



**REGULAR SESSION MEETING of the Tenafly Board of Education**

**Monday, September 21, 2020**

Tenafly Board of Education

**NOTICE OF BOARD REGULAR PUBLIC MEETING VIA ZOOM** - Please Take Notice that the Regular Public Meeting of the Board of Education of September 21, 2020 will be a virtual meeting. The meeting will directly go into a closed session at 7:15 p.m. At the conclusion of the closed session, the meeting will immediately adjourn into open session at the regularly scheduled time of 8:00 p.m. Please join the Zoom Meeting at <https://zoom.us/j/99734826177> from your computer or mobile device. An attendee may raise their hand and they will be unmuted to present their comment or they may submit comments via Q&A which will be read during the Public Comment period. Any shared comment (spoken or written) must include the person's name and address in order to be recognized. Formal action will be taken.

**Board of Education**

Ms. Janet I. Horan, President

Ms. Jocelyn Schwarz, Vice President

Mr. Mark Aronson

Ms. Patricia Flynn

Ms. Inbal Israeli Miller

Ms. Paula Newman

Ms. Jane Juhng

Mr. Edward J. Salaski

**Administration**

Ms. Shauna C. DeMarco, Superintendent

Dr. Evelyn Mamman, Assistant Superintendent of Curriculum and Instruction

Ms. Cheryl Nardino, Business Administrator/Board Secretary

Ms. Danielle Diaz, Human Resources Manager

**2020-21 High School Students Representatives to the Board**

Kira Baltaytis, Senior

Jessica Lee, Junior

|     |   |  |
|-----|---|--|
| 1.  | CLOSED SESSION – 7:15 p.m.<br>– Board will enter into Closed Session immediately  |  |
| 2.  | OPEN SESSION – 8:00 p.m.<br>– Regular Public Meeting<br>– Formal action will be taken   |  |
| 3.  | A. Call to Order<br>B. Adequate Notice Statement<br>C. Roll Call<br>D. Pledge of Allegiance   | J. Horan<br>J. Horan<br>C. Nardino<br>J. Horan |
| 4.  | <ul style="list-style-type: none"> <li>• <b><u>Closed Executive Meeting</u></b> of August 17, 2020</li> <li>• <b><u>Work Session</u></b> of August 17, 2020</li> <li>• <b><u>Closed Executive Meeting</u></b> of August 24, 2020</li> <li>• <b><u>Regular Public Meeting</u></b> of August 24, 2020</li> <li>• <b><u>Closed Executive Session</u></b> of September 2, 2020</li> <li>• <b><u>Special Meeting</u></b> of September 2, 2020</li> </ul>   |  |
| 5.  | <p>Board Correspondence</p> <ul style="list-style-type: none"> <li>• We received <b><u>correspondence</u></b> from Mr. Sam Bruno regarding the Varsity Baseball Field.</li> </ul>   |  |
| 6.  | <p><b><u>PUBLIC COMMENTS – AGENDA ITEMS</u></b><br/>           Guests may address the BoE on any item <i>listed on the agenda</i>. Public comments may be presented in 2 ways - by virtually raising your hand to speak or through the Zoom "Q&amp;A" feature. If an attendee chooses to raise their hand, they will be called upon by a BoE trustee and will be unmuted to present their comment. The submitted comments via Q&amp;A will be received by an assigned Board trustee who will then communicate them to the Board during the Public Comment period. Any shared comment (spoken or written) must include the person's name and address in order to be recognized. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them.</p>         |  |
| 7.  | <p><b><u>PUBLIC COMMENTS – NON-AGENDA ITEMS</u></b><br/>           Guests may address the BoE on any item <i>not listed on the agenda</i>. Public comments may be presented in 2 ways - by virtually raising your hand to speak or through the Zoom "Q&amp;A" feature. If an attendee chooses to raise their hand, they will be called upon by a BoE trustee and will be unmuted to present their comment. The submitted comments via Q&amp;A will be received by an assigned Board trustee who will then communicate them to the Board during the Public Comment period. Any shared comment (spoken or written) must include the person's name and address in order to be recognized. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them.</p> |  |
| 8.  | Board President's Report  | J. Horan                                       |
| 9.  | Board Secretary's Report  | C. Nardino                                     |
| 10. | Superintendent Report   | S. DeMarco                                     |

|     |  |  |   |
|-----|--|--|---|
| 11. | Assistant Superintendent Curriculum & Instruction Report   |  | E. Mamman   |
| 12. | Student Representatives' Report  |  | K. Baltaytis/ J. Lee  |
| 13. | <u>Board Committees</u><br>♦ Communications/Policy<br>♦ Curriculum/Technology<br>♦ Facilities/Athletics/Co-Curricular<br>♦ Finance & Alternative Revenue<br>♦ Joint Use<br>♦ Sustainability  | <u>Past / Future Meeting Dates</u><br>July 20, 2020 /Sept 21 2020<br><b>Aug 24, 2020</b> / Oct 19, 2020<br>Sept 17 2020 / Oct 13, 2020<br>Sept 14, 2020 / Nov. 9, 2020<br><b>Aug 12, 2020</b> / TBA<br>TBA | <u>2020 BOE Chairs</u><br>Jocelyn Schwarz<br>Jane Juhng<br>Janet Horan<br>Ed Salaski<br>Janet Horan<br>Mark Aronson                 |
| 14. | <u>Liaison Reports</u><br>♦ HSA/Superintendent Council<br>♦ CAP<br>♦ TEF<br>♦ THS Food Service Advisory Council<br>♦ MG/TMS Food Service Advisory Council<br>♦ Diversity Committee<br>♦ Other  | September 22, 2020<br>TBA<br>Sept 23, 2020 / Oct 21, 2020<br>TBA<br>Feb 7, 2020/ TBA<br>Sept 17, 2020/ October 22<br>TBA   | Mark Aronson<br>Patti Flynn<br>Patti Flynn<br>J. Schwarz, I. Israeli Miller<br>J. Schwarz, I. Israeli Miller<br>Mark Aronson<br>TBA |
| 15. | New Business – Topics for Discussion at Future Meetings  |  | J. Horan  |
| 16. | Action Items   |  |   |
| 17. | <u>PUBLIC COMMENTS – SECOND OPPORTUNITY (AGENDA AND NON-AGENDA ITEMS)</u><br>Guests may address the BoE on any item <i>listed or not listed on the agenda</i> . Public comments may be presented in 2 ways - by virtually raising your hand to speak or through the Zoom "Q&A" feature. If an attendee chooses to raise their hand, they will be called upon by a BoE trustee and will be unmuted to present their comment. The submitted comments via Q&A will be received by an assigned Board trustee who will then communicate them to the Board during the Public Comment period. Any shared comment (spoken or written) must include the person's name and address in order to be recognized. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them. |  |   |
| 18. | <u>Adjournment to Closed Session</u> (if needed)<br>The Session may include discussions of negotiations, contractual, matters, litigation and personnel. Pursuant to the Open Public Meetings Act, the Tenafly BOE is required to notify the public when the minutes of this closed session will be available. When the need for confidentiality no longer exists, the minutes will be available to the public.  |  |   |
| 19. | Adjournment  |  |   |

**MOTION TO ENTER INTO CLOSED SESSION ON SEPTEMBER 21, 2020**

WHEREAS, the Tenafly Board of Education has been formed pursuant to applicable New Jersey Statutes, and

WHEREAS, the Board is charged with the responsibility of performing all acts and doing all things, consistent with law and the rules of the State Board of Education, necessary for the lawful and proper conduct, equipment and maintenance of the public schools and public school property of the Tenafly Public School District, and

WHEREAS, Section 7 of the Open Public Meetings Act (N.J.S.A. 10-4-12) permits the exclusion of the public (“Closed Session”) from a meeting of the Board in certain circumstances, and

WHEREAS, the Board has determined that circumstances exist for such a Closed Session,  
WHEREAS, the Board has found the action described below to be necessary and proper,

NOW, THEREFORE, BE IT RESOLVED by the Board on the date indicated above that:

- 1.) The public shall be excluded from discussion of and action on the Closed Session herein set forth.
- 2.) The confidential subject matter to be discussed is as follows:
  - ♦ Legal Matters
  - ♦ Personnel Matters
  - ♦ Student Matters
- 3.) The Board will return to Open Session at approximately 8:00 p.m.

No formal action will be taken.

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The following resolutions are recommended by the Superintendent of Schools for September 21, 2020:

**PERSONNEL**

|                 |   |
|-----------------|---|
| RESOLUTION P-1  | APPROVAL OF SUBSTITUTES   |
| RESOLUTION P-2  | APPROVAL OF EXTRA COMPENSATION APPOINTMENTS FOR 2020-2021 SCHOOL YEAR   |
| RESOLUTION P-3  | STAFF/POSITION RECLASSIFICATIONS  |
| RESOLUTION P-4  | LEAVE OF ABSENCE FOR TEACHER OF ENGLISH AS A SECOND LANGUAGE AT MACKAY SCHOOL – AMENDED   |
| RESOLUTION P-5  | LEAVE OF ABSENCE FOR TEACHER OF ENGLISH AT THS  |
| RESOLUTION P-6  | APPROVAL OF PLACEMENT OF STUDENT TEACHERS   |
| RESOLUTION P-7  | APPROVAL OF HOME INSTRUCTORS  |
| RESOLUTION P-8  | APPROVAL OF SIXTH PERIOD ASSIGNMENT   |
| RESOLUTION P-9  | APPROVAL OF 2020-2021 DISTRICT MENTORS  |
| RESOLUTION P-10 | APPROVAL OF SIDEBAR AGREEMENT FOR 2020-2021 TEA CONTRACT REGARDING RATE OF CLASS COVERAGE FOR DURATION OF COVID-19 CONDITION                        |
| RESOLUTION P-11 | APPROVAL OF SIDEBAR AGREEMENT FOR 2020-2021 TEA CONTRACT REGARDING THE APPROVED HOURS OF PARAPROFESSIONALS HIRED FOR DURATION OF COVID-19 CONDITION |

**ADMINISTRATION**

|                |                                  |
|----------------|----------------------------------|
| RESOLUTION A-1 | SECOND READING OF POLICY 1648.02 |
|----------------|----------------------------------|

|                |  |
|----------------|--|
| RESOLUTION A-2 | FIRST READING OF POLICY 1649, POLICY 2431.3, POLICY 2622, POLICY 5111, REGULATION 5111, POLICY 5200, REGULATION 5200, POLICY 5330.04, REGULATION 5330.04, POLICY 5610, REGULATION 5610, POLICY 5620, POLICY 8320 AND REGULATION 8320 |
|----------------|--|

## **CURRICULUM**

|                |   |
|----------------|---|
| RESOLUTION C-1 | APPROVAL OF THE 2020-2021 DUAL ENROLLMENT PROGRAM WITH BERGEN COMMUNITY COLLEGE |
|----------------|---|

## **SPECIAL EDUCATION**

|                |  |
|----------------|--|
| RESOLUTION S-1 | RESCIND THE FOLLOWING 12 MONTH PLACEMENT 2020-2021                   |
| RESOLUTION S-2 | EXTENDED SCHOOL YEAR SUMMER 2020                                     |
| RESOLUTION S-3 | APPROVAL OF TEN MONTH PROGRAMS 2020-2021                             |
| RESOLUTION S-4 | APPROVAL OF TWELVE MONTH PROGRAMS 2020-2021                          |
| RESOLUTION S-5 | APPROVAL OF EXTRAORDINARY SERVICES ONE TO ONE AIDES 10 MONTH 2020-21 |
| RESOLUTION S-6 | APPROVAL OF ADDENDUM TO SETTLEMENT AGREEMENT AND RELEASE             |

## **FINANCE**

|                 |  |
|-----------------|--|
| RESOLUTION F-1  | BOARD SECRETARY'S REPORT FOR JULY 2020   |
| RESOLUTION F-2  | TREASURER'S REPORT FOR JULY 2020   |
| RESOLUTION F-3  | TRANSFERS FOR JULY 2020  |
| RESOLUTION F-4  | BOARD SECRETARY'S REPORT FOR AUGUST 2020   |
| RESOLUTION F-5  | TREASURER'S REPORT FOR AUGUST 2020   |
| RESOLUTION F-6  | TRANSFERS FOR AUGUST 2020  |
| RESOLUTION F-7  | APPROVAL OF BILLS FOR AUGUST 19 THROUGH AUGUST 31, 2020  |
| RESOLUTION F-8  | APPROVAL OF BILLS FOR SEPTEMBER 1 THROUGH SEPTEMBER 15, 2020   |
| RESOLUTION F-9  | PAYROLL FOR AUGUST 2020  |
| RESOLUTION F-10 | APPROVE THE NON-PUBLIC NURSING SERVICES GRANT FOR FY21, TO BE ADMINISTERED BY BERGEN COUNTY REGION V |
| RESOLUTION F-11 | APPROVAL OF THE UPDATED STANDARD OPERATING PROCEDURES (SOP) GUIDE                                    |
| RESOLUTION F-12 | APPROVAL OF THE DISTRICT PURCHASING MANUAL   |
| RESOLUTION F-13 | APPROVAL OF CHANGE ORDER #001 FOR RETAINING WALL AT MACKAY ELEMENTARY SCHOOL                         |

## **PERSONNEL**

### **RESOLUTION P-1 APPROVAL OF SUBSTITUTES**

BE IT RESOLVED that the substitutes listed below with a NJ Instructional, NJ Educational Services or NJ Substitute Credential or those to serve as substitute secretaries, substitute custodians or substitute paraprofessionals be approved by the Board of Education for the 2020-2021 school year in accordance with N.J.S.A. 18A:6-7.1b pertaining to criminal history background check and at the district-established per diem rate as noted:

| NAME               | DEGREE | MAJORS  | CERTIFICATION/<br>POSITION  | RATE           |
|--------------------|--------|---------|-----------------------------|----------------|
| Christopher Carter | BA     | English | NJ Substitute<br>Credential | \$150 per diem |

**RESOLUTION P-2 APPROVAL OF EXTRA COMPENSATION APPOINTMENTS FOR 2020-2021 SCHOOL YEAR**

BE IT RESOLVED that the Board approves the following individuals as extra-compensation appointments to the positions indicated for the 2020-2021 school year:

| LOC      | ASSIGNMENT                    | STIPEND AMOUNT | NAME                               |
|----------|-------------------------------|----------------|------------------------------------|
| Mackay   | Safety Patrol                 | \$1,288        | Carolyn Burdy                      |
| Mackay   | Student Council               | \$2,023        | Barbara Lyons .5<br>Susan Saric .5 |
| Mackay   | Student Mediator              | \$1,288        | Jennifer Angerson                  |
| Mackay   | Chorus                        | \$1,394        | Lorraine Cassidy                   |
| Maugham  | Safety Patrol                 | \$1,288        | Kristen Langford                   |
| Maugham  | Student Council               | \$2,023        | Luiza Herbst                       |
| Maugham  | Student Mediator              | \$1,288        | Maria Casteline-Krebs              |
| Maugham  | Elem School Dismissal Advisor | \$875          | Jean Gross                         |
| Smith    | Safety Patrol                 | \$1,288        | Leslie Levine                      |
| Smith    | Student Council               | \$2,023        | Ellyn Kojanis                      |
| Smith    | Chorus                        | \$1,394        | Mark Ahramjian                     |
| Smith    | Student Mediator              | \$1,288        | Kathy Yanni                        |
| Smith    | Elem School Dismissal Advisor | \$875          | Dawn Geider                        |
| Smith    | Early Dismissal               | \$875          | Mary-Kay Hamalainen                |
| Smith    | Early Arrival                 | \$875          | Mary-Kay Hamalainen                |
| Stillman | Early Arrival                 | \$875          | Kathy Giordano                     |
| Stillman | Safety Patrol                 | \$1,288        | Robert Gansel                      |
| Stillman | Student Council               | \$2,023        | Alycin Slezak                      |
| Stillman | Chorus                        | \$1,394        | Lois Mayz                          |
| Stillman | Instrumental Music            | \$1,891        | Michael Carolan                    |
| Stillman | Student Mediator              | \$1,288        | Jodi Stark                         |
| Stillman | Elem School Dismissal Advisor | \$875          | Kathleen Giordano                  |
| Stillman | WITS                          | \$2,485        | Sharon Hess                        |
| Stillman | Elementary Assessment Advisor | \$1,683        | Lisa Krommenhoek                   |
| Stillman | Early Arrival                 | \$875          | Kathy Giordano                     |

**TMS Extra-Compensation**

| <b>Position</b>                          | <b>Category</b>  | <b>Name</b>              | <b>Stipend \$</b>                          |
|--|------------------|--------------------------|--|
| Grade 6 Team Leader                      | Student Advisors | Julia Meehan             | \$4,019                                    |
| SO Grade 6 Advisor                       | Student Advisors | Danielle Katz            | \$2,868                                    |
| SO Grade 7 Advisor                       | Student Advisors | Howie Wein               | \$2,868                                    |
| SO Grade 8 Advisor                       | Student Advisors | Brian Calabrese          | \$2,868                                    |
| Limelight                                | Publications     | Mary McKenna             | \$3,107                                    |
| Tiger Tales 1                            | Publications     | Faye Zharnest            | \$3,186                                    |
| Tiger Tales 2                            | Publications     | Stacey Lanni             | \$3,186                                    |
| Yearbook 1                               | Publications     | Lisa Greco               | \$3,186                                    |
| Yearbook 2                               | Publications     | Patricia Allen           | \$3,186                                    |
| Chorus Director                          | Music            | Donna Girvan             | \$2,896                                    |
| Orchestra Director                       | Music            | Nick Rzonsa              | \$2,896                                    |
| Stage (Jazz) Band Director               | Music            | Kimberly Burja           | \$2,896                                    |
| Science Olympiad                         | TMS Clubs        | Vicky Solis              | \$1,539                                    |
| Science Olympiad                         | TMS Clubs        | Melody Go                | \$1,539                                    |
| Debate Club                              | TMS Clubs        | Kristian Kristan         | \$3,597                                    |
| Gay Straight Alliance                    | TMS Clubs        | Nick Rzonsa              | \$1,729                                    |
| Math Counts Club                         | TMS Clubs        | Esther Park              | \$3,138                                    |
| Philosophy                               | TMS Clubs        | Matt Tully               | \$3,138                                    |
| Quiz Bowl                                | TMS Clubs        | Lisa Bianchi             | \$1,729                                    |
| STEM (Formally known as Computer Club )  | TMS Clubs        | Brian Cook               | \$1,556                                    |
| Drama Club (Replaces Stage Crew Advisor) | TMS Clubs        | Kristin Brenner-Prentice | \$875<br>Pro rata based on maternity leave |
| Cross Country                            | TMS Clubs        | Andrew DeJoseph          | \$3,693                                    |

**THS Extra-Compensation**

| <b>Position</b>                    | <b>Category</b>     | <b>Name</b>        | <b>Stipend \$</b>                               |
|------------------------------------|---------------------|--------------------|---|
| Assessment Advisor                 | THS Clubs           | Amanda Saudino     | \$1,683   |
| Audio Production                   | THS Clubs           | Steve Moger        | \$944   |
| Business Manager                   | THS Clubs           | Jennifer Halliwell | \$2,310   |
| Chamber Music                      | THS Clubs           | James Millar       | \$1,447   |
| Color Guards                       | THS Clubs           | Jillian Rothstein  | \$1,392   |
| Echo                               | THS Clubs           | Gary Whitehead     | \$8,584   |
| Graduation Advisor                 | THS Clubs           | Nazife Bilali      | \$3,302   |
| Madrigal Director                  | THS Clubs           | James Millar       | \$3,231   |
| Marching Band Asst Dir             | THS Clubs           | Jason O'Brien      | \$6,607   |
| Marching Band Asst Dir             | THS Clubs           | Shawn Hajizadeh    | \$6,607   |
| Marching Band Dir                  | THS Clubs           | Michael Jacobetz   | \$9,196   |
| Photography                        | THS Clubs           | Bronwen Eastwood   | \$951   |
| Stage Mgr./ Tech Dir               | THS Clubs           | Steve Moger        | \$6,374   |
| Test Advisor                       | THS Clubs           | Kathy Leuck        | \$1,680   |
| 3rd Marking Period                 | Lunch Hall Monitors | Michael Hegarty    | \$1,800   |
| Freshman Boys Soccer Coach – Asst. | THS Sports          | Daniel Nyfenger    | \$6,564 pro<br>rata 09/22/20 –<br>end of season |

**Scoreboard/ Site Supervision / Crowd Control / Gate:**

Rates:

|  |   |   |
|--|---|---|
| Scoreboard Operator: \$65 Site Supervision: \$70 Crowd Control: \$60 Ticket Taker: \$55  |   |   |
| Bill Jaeger<br>Jerry Burdy<br>Chris DeVries<br>Dana Bianchi<br>Danielle Katz<br>Deana Salamone<br>Devin Feeney<br>Brian Calabrese<br>Michele Tavares<br>Christopher Icochea<br>Kurt Hommen | Eric Quaranti<br>Issac Smith<br>Jeff Koehler<br>Kris Kristian<br>Matthew Mirabito<br>Megan Williams<br>Peter Toale<br>Patricia Mihalio<br>Aziza Solis<br>Justin Arlington | Terry Burke<br>Ken Berman<br>Michael Carrasquilla<br>Michael Hegarty<br>Michael Holl<br>Mike Vicchio<br>Sharon Strompf<br>Demetria Mavric<br>Brielle Heitman<br>Arnold Almaguer |

**RESOLUTION P-3 STAFF/POSITION RECLASSIFICATIONS**

BE IT RESOLVED that the Board approves the following reclassifications:

| NAME               | FROM  | TO  | EFFECTIVE DATES         |
|--------------------|---|---|-------------------------|
| Allen Hubbard      | Teacher of Technology Education, THS  | Teacher of Physics, THS   | 09/01/2020 – 06/30/2021 |
| Arlene Woda        | Per-Diem Substitute Teacher   | Long-Term Substitute Teacher for ELL Mackay \$280.15 per diem   | 9/01/2020 – 12/11/2020  |
| Brooke Levine      | Teacher of Elementary School w/Lang. Arts 5-8, Title I  | Teacher of Elementary School w/Lang. Arts 5-8, Local Funds  | 09/01/2020 – 06/30/2021 |
| Christine Emanuele | Per-Diem Substitute Teacher   | Teacher of the Handicapped (Leave Replacement/ Non-Tenurable) BA, Line 7 \$63,529   | 09/01/2020 – 06/30/2021 |
| Erin Wright        | BA, Line 6 \$61,429   | MA, Line 6 \$66,229   | 09/01/2020 – 06/30/2021 |
| Karen Paltos       | 19-Hour Paraprofessional, Stillman \$23.63 per hour   | Standard: Teacher of Students w/Disabilities, Tenafly Middle School & Tenafly High School Leave Replacement/ Non-Tenurable BA, Line 1 \$56,029 pro rata | 09/01/20 – 03/26/21     |
|                    | Standard: Teacher of Students w/Disabilities, Tenafly Middle School & Tenafly High School Leave Replacement/ Non-Tenurable BA, Line 1 \$56,029 pro rata | 19-Hour Paraprofessional, Stillman \$23.63 per hour   | 03/29/21 – 06/30/21     |



|                |   |   |                         |
|----------------|---|---|-------------------------|
| Jana Castelli  | 19-Hour Paraprofessional, THS                                       | 30-Hour Paraprofessional, THS   | 09/01/2020 – 06/30/2021 |
| Lisa Jursca    | Lunch Paraprofessional, TMS   | 19-Hour Paraprofessional, TMS   | 09/01/2020 – 06/30/2021 |
| Margaret Troy  | 19-Hour Paraprofessional, TMS                                       | 30-Hour Paraprofessional, Smith   | 09/01/2020 – 06/30/2021 |
| Melissa Schaad | Lunch Paraprofessional, TMS   | 19-Hour Paraprofessional, TMS   | 09/01/2020 – 06/30/2021 |
| Patrick Comey  | Vice-Principal, TMS<br>09/15/2020                                   | Vice-Principal, TMS<br>09/14/2020   | As noted                |
| Susan Young    | Teacher of Health & Phys. Ed. Elementary Schools<br>Start Date: TBD | Teacher of Health & Phys Ed. Elementary Schools<br>Start Date: 09/21/2020<br>BA, Line 10 \$74,729 | As noted                |

**RESOLUTION P-4 LEAVE OF ABSENCE FOR TEACHER OF ENGLISH AS A SECOND LANGUAGE AT MACKAY SCHOOL - AMENDED**

BE IT RESOLVED that the Board, in accordance with Article VI., B. and C. of the Teachers' contract, grants Lynda Lee, Teacher of English as a Second Language, a paid maternity/disability leave of absence, using accumulated sick days, effective, on or about, September 1, 2020, to be followed by a paid disability/child-rearing leave of absence, using accumulated sick days, followed by an unpaid child-rearing leave of absence, inclusive of FMLA/FLA, through the December 11, 2020.

**RESOLUTION P-5 LEAVE OF ABSENCE FOR TEACHER OF ENGLISH AT THS**

BE IT RESOLVED that the Board, in accordance with Article VI., B. and C. of the Teachers' contract, grants Alexandra Helms, Teacher of English, a paid maternity/disability leave of absence, using accumulated sick days, effective, on or about, December 24, 2020, to be followed by a paid disability/child-rearing leave of absence, using accumulated sick days, followed by an unpaid child-rearing leave of absence, inclusive of FMLA/FLA, through the May 21, 2020.

**RESOLUTION P-6 APPROVAL OF PLACEMENT OF STUDENT TEACHERS**

BE IT RESOLVED that in accordance with Policy #9541 Student Teacher/Interns, the Board approves the attached individuals to serve for the 2020-2021 school year.

**RESOLUTION P-7 APPROVAL OF HOME INSTRUCTORS**

BE IT RESOLVED that the Board approves the attached individuals as Home Instructors through the end of the 2020-2021 academic year, at a rate of \$50.00 per hour.

**RESOLUTION P-8 APPROVAL OF SIXTH PERIOD ASSIGNMENT**

BE IT RESOLVED that the Board approves the following teachers to receive a Sixth Period Assignment with a stipend based on one-sixth of their annual salaries:

**Elementary Virtual Instructional Support**

| NAME         | DURATION            |
|--------------|---------------------|
| Ana Zawadzki | 09/21/20 – 06/30/21 |
| Carol Lee    | 09/21/20 – 06/30/21 |

|                  |                     |
|------------------|---------------------|
| Cheryl Jones     | 09/21/20 – 06/30/21 |
| Cindy Kushner    | 09/21/20 – 06/30/21 |
| Jennifer Cimler  | 09/21/20 – 06/30/21 |
| Margaret De Witt | 09/21/20 – 06/30/21 |
| Courtney Mui     | 09/21/20 – 06/30/21 |
| Erin Burns       | 09/21/20 – 06/30/21 |
| Carolyn Burdy    | 09/21/20 – 06/30/21 |
| Marie Tully      | 09/21/20 – 06/30/21 |
| Inga Roberts     | 09/21/20 – 06/30/21 |
| Arnold Almaguer  | 09/21/20 – 06/30/21 |

**THS - Science**

| <b>NAME</b>       | <b>DURATION</b>     |
|-------------------|---------------------|
| Andrew Policastro | 09/01/20 – 01/04/21 |

**RESOLUTION P-9 APPROVAL OF 2020-2021 DISTRICT MENTORS**

BE IT RESOLVED that the Board approves the teachers below to serve as mentors to district novice teachers in accordance with the Tenafly District Mentoring/Professional Development Plan.

| <b><u>2020-2021 Mentor Name</u></b> |
|-------------------------------------|
| <u>Mimi Tang-Johnson</u>            |
| <u>Beatriz Paleaz-Martinez</u>      |
| <u>Cheryl Jones</u>                 |
| <u>Dinah Huh</u>                    |
| <u>Jane Yoon</u>                    |
| <u>Dani Katz</u>                    |

**RESOLUTION P-10 APPROVAL OF SIDEBAR AGREEMENT FOR 2020-2021 TEA CONTRACT REGARDING RATE OF CLASS COVERAGE FOR DURATION OF COVID-19 CONDITION**

BE IT RESOLVED that the Board approves the attached Sidebar Agreement to the Collective Negotiations Agreement between the Tenafly Board of Education and Tenafly Education Association for regarding the rate of class coverage for the duration of the COVID-19 condition.

**RESOLUTION P-11 APPROVAL OF SIDEBAR AGREEMENT FOR 2020-2021 TEA CONTRACT REGARDING THE APPROVED HOURS OF PARAPROFESSIONALS HIRED FOR DURATION OF COVID-19 CONDITION**

BE IT RESOLVED that the Board approves the attached Sidebar Agreement to the Collective Negotiations Agreement between the Tenafly Board of Education and Tenafly Education Association for the approved hours of Paraprofessional hired for the duration of the COVID-19 condition.

**ADMINISTRATION**

**RESOLUTION A-1 SECOND READING OF POLICY 1648.02**

BE IT RESOLVED that the Board of Education will have the second reading of the following policy:

**Policy 1648.02** (new) (M) Remote Learning Options for Families

**RESOLUTION A-2 FIRST READING OF FIRST READING OF POLICY 1649, POLICY 2431.3, POLICY 2622, POLICY 5111, REGULATION 5111, POLICY 5200, REGULATION 5200, POLICY 5330.04, REGULATION 5330.04, POLICY 5610, REGULATION 5610, POLICY 5620, POLICY 8320 AND REGULATION 8320**

BE IT RESOLVED that the Board of Education will have the first reading of the following policies and regulations:

**Policy 1649** Federal Families First Coronavirus (COVID-19) Response Act (FFCRA)(M) (New)

**Policy 2431.3** Heat Participation Policy for Student-Athlete Safety (M) (Revised)

**Policy 2622** Student Assessment (M) (Revised)

**Policy 5111** Eligibility of Resident/Nonresident Students (M) (Revised)

**Regulation 5111** Eligibility of Resident/Nonresident Students (M) (Revised)

**Policy 5200** Attendance (M) (Revised)

**Regulation 5200** Attendance (M) (Revised)

**Policy 5330.04** Administering an Opioid Antidote (M) (Revised)

**Regulation 5330.04** Administering an Opioid Antidote (M) (Revised)

**Policy 5610** Suspension (M) (Revised)

**Regulation 5610** Suspension Procedures (M) (Revised)

**Policy 5620** Expulsion (M) (Revised)

**Policy 8320** Personnel Records (M) (Revised)

**Regulation 8320** Personnel Records (M) (Revised)

**CURRICULUM**

**RESOLUTION C-1 APPROVAL OF THE 2020-2021 DUAL ENROLLMENT PROGRAM WITH BERGEN COMMUNITY COLLEGE**

BE IT RESOLVED that the Board of Education approve the **2020-2021 Dual Enrollment Program** with Bergen Community College.

**SPECIAL EDUCATION**

**RESOLUTION S-1 RESCIND THE FOLLOWING 12 MONTH PLACEMENT 2020-2021**  
BE IT RESOLVED that the Board of Education rescind the placement for the following pupil.

| STUDENT | SCHOOL            | TYPE    | TUITION       |
|---------|-------------------|---------|---------------|
| #825    | Academy 360 Upper | Private | (\$79,728.60) |

**RESOLUTION S-2 EXTENDED SCHOOL YEAR SUMMER 2020**

BE IT RESOLVED that the Board of Education approve the Extended School Year placement for the following pupil.

| STUDENT | SCHOOL | TYPE   | TUITION    |
|---------|--------|--------|------------|
| #800    | Leonia | Public | \$6,500.00 |

**RESOLUTION S-3 APPROVAL OF TEN MONTH PROGRAMS 2020-2021**

BE IT RESOLVED that the Board of Education approve the placement for the following pupils.

| STUDENT | SCHOOL                     | TYPE    | TUITION     |
|---------|----------------------------|---------|-------------|
| #825    | Alpine Learning Group      | Private | \$58,500.00 |
| #902    | Alpine Learning Group      | Private | \$91,431.12 |
| #762    | BCSS Washington South      | Public  | \$82,620.00 |
| #901    | BCSS Nova North Emerson    | Public  | \$62,640.00 |
| #854    | BCSS Nova North Emerson    | Public  | \$62,640.00 |
| #849    | BCSS Nova North Emerson    | Public  | \$62,640.00 |
| #870    | BCSS Evergreen Academy     | Public  | \$62,640.00 |
| #879    | BCSS Washington Elementary | Public  | \$82,620.00 |
| #620    | BCSS Bleshman              | Public  | \$76,860.00 |
| #781    | Cresskill                  | Public  | \$58,872.00 |
| #800    | Leonia                     | Public  | \$46,066.00 |

**RESOLUTION S-4 APPROVAL OF TWELVE MONTH PROGRAMS 2020-2021**

BE IT RESOLVED that the Board of Education approve the placements for the following pupils.

| STUDENT | SCHOOL                | TYPE    | TUITION                                |
|---------|-----------------------|---------|--|
| #794    | New Focus             | Private | \$83,092.25<br>Parental Reimbursement` |
| #734    | Valley Summit Success | Public  | \$78,049.00                            |

**RESOLUTION S-5 APPROVAL OF EXTRAORDINARY SERVICES ONE TO ONE AIDES 10 MONTH 2020-21**

BE IT RESOLVED that the Board of Education approve the one to one aides for the following pupils.

| STUDENT | SCHOOL                | TYPE   | TUITION     |
|---------|-----------------------|--------|-------------|
| #762    | BCSS Washington South | Public | \$52,000.00 |
| #620    | BCSS Bleshman         | Public | \$52,000.00 |

**RESOLUTION S-6 APPROVAL OF ADDENDUM TO SETTLEMENT AGREEMENT AND RELEASE**

BE IT RESOLVED by the Tenafly Board of Education (hereinafter referred to as the “Board”) that the terms, stipulations and conditions as established in the **Settlement Agreement** and Release (hereinafter referred to as “Agreement”) between the Board and the Parents of a student (#840) whose name is on file in the Superintendent’s office, and which Agreement is located in the student’s file, are hereby adopted and approved by the Board. The Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the Settlement Agreement and Release, and any other documents necessary to effectuate the settlement.

**FINANCE**

**RESOLUTION F-1 BOARD SECRETARY’S REPORT FOR JULY 2020**

BE IT RESOLVED that the **Board Secretary’s** report for the month of July 2020 be accepted as submitted (or amended if changes are made during the meeting) and filed in the official minutes of this meeting. Pursuant to N.J.A.C. 6A:23-2.11, we certify that as the Board Secretary’s monthly financial report (appropriations section) did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected in this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

**RESOLUTION F-2 TREASURER’S REPORT FOR JULY 2020**

BE IT RESOLVED that the **Treasurer’s report** for the month of July 2020, be accepted as submitted and filed in the official minutes of this meeting.

**RESOLUTION F-3 TRANSFERS FOR JULY 2020**

BE IT RESOLVED that the Board of Education approves transfers for the 2020-2021 school budget in a report dated July 31, 2020, as submitted and filed in the Business Administrator/Board Secretary’s office.

BE IT FURTHER RESOLVED that the **transfer list be attached** to the official minutes of the Board.

**RESOLUTION F-4 BOARD SECRETARY’S REPORT FOR AUGUST 2020**

BE IT RESOLVED that the **Board Secretary’s** report for the month of August 2020 be accepted as submitted (or amended if changes are made during the meeting) and filed in the official minutes of this meeting. Pursuant to N.J.A.C. 6A:23-2.11, we certify that as the Board Secretary’s monthly financial report (appropriations section) did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected in this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

**RESOLUTION F-5 TREASURER’S REPORT FOR AUGUST 2020**

BE IT RESOLVED that the Treasurer’s report for the month of August 2020, be accepted as submitted and filed in the official minutes of this meeting.

**RESOLUTION F-6 TRANSFERS FOR AUGUST 2020**

BE IT RESOLVED that the Board of Education approves transfers for the 2020-2021 school budget in a report dated August 31, 2020, as submitted and filed in the Business Administrator/Board Secretary’s office.

BE IT FURTHER RESOLVED that the transfer list be attached to the official minutes of the Board.

**RESOLUTION F-7 APPROVAL OF BILLS FOR AUGUST 19 THROUGH AUGUST 31, 2020**

BE IT RESOLVED that bills properly certified as to validated purchase orders and receiving documentation and approved in the total sum of \$963,586.33 for August 19 through August 31, 2020, as shown on the list of bills submitted to the Board of Education and which shall be made a part of the resolution be and hereby are approved for payment and are to be charged to the following fund accounts:

|      | <b>Fund</b>             | <b>Totals</b>       |
|------|-------------------------|---------------------|
| (10) | General Fund            | \$5,136.97          |
| (11) | General Current Expense | \$835,002.78        |
| (12) | Capital Outlay          | \$4,325.34          |
| (20) | Special Revenue Funds   | \$4,500.00          |
| (30) | Capital Projects Funds  | \$110,964.36        |
| (50) | Enterprise Fund         | \$2,255.53          |
| (60) | Trust and Agency Funds  | \$1,402.35          |
|      | <b>TOTAL</b>            | <b>\$963,586.33</b> |

**RESOLUTION F-8 APPROVAL OF BILLS FOR SEPTEMBER 1 THROUGH SEPTEMBER 15, 2020**

BE IT RESOLVED that bills properly certified as to validated purchase orders and receiving documentation and approved in the total sum of \$5,295,466.85 for September 1 through September 15, 2020, as shown on the list of bills submitted to the Board of Education and which shall be made a part of the resolution be and hereby are approved for payment and are to be charged to the following fund accounts:

|      | <b>Fund</b>             | <b>Totals</b>  |
|------|-------------------------|----------------|
| (10) | General Fund            | \$112,663.68   |
| (11) | General Current Expense | \$4,301,982.94 |
| (12) | Capital Outlay          | \$127,227.34   |
| (13) | Special Schools         | \$1,340.46     |
| (20) | Special Revenue Funds   | \$40,086.71    |
| (30) | Capital Projects Funds  | \$696,902.02   |
| (50) | Enterprise Fund         | \$11,525.50    |
| (55) | Preschool Program Fund  | \$3,286.40     |
| (60) | Trust and Agency Funds  | \$451.80       |

|  |              |                       |
|--|--------------|-----------------------|
|  | <b>TOTAL</b> | <b>\$5,295,466.85</b> |
|--|--------------|-----------------------|

**RESOLUTION F-9 PAYROLL FOR AUGUST 2020**

BE IT RESOLVED that the regular payroll for August 2020 be and hereby is approved for payment as follows:

| <b>PAYROLL</b> |               |
|----------------|---------------|
| <b>Date</b>    | <b>Amount</b> |
| 8/14/2020      | \$49,388.84   |
| 8/14/2020      | \$419,789.28  |
| 8/31/2020      | \$346,273.56  |

**RESOLUTION F-10 APPROVE THE NON-PUBLIC NURSING SERVICES GRANT FOR FY21, TO BE ADMINISTERED BY BERGEN COUNTY REGION V**

BE IT RESOLVED that the Tenafly Board of Education approves the Non-public Nursing Services Grant, to be administered by Bergen County Region V, for the following nonpublic schools for the 2020-2021 school year.

| NON-PUBLIC SCHOOLS                  | STATE AID   |
|-------------------------------------|-------------|
| Academy of Our Lady of Mount Carmel | \$19,982.00 |
| The Idea School                     | \$4,171.00  |
| Lubavitch on the Palisades          | \$15,423.00 |
| The Montessori House School         | \$970.00    |
| The Spring School                   | \$11,446.00 |
| TOTAL                               | \$51,992.00 |

**RESOLUTION F-11 APPROVAL OF THE UPDATED STANDARD OPERATING PROCEDURES (SOP) GUIDE**

BE IT RESOLVED that the Tenafly Board of Education approves the Standard Operating Procedures (SOP) Guide to serve as a reference manual to insure that the district complies with budgetary/financial responsibilities and with school system regulations.

**RESOLUTION F-12 APPROVAL OF THE DISTRICT PURCHASING MANUAL**

BE IT RESOLVED that the Tenafly Board of Education approves the District Purchasing Manual for 2020-2021.

**RESOLUTION F-13 APPROVAL OF CHANGE ORDER #001 FOR PROVIDING RETAINING WALL AT MACKAY ELEMENTARY SCHOOL**

BE IT RESOLVED that the Tenafly Board of Education approves the Change Order #001 in the amount of \$4,000 for providing a retaining wall at the Mackay Elementary School drop off circle.

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