Glen Cove Board of Education
Reorganization Meeting
Wednesday, July 6, 2022, 7:30 pm - 8:00 pm
Glen Cove High School

Via Livestream: www.glencoveschools.org

I. Opening Ceremony - Pledge of Allegiance and Roll Call

The meeting was called to order by Vice-President Maria Venuto at 7:31 pm followed by the Pledge of Allegiance.

II. Oath of Office - Administered to newly elected Board Members

Mr. Chris Powers, school district attorney, administered the following oath of office to the newly elected board of education member:

I, Audre Lynn Hurston James, do solemnly swear that I will support the Constitution of the United Stated and the Constitution of the State of New York, and that I will faithfully discharge the duties of Trustee for the Glen Cove City School District Board of Education according to the best of my ability.

Note: Trustee Lia Leone will be sworn in at another time as she was not in attendance due to illness.

III. Appointment of Temporary Chairperson

Mr. Chris Powers, School District Attorney, serving as the temporary chairperson.

IV. Temporary Chairperson calls for nominations for President of the Board of Education

The temporary chairperson called for nominations for the position of President of the Board of Education. A nomination was made by Trustee Angela Raimo nominating Trustee Maria Venuto to serve as President of the Board of Education. No other nominations for President of the Glen Cove Board of Education were made.

V. Nominations Closed

VI. Temporary chairperson announces result of vote

The Board of Education unanimously (6/0) moved to approve Maria Venuto as the President of the Board of Education for the 2022-2023 school year.

Move: Maureen Jimenez Second: Angela Raimo Status: Passed

Yes: Maria Venuto, Angela Raimo, Maureen Jimenez, Meghan Lavine, Anne Markoulis, Lynn James

VII. Temporary chairperson asks for nominations for Vice President of the Board of Education

The temporary chairperson asked for nominations for the position of Vice-President of the Glen Cove Board of Education. A nomination was made by Trustee Maureen Jimenez for Trustee Angela Raimo to serve as Vice-President of the Glen Cove Board of Education. No other nominations for Vice-President of

the Glen Cove City School District Board of Education were made.

VIII. Nominations Closed

IX. Temporary chairperson announces result of vote:

The Board of Education unanimously (6/0) moved to approve Angela Raimo as the Vice-President of the Glen Cove City School District Board of Education for the 2022-2023 school year.

X. Oath of Office - Administered to President and Vice President

The following oath's of office were administered:

I, Maria Venuto, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New York, and that I will faithfully discharge the duties of President for the Glen Cove City School District Board of Education to the best of my ability.

I, Angela Raimo, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New York, and that I will faithfully discharge the duties of Vice-President for the Glen Cove City School District Board of Education to the best of my ability.

XI. Temporary chairperson requests successful candidates to assume duties of Office of President and Vice President of the Board

XII. Newly elected President extends welcome to all Board members (Meeting now to be conducted by newly elected President)

President Maria Venuto thanked everyone and took over the meeting from this point.

The Board of Education unanimously (6/0) moved to approve items 13-16 of the agenda.

Move: Meghan Lavine Second: Anne Markoulis Status: Passed

Yes: Maria Venuto, Angela Raimo, Maureen Jimenez, Meghan Lavine, Anne Markoulis, Lynn James

XIII. Appointment of Clerk of the Board of Education

Recommend the Board of Education appoint **Ida Johnson**, as District Clerk of the Board of Education, as per agreement.

Move: Meghan Lavine Second: Anne Markoulis Status: Passed

Yes: Maria Venuto, Angela Raimo, Maureen Jimenez, Meghan Lavine, Anne Markoulis, Lynn James

XIV. Appointment of District Treasurer

Recommend the Board of Education appoint **Quinn Paggi** as District Treasurer, as per contract and further, that he be bonded in the amount of **$1,000,000**. The Board President advises that the District Treasurer should be authorized as the sole signatory on all checks issued by the Glen Cove School District.

XV. Appointment of Internal Claims Auditor

Recommend the Board of Education appoint **Lori Carrick**, to the position of Claims Auditor, as per contract.

XVI. Oath of Office administered to District Clerk and District Treasurer

The oath of office was administered in central office to these individuals.

XVII. Appointment of External Auditor

Recommend the Board of Education appoint **O'Connor Davies** to the position of Exter Auditor.

The Board of Education unanimously (6/0) moved to approve items 17-28 on the agenda.

Move: Angela Raimo Second: Maureen Jimenez Status: Passed

Yes: Maria Venuto, Angela Raimo, Maureen Jimenez, Meghan Lavine, Anne Markoulis, Lynn James

XVIII. Appointment of Internal Auditor

Recommend the Board of Education appoint **Cullen & Danowksi, LLP.**, to the position of Internal Auditor.

XIX. Appointment of School District Attorney

Recommend the Board of Education appoint **Ingerman Smith** as General Counsel for the School District for special and/or extraordinary legal services and Labor Counsel for the School District.

XX. Appointment of Actuarial

Recommend the Board of Education appoint **USI Consulting Group** tto the position of GASB 45 Actuaries.

XXI. Appointment of Fiscal Advisor

Recommend the Board of Education appoint **Munistat Services Inc.** as the District Fiscal Advisor.

XXII. Appointment of Bond Counsel

Recommend the Board of Education appoint **Hawkins Delafield & Wood LLP** as the District Bond Counsel.

XXIII. Appointment of Purchasing Agent

Recommend the Board of Education appoint **Victoria Galante,** the Assistant Superintendent for Business, as the Purchasing Agent.

XXIV. Appointment of Deputy Purchasing Agent

Recommend the Board of Education appoint **Reyna Bonilla** as the Deputy Purchasing Agent.

XXV. Appointment of Worker's Compensation Representative

Recommend the Board of Education appoint **Wright Wrisk** as the Workers' Compensation representative for Medical Bill review and Medicare secondary payer reporting to be in accordance with their contract.

XXVI. Appointment of School Physicians

Recommend the Board of Education appoint the following physicians as School Physicians:

Medical Officer: Dr. Catherine Screnci

Dentist: Dr. Rita Vieyra

XXVII. Appointment of Central Treasurer of the Extra Classroom Activity Fund

Recommend the Board of Education appoint **Suzanne Rant** (HS) and **Donna Pascarell**i (MS) Treasurer of the Extra Classroom Activity Fund and that they be included in the employees blanket bond.

XXVIII. Appointment to Certify Payroll

Recommend the Board of Education designate **Dr. Maria Rianna,** Superintendent of Schools, to certify the payroll and further that the Assistant Superintendent for Business, **Victoria Galante**, will certify in her absence.

XXIX. Appointment of Staff on an Interim Basis

Recommend the Board of Education authorize **Dr. Maria Rianna**, Superintendent of Schools, to employ individuals on an interim basis until such time as the Board of Education is able to act upon a formal recommendation for appointment. Such interim appointments shall be considered temporary in nature.

The Board of Education unanimously (6/0) moved to approve items 29-30 on the agenda.

Move: Anne Markoulis Second: Lynn James Status: Passed

Yes: Maria Venuto, Angela Raimo, Maureen Jimenez, Meghan Lavine, Anne Markoulis, Lynn James

XXX. Appointment of Third Party Administrator for District 403B Plan

Recommend the Board of Education appoint **The Omni Group** as the District's Third Party Administrator for the District's 403B Plan.

XXXI. Appointment of Asbestos Compliance Officer

Recommend the Board of Education appoint **Viktor Tymchynyuk** as Asbestos Compliance Officer.

XXXII. Appointment of Title IX Compliance Officer

Recommend the Board of Education appoint **Unal Karakas** as the Title IX Compliance Officer.

XXXIII. Appointment of Section 504 Compliance Officer

Recommend the Board of Education appoint **Michael G. Tweed** as the Section 504 Compliance Officer.

XXXIV. Appointment of District Data Privacy Officer

Recommend the Board of Education appoint **Alexa Doeschner** as the District Data Privacy Officer.

XXXV. Appointment of District DASA Coordinator

Recommend the Board of Education appoint **Alexa Doeschner** as the District DASA Coordinator

XXXVI. Appointment of Records Access Officer and Fiscal Records Access Officer

Recommend the Board of Education appoint **Ida Johnson, District Clerk,** as Records Access Officer and Fiscal Records Access Officer.

XXXVII. Appointment of Records Public Information Services

Recommend the Board appoint **Lisa Viscovich** and **ZE Creative Communications** to provide Public Information and Communication Services.

XXXVIII. Appointment of Impartial Hearing Officers

Recommend the Board of Education appoint Impartial Hearing Officers from the listing of officers from the NYSED.gov website should the School District find a need to use an Impartial Hearing Officer (or Officers).

XXXIX. Appointment of CSE and CPSE Members, Surrogate Parents and Parent Advocates

Recommend the Board of Education appoint the members to the CSE, CPSE, Surrogate Parent and Parent Advocates.

XL. Designation of Depositories

Recommend the Board of Education designate the below Banks of Deposit.

The Board of Education unanimously (6/0) moved to approve items 40-48 on the agenda.

Move: Meghan Lavine Second: Maureen Jimenez Status: Passed

Yes: Maria Venuto, Angela Raimo, Maureen Jimenez, Meghan Lavine, Anne Markoulis, Lynn James

XLI. Designation of Official Newspaper

Recommend the Board of Education designate **The Record Pilot, The Glen Cove Herald Gazette** and **Newsday** as official newspapers for legal advertising and notices for the Glen Cove School District and Newsday for emergency advertising.

XLII. Board of Education Meetings

Recommend the Board of Education schedule meetings on **Wednesdays** (unless otherwise note), at or about 7:30 PM at the **High School** (unless otherwise noted).

XLIII. Authorization for Approval of Budget Transfers

Recommend the Board of Education authorize **Dr. Maria Rianna,** the Superintendent of Schools to approve budget transfers up to $10,000, any budget transfer in excess of $10,000 be approved by the Board of Education in accordance with Policy #5330.

XLIV. Approval to Apply for Federal and State Grants

Recommend the Board of Education, through its Administrative Officer, be authorized to apply for any and all Federal and State grants that are deemed appropriate.

XLV. Mileage Allowance Rate

Recommend the Board of Education authorize the mileage allowance rate for authorized travel for the School District to be the current IRS allowable rate.

XLVI. Authorization for Petty Cash Fund

Glen Cove High School -Allen Hudson III - $100
Athletic Director - Kim Riso -$50
Finley Middle School - Nelson Iocolano - $100
Connolly Elementary School - Bryce Klatsky - $100
Landing Elementary School - Jacklyn Burnett- $100
Gribbin Elementary School - Francine Santoro - $100
Deasy Elementary School - Melanie Arfman - $100
Business Office - Asta Barkauskas - $100

XLVII. Release Payment of Funds

Recommend the Board of Education grant the Superintendent of Schools the authority, when necessary, to release payment of funds, not to exceed $1,000 before formal approval by the Board of Education.

XLVIII. Authorization for Delegation of Investments

Recommend the Board of Education authorize **Dr. Maria Rianna**, Superintendent of Schools, and/or **Victoria Galante,** the Assistant Superintendent for Business, to execute in the name of the Board of Education any and all documents relating to the investment program in a timely manner as well as to utilize reputable consultants regarding investment decisions when necessary, so long as no fee is involved. In the absence of Maria Rianna and Victoria Galante, the District Treasurer is authorized to execute investment documents in the name of the Board of Education. A monthly progress report of investments will be given to the Board of Education.

XLIX. Re-adoption of Investment Policy

Recommend the Board of Education of the Glen Cove School District re-adopt the current Investment Policy.

The Board of Education unanimously (6/0) moved to approve items 49-55 on the agenda.

Move: Meghan Lavine Second: Maureen Jimenez Status: Passed

Yes: Maria Venuto, Angela Raimo, Maureen Jimenez, Meghan Lavine, Anne Markoulis, Lynn James

L. Re-adoption of Policies and Code of Ethics

Recommend the Board of Education re-adopt all policies and code of ethics in effect the previous year, as well as any policy approved after **July 1, 2022**.

LI. Conferences, Conventions and Workshops

Recommend the Board authorize the Superintendent of Schools to take action on administrative, teacher and other staff requests to attend conferences, conventions and workshops within the limit of the **2022 – 2023** budget appropriations and in accordance with Board Policy (General Municipal Law 77-b).

LII. Attendance Periods

Recommend the Board adopt the following resolution regarding the elimination of religious holidays in counting the best attendance periods for state aid (Commissioner's Regulations 175.40):

WHEREAS, through action of the New York State Legislature and of the Governor of the State of New York, a Board of Education may decide to eliminate religious holidays in counting the best attendance periods for state aid,

THEREFORE, BE IT RESOLVED, that each of the religious holidays designated by the Commissioner of Education during the school year **2022 – 2023** on which school may be held be eliminated from the **2022– 2023** state aid attendance worksheet, if it is in the best interest of the District.

LIII. Surety Bonds

Recommend the Board authorize preparation of surety bonds for the Assistant Superintendent for Business, School District Treasurer and Deputy Treasurer in the amount of Two Million dollars each (Education Law, Section 2130).

LIV. Designation for Participation in the National School Lunch / School Breakfast / Special Milk Programs

Recommend the Board of Education delegate to the Superintendent of Schools the authority to act as its agent in the participation of the National School Lunch / School Breakfast / Special Milk Programs and to sign all contracts and agreements associated with said participation.

LV. Approval of Participation in Long Island School Nutrition Cooperative

Recommend the Board of Education approve the participation of the district in the Long Island School Cooperative Bid.

LVI. Approval of School Lunch Program Prices

Recommend the Board of Education approve the prices for the School Lunch Program.

The Board of Education unanimously (6/0) moved to approve items 56-61 on the agenda.

Move: Lynn James Second: Anne Markoulis Status: Passed

Yes: Maria Venuto, Angela Raimo, Maureen Jimenez, Meghan Lavine, Anne Markoulis, Lynn James

LVII. Approval for Insurance Policy Coverage

Recommend the Board of Education approve **NYSIR** for insurance policy coverage.

LVIII. Approval of Student Accident Insurance

Recommend the Board of Education approve **QBE Insurance Corporation** as Insurance Agent for student accident insurance**.**

LIX. Adoption of Coverage Provided by Section 18 of Public Officers Law

Recommend the Board of Education adopt the coverage provided by Section 18 of the Public Officers Law of the State of New York for its employees, as defined by that statue. The adoption of this resolution is intended to provide benefits which shall supplement and be available in addition to, defense or indemnification protection conferred by virtue of other enactments, statutory provisions, previous actions of this Board or other sources. The Superintendent of Schools or his designee shall take such action as may be necessary to obtain insurance protection against such potential liability to the district as may arise as a result of the adoption of this resolution.

LX. Approval of Salary Schedule

Recommend the Board of Education approve the Per Diem substitute salary schedule.

LXI. Establishment of Committees

Recommend the Board establish the following committees and appoint members:

The Board of Education unanimously (6/0) moved to approve the following committees:

Move: Angela Raimo Second: Lynn James Status: Passed

Yes: Maria Venuto, Angela Raimo, Maureen Jimenez, Meghan Lavine, Anne Markoulis, Lynn James

A. Audit Committee (Required)

Members:

Trustees Maureen Jimenez, Anne Markoulis and Angela Raimo

B. Policy Committee

Members:

Trustees Audre Lynn Hurston James, Lia Leone, Meghan Lavine

LXII. Adjournment

Recommend the Board of Education adjourn the Annual Reorganization Meeting.

The Board of Education unanimously (6/0) adjourned the reorganization meeting

at 7:43 pm with the public meeting starting at 8:00 pm as scheduled.

Move: Meghan Lavine Second: Anne Markoulis Status: Passed

Yes: Maria Venuto, Angela Raimo, Maureen Jimenez, Meghan Lavine, Anne Markoulis, Lynn James

Respectfully submitted by:
Ida Johnson
District Clerk _____
Ida Johnson, District Clerk