

PARENTAL RIGHTS AND RESPONSIBILITIES

A. When parents of a student are estranged, separated, or divorced, building personnel will uphold the parental rights of both parents. Unless there is a court order to the contrary, both parents have the right to:

1. View the student’s electronic and written school records, in accordance with Policy JO;
2. Receive school progress reports, the school calendar, and notices of major school events;
3. Visit the school in accordance with Policy KK;
4. Participate in parent-teacher conferences; in the case of noncustodial parent, after a timely request is made;
5. Receive all notifications in accordance with the Individuals with Disabilities Education Act; and
6. Receive notice of the student’s extended absence, as defined in and pursuant to Policy JED, if both parents have joint physical custody.

B. Parental Responsibilities

The custodial parent has the responsibility to:

1. Keep the school office informed as to the address of residence and how he or she may be contacted at all times;
2. List the current address and phone number of the noncustodial parent on the Alexandria City Public Schools registration form, unless such address is unknown and the parent signs a statement to that effect, or unless a court order restricts the educational or contact rights of the parent; and
3. Provide a copy of any legal document which restricts the educational and/or contact rights of the noncustodial parent.

The noncustodial parent has the responsibility to keep the school office apprised of changes in his or her current phone number and address. Further, the noncustodial parent may make timely requests to participate in parent-teacher conferences. At the request of a noncustodial parent, such parent will be included as an emergency contact for the student’s activities unless a court order has been issued to the contrary.

Adopted: April 6, 2006
Amended: June 23, 2016

48 Legal Refs: 20 U.S. C § 1232 (g)
49 34 C.F.R. § 99.4
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51 Code of Virginia, 1950, as amended, §§, [22.1-4.3](#), [22.1-78](#), [22.1-287](#)
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53 Cross Refs: JED Student Absences/Excuses/Dismissals
54 JO Student Records
55 KK School Visitors
56 KN Sex Offender Registry Notification
57 KNA Violent Sex Offenders on School Property