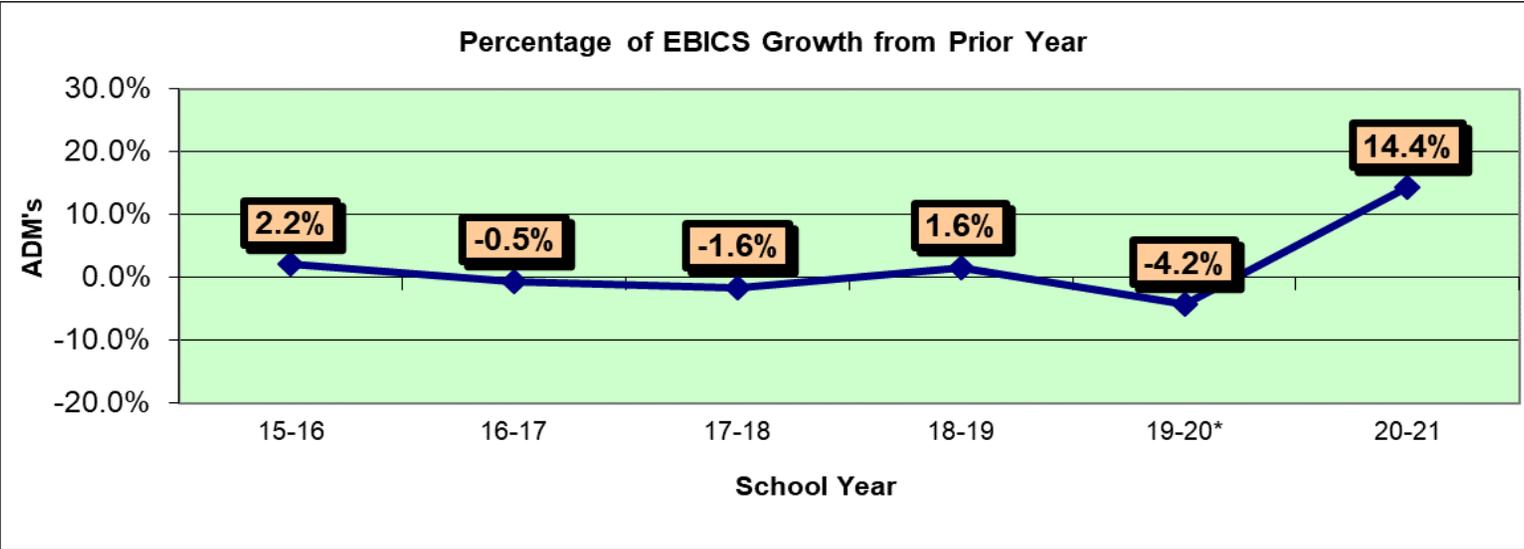
*Note: Projected Enrollment



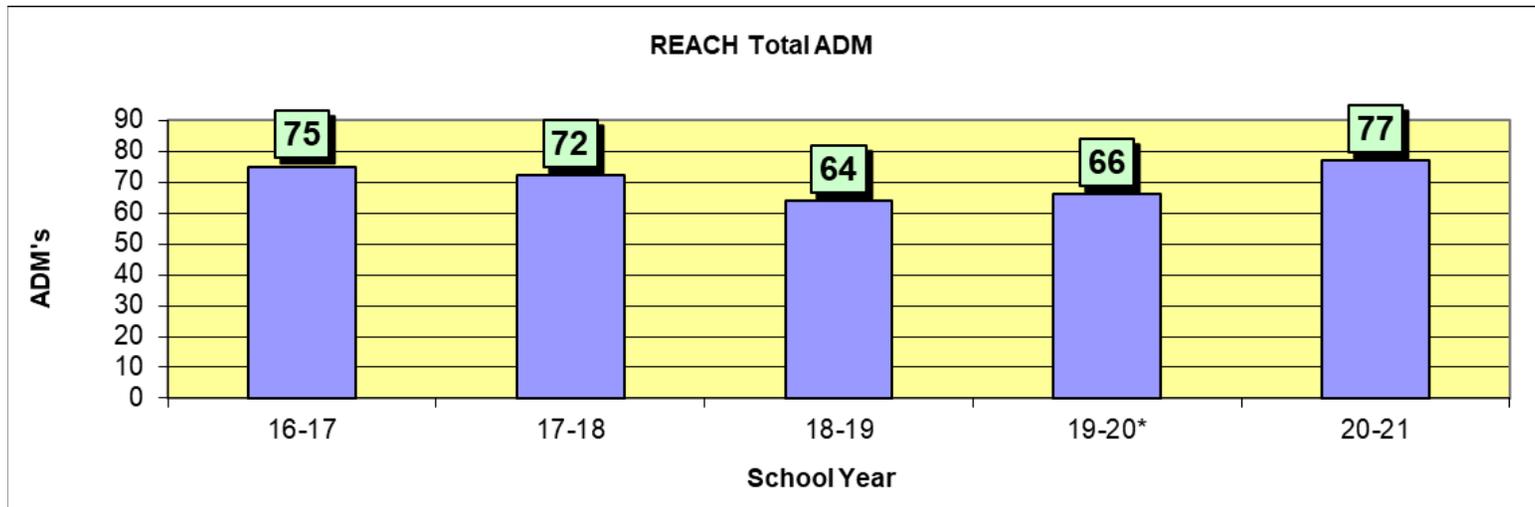
EDUCATIONAL AND BEHAVIORAL INTERVENTIONS FOR CHALLENGING STUDENTS PROGRAM GROWTH CHART



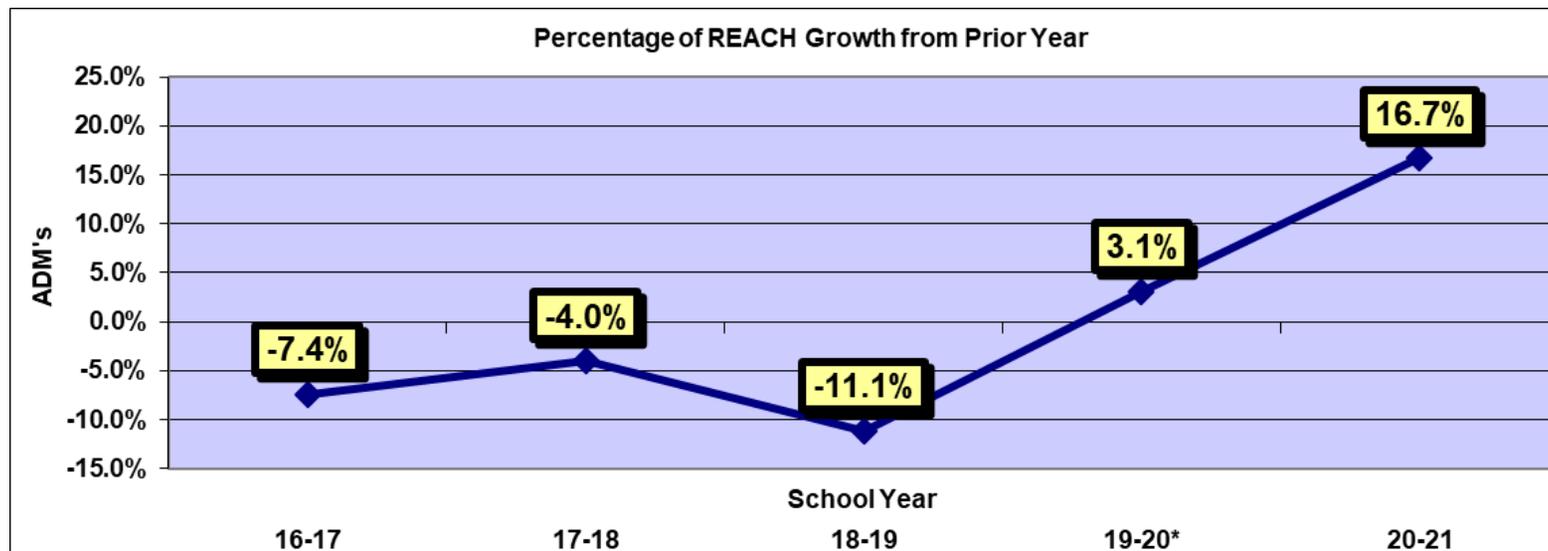
*Note: Projected Enrollment



RAISING EXPECTATIONS AND ABILITIES FOR CHILDREN WITH COMPLEX HEALTH NEEDS PROGRAM (REACH)



*Note: Projected Enrollment



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