

MINUTES OF THE REGULAR MEETING
OF THE TENAFLY BOARD OF EDUCATION
MONDAY EVENING, DECEMBER 14, 2020

TENAFLY HIGH SCHOOL MEDIA CENTER
VIRTUAL MEETING VIA ZOOM VIDEO CONFERENCE

I. SUNSHINE STATEMENT/CALL TO ORDER/ROLL CALL

The meeting was called to order at 7:15 p.m. by Board President Janet Horan who read the following statement:

"The New Jersey Open Public Meetings Law was enacted to insure the right to the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon."

In accordance with provisions of this act, the Tenaflly Board of Education has caused notice of this meeting to be publicized by having the date, time and place thereof posted at the Borough office, Tenaflly Public Library, administrative building, in the local press and on the district's web site.

On roll call, the following Board members answered present:

Mark Aronson
Patricia Flynn
Inbal Israeli Miller
Jane Juhng
Paula Newman

Edward J. Salaski
Michael Wilderman
Jocelyn Schwarz
Janet I. Horan

Also present:

Ms. Shauna DeMarco, Superintendent
Ms. Cheryl Nardino, Business Administrator/Board Secretary
Ms. Danielle Diaz, Human Resources Manager

II. CLOSED SESSION

Be it Resolved, that the Tenaflly Board of Education determines it is necessary to meet in Closed Session on December 14, 2020 to discuss Legal, Personnel matters and Student matters; and

Be it Further Resolved, that these matters will be made public when the need for confidentiality no longer exists.

Motion to go into Closed Session at 7:15 p.m.

Moved: Ms. Newman Second: Ms. Schwarz

Motion to convene from closed session at 8:00 p.m.

Moved: Ms. Flynn Second: Mr. Salaski

III. PUBLIC MEETING

The public meeting was called to order at 8:07 p.m. by Ms. Horan who opened the meeting with the Pledge of Allegiance to the flag.

The following Board members were present:

Mark Aronson
Patricia Flynn
Inbal Israeli Miller
Jane Juhng
Paula Newman

Edward J. Salaski
Michael Wilderman
Jocelyn Schwarz
Janet I. Horan

Also present:

Ms. Shauna DeMarco, Superintendent
Ms. Cheryl Nardino, Business Administrator/Board Secretary
Ms. Danielle Diaz, Human Resources Manager
Kira Baltaytis, Sr. Student Representative
Jessica Lee, Jr. Student Representative
There were 32 participants via Zoom from the public.

IV. APPROVAL OF MINUTES

Approve the minutes of the Closed Executive Meeting & Work Session Meeting of November 9, 2020 and Closed Executive Meeting & Regular Public Meeting of November 16, 2020.

Moved: Ms. Schwarz Second: Dr. Wilderman
Ayes – 9 Nays – 0

V. BOARD CORRESPONDENCE

None

VI. PRESENTATIONS / REPORTS

Mid-Year Retirees

VII. PUBLIC COMMENT

There were no comments.

VIII. BOARD PRESIDENT'S REPORT

Ms. Horan reported on the following:

- Ms. Horan thanked all staff for their hard work not only this year but in all the years she has been a part of the Tenaflly Schools.

- Ms. Schwarz gave a heartfelt thank you to Ms. Flynn and Ms. Horan for their service and dedication to the Tenaflly Public Schools.

IX. SUPERINTENDENT'S REPORT

Ms. DeMarco gave the following report:

- Congratulations to all of our Mid-year Retirees of 2020.
- Best wishes to both Trustee, Patti Flynn and Board President, Janet Horan. Thank you for your demonstrations of service, commitment and care for our students, staff and schools.
- Enrollment:
 - New students: 7
 - Total enrollment: 3,641
 - High School: 1,243
 - Middle School: 891
 - Mackay: 348
 - Maugham: 366
 - Smith: 347
 - Stillman: 337
 - ODD: 109
 - Academies: 40
- 55 students and 13 staff members have been affected by COVID in our district since the year's start. This translates to 1.5% of our student population and about 2.5% of our staff population. To date, there remains no evidence of onsite transmission (student to student, staff to staff, student to staff or staff to student) in our schools.
- Snow is in the forecast and, if totals meet predictions, as previously noted the first snowy day we will use our one snow day. This will be a true day off - no virtual instruction.
- The upcoming holiday break begins with an early dismissal on December 23 which is "homework free". Students and staff will return on Monday January 4th.

X. BOARD SECRETARY'S REPORT

Ms. Nardino spoke about the following:

- Budget updates

The School Fire and Security Drills for November 2020 are listed below

FIRE DRILLS & SECURITY DRILLS 2020-2021 SCHOOL YEAR NOVEMBER 2020						
MONTH	HIGH	MIDDLE	MACKAY	MAUGHAM	SMITH	STILLMAN
November Drills	Completed	Completed	Completed	Completed	Completed	Completed

November Security Drills	Security Drill/ Evacuation	Security Drills/ Bomb Threat Drills	Security Drill/ Evacuation Non Fire	Security Drill/ Evacuation	Security Drill/ Shelter in Place/Code CPR	Security Drill/ Shelter in Place/Code Blue
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XI. ASSISTANT SUPERINTENDENT'S CURRICULUM AND INSTRUCTION REPORT

None

XII. STUDENT REPRESENTATIVES' REPORT

Kira Baltaytis and Jessica Lee reported on the following:

- Clubs have been meeting virtually.
- New Chromebooks being distributed.
- Tenaflly's Got Talent performance update.

XIII. BOARD COMMITTEE REPORTS

Communications/Policy

- See attached November 16 meeting report

Facilities/Athletics/Co-Curricular

- See attached December 7 meeting report

XIV. UPDATES ON RELATED GROUPS

- Ms. Flynn reported on the TEF.
- Mr. Aronson reported on the Diversity Committee.
- Ms. Schwarz reported on the HSA/Superintendent Council.

XV. NEW BUSINESS

- Dr. Wilderman updated the public on COVID testing site in Tenaflly. Getting closer to happening. Communication will go out from the Borough of Tenaflly and Tenaflly Public Schools.

XVI. RESOLUTIONS

The following resolutions are recommended by the Superintendent of Schools:

BOARD

*Motion to approve the following Board Resolution B-1
Moved: Ms. Newman Second: Mr. Salaski*

RESOLUTION B-1 ANNUAL SCHEDULE OF BOARD MEETINGS FROM JANUARY 5, 2021 TO THE NEXT REORGANIZATION MEETING

WHEREAS, the Open Public Meetings Law, P.L. 1975, requires that annual notice must be given each year compiling and disseminating a schedule of meetings to be held by a public body during the coming year; and

WHEREAS, the annual notice must be disseminated within seven days following the Annual Reorganization of the Board of Education; now

THEREFORE, BE IT RESOLVED that the attached annual meeting schedule be adopted and posted in accordance with law.

TENAFLY PUBLIC SCHOOLS OFFICIAL Schedule of Public Meetings of the Tenaflly Board of Education

Pursuant to the requirements of the Open Public Meetings Act, Chapter 231, P. L. 1975, notice is hereby given of the schedule of Public Meetings of the Tenaflly Board of Education to be held on **January 5, 2021 to the next Reorganization meeting.**

All meetings begin with a closed session at approximately 7:15 p.m. and an open session immediately following at approximately 8:00 p.m., location is the Hegelein Building, 500 Tenaflly Road, Tenaflly, except where noted.

If the date of any of the scheduled public meetings is changed, or if an additional meeting is scheduled, a notice of such Special Public Meeting shall be issued and posted as required by law.

Official action may be taken at any public meeting. In addition, official action may also be taken at any public meeting to hold an executive session to handle matters, which by law may be discussed in closed session. Such matters include negotiations, personnel, security, real estate, litigation, and investments.

Public comment and questions are permitted during Board of Education Regular Public Meetings.

Copies of the annual schedule will be sent to:

Clerk, Borough of Tenaflly; The Tenaflly Library; The Record; The Suburbanite; Star Ledger; Northern Valley Press; All Schools; HSA Representatives and Tenaflly Public Schools' Website.

TENAFLY BOARD OF EDUCATION 500 Tenaflly Road, Tenaflly, NJ 07670 Schedule of Public Meetings (Work Sessions and Regular Meetings)

All meetings begin with a closed session at approximately 7:15 p.m., and an open session immediately following at approximately 8:00 p.m. at the Hegelein Building, 500 Tenaflly Road, Tenaflly, except where noted. (Meeting dates and times are subject to change.)

Date of Meeting	Type of Meeting
Tuesday, January 5, 2021	Reorganization
Tuesday, January 19	Work Session
Monday, January 25	Regular Public Meeting
Monday, February 8	Work Session
Wednesday, February 10	Budget Retreat
Monday, February 22	Regular Public Meeting
Monday, March 8	Work Session
Monday, March 15	Preliminary Budget/Regular Meeting
Monday, April 19	Work Session
Monday, April 26	Final Budget Hearing /Regular Public Meeting
Monday, May 10	Work Session
Monday, May 24	Regular Public Meeting
Monday, June 7	Work Session
Monday, June 14	Regular Public Meeting
Monday, July 12	Work Session
Monday, July 19	Regular Public Meeting
Monday, August 16	Work Session
Monday, August 23	Regular Public Meeting
Thursday, September 2	Board Retreat
Monday, September 13	Work Session
Monday, September 27	Regular Public Meeting
Monday, October 11	Work Session
Monday, October 18	Regular Public Meeting
Wednesday, October 27	Board Retreat
Monday, November 15	Work Session
Monday, November 22	Regular Public Meeting
Monday, December 6	Work Session
Monday, December 13	Regular Public Meeting
Tuesday, Jan 4, 2022	Reorganization of the Board

Board resolution B-1 was approved as follows:
Ayes – 9 Nays – 0

PERSONNEL

*Motion to approve the following Personnel Resolutions P-1 through P-10
Moved: Ms. Flynn Second: Ms. Israeli Miller*

RESOLUTION P-1 RESIGNATIONS AND RETIREMENTS

BE IT RESOLVED that the Board accepts with regret the following:

NAME, POSITION, LOCATION	REASON	EFFECTIVE DATE
Christopher Icochea, Teacher of Biology, Tenaflly High School	Resignation	January 18, 2021
Joanne Wilson, Treasurer of School Monies District	Resignation	December 7, 2020
Mary Kay Hamalainen, Speech Language Specialist, Smith School	Retirement	February 15, 2021
Pamela Stetcher, Lunch Paraprofessional, Stillman School	Resignation	December 23, 2020
Suzanne Bassett, Assistant to the Superintendent for Special Services, District/Central Office	Retirement	June 30, 2021

RESOLUTION P-2 APPROVAL OF SUBSTITUTES

BE IT RESOLVED that the substitutes listed below with a NJ Instructional, NJ Educational Services or NJ Substitute Credential or those to serve as substitute secretaries, substitute custodians or substitute paraprofessionals be approved by the Board of Education for the 2020-2021 school year in accordance with N.J.S.A. 18A:6-7.1b pertaining to criminal history background check and at the district-established per diem rate as noted:

NAME	CERTIFICATION	POSITION/RATE
Claudia Barone	NJ Substitute Credential	Substitute Teacher, \$150 per diem
Elsie Hewlett-Thomas	NJ Substitute Credential	Substitute Teacher, \$150 per diem
Jonathon Lee	CEAS: Teacher of Biological Science	Substitute Teacher, \$150 per diem
Pushpa Gautam	NJ Substitute Credential	Substitute Teacher, \$150 per diem
Silvia Albarran	NJ Substitute Credential	Substitute Paraprofessional \$23.63 per hour, 29.5 hours per week max.
Theresa Flannery	NJ Substitute Credential	Substitute Paraprofessional \$23.63 per hour, 29.5 hours per week max.

RESOLUTION P-3 HIRES

BE IT RESOLVED that the following persons be employed to fill the positions listed for the length of time and compensation indicated and subject to all federal, state, county and local regulations governing said employment and in accordance with Senate Bill #851 regarding a criminal history background check:

<u>Mackay School</u>		
NAME/POSITION	EMPLOYMENT	SALARY/CLASSIFICATION

	DATES	
Grace Tak 3 rd Grade Teacher Leave Replacement/ Non-Tenurable	12/15/2020 – TBD ¹	CEAS: Elementary School Teacher in Grades K-6 MA, Line 1 \$60,229 pro rata

¹Dependent upon duration of teachers' leave of absence.

<u>Smith School</u>		
NAME/POSITION	EMPLOYMENT DATES	SALARY/CLASSIFICATION
Dorothy Liu Lunch Paraprofessional	Pending Criminal History Clearance – 06/30/21	Lunch Paraprofessional 1.75 hrs. per day \$22.65 per hour

<u>Stillman School</u>		
NAME/POSITION	EMPLOYMENT DATES	SALARY/CLASSIFICATION
Melissa Walsh 19-Hour Paraprofessional	01/04/21 – 06/30/21	19-Hour Paraprofessional 3.8 hrs. per day \$23.63 per hour

<u>Tenaflly High School</u>		
NAME/POSITION	EMPLOYMENT DATES	SALARY/CLASSIFICATION
Andrea Powers 19-Hour Paraprofessional	12/15/20 – 06/30/21	19-Hour Paraprofessional 3.8 hrs. per day \$23.63 per hour
Irene Ramos 19-Hour Paraprofessional	01/04/21 – 06/30/21	19-Hour Paraprofessional 3.8 hrs. per day \$23.63 per hour

<u>Central Office – Office of Special Education</u>		
NAME/POSITION	EMPLOYMENT DATES	SALARY/CLASSIFICATION
Cathy Mascarelli .5 Secretary	12/15/20 – 06/30/21	.5 Secretary of Special Education Secretary, Step 3 \$29,995 pro rata

RESOLUTION P-4 STAFF/POSITION RECLASSIFICATIONS

BE IT RESOLVED that the Board approves the following reclassifications:

NAME	FROM	TO	EFFECTIVE DATES
Diana McClan	Executive Assistant to the Assistant Superintendent of C&I Start Date: Pending Criminal History Clearance – 06/30/21	Executive Assistant to the Assistant Superintendent of C&I Start date: 01/01/21 – 06/30/21	As noted
M. Kathryn Osborne	Per-Diem Substitute Teacher,	Long-Term Substitute	01/04/21 –

	District	Teacher, TMS Provisional: Elementary School Teacher K-6, Leave-Replacement/ Non-Tenurable BA, Line 3 \$57,029 pro rata	05/31/21
	Provisional: Elementary School Teacher K-6, TMS	Per-Diem Substitute Teacher, District	06/01/21 – 06/30/21
Melissa Walsh	Per-Diem Substitute Teacher, District	Substitute Paraprofessional, Stillman \$23.63 ph	11/16/20 – 12/23/20
Patrick Finn	Per-Diem Substitute Teacher, District	Long-Term Substitute Teacher, THS Provisional: Teacher of English Leave-Replacement/ Non-Tenurable MA, Line 1 \$60,229 pro rata	01/04/21- 05/21/21
	Provisional: Teacher of English, THS	Per-Diem Substitute Teacher, District	05/24/21- 06/30/21
Vanda Esposito	Assistant to the Business Administrator	Assistant to the Business Administrator	As noted
	Start Date: Pending Criminal History Clearance – 06/30/21	Start date: 01/01/21 – 06/30/21	
Selvarani Suresh Victor	Per-Diem Substitute Teacher, District	Substitute Paraprofessional, Stillman \$23.63 ph	11/18/20 – 12/23/20

RESOLUTION P-5 APPROVAL OF 2020-2021 DISTRICT MENTORS

BE IT RESOLVED that the Board approves the teachers below to serve as mentors to district novice teachers in accordance with the Tenaflly District Mentoring/Professional Development Plan.

2020-2021 District Mentors

Kathleen Wiegartner, Lauren Malanka, Pamela Goretsky

RESOLUTION P-6 LEAVE OF ABSENCE FOR TEACHER OF SOCIAL STUDIES AT TENAFLY MIDDLE SCHOOL

BE IT RESOLVED that the Board, in accordance with Article VI., B. and C. of the Teachers' contract, grants Kris Kristan, Teacher of Social Studies, a paid maternity/disability leave of absence, using accumulated sick days, effective, on or about, March 1, 2021, to be followed by a paid disability/child-rearing leave of absence, using accumulated sick days, followed by an unpaid child-rearing leave of absence, inclusive of FMLA/FLA, through the September 24, 2021.

RESOLUTION P-7 LEAVE OF ABSENCE FOR LIBRARY MEDIA SPECIALIST AT MACKAY

BE IT RESOLVED that the Board, in accordance with Article IX, B. of the Teachers' contract, grants Dawn Zeig, Library Media Specialist at Mackay School, an unpaid leave of absence for the 2021-2022 school year.

RESOLUTION P-8 APPROVAL OF SIXTH PERIOD ASSIGNMENTS

BE IT RESOLVED that the Board approves the following teachers to receive a Sixth Period Assignment with a stipend based on one-sixth of their annual salaries:

Smith School – Special Education (12/10/20-6/30/20)

- Jacqueline Barbieri

THS – Special Education (10/14/20-1/29/21)

- Rachel Lieberman

THS – Science (11/23/20 – TBD)

- David Gagliardotto, Anna Rubenchik, Al Brandstaedter, Jeff Kolb

RESOLUTION P-9 APPROVAL OF SIDEBAR AGREEMENT FOR 2020-2021 TEA CONTRACT REGARDING WINTER AND SPRING SPORTS

BE IT RESOLVED that the Board approves the attached Sidebar Agreement to the Collective Negotiations Agreement between the Tenaflly Board of Education and Tenaflly Education Association for the 2020-2021 Winter and Spring Sports season.

RESOLUTION P-10 APPROVAL OF EXTRA COMPENSATION APPOINTMENTS FOR 2020-2021 SCHOOL YEAR

BE IT RESOLVED that the Board approves the following individuals as extra-compensation appointments to the positions indicated for the 2020-2021 school year, as per the Winter Sports Sidebar Agreement:

TENAFLY HIGH SCHOOL WINTER SPORTS

Position	Season	Name	Stipend Amount
BASKETBALL HEAD COACH (BOYS)	WINTER	Jeff Koehler	\$9,993
BASKETBALL - ASST. (BOYS)	WINTER	Eric Quaranti	\$7,199
BASKETBALL - ASST. (BOYS)	WINTER	Justin Balsamo	\$7,199
BASKETBALL HEAD COACH (GIRLS)	WINTER	Devin Feeney	\$9,993
BASKETBALL - ASST. (GIRLS)	WINTER	Matt Mirabito	\$7,199
BASKETBALL - ASST. (GIRLS)	WINTER	Kris Kristan	\$7,199
BOWLING COACH	WINTER	Anthony Zorovich	\$4,722
CHEERLEADER ADV. - WINTER	WINTER	Kim Stivers	\$5,725
CHEERLEADER - VOLUNTEER	WINTER	TBD	n/a
ICE HOCKEY - HEAD COACH	WINTER	Andy Escala	\$9,993
ICE HOCKEY - ASST.	WINTER	Michael Hegarty	\$7,199
ICE HOCKEY - ASST.	WINTER	Tyler Lang	\$7,199

INDOOR TRACK HEAD COACH	WINTER	Dana Bianchi	\$7,657
INDOOR TRACK - ASST.	WINTER	Ray Belarmino	\$5,423
INDOOR TRACK - ASST.	WINTER	Aziza Solis	\$5,423
INDOOR TRACK - HALF-TIME ASST.	WINTER	Nicole Abbatemarco	\$2,711
SKI HEAD COACH	WINTER	Peter Toale	\$4,839
SKI ASSISTANT COACH	WINTER	Jeffrey Dzwonkowski	\$2,418
SWIMMING ASST. COACH	WINTER	Matt White	\$5,423
SWIMMING HEAD COACH	WINTER	Kimberly Darquea	\$7,657
WEIGHT TRAINING - WINTER	WINTER	Peter Toale	\$1,318
WRESTLING HEAD COACH	WINTER	Chris Marren	\$9,993
WRESTLING - ASST.	WINTER	James Sutera	\$7,199

BE IT FURTHER RESOLVED that the Board approves the following individuals as extra-compensation appointments to the positions indicated for the 2020-2021 school year, which will operate virtually in the event of a school closure:

TENAFLY MIDDLE SCHOOL EXTRA SERVICE COMPENSATION

Position	Name	Stipend Amount
Title I Intervention Program	Michelle Roux	\$80 per hour (Title I Funds), Two hours per week for twelve weeks
	Erin Wright	
	Carolyn Burdy	
	Carol Bierwas	
	Carol Lee	
	Colleen Rusek	
	Stacey Bailey	

Position	Name	Stipend Amount
Title III ESL Support	Kathryn Suter	\$80 per hour (Title III Funds), Two hours per week for twelve weeks
	EJ Yoon	
	Seung Yoon	

TENAFLY HIGH SCHOOL EXTRA SERVICE COMPENSATION

Position	Name	Stipend Amount
OLYMPICS ADVISOR	Leigh Barker	\$3,302
OLYMPICS ASSISTANT ADVISOR	Tara Haggerty	\$1,652
OLYMPICS ASSISTANT ADVISOR	Mireille Tang-Johnson	\$1,652

Board resolutions P-1 through P-10 were approved as follows:

Ayes – 9 Nays – 0 Abstain – Mr. Aronson on P-9 only

ADMINISTRATION

*Motion to approve Administration Resolutions A-1 through A-4
Moved: Ms. Horan Second: Mr. Aronson*

RESOLUTION A-1 SECOND READING OF POLICY 1620, POLICY 1648.03, POLICY 2431, REGULATION 2431.1, POLICY 2464, POLICY 5330.05, REGULATION 5330.05, POLICY 6440, POLICY 6470.01, REGULATION 6470.01, POLICY 7440, POLICY 7450, POLICY 7510, POLICY 8420 AND BYLAW 0164.6

BE IT RESOLVED that the Board of Education will have the second reading of the following polices, regulations and bylaw:

POLICY 1620 Administrative Employment Contracts (M) Revised

POLICY 1648.03 Restart and Recovery Plan – Full-Time Remote Instruction (M) New

POLICY 2431 Athletic Competition (M) Revised

REGULATION 2431.1 Emergency Procedures for Sports and Other Athletic Activity (M) Revised

POLICY 2464 Gifted and Talented Students (M) Revised

POLICY 5330.05 Seizure Action Plan (M) New

REGULATION 5330.05 Seizure Action Plan (M) New

POLICY 6440 Cooperative Purchasing (M) Revised

POLICY 6470.01 Electronic Funds Transfer and Claimant Certification (M) New

REGULATION 6470.01 Electronic Funds Transfer and Claimant Certification (M) New

POLICY 7440 School District Security (M) Revised

POLICY 7450 Property Inventory (M) Revised

POLICY 7510 Use of School Facilities (M) Revised

POLICY 8420 Emergency and Crisis Situations (M) Revised

BYLAW 0164.6 Remote Public Board Meetings During a Declared Emergency (M) New

RESOLUTION A-2 APPROVAL TO AFFIRM THE SUPERINTENDENT'S DECISION IN HIB INVESTIGATIONS

BE IT RESOLVED that the Tenaflly Board of Education (hereinafter referred to as the "Board") hereby affirms the Superintendent's decision in HIB Investigation Numbers 2020-21/2, MK-1N and 2020-21/1, THS-1N for the reasons set forth in the Superintendent's decision to the students' parents, and directs the Business Administrator/Board Secretary to transmit a copy of the Board's decision to the affected students' parents forthwith.

RESOLUTION A-3 ACCEPTANCE OF GIFTS, GRANTS AND DONATIONS

BE IT RESOLVED that the Board accepts with thanks and appreciation the following:

DONOR: TENAFLY EDUCATIONAL FOUNDATION		
Teacher & School Requesting Grant	Proposal/Grant #	Amount
Miriam d'Adolf	Mobile Retail Learning Lab Grant #1- 2020/21	\$7,496.00

RESOLUTION A-4 APPROVAL OF THE 2021-2022 SCHOOL CALENDAR

BE IT RESOLVED that the Tenaflly Board of Education approve the school calendar for the 2021-2022 school year.

Board resolutions A-1 through A-4 were approved as follows:
Ayes – 9 Nays – 0

CURRICULUM

Motion to approve the following Curriculum Resolution C-1
Moved: Ms. Schwarz Second: Dr. Wilderman

RESOLUTION C-1 APPROVAL OF PROFESSIONAL DEVELOPMENT REQUESTS

BE IT RESOLVED that the Tenaflly Board of Education approve the professional development requests, as per the attached report.

Board resolution C-1 was approved as follows:
Ayes – 9 Nays – 0

SPECIAL EDUCATION

Motion to approve the following Special Education Resolutions S-1 and S-2
Moved: Ms. Newman Second: Mr. Salaski

RESOLUTION S-1 APPROVAL OF TUITION PROGRAMS AND EXTRAORDINARY SERVICES OF ONE TO ONE AIDES 2020–2021

BE IT RESOLVED that the Board of Education approve the placement for the following pupils.

STUDENT	SCHOOL	TYPE	TUITION	AIDES
10 Month Students				
871	BCSS New Bridges	Public		\$52,000.00
12 Month Students				
862	Reed Academy	Private	\$68,517.15 pro-rated 12/7/20	
Extended School Year				
None				

RESOLUTION S-2 APPROVAL TO AMEND A 12 MONTH PLACEMENT 2019-2020

BE IT RESOLVED that the Tenaflly Board of Education approve the amended contract for Student #883 attending Paradigm Day School.

Board resolutions S-1 and S-2 were approved as follows:
Ayes – 9 Nays – 0

FINANCE

Motion to approve the following Finance Resolutions F-1 and F-8
Moved: Ms. Flynn Second: Ms. Israel-Miller

RESOLUTION F-1 TRANSFERS FOR OCTOBER 2020

BE IT RESOLVED that the Board of Education approves transfers for the 2020-2021 school budget in a report dated October 30, 2020, as submitted and filed in the Business Administrator/Board Secretary's office.

BE IT FURTHER RESOLVED that the transfer list be attached to the official minutes of the Board.

RESOLUTION F-2 TRANSFERS FOR NOVEMBER 2020

BE IT RESOLVED that the Board of Education approves transfers for the 2020-2021 school budget in a report dated November 30, 2020, as submitted and filed in the Business Administrator/Board Secretary's office.

BE IT FURTHER RESOLVED that the transfer list be attached to the official minutes of the Board.

RESOLUTION F-3 PAYROLL FOR NOVEMBER 2020

BE IT RESOLVED that the regular payroll for November 2020 be and hereby is approved for payment as follows:

PAYROLL	
Date	Amount
11/15/20	\$2,097,124.45
11/30/20	\$2,224,893.58

RESOLUTION F-4 APPROVAL OF BILLS FOR NOVEMBER 17 THROUGH NOVEMBER 30, 2020

BE IT RESOLVED that bills properly certified as to validated purchase orders and receiving documentation and approved in the total sum of \$963,684.29 for November 17 through November 30, 2020 as shown on the list of bills submitted to the Board of Education and which shall be made a part of the resolution be and hereby are approved for payment and are to be charged to the following fund accounts:

	Fund	Totals
(10)	General Fund	\$230,453.12
(11)	General Current Expense	\$674,345.21
(12)	Capital Outlay	\$37,487.54
(20)	Special Revenue Funds	\$13,078.42
(30)	Capital Project Funds	\$8,320.00
	TOTAL	\$963,684.29

RESOLUTION F-5 APPROVAL OF BILLS FOR DECEMBER 1 THROUGH DECEMBER 9, 2020

BE IT RESOLVED that bills properly certified as to validated purchase orders and receiving documentation and approved in the total sum of \$4,823,421.53 for December 1 through December 9, 2020 as shown on the list of bills submitted to the Board of Education and which shall be made a part of the resolution be and hereby are approved for payment and are to be charged to the following fund accounts:

	Fund	Totals
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(10)	General Fund	\$4,481,507.31
(20)	Special Revenue Funds	\$42,487.16
(30)	Capital Projects Funds	\$297,140.65
(50)	Enterprise Fund	\$1,878.46
(60)	Trust and Agency Funds	\$407.95
	TOTAL	\$4,823,421.53

RESOLUTION F-6 SALE OF OFFICE SUPPLIES

BE IT RESOLVED, that the Tenaflly Board of Education approve the advertisement and sale of three (3)-hole punch binders.

RESOLUTION F-7 APPROVAL OF RESOLUTION OF THE BOARD OF EDUCATION OF THE BOROUGH OF TENAFLY IN THE COUNTY OF BERGEN, NEW JERSEY, AUTHORIZING CERTAIN ACTIONS NECESSARY IN CONNECTION WITH THE SALE AND ISSUANCE OF NOT TO EXCEED \$16,800,000 AGGREGATE PRINCIPAL AMOUNT OF REFUNDING SCHOOL BONDS AND AUTHORIZING THE APPROPRIATE OFFICIALS TO DO ALL ACTS AND THINGS DEEMED NECESSARY AND ADVISABLE IN CONNECTION WITH THE SALE, ISSUANCE AND DELIVERY OF SAID BONDS

WHEREAS, on September 20, 2012, The Board of Education of the Borough of Tenaflly in the County of Bergen, New Jersey (the "Board" when referring to the governing body and the "School District" when referring to the territorial boundaries governed by the Board) issued \$21,690,000 aggregate principal amount of tax-exempt Refunding School Bonds dated September 20, 2012 (the "2012 Refunding School Bonds"); and

WHEREAS, the Board has determined that the current interest rate environment may enable it to realize going-forward debt service savings for property taxpayers residing in the School District through the issuance by the Board of Refunding School Bonds (the "Refunding School Bonds") to refund all or a portion of the \$15,390,000 aggregate principal amount of the outstanding 2012 Refunding School Bonds maturing on July 15 in the years 2023 through 2030, inclusive (the "Refunded Bonds"); and

WHEREAS, the Board introduced a refunding school bond ordinance (the "Refunding Bond Ordinance") on first reading by resolution of the Board on November 16, 2020; and

WHEREAS, on the date hereof, the Board has held a public hearing on the Refunding Bond Ordinance; and

WHEREAS, the Board has determined to issue and sell such Refunding School Bonds; and

WHEREAS, the Board now desires to authorize certain actions in connection with the sale and issuance of the Refunding School Bonds.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF TENAFLY IN THE COUNTY OF BERGEN, NEW JERSEY (by not less than two-thirds of all members thereof affirmatively concurring), AS FOLLOWS:

SECTION 1. The Refunding Bond Ordinance is hereby adopted and shall take effect immediately.

SECTION 2. The Refunding School Bonds are hereby authorized to be sold to an underwriter (the "Underwriter"), as selected by the Business Administrator/Board Secretary, in consultation with the Municipal Advisor (Phoenix Advisors), after a proposal process.

SECTION 3. There is hereby delegated to the Business Administrator/Board Secretary, subject to the limitations contained herein and in consultation with Wilentz, Goldman & Spitzer, P.A., Woodbridge, New Jersey, Bond Counsel to the Board ("Bond Counsel"), and Phoenix Advisors, LLC, as Municipal Advisor to the Board (the "Municipal Advisor"), the power with respect to the Refunding School Bonds to determine and carry out the following:

- a) the sale of the Refunding School Bonds at private sale, provided that the purchase price paid by the purchaser thereof shall not be less than ninety-five percent (95%) of the principal amount of the Refunding School Bonds so sold;
- b) the principal amount of Refunding School Bonds to be issued, provided that (i) such amount shall not exceed \$16,800,000, and (ii) such amount shall not exceed the amount necessary to pay the costs of issuance associated with the Refunding School Bonds and to fund the deposit to the escrow fund as set forth in the Escrow Deposit Agreement (as defined herein) in an amount that, when invested, will be sufficient to provide for the timely payments required for the Refunded Bonds;
- c) the maturity dates and the principal amount of each maturity or sinking fund redemption amount of the Refunding School Bonds, provided that no Refunding School Bonds refunding the Refunded Bonds shall mature later than the maturity date of the Refunded Bonds;
- d) the interest payment dates and the interest rates on the Refunding School Bonds, provided that the true interest cost on the Refunding School Bonds shall produce a present value debt service savings of at least three percent (3%) of the principal amount of the Refunded Bonds;
- e) the denomination or denominations of and the manner of numbering and lettering the Refunding School Bonds, provided that all Refunding School Bonds of like maturity shall be identical in all respects, except as to denominations, amounts, numbers and letters;
- f) provisions for the sale or exchange of the Refunding School Bonds and for the delivery thereof;
- g) the form of the Refunding School Bonds shall be substantially in the form set forth in Exhibit A attached hereto, with such additions, deletions and omissions as may be necessary for the Board to market the Refunding School Bonds in accordance with the requirements of The Depository Trust Company, New York, New York, ("DTC") and the Purchase Contract (as defined herein);
- h) the direction for the application and investment of the proceeds of the Refunding School Bonds;

- i) the terms of redemption of the Refunding School Bonds, if any; and
- j) any other provisions deemed advisable by the Business Administrator/Board Secretary not in conflict with the provisions hereof.

In addition, the issuance of the Refunding School Bonds shall comply with the provisions of N.J.A.C. 5:30-2.5, including that within ten (10) days of the date of the closing on the Refunding School Bonds, the Business Administrator/Board Secretary shall file a report with the Local Finance Board within the Division of Local Government Services, New Jersey Department of Community Affairs setting forth (a) a comparison of the Refunding School Bonds' debt service and the Refunded Bonds' debt service, which comparison shall set forth the present value savings achieved by the issuance of the Refunding School Bonds; (b) a summary of the issuance of the Refunding School Bonds; (c) an itemized accounting of all costs of issuance in connection with the issuance of the Refunding School Bonds; and (d) a certification of the Business Administrator/Board Secretary that (i) all of the conditions of Section (b) of N.J.A.C. 5:30-2.5 have been met, and (ii) this resolution authorizing the issuance of the Refunding School Bonds, adopted pursuant to 18A:24-61.5(b), was approved by a two-thirds vote of the full membership of the Board.

The Business Administrator/Board Secretary shall execute a certificate evidencing the determinations or other actions taken pursuant to the authority granted hereunder, and any such certificate shall be conclusive evidence of the actions or determinations of the Business Administrator/Board Secretary as to the matters stated therein.

SECTION 4. The President and Vice President of the Board are hereby authorized and directed to execute by manual or facsimile signature the Refunding School Bonds in the name of the Board and the corporate seal (or facsimile thereof) shall be thereunto affixed, imprinted, engraved or otherwise reproduced thereon. The Business Administrator/Board Secretary is hereby authorized and directed to attest to such signature and to the affixing of said seal to the Refunding School Bonds.

SECTION 5. The Business Administrator/Board Secretary, in consultation with Bond Counsel and the Municipal Advisor, is hereby authorized and directed to approve a Bond Purchase Contract (the "Purchase Contract"), if required, for the Refunding School Bonds, to be dated the date of sale of such Refunding School Bonds and to be executed by the Purchaser. The President, Vice President and Business Administrator/Board Secretary are hereby authorized and directed on behalf of the Board to execute and deliver said Purchase Contract.

SECTION 6. The Business Administrator/Board Secretary, in consultation with Bond Counsel and the Municipal Advisor, is hereby authorized and directed to apply and qualify for the issuance of any policy of municipal bond insurance and to approve a Commitment for Municipal Bond Insurance (the "Commitment") setting forth the terms and conditions (including premium charges) upon which a bond insurer proposes to issue its bond insurance policy covering the Refunding School Bonds. The Business Administrator/Board Secretary is hereby authorized and directed on behalf of the Board to execute and deliver said Commitment.

SECTION 7. The Business Administrator/Board Secretary, in consultation with Bond Counsel and the Municipal Advisor, is hereby authorized and directed to approve the Escrow Deposit Agreement (the "Escrow Deposit Agreement") with an escrow agent (the "Escrow

Agent”) to be selected by the Business Administrator/Board Secretary, in consultation with Bond Counsel and the Municipal Advisor, with respect to the Refunded Bonds, to be dated the date of the closing on the Refunding School Bonds. The President and Vice President of the Board are hereby authorized and directed to execute and deliver the Escrow Deposit Agreement in the name of the Board and the corporate seal (or facsimile thereof) shall be thereunto affixed, imprinted, engraved or otherwise reproduced thereon. The Business Administrator/Board Secretary is hereby authorized and directed to attest to such signature and to the affixing of said seal to the Escrow Deposit Agreement. The Municipal Advisor is hereby authorized to act as the agent and representative of the Board for the purpose of subscribing for the purchase of United States Treasury Securities – State and Local Government Series to be held by the Escrow Agent. In the alternative, the Municipal Advisor is hereby authorized to seek bids for the acquisition of United States Treasury Securities – Open Market Securities.

SECTION 8. The Business Administrator/Board Secretary is hereby authorized and directed to select a verification agent (the “Verification Agent”), if required, in consultation with Bond Counsel and the Municipal Advisor, with respect to the Refunded Bonds. The Verification Agent shall prepare the verification report required to verify the sufficiency of the escrowed monies to refund the Refunded Bonds.

SECTION 9. It is hereby delegated to the Business Administrator/Board Secretary the authority to “deem final” (as defined under Rule 15c2-12, as amended and supplemented (the “Rule”), promulgated by the Securities and Exchange Act of 1934, as amended and supplemented), a Preliminary Official Statement (the “Preliminary Official Statement”) and such official is hereby authorized and directed to execute and deliver a certificate to the Underwriter evidencing the same. The preparation and distribution by the Board, in consultation with Bond Counsel, and counsel to the Underwriter, if any, of a Preliminary Official Statement for the Refunding School Bonds to be used in connection with the marketing of such Refunding School Bonds, is hereby approved and any previous actions undertaken by various representatives and officers of the Board with respect thereto are hereby ratified and confirmed. Upon the sale of the Refunding School Bonds to the Underwriter, the Preliminary Official Statement shall be so modified by the Business Administrator/Board Secretary, in consultation with Bond Counsel, to reflect the effect of the pricing of the Refunding School Bonds and the Purchase Contract and any other revision not inconsistent with the substance thereof deemed necessary or advisable by Bond Counsel, and said Preliminary Official Statement as so modified shall constitute the final Official Statement (the “Official Statement”). The Business Administrator/Board Secretary is authorized and directed on behalf of the Board to execute and deliver said Official Statement.

SECTION 10. The Board hereby covenants and agrees that it will comply with and carry out all of the provisions of a Continuing Disclosure Certificate (the “Certificate”) which will set forth the obligation of the Board to file budgetary, financial and operating data on an annual basis and notices of certain enumerated events deemed material in accordance with the provision of the Rule. The Business Administrator/Board Secretary is hereby authorized and directed to execute and deliver this Certificate evidencing the Board’s undertaking with respect to the Rule. Notwithstanding the foregoing, failure of the Board to comply with the Certificate shall not be considered a default on the Refunding School Bonds; however, any Bondholder may take such actions as may be necessary and appropriate, including seeking mandamus or specific performance to cause the Board to comply with its obligations hereunder.

SECTION 11. The President, Vice President and Business Administrator/Board Secretary or any other appropriate officer or representative of the Board, are hereby authorized and directed to execute and deliver any and all documents and to do and cause to be done any and all acts and things necessary or proper for carrying out the transactions contemplated by this resolution, the Purchase Contract, the Escrow Deposit Agreement and the Commitment, and for the authorization, sale and issuance of the Refunding School Bonds. The execution by such officials and officers of any such documents, with changes, insertions or omissions approved by the Business Administrator/Board Secretary, in consultation with Bond Counsel, as hereinabove provided, shall be conclusive and no further ratification or other action by the Board shall be required with respect thereto.

SECTION 12. All other resolutions adopted in connection with the Refunding School Bonds and inconsistent herewith are hereby rescinded to the extent of such inconsistency.

SECTION 13. This resolution shall take effect immediately.

RESOLUTION F-8 APPROVAL OF THE PARENT-FUNDED ALPINE SKI TEAM PROGRAM FOR THE 2020-21 SCHOOL YEAR

BE IT RESOLVED that the TBOE approve the proposed, parent-funded Alpine Ski Team to pursue participation in the NJSIAA for the 2020-21 school year. The facility for this program will be at the National Winter Activity Center d/b/a/ Winter4Kids a Not for Profit Corporation located at 44 Breakneck Road, Vernon, NJ 07462. This agreement shall be in effect for the period December 12, 2020 to February 28, 2021.

Board resolutions F-1 and F-8 were approved as follows:
Ayes – 9 Nays – 0

XVII. PUBLIC COMMENT

None

*Motion to adjourn the meeting at 9:33 p.m.
Moved: Mr. Aronson Second: Ms. Flynn*

Respectfully submitted,



Cheryl Nardino
Business Administrator/
Board Secretary

TENAFLY BOARD OF EDUCATION
REPORT OF BOARD COMMITTEES

Submit this document to the Board Secretary no later than one day after a meeting session for distribution to the entire Board.

NAME OF THE COMMITTEE: Communications Committee Meeting

NAME OF THE CHAIRPERSON: Jocelyn Schwarz

DATE & HOUR OF MEETING: November 16, 2020 – 6pm LENGTH OF MEETING: 1 hour 15 minutes

BOARD MEMBERS ATTENDING: Jocelyn Schwarz, Paula Newman, Patti Flynn, Janet Horan

ADMINISTRATORS: Shauna DeMarco, Cheryl Nardino, Bob Caputo, Christine Corliss

SUBJECTS(S) DISCUSSED: _____

Virtual Meet and Greet with Christine Corliss

1. Christine is the new Tenaflly Communications Manager and Webmaster. She comes to Tenaflly with a wealth of knowledge and experience in this area and we are so excited to have her here.

Board Interests/Expectations of Communications and Feedback from the Community to the Administration re: Communications.

The administration has received a variety of responses to Shauna’s weekly communications. Some people find it helpful to have everything in one go-to spot, while others see the schedule and don’t pay attention to it beyond that. Instead, those same people say they pay more attention when something comes from the school nurse or principal.

Christine feels the weekly newsletters have a ton of great information, they are simply too big/long. Over time, Christine will help streamline them, but start to move some of the more robust information to a COVID hub on the website and then only have the exciting/important information in Shauna’s emails. We want people to pay attention when they receive information from Shauna.

We also discussed the idea of a community survey. This will be discussed at the Restart Committee meeting on December 15 to determine what we need to know in making decisions moving forward. Right now there is simply too much uncertainty.

2. The timing of COVID communications is extremely important. There are many different groups that need to be alerted of a positive case – staff needs to be notified first, then contact tracing is done, then the class is notified, then the school, and lastly the community. There are a lot of moving pieces with every positive case that comes in.

Website Ideas and Next Steps

Christine has spent most of her first few weeks in Tenaflly on the website. She’s been looking for and fixing broken links, empty pages, moving things, checking for ADA compliance, and paying close attention to consistency across schools. We want to make it as simple as possible to navigate our website and for people to quickly find what they are looking for. We want to send a unified, positive and professional image through our website.

Christine will be creating an “all things COVID” section of our website – where the community can find all of the latest information they may need during this hybrid/virtual environment.

3. Bob is going to look into the Blackboard app to see if there are any new features and to see how many people actually use it regularly.

Social Media Platform Ideas and Next Steps

We are pretty well established on Twitter, but Christine is going to create district level accounts for Twitter, Instagram and Tik Tok. Social media is a great way to communicate important information. We will focus on fun, creative ways to communicate using short videos, visuals, and repetition. The Smith School mask wearing video was great! Christine is going to work on a district-wide mask wearing campaign – remind students that wearing their masks outside of school is just as important as wearing them inside.

4. We will focus on different content for different levels. For elementary we'll be mostly targeting the parents, but for middle and high school the focus will be on the students.

Communicating Short Term (COVID related) Goals to the community

5. This will live on the “all things COVID” section of our website. At the top of the page, we will state our commitment to keeping our hybrid and virtual programs up and running with a focus on health and safety, academics and social and emotional wellness for all of our teachers and staff. And of course, work towards getting back to a more typical school schedule as safely as possible as soon as we are ready. While this is implied in all of our actions, we want to be sure everyone knows the district’s unwavering commitment to this.
-

RECOMMENDATIONS: If committee is not in complete agreement, please attach a “minority report” by that member who disagrees.

ADDENDUM:

DATE, TIME, PLACE OF THE NEXT MEETING: TBD

Signed: Jocelyn Schwarz

TENAFLY BOARD OF EDUCATION
REPORT OF BOARD COMMITTEES

Submit this document to the Board Secretary no later than one day after a meeting session for distribution to the entire Board.

NAME OF THE COMMITTEE: Facilities, Athletics and Co-Curricular Cmte

NAME OF THE CHAIRPERSON: Janet Horan

DATE & HOUR OF MEETING: December 7, 2020 5:30 PM LENGTH OF MEETING: 1 hr 45 minutes

BOARD MEMBERS ATTENDING: Jocelyn Schwarz, Paula Newman and Patty Flynn
Shauna DeMarco, Cheryl Nardino, Principal Morrison, Principal Fabbo and
ADMINSTRATORS: Athletic Director Carollo

TEACHERS: N/A

STUDENTS: N/A

OTHERS: _____

SUBJECTS(S) DISCUSSED: Summer Projects

El Associates Field Report: All safety hazards listed in the report will be addressed first. This includes any retaining walls and walkways/steps that need to be fixed. Some will be addressed immediately, others in the spring, and others in the summer, depending on the scope of the project and ideal timing.

Elementary Schools - We will begin replenishing mulch on all playgrounds and be sure inspections are completed annually. It needs to be determined how immediate the need is to replace the turf at Maugham. (I reached out to the former Maugham HSA presidents to find out exactly when the turf was installed and how much they paid.)

TMS - Cheryl was not clear on what "install new covered walk-way" was referring to. We need to figure that out.

The track is considered to be "in good condition" in that it does not present any safety hazards. But, it is very worn down and does need to be addressed soon. Right now we are ok for the spring season. Tracks typically last for about 10 years - ours was resurfaced in 2007.

THS fields - the administrative team is going to come up with a plan, with El.

We need to determine what needs to be done (and at what cost) in order to make the baseball field playable to avoid potentially losing two seasons, which could happen if we do nothing now - and spring 2022 will likely be more complicated as they will hopefully be able to play a full schedule of practice and games. Shauna supports a plan that achieves safe playable fields in the short term and a long term plan for field improvements.

*First, we need to determine what needs to be done in the immediate future to bring our fields up to a playable condition for the spring, and how much it will cost. This will likely include adding a retaining wall to the outfield for the varsity baseball field, bring fill in to raise the level, and add sod. And the softball field needs to be aerated and seeded (this was done a few weeks ago and will be done again in the spring). We will likely have a bit more time than other years as Joe is fairly confident the spring season won't start until April.

*Next, we need to determine a more robust plan to address all of the fields - either with a referendum (with all the bells and whistles possible), or not, understanding that some of the work we do now may not be needed in the new plan. Our drainage is so poor, a few days of rain can wipe out an entire week of games for our teams, so turf would be ideal - even if it can only be placed on the varsity baseball field. If we turf the varsity baseball field, as Cheryl keeps reminding us, we need to make it equitable for the softball team, which I think means that either baseball and softball share the (newly turfed) field or we find another (turf) field for the softball team. Unfortunately it appears that the varsity baseball field is the only field back there that is possible to turf (based on the many land issues) - so yes, it would likely end up being a joint varsity baseball and softball field.

2. Additional COVID related facilities needs or anticipated needs: Currently replacing tents that were damaged in storms, replenishing gloves, masks, gowns and disinfectant – all items available and schools supplied

3. Smith/THS sign updates – automating the on/off and status of permits, any anticipated compliance. A timer will be installed on the Smith School sign to ensure that the sign is turned off at the appropriate times – permits were filed with the borough and we will look into a timer for the THS sign.

4. MERV 13 filter update – still expected to arrive in December? The filters are still expected for delivery in December -

5. The lighting in the high school parking lot when we leave the media center after board meetings. The lighting is almost non-existent or perhaps it is turned off at a particular times? One light has been replaced which has improved the lighting – but an additional light may be needed

6. Lead testing each year – annual cost \$5,000: Annual testing is not required – performing a review of the reports over the last 5 years to see trends - then will determine testing regularity

7. Status of the B&G position – and any impacts on operations of the position being open for this length: The position remains open – a candidate was identified and made an offer but they have decided to remain in their current position – so the administration will regroup and is considering other options such as additional stipend positions – more to follow

8. Budget 2021-22: The committee ran out of time and was unable to discuss this topic – *we will schedule an additional meeting for this topic*

SUBJECTS(S) CONSIDERED BUT REJECTED:

1. _____

CONCLUSIONS:

RECOMMENDATIONS: If committee is not in complete agreement, please attach a “minority report” by that member who disagrees.

DATE, TIME, PLACE OF THE NEXT MEETING: TBD – needed to complete agenda

Signed: Janet Horan