


MINUTES OF THE REGULAR MEETING  
OF THE TENAFLY BOARD OF EDUCATION  
MONDAY EVENING, JULY 20, 2020  
VIRTUAL MEETING VIA ZOOM VIDEO CONFERENCE

DATE 8/24/20  
APPROVED 

**(All Public Board Meetings are Recorded and Posted on the District Website)**

MINUTES OF THE REGULAR MEETING  
OF THE TENAFLY BOARD OF EDUCATION  
MONDAY EVENING, JULY 20, 2020  
VIRTUAL MEETING VIA ZOOM VIDEO CONFERENCE

The meeting was called to order at 7:00 p.m. by Board President Janet Horan who read the following statement:

“The New Jersey Open Public Meetings Law was enacted to insure the right to the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.”

In accordance with provisions of this act, the Tenafly Board of Education has caused notice of this meeting to be publicized by having the date, time and place thereof posted at the Borough office, Tenafly Public Library, administrative building, in the local press and on the district’s web site.

On roll call, the following Board members answered present:

Mark Aronson *	Paula Newman
Natalie Barbanel *	Edward J. Salaski
Patricia Flynn *	Jocelyn Schwarz
Inbal Israeli Miller *	Janet I. Horan
Jane Juhng	

\* Arrived at: 7:01 p.m.

The following staff members were present:

Ms. Shauna DeMarco, Superintendent \*  
Dr. Evelyn Mamman, Assistant Superintendent for Curriculum and Instruction \*  
Mr. Yas Usami, Business Administrator/Board Secretary  
Ms. Danielle Diaz, Human Resources Manager \*

\* Arrived at: 7:01 p.m.

A motion was made by Ms. Juhng and seconded by Mr. Salaski that the Board convenes in closed session according to the following:

WHEREAS, the Tenafly Board of Education has been formed pursuant to applicable New Jersey Statutes, and

WHEREAS, the Board is charged with the responsibility of performing all acts and doing all things, consistent with law and the rules of the State Board of Education, necessary for the lawful and proper conduct, equipment and maintenance of the public schools and public school property of the Tenafly Public School District, and

WHEREAS, Section 7 of the Open Public Meetings Act (N.J.S.A. 10-4-12) permits the exclusion of the public ("closed session") from a meeting of the Board in certain circumstances, and WHEREAS, the Board has determined that circumstances exist for such a closed session,

WHEREAS, the Board has found the action described below to be necessary and proper,

NOW, THEREFORE, BE IT RESOLVED by the Board on the date indicated above that:

- 1.) The public shall be excluded from discussion of and action on the closed session herein set forth.
- 2.) The confidential subject matter to be discussed is as follows:
  - Legal Matters
  - Personnel Matters
  - Student Matters
- 3.) The Board will return to Open Session at approximately 8:00 p.m.

No formal action will be taken.

The motion was approved by those present.

The meeting recessed to closed session at 7:01 p.m.

A motion was made by Mr. Salaski and seconded by Ms. Schwarz that the Board convene from closed session at 8:12 p.m. and go into open session.

The meeting was called to order at 8:16 p.m. by Ms. Horan who read the following statement:

"The New Jersey Open Public Meetings Law was enacted to insure the right to the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon."

In accordance with provisions of this act, the Tenafly Board of Education has caused notice of this meeting to be publicized by having the date, time and place thereof posted at the Borough office, Tenafly Public Library, administrative building, in the local press and on the district's web site.

On roll call, the following Board members answered present:

- |                      |                   |
|----------------------|-------------------|
| Mark Aronson         | Paula Newman      |
| Natalie Barbanel     | Edward J. Salaski |
| Patricia Flynn       | Jocelyn Schwarz   |
| Inbal Israeli Miller | Janet I. Horan    |
| Jane Juhng           |                   |

The following staff members were present:

- Ms. Shauna DeMarco, Superintendent
- Dr. Evelyn Mamman, Assistant Superintendent for Curriculum and Instruction
- Mr. Yas Usami, Business Administrator/Board Secretary
- Ms. Danielle Diaz, Human Resources Manager

Ms. Horan opened the meeting with the Pledge of Allegiance to the flag.

## **PRESENTATION**

### District Return to School Plan – 2020-2021

Ms. DeMarco presented the plan for reopening and returning students and staff to the Tenafly public schools in the fall. She gave thanks to the many contributors who created and collaborated on the plan called, "Welcome Home." (*the full presentation can be viewed on the district website*)

Ms. Horan and trustees thanked Ms. DeMarco for her detailed and comprehensive presentation and the incredible amount of time and work involved. Ms. Horan asked the Board if they had any questions.

Ms. Schwarz asked for clarification regarding the timing of the phases, and what determines the readiness for the next phase.

Ms. DeMarco replied it will depend on the practices that are shifting in the state, and the health condition leading to guidance and decision making. Reassessing will be a steady practice by the groups and teams involved in the district.

Ms. Juhng referred to the elementary schedule and asked for clarification of live sessions and the amount of time allotted.

Ms. DeMarco clarified the live sessions at home, and that the time span of each session will vary due to several factors.

Dr. Mamman explained the process, approach and differences of the teaching in the early spring during the pandemic as compared to the careful planning that is taking place for the fall. Our teachers have been well trained with the proper tools to give our students enriched and engaged learning.

Ms. Israeli Miller asked about the safety protocols we will require of bussing companies.

Ms. DeMarco replied that we just received this information this afternoon from Region V (our transportation coordinator for bussing) that they have developed and put in place, and this will be reviewed and shared with the Board.

Mr. Aronson expressed concern for the virtual days of the plan and how to correct some of the problems quickly that occurred in the spring. He asked if the large group activities (chorus, orchestra, band, plays) will be going forward. Also, he referred to the rules of the NJSIAA, and asked how we can go forward considering in particular the contact sports in the fall.

Ms. DeMarco gave a brief statement about the preparedness and strength of our staff with virtual teaching. Regarding sports, Ms. DeMarco said there is a choice of participation this season, and our coaches are prepared and committed to putting in place safety precautions to keep the student athletes covered and protected as best as possible. Participation will be determined by people's comfort level. Regarding large group activities, Ms. DeMarco said we will be teaching drama and theater, but play productions will not take place or other extracurricular activities.

Outdoor spaces will allow for chorus and playing of instruments with social distancing. Ms. DeMarco said we received guidance on July 10, and we will reassess as we go along.

Ms. Israeli Miller expressed concern and asked for clarification about sanitizing the High School between cohorts of students being together, and if it's not necessary to clean between cohorts she suggested the scheduling of cohorts be changed .

Ms. DeMarco replied that there is a difference between the elementary and High School class size experience, and she and Mr. Morrison discuss the factors involved. High School classes are larger, however, it is not typical that all the students will be different in each group. In addition, the 5 hour schedule is done so cleaning practices can be enhanced. Our custodians have access to the spaces earlier to clean and their work continues until 11 p.m. Ms. DeMarco emphasized that High School students desire to be together will help promote safer practices put in place. Surfaces will be cleaned regularly, and Wednesdays will have deeper cleaning done. Ms. DeMarco emphasized the importance of Wednesday's full day of deep cleaning as it is a more thorough and enhanced cleaning allowing for more time for disinfectants to work, and it helps avoid undue stress on our staff. Our custodian staf has been trained to follow strict protocols and they are doing an excellent job.

Ms. DeMarco explained the rationale for the High School schedule that the administration thinks is best, and after conferring with School Pandemic Response teams and looking at so many different plans in other districts.

Ms. Juhng commented that she thinks part of the success of the plan is to understand how many children will be participating versus the opt-out plan. As cohorts are being formed, she asked when will the administration be reaching out to the community. Also, what best practices will be used regarding safety and security.

Ms. DeMarco replied that there is no guidance yet from the state about an opt-out plan. She explained that every district was charged with creating a return to school plan, but districts were not given an option for an all virtual plan. We are waiting for more information. Ms. DeMarco said that at the District Restart Committee today, Mr. Morrison, our district school safety specialist, went to the most recent training and many people have been furloughed this month and communication and access has been limited. However, in August regulations will be coming forward with lockdown drills, etc.. The suggested drills for September are more tabletop exercises, communication drills, and shelter in place. In addition, multiple doors and entrances will be supervised and monitored.

Ms. DeMarco stated the presentation will be posted as well as the slide presentation, and the document will be created into a formal report for viewing.

### **PUBLIC RECOGNITION-COMMUNITY COMMENTARY**

Ms. Horan inquired if there were any guests in the audience who wished to address the Board on any item **listed on, or not listed on, the agenda**. Public comments may be presented in two ways: guests may virtually raise their hand to speak, or submit comments through the Zoom Q&A. Any shared comment must include the person's name and address typed within the section to write questions in order to be recognized. There is a time limit of 3 minutes per person and a total of 30 minutes for all communications

Sara Levinson - 282 Woodland Street - Ms. Levinson expressed the following concerns: the 8:30 – 1:30 schedule without a lunch break; that there is no evaluation as a first step back to school; she hasn't heard from the High School yet about plans; have alternative options been explored for housing students such as local buildings in town (Mt. Carmel, Greek Church, Korean ctr, utilizing tents, etc); and what is the progress with capital projects (A/C in elementary and Middle School and bleachers at Geissinger Field).

Ms. Horan replied that the A/C project has started. Mr. Usami replied that the Geissinger project started today.

Ms. DeMarco responded that any time you are using a space that is not already pre-approved, the county needs to submit approval first and there are many time consuming and important factors involved. We are using space in our schools that we can control.

Regarding evaluations as a first step, Dr. Mamman responded that K-12 students will be assessed (ELA, Math, ELL, special education students, screening for social and emotional behavior, students at risk, gifted). The slide in the presentation was about Personalized Learning for our students. Dr. Mamman said this information will be sent out to the community tomorrow.

Regarding the High School plans, Ms. DeMarco said she believes Mr. Morrison will be sending a *Share Out* tomorrow, with a conversation opportunity coming up shortly thereafter.

Melissa Garden - 104 Kent Road - Ms. Garden thanked Ms. DeMarco for the presentation and for the plan ahead. She asked for clarification of the elementary virtual learning plan.

Dr. Mamman explained the small group concepts, in-class time, and schedules are still being worked out. Ms. DeMarco expanded on what the days will consist of on the virtual days, and that there will be one lesson (for Grades 1-5) for at home cohort where students will join their classmates for the full class experience (this is mandatory).

Christine Socarras - 17 Bennington Court - Ms. Socarras asked about the virtual only learning, and in particular students with 504 and special needs.

Ms. DeMarco said that right now the full virtual option is only applicable to students who would have reasonable accommodations for that, such as are medically documented or other. If the state offers an opt-out, this is a completely different approach to instruction. The state has not given information yet on this issue. Ms. DeMarco expressed that information will be shared with the community as guidance is handed down from the state. Ms. DeMarco said that anything that involves students who have accommodations and modifications, those services have to be met and will be looked at carefully in the guidelines and incorporated into the child's plan.

Nadia Zaets - 83 Walnut Drive – Ms. Zaets said she sent a letter regarding potentially having an option and offered assistance once we receive guidance and implementation about options.

Ms. DeMarco thanked Ms. Zaets and noted her offer of assistance, if it is needed.

Eric Yecies - 4 Marcotte Lane - Mr. Yecies suggested a schedule for students of approximately a 3-hr split day every day of the week, as some other districts are following.

Ms. DeMarco explained the reasons for the present plan, which includes the cleaning and sanitizing of buildings particularly at the elementary level.

Jason Meister - 136 E. Clinton Avenue - Mr. Meister gave thanks for the comprehensive presentation. He has a student going into first grade and wishes her to return to a more normal basis, and not just 2 days a week. He cited COVID-19 decreased rates, and suggested perhaps more outdoor schooling can be conducted, weather permitting.

Ms. Horan said the plan was put together with the guidance of the surveys sent to parents and staff in the community, working together with experts, including medical professionals. This plan is the safest approach to starting school right now, until the state guides us otherwise.

Noah Smalley - 9 Norman Place - Ms. Smalley asked if face masks are required (from 8:30 a.m. to 1:30 p.m.) or encouraged.

Ms. DeMarco said the state guidelines are widespread, and our district is requiring students and staff to wear masks as a protective measure and in everyone's best interest.

Jennifer Wu - 10 Surrey Lane - Ms. Wu referred to tonight's agenda RESOLUTION P-3 STAFF/POSITION RECLASSIFICATIONS and RESOLUTION P-1 HIRES and asked for clarification for these positions for the beginning of school; and asked who will be attending the pandemic response team meetings.

Ms. Horan replied that the resolutions tonight need to be approved first before any plan is put in place going forward. Ms. DeMarco added that in the absence of a school principal, the Superintendent and the Assistant Superintendent cover the administrative vacancy themselves or by assignment. Ms. DeMarco and Dr. Mamman will attend the pandemic response team meetings at Mackay School.

Katharine Cho - 95 Newcomb Road - Ms. Cho asked for clarification of the virtual learning curriculum, in-school teaching, how are the teachers selected for the lessons, and why live streaming can't be utilized more.

Ms. DeMarco responded that there is no compromise to the curriculum, and that the focus is on the delivery and instruction as all the lessons have to be executed. Dr. Mamman explained that the delivery of the curriculum is blended and priorities are being planned by professional development, and that curriculum is driven and based on standards. Ms. DeMarco explained how live streaming is not optimal for all lessons. School principals will be hosting sessions for parents to learn about the specifics of the different grade levels and lessons planned.

Brooke Meister - 136 E. Clinton Avenue - Ms. Meister thanked the administration for all their work and planning. She asked when cohort information will be released so parents can better plan home and work schedules.

Ms. DeMarco said August 8 is the release date.

Henry Kasindorf - 83 Woodland Street - Mr. Kasindorf referred to the two days in school and asked why cleaning can't be done until after school, therefore, making the 2 days more full and robust for the students.

Ms. Horan responded the challenge is the inability to have dining within the building, following the governor's guidelines, for the purpose of safety precautions and lowering the risk.

Jill Brahms – 79 Woodland Park Drive – Ms. Brahms asked why Zoom carts are not used at the elementary level, as they are at the Middle and High School. She asked if a secondary survey will be given to parents now that there's more information to react to.

Ms. DeMarco replied that more surveys will be going out and feedback will be reviewed to enhance the framework set in place. Dr. Mamman replied that age level is a factor for maximizing the best use of the Zoom carts in grades 6 – 12, and the plan for phase 1 is not utilizing the carts yet at the elementary level.

Briana Holden - 141 Essex Drive - Ms. Holden thanked the administration for the presentation and hard work. She emphasized that consistency between the schools is so important. She suggested parents be given an outline of what's involved with in-school days and at-home days, and hopes the in-school days are more rigorous and academic and at-home days can be designed to include art and literary projects. She asked about the Smith School principal and when a decision will be made.

Ms. Horan said the Smith School principal position is on tonight's agenda.

### **BOARD PRESIDENT'S REPORT**

Ms. Horan thanked Ms. DeMarco and Team Tenafly for the hard work on the restart plan. A thank you was given to the medical professionals in the community who met with Ms. DeMarco and offered their knowledge and support, and she thanked the community for asking the tough questions and remaining engaged throughout the planning process. Ms. Horan stressed the appropriate channels to follow when public questions are asked, and that some questions cannot be answered as they concern personnel matters. For parents who have concerns about their students' learning and other matters, she asked them to first reach out to their teachers, and if needed to their building principal to resolve the issues. If issues are still not resolved, Superintendent DeMarco can be contacted and, in rare situations, the Board. This protocol allows for the opportunity to have problems resolved in a systematic way with the proper communication.

Ms. Horan announced that the Board is planning to meet in person in the boardroom for the August 17 Board Meeting, for those that are comfortable attending (with masks and social distancing). The public will continue to access Zoom if they wish to see and participate in the meeting. Ms. Horan thanked Ms. Schwarz and Ms. Newman for helping with the logistics of returning to the boardroom.

Ms. Horan acknowledged that the meeting tonight is Mr. Yas Usami's last meeting with the Board. Mr. Usami has been the Business Administrator/Board Secretary for seven years and will be leaving the district on July 31. Ms. Horan thanked Mr. Usami for all his work and dedication to the Board and Tenafly school district, and wished him good luck in his future endeavors. Mr. Usami thanked the Board, Ms. DeMarco and the rest of the administration for his time in the district that was welcoming and enriching.



## APPROVAL OF MINUTES

A motion was made by Mr. Salaski and seconded by Ms. Flynn to approve the following Minutes: Work Session & Closed Executive Meeting of June 8, 2020; and the Regular Public Meeting and Closed Executive Meeting of June 15, 2020.

Ms. Horan asked the Board if they had any questions or comments on the Minutes.

The Minutes of the Work Session & Closed Executive Meeting of June 8, 2020; and the Regular Public Meeting and Closed Executive Meeting of June 15, 2020 were approved as follows:

Yes - 8	Mark Aronson	No - 0
	Natalie Barbanel	
	Patricia Flynn	Abstain - 1 Inbal Israeli Miller
	Jane Juhng	
	Paula Newman	Absent - 0
	Edward J. Salaski	
	Jocelyn Schwarz	
	Janet I. Horan	

## STUDENT REPRESENTATIVES' REPORT

No Reports

## BOARD COMMITTEE REPORTS

### Communications and Policy Committee

Ms. Schwarz stated she had given a snapshot of her report at a previous meeting, and the formal report was prepared after the meeting.

### Curriculum/Technology Committee

Ms. Juhng reported the committee met on June 15, 2020, at 6:10 p.m. The people in attendance were: Jane Juhng, Natalie Barbanel, Inbal Israeli-Miller, Mark Aronson, and Evelyn Mamman. **(see attached report of topics discussed)**

Ms. Horan asked if there were any questions on the report.

### Finance and Alternative Revenue Committee

Mr. Salaski reported the committee met on July 15, 2020, at 6:05 p.m. The people in attendance were: Edward Salaski, Jane Juhng, Inbal Israeli Miller, Jocelyn Schwarz, Shauna DeMarco, Yas Usami and Evelyn Maman. **(see attached report of topics discussed)**

Ms. Schwarz asked if there were any questions.

TENAFLY BOARD OF EDUCATION  
**REPORT OF BOARD COMMITTEES**

Submit this document to the Board Secretary no later than one day after a meeting session for distribution to the entire Board.

NAME OF THE COMMITTEE: Curriculum & Technology Committee

NAME OF THE CHAIRPERSON: Jane Juhng

DATE & HOUR OF MEETING: June 15, 2020 6:10-7:15pm      LENGTH OF MEETING: 65 minutes

BOARD MEMBERS ATTENDING: Jane Juhng, Natalie Barbanel, Inbal Israeli-Miller, Mark Aronson

ADMINISTRATORS: Evelyn Mamman

TEACHERS: \_\_\_\_\_

STUDENTS: \_\_\_\_\_

OTHERS: \_\_\_\_\_

**SUBJECTS(S) DISCUSSED:**

**1. Update on Summer Program:** There was an update shared on enrollment. Currently there are 210 students enrolled, with an uptick in registrations in the past 2 weeks. Usually, it costs \$85k to run the program. Currently, projected gross revenue is ~\$100k. This enrollment level is slightly lower than previous years but close to capacity. The committee requested additional details such as grade level enrollment trends.

**2. Fall Planning:** Currently, the communication plan per Shauna and Board leadership is for the Administration to share full plans with the Board and public in July. There are 4 scenarios currently being worked on. Priorities will be a strong review / assessment and focus standards from the spring and will be implemented in the following ways: 1) assessments for the first several weeks of school, 2) looking at different assessment gaps to utilize to get a holistic picture and 3) expand intervention gaps – i.e. after school tutoring programs. In addition, live stream instructions will be mandatory and a non-negotiable. Back-to-school night and parent-teacher conferences will also be planned virtually if that is the guidance from the state. Teacher mandatory training will occur in August as well as communication of “new normal” expectations to further support the full plan.

**3. Curriculum work on equity and racial injustice:** The committee sought to understand work that has begun and done thus far from an equity perspective. Equity plans are submitted to the state every 3 years and the most recent was submitted in June 2019 and will be up for re-approval June 2022. A needs assessment was done at that time, and one action from that was mandatory diversity training announced last July. Therefore, Safe School training was conducted for all staff/teachers. The equity plan was also shared with the Diversity Committee. Additional actions that have been taken in the past year were: district joined the Rutgers Equity Network and School Culture and Climate Initiative with Maurice Elias and College of Saint Elizabeth. The Equity Leadership Network Series provide leaders a framework for creating a learning environment where students, across their many differences, engage deeply and achieve at higher levels. The School Culture and Climate Initiative is a three year individualized process with the guidance and support of experts in the field of school climate and social-emotional learning.

Areas of opportunity are to continue to deepen this work to create a more inclusive environment are additional PD that allow for more reflection and dialogue and exploring curriculum enhancements including requirements for graduation.

CONCLUSIONS:

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RECOMMENDATIONS: If committee is not in complete agreement, please attach a “minority report” by that member who disagrees.

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DATE, TIME, PLACE OF THE NEXT MEETING: August 24, 2020 @ 6pm

Signed: \_\_\_\_\_

TENAFLY BOARD OF EDUCATION  
REPORT OF BOARD COMMITTEES

NAME OF THE COMMITTEE: Finance and Alternative Revenue Committee

NAME OF THE CHAIRPERSON: Ed Salaski

DATE & HOUR OF MEETING: July 15, 2020 6:05 PM      LENGTH OF MEETING: ~55 minutes

BOARD MEMBERS ATTENDING: Ed Salaski, Jane Juhng, Inbal Israeli Miller, Jocelyn Schwarz

ADMINISTRATORS: Shauna DeMarco, Yas Usami, Evelyn Mamman

SUBJECTS(S) DISCUSSED:

1. The bulk of the meeting was devoted to the impact of the current plan for the fall return to classroom learning on the 2020-21 budget. BA Usami indicated that 75% of the district's expenses for "disposable" equipment required to provide a safe learning environment are reimbursable through FEMA. These expenses include such things as PPE and potentially plexiglass dividers. It will not include durable materials such as electronic thermometers. This reimbursement is not dependent upon any additional legislation and will cover expenses incurred between January 20 and December.

BA Usami described advice from the county BA with regard to using reserves to cover COVID-related expenses. This advice involved using funds from the maintenance reserve to cover these costs. Due to the fact that the air-conditioning project has come in significantly under budget, we can use capital reserve for the electrical upgrades connected to the AC installation and devote \$250,000 to the maintenance reserve for devotion to COVID expenses. Our facilities head was not able, at the time of the meeting, to provide a reliable estimate of these expenses.

Current plans are to obtain hand-held, touchless electronic thermometers at one unit for every 50 students. The administration feels that the additional cleaning and sanitizing efforts required under the current plan are achievable with current staffing levels without undue stress on these employees. The district is applying for grants to assist with COVID expenses to the extent that we are eligible, including NJCARES.

BA Usami briefly updated the committee on the status of ongoing capital projects, indicating that progress continues as has been discussed previously in open session and Friday memos. We also touched briefly on the potential impact of the new health-care options recently introduced by the state. The ultimate impact will depend on the number of employees who opt for this choice and the expense/cost balance of the new plans.

DATE, TIME, PLACE OF THE NEXT MEETING: \_\_\_\_\_

Signed: Edward J Salaski

**Agenda    Date: July 13, 2020    Time: 6:00 PM    Google Meet**

TOPIC: Finance and Alternative Revenue Committee

Board Attendees: Edward J. Salaski, Inbal Israeli Miller, Jane Juhng, Jocelyn Schwarz

Administration: Shauna DeMarco, Evelyn Mamman, Yas Usami

MEETING TOPICS:

- Impact of Reopening Plan on Budget
- Status of Capital Projects

Mr. Aronson requested that a projection be done by our BA for Alpine tuition income, as well as our interest income to compare what was approved in the budget.

**COMMITTEE MEETING SCHEDULE:**

<u>Board Committees</u>	<u>Past/Future Meeting Dates</u>	<u>2020 BOE Chair</u>
<ul style="list-style-type: none"> <li>• Communications/Policy</li> <li>• Curriculum/Technology</li> </ul>	<ul style="list-style-type: none"> <li>• June 15 / July 20</li> <li>• May 20/June 15</li> </ul>	Jocelyn Schwarz Jane Juhng
<ul style="list-style-type: none"> <li>• Facilities/Athletics/Co-Curricular</li> <li>• Finance/Alt Revenue</li> </ul>	<ul style="list-style-type: none"> <li>• May 18/ June 8</li> <li>• June 4/ July 15</li> </ul>	Janet Horan Edward Salaski
<ul style="list-style-type: none"> <li>• Joint Use</li> <li>• Sustainability</li> </ul>	<ul style="list-style-type: none"> <li>• February 27 / TBA</li> <li>• Feb 10 / TBA</li> </ul>	Janet Horan Mark Aronson
<u>Liaison Reports</u> <ul style="list-style-type: none"> <li>• HSA/ Superintendent Council</li> <li>• CAP</li> <li>• TEF</li> <li>• THS Food Svc Advisory Council</li> <li>• MG/TMS Food Svc Advisory Council</li> <li>• Diversity Committee</li> <li>• Other</li> </ul>	<ul style="list-style-type: none"> <li>• TBA</li> <li>• TBA</li> <li>• TBA</li> <li>• TBA</li> <li>• February 7, TBA</li> <li>• February 14, TBA</li> <li>• TBA</li> </ul>	Patti Flynn Patti Flynn Patti Flynn J. Schwarz, I. Israeli Miller J. Schwarz, I. Israeli Miller Edward Salaski TBA

Ms. Israeli Miller expressed her thanks to Mr. Usami for his many years of service and dedication and said she enjoyed working with him for her approximately 2 years. She complimented him as being a very valuable asset to our district, and enjoyed the intereractions at the Finance Committee meetings. Mr. Usami thanked Ms. Israeli Miller.

**NEW BUSINESS**

Ms. Horan asked the Board if they had any new topics to discuss at future meetings.

No topics were raised.

**RESOLUTIONS**

The following resolutions are recommended by the Superintendent of Schools:

**PERSONNEL**

A motion was made by Ms. Flynn and seconded by Ms. Israeli Miller to approve Resolutions P-1 through P-11.

Ms. Horan referred to Resolution P-10 and stated a correction needs to be made.

*(Resolution P-10 revised)*

**RESOLUTION P-10 APPROVAL OF PAYMENT FOR COMPLETION OF SUPERINTENDENT MERIT GOALS 2019-2020**

BE IT RESOLVED, that the Tenafly Board of Education approves the payment of Superintendent Merit Goals for 2019-2020.

Goal #1 Quantitative– 3.33% – \$6,379.75

To lead a representative committee through the development of a District Strategic Plan that includes school community constituent groups.

Goal #2 Quantitative– 3.33% - \$6,379.75 *(Board granted an extension on merit goal through September. One-third of goal approved for payment in the amount of \$2,126.58. At the October 2020 meeting, final two-thirds will be evaluated for completion.)*

To lead a major communications effort that will increase parent connectivity and communication via the website/app by increasing consistency in their design, features, and information across the district in order to better satisfy the needs of website visitors/app users and ease their experiences with use of these electronic forums.

**RESOLUTION P-1 HIRES**

BE IT RESOLVED that the following persons be employed to fill the positions listed for the length of time and compensation indicated and subject to all federal, state, county and local regulations governing said employment and in accordance with Senate Bill #851 regarding a criminal history background check:

<b><i>Mackay Elementary School</i></b>		
<b>NAME/POSITION</b>	<b>EMPLOYMENT DATES</b>	<b>SALARY/CLASSIFICATION</b>
Mariam Yowakim Social Worker	09/01/20 – 06/30/21	Standard: School Social Worker MA, Line 13 \$91,529

<b><i>Smith Elementary School</i></b>		
<b>NAME/POSITION</b>	<b>EMPLOYMENT DATES</b>	<b>SALARY/CLASSIFICATION</b>
Daryl George Principal	08/01/20 – 06/30/21	Standard: Principal \$138,000 pro rata (12-month Classification)

<b><i>Smith Elementary School .4 FTE and Tenafly High School .6 FTE</i></b>		
<b>NAME/POSITION</b>	<b>EMPLOYMENT DATES</b>	<b>SALARY/CLASSIFICATION</b>
Abigail Koenig Teacher of Students with Disabilities – Leave Replacement/ Non-Tenurable	09/01/20 – 06/30/21	CEAS: Elementary School Teacher K-6 and Teacher of Students w/Disabilities <sup>1</sup> MA, Line 1 \$60,229

<b><u>Tenafly Middle School</u></b>		
<b>NAME/POSITION</b>	<b>EMPLOYMENT DATES</b>	<b>SALARY/CLASSIFICATION</b>
Aziza Solis Health and Physical Education Teacher	09/01/20 – 06/30/21	Standard: Health & Physical Education MA, Line 2 \$60,729
Christine Emanuele Teacher of Students with Disabilities – Leave Replacement/ Non-Tenurable	09/01/20 – 09/25/20 <sup>2</sup> 09/28/20 <sup>2</sup> - 06/30/21	\$100 Per Diem Substitute Teacher  Standard: Teacher of the Handicapped BA, Line 7 \$63,529 pro rata

<sup>2</sup>On or about, in relation to Personnel Resolution #P-8

<b><u>Tenafly High School</u></b>		
<b>NAME/POSITION</b>	<b>EMPLOYMENT DATES</b>	<b>SALARY/CLASSIFICATION</b>
Allen Hubbard Technology Teacher	09/01/20 – 06/30/21	Standard: Teacher of Technology <sup>1</sup> MA, Line 14 \$95,209
Christopher Petrozzo Psychology Teacher	09/01/20 – 06/30/21	Standard: Teacher of Psychology <sup>1</sup> DR, Line 7 \$77,029

<sup>1</sup>Certification is in process with the NJDOE.

<b><u>Central Office</u></b>		
<b>NAME/POSITION</b>	<b>EMPLOYMENT DATES</b>	<b>SALARY/CLASSIFICATION</b>
Cheryl Nardino School Business Administrator/ Board Secretary	08/03/20 – 06/30/21	Standard: School Business Administrator Central Office Administrator \$182,609 pro rata

**RESOLUTION P-2 APPROVAL OF EXTRA COMPENSATION APPOINTMENTS FOR 2020-2021 SCHOOL YEAR**

BE IT RESOLVED that the Board approves the following individuals as extra-compensation appointments to the positions indicated for the 2020-2021 school year:

CURRICULUM WRITING (\$37.00 per hour)

TMS Social Studies  
Kris Kristan

TMS World Languages  
Rachel Neira  
Jessica Sesti  
Elizabeth Gallardo-Diaz

THS AP Capstone  
Lauren Malanka

THS World Literature  
Dana Maloney  
Moia Packe  
Ally Helms,  
Erin Schwartz



THS 9<sup>th</sup> Grade Transition  
Rosanne Rabinowitz

Business Law Honors  
Scott Hiler

TMS Team Leaders \$4,019

Grade 6  
Michelle Preolo  
Charity Kenny  
Andrea Florczak

Grade 7  
Kimberly Stivers  
Matthew Eliscu  
Victoria Solis

Grade 8  
Lucine Kinoisian  
Anthony Zorovich  
One position TBA

Integrated Arts  
Brian Cook

**RESOLUTION P-3 STAFF/POSITION RECLASSIFICATIONS**

BE IT RESOLVED that the Board approves the following reclassifications:

<b>NAME</b>	<b>FROM</b>	<b>TO</b>	<b>EFFECTIVE DATES</b>
Daryl George	Acting Principal, Mackay	Acting Principal, Mackay	Start Date revised to 06/28/20 – 07/31/20
Karen Pialtos	19-Hour Paraprofessional, Stillman	Standard: Teacher of Students w/Disabilities, Tenafly Middle School Leave Replacement/ Non-Tenurable	On or about 10/22/20 – 03/26/21
	Standard: Teacher of Students w/Disabilities, Tenafly Middle School Leave Replacement/ Non-Tenurable	19-Hour Paraprofessional, Stillman	03/29/21 – 06/30/21
Amanda Luden	30-Hour Paraprofessional, Smith	30-Hour Paraprofessional Maugham	09/01/20 – 06/30/21
Jaime Kobb	30-Hour Paraprofessional, Stillman	30-Hour Paraprofessional Maugham	09/01/20 – 06/30/21

Chanel Carela	Early Childhood Center, Tiger Tots, Preschool Teacher, Tenafly High School	Kindergarten Teacher, Maugham	09/01/20 – 06/30/21
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**RESOLUTION P-4 APPROVAL OF ADDITIONAL 2020 SPECIAL EDUCATION EXTENDED SCHOOL YEAR PROGRAM STAFF**

BE IT RESOLVED that the Board approves the staff for the 2020 Special Education Extended School Year Program in accordance with the agreement between the Board and the Tenafly Education Association on behalf of Teachers and Paraprofessionals:

Paraprofessionals

Lina Crasci

**RESOLUTION P-5 APPROVAL OF SIXTH PERIOD ASSIGNMENTS - THS**

BE IT RESOLVED that the Board approves the following teachers to receive a Sixth Period Assignment with a stipend based on one-sixth of their annual salaries for the 2020-2021 school year:

Michael Hegarty	Social Studies
Fabian Alesandro	Business
Scott Hiler:	Business

**RESOLUTION P-6 LEAVE OF ABSENCE FOR 1<sup>ST</sup> GRADE TEACHER AT MACKAY**

BE IT RESOLVED that the Board, in accordance with Article VI., B. and C. of the Teachers' contract, grants Jennifer Bertolini, 1<sup>st</sup> Grade Teacher at Mackay, an unpaid maternity/disability leave of absence, effective, on or about, July 21, 2020, through August 31, 2020.

**RESOLUTION P-7 LEAVE OF ABSENCE FOR TEACHER OF MUSIC AT TMS**

BE IT RESOLVED that the Board, in accordance with Article VI., C. of the Teachers' contract, grants Nick Rzonsa, Teacher of Music at TMS, a paid leave of absence, utilizing personal and family illness days, effective, on or about, November 23, 2020, followed by an unpaid personal leave of absence, effective, on or about, December 21, 2020 - January 1, 2021.

**RESOLUTION P-8 LEAVE OF ABSENCE FOR TEACHER OF STUDENTS WITH DISABILITIES AT TMS**

BE IT RESOLVED that the Board, in accordance with Article VI., B. and C. of the Teachers' contract, grants Allison Rappaport, Teacher of Students with Disabilities at TMS, a paid maternity/disability leave of absence, using accumulated sick days, effective, on or about, September 25, 2020, to be followed by a paid disability/child-rearing leave of absence, using accumulated sick days, under the Family Medical Leave Act, followed by a unpaid leave of absence through June 30, 2021.

**RESOLUTION P-9 APPROVAL OF FACULTY SALARY RECLASSIFICATIONS FOR SPRING 2020**

BE IT RESOLVED that the Board approves the following salary reclassifications retroactive to February 1, 2020 for the following faculty members based on graduate credit obtained in accordance with the negotiated contract between the Board and the Tenafly Education Association on behalf of teachers:

LAST NAME	FIRST NAME	FROM COLUMN	FROM LINE	FROM SALARY	TO COLUMN	TO LINE	TO SALARY
VOLTOLINA	DIANE	MA+16	14	\$95,454.00	MA+32	14	\$102,854.00
BREAKFIELD	DANIELLE	MA	5	\$63,374.00	MA+16	5	\$63,974.00
HUNT	ALEXANDRA	BA+8	6	\$61,374.00	BA+16	6	\$61,674.00
LUCIBELLO	MARIA (.95)	MA+32	11	\$88,705.30	MA+48	11	\$89,275.30
MEEHAN	MOIRA	BA+16	6	\$61,674.00	MA	6	\$65,874.00
SCHWARTZ	ELISA (.8)	MA	14	\$75,883.20	MA+16	14	\$76,363.20
LEVINE	SAMANTHA	BA+24	4	\$58,074.00	MA	4	\$61,374.00
LOBOSCO	SAMARA	MA	3	\$59,274.00	MA+16	3	\$59,874.00
SEMON	DIANE	MA	14	\$94,854.00	MA+16	14	\$95,454.00
TANG- JOHNSON	MIMI	MA	11	\$85,374.00	MA+16	11	\$85,974.00
VICCHIO	MICHAEL	BA	3	\$55,574.00	MA	3	\$59,274.00

**RESOLUTION P-10 (P-10 was revised and is located at beginning of the Resolutions).**

**RESOLUTION P-11 SIDEBAR AGREEMENT FOR 2020-2021 FALL SPORTS**

BE IT RESOLVED that the Board approves the attached Sidebar Agreement to the Collective Negotiations Agreement between the Tenafly Board of Education and Tenafly Education Association for the 2020-2021 Fall Sports season.

Ms. Horan asked the Board if they had any questions or comments on the Personnel Resolutions.

Resolutions P-1 (with the exception of the Smith Elementary School Principal Position that was voted on separately) through P-10 were approved as follows:

Yes - 9	Mark Aronson	No - 0
	Natalie Barbanel	
	Patricia Flynn	Abstain - 0
	Inbal Israeli Miller	
	Jane Juhng	Absent - 0
	Paula Newman	
	Edward J. Salaski	
	Jocelyn Schwarz	
	Janet I. Horan	

Resolution P-1 (Smith Elementary School Principal Position only) was approved as follows:

Yes - 6	Natalie Barbanel	No - 3	Mark Aronson
	Patricia Flynn		Jocelyn Schwarz
	Inbal Israeli Miller		Janet I. Horan
	Jane Juhng		
	Paula Newman	Abstain - 0	
	Edward J. Salaski	Absent - 0	

Resolution P-11 was approved as follows:

Yes - 8 Natalie Barbanel Patricia Flynn Inbal Israeli Miller Jane Juhng Paula Newman Edward J. Salaski Jocelyn Schwarz Janet I. Horan	No - 1 Mark Aronson  Abstain - 0  Absent - 0
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**ADMINISTRATION**

A motion was made by Ms. Schwarz and seconded by Ms. Newman to approve Resolutions A-1 through A-7.

**RESOLUTION A-1 ACCEPTANCE OF GIFTS, GRANTS AND DONATIONS**

BE IT RESOLVED that the Board accepts with thanks and appreciation the following:

<b>DONOR</b>	<b>SCHOOL ALLOCATION</b>	<b>ITEM/AMOUNT</b>
Marcello & Graziano Roviato Foundation	Tenaflly High School	For purchase/installation of high-quality microphones and digital recorders in the band room, choir/orchestra room, and the auditorium. Amount: \$10,000
Mackay School Korean Parents Association (KPA)	Mackay School	School furniture  Amount: \$1,000

**RESOLUTION A-2 APPROVAL OF N.J.S.I.A.A. MEMBERSHIP FOR 2020-2021**

BE IT RESOLVED that the Tenaflly Board of Education, as provided in Chapter 172, Laws 1979, (N.J.S.A. 18A:11-3 et seq.) herewith enrolls Tenaflly High School as a member of the New Jersey State Inter-scholastic Athletic Association to participate in the approved interschool athletic program sponsored by the N.J.S.I.A.A. for the academic year 2020-2021.

**RESOLUTION A-3 APPROVAL OF REVISED 2020-2021 SCHOOL CALENDAR**

BE IT RESOLVED that the Tenaflly Board of Education approve the revised school calendar for the 2020-2021 school year adding two additional Teacher PD days (September 3 and 4) to the start of school, changing the first day of school to the day after Labor Day (September 8), removing two snow days, and making all 2020 "Back to School Night" events virtual.

**RESOLUTION A-4 APPROVAL OF 2020-21 DISTRICT REOPENING PLAN**

WHEREAS, in response to the impact of the COVID-19 pandemic, the Governor and the NJDOE has released "The Road Back" reopening guidance for NJ Schools for the 2020-21 school year.

WHEREAS, we look to the future and plan for students to return to schools in-person this fall, recognizing and preparing for the ways the virus and the necessary public health response has changed and will change the way students learn.

WHEREAS, the NJDOE Restart and Recovery Plan provides educators and administrators with the information necessary to ensure that our schools reopen safely and are prepared to accommodate students' unique needs during this unprecedented time.

WHEREAS, in response to the COVID-19 pandemic, the Legislature has revised N.J.S.A. 18A:7F-9 to permit the use of virtual [or remote] instruction to establish compliance with the 180 school day requirement during a public health emergency, subject to Board approval of a virtual [or remote] instruction program;

NOW THEREFORE, BE IT RESOLVED that the Board hereby approves the Tenafly Public Schools' program for the 2020-21 school year which is comprised of both onsite and virtual [or remote] instruction. Developed in collaboration with community stakeholders, this is a plan to reopen schools in the Fall that best fits the district's (Tenafly's) local needs and meets/exceeds the health and safety measures that have been identified as "Anticipated Minimum Standards," while recognizing that the conduct permitted will be controlled by Executive Order and thus, is subject to change.

**RESOLUTION A-5 FIRST READING OF POLICY 1648**

BE IT RESOLVED that the Board of Education will have the first reading of the following policy:

**Policy 1648** (new) Restart and Recovery Plan

**RESOLUTION A-6 APPROVAL OF THE SUSPENSION OF THE TIGER TOTS PROGRAM**

BE IT RESOLVED that the Tenafly Board of Education approves the suspension until further notice of the Tiger Tots program according to the District's Restart and Recovery Plan through guidance received from NJDOE Restart and Recovery Plan due to the COVID-19 Pandemic.

**RESOLUTION A-7 APPROVAL OF THE SUSPENSION OF THE SACC PROGRAM**

BE IT RESOLVED that the Tenafly Board of Education approves the suspension until further notice of the SACC program according to the District's Restart and Recovery Plan through guidance received from NJDOE Restart and Recovery Plan due to the COVID-19 Pandemic.

Ms. Horan asked the Board if they had any questions or comments on the Administration Resolutions.

Ms. Juhng asked Ms. DeMarco to clarify what the approval of Resolution A-4 Reopening Plan signifies.

Ms. DeMarco replied the approval of the plan basically signifies that it meets the compliance and regulations set forth the by the Dept. of Education; that it takes into account the district's needs, and community needs for health and safety; the understanding that this is the framework that will

continue to evolve; and that it is susceptible to any changes dictated by the governor or other governing bodies.

Ms. Flynn asked Mr. DeMarco what would be the outcome if the Reopening Plan did not pass tonight.

Ms. DeMarco replied that the submission to the Dept. of Education does not depend on a board resolution. It's possible that the DOE submission would be due and superintendents have the responsibility on behalf of the district to submit the plan to the DOE for their review and approval. The resolution for the Reopening Plan could come at a later time. It's best to accompany the plan with a board resolution to serve as evidence that the plan was presented at the board level and it meets the requirements set forth by the DOE.

Resolutions A-1, A-2, A-3, A-5, A-6 and A-7 were approved as follows:

Yes - 9	Mark Aronson	No - 0
	Natalie Barbanel	
	Patricia Flynn	Abstain - 0
	Inbal Israeli Miller	
	Jane Juhng	Absent - 0
	Paula Newman	
	Edward J. Salaski	
	Jocelyn Schwarz	
	Janet I. Horan	

Resolution A-4 was approved as follows:

Yes - 6	Mark Aronson	No - 3	Patricia Flynn
	Natalie Barbanel		Inbal Israeli Miller
	Paula Newman		Jane Juhng
	Edward J. Salaski		
	Jocelyn Schwarz	Abstain - 0	
	Janet I. Horan	Absent - 0	

Several Board members gave their opinion on Resolution A-4. Ms. Israeli Miller expressed that the elementary and middle school plans are very good; however, she expressed that the plans for the high school have too great of an exposure for our students and that is why she voted no. Ms. Juhng stated that she would like to see clearer plans for the virtual days for elementary school. Mr. Salaski said he has some serious concerns with the plan; however, he greatly appreciates the tremendous effort and work that the administration did to develop the plan within the state constraints and the Board will watch closely as things progress throughout the remainder of the summer keeping in mind the best interests of the staff and students. Ms. Schwarz expressed her thanks for all the hard work that went into the Reopening Plan, and is in support of the framework created and looks forward to the plan evolving. Ms. Horan gave thanks for a plan that has a really good foundation to get the school started in a time of uncertainty.

**CURRICULUM**

A motion was made by Mr. Salaski and seconded by Ms. Newman to approve Resolutions C-1 through C-3.

**RESOLUTION C-1 APPROVAL OF THE ANNUAL STATEMENT OF ASSURANCE OF THE COMPREHENSIVE EQUITY PLAN FOR THE 2020-2021 SCHOOL YEAR.**

BE IT RESOLVED that the Tenafly Board of Education approve the submission of the Annual Statement of Assurance of the Comprehensive Equity Plan Implementation for the 2020-2021 school year.

**RESOLUTION C-2 MIDDLE SCHOOL TEXTBOOK ADOPTION**

BE IT RESOLVED that the Tenafly Board of Education adopt the following Middle School textbook:

*EdGems Math Course 2 Accelerated, Pearson, 2019 (\$96.50 per student includes e-texts and teacher resources & training).*

**RESOLUTION C-3 HIGH SCHOOL TEXTBOOK ADOPTION**

BE IT RESOLVED that the Tenafly Board of Education adopt the following High School textbook: *Chemistry: The Central Science, Pearson, 2018 (\$191.90 per copy)*

Resolutions C-1 through C-3 were approved as follows:

Yes - 9	Mark Aronson	No - 0
	Natalie Barbanel	
	Patricia Flynn	Abstain - 0
	Inbal Israeli Miller	
	Jane Juhng	Absent - 0
	Paula Newman	
	Edward J. Salaski	
	Jocelyn Schwarz	
	Janet I. Horan	

**PECIAL EDUCATION**

A motion was made by Ms. Israeli Miller and seconded by Ms. Barbanel to approve Resolutions S-1 through S-5.

**RESOLUTION S-1 APPROVAL OF TEN MONTH PROGRAMS 2019-2020**

BE IT RESOLVED that the Board of Education approve the placement for the following pupil.

STUDENT	SCHOOL	TYPE	TUITION
#846	Fusion Academy	Private	\$62,916.00

**RESOLUTION S-2 EXTENDED SCHOOL YEAR SUMMER 2020**

BE IT RESOLVED that the Board of Education approve the Extended School Year placement for the following pupils.

STUDENT	SCHOOL	TYPE	TUITION
#885	Barnstable Academy	Private	\$10,400.00
#864	Barnstable Academy	Private	\$7,390.00
#822	Craig School	Private	\$3,700.00
#899	Craig School	Private	\$3,700.00
#880	Craig School	Private	\$3,700.00
#634	Master Klass	Private	\$5,400.00 Parental Reimbursement
#840	NJBHS	Private	\$16,537.92
#750	NJBHS	Private	\$16,713.76
#897	Sage Day	Private	\$3,600.00

**RESOLUTION S-3 APPROVAL OF TEN MONTH PROGRAMS 2020 – 2021**

BE IT RESOLVED that the Board of Education approve the placement for the following pupils.

STUDENT	SCHOOL	TYPE	TUITION
#885	Barnstable Academy	Private	\$48,750.00
#844	Barnstable Academy	Private	\$48,750.00
#864	Barnstable Academy	Private	\$48,750.00
#892	Chancellor Academy	Private	\$71,187.00
#880	Craig School	Private	\$55,380.00
#899	Craig School	Private	\$55,380.00
#840	NJBHS	Private	\$112,287.60
#740	NJBHS	Private	\$115,714.80
#897	Sage Day	Private	\$64,620.00

**RESOLUTION S-4 APPROVAL OF TWELVE MONTH PROGRAMS 2020-2021**

BE IT RESOLVED that the Board of Education approve the placements for the following pupils.

STUDENT	SCHOOL	TYPE	TUITION
#538	Alpine Learning Group	Private	\$78,750.00
#873	Banyan School	Private	\$63,478.50
#874	Benway School	Private	\$84,412.30



#867	Chancellor Academy	Private	\$78,967.00
#877	CTC Academy	Private	\$91,361.00
#622	Forum School	Private	\$81,603.99
#746.	Forum School	Private	\$81,603.99
#737	Forum School	Private	\$81,603.99
#728	Gramon School	Private	\$87,206.20
#835	Institute for Educational Achievement	Private	\$120,918.00
#834	Institute for Educational Achievement	Private	\$120,918.00
#860	New Alliance	Private	\$91,665.00
#798	Newmark HS	Private	\$64,216.09
#824	Phoenix Center	Private	\$75,858.00
#527	Reed Academy	Private	\$116,980.50

**RESOLUTION S-5 APPROVAL OF SETTLEMENT AGREEMENT AND RELEASE**

BE IT RESOLVED by the Tenafly Board of Education (hereinafter referred to as the “Board”) that the terms, stipulations and conditions as established in the **Settlement Agreement** and Release (hereinafter referred to as “Agreement”) between the Board and the Parents of a student (#822) whose name is on file in the Superintendent’s office, and which Agreement is located in the student’s file, are hereby adopted and approved by the Board. The Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the Settlement Agreement and Release, and any other documents necessary to effectuate the settlement.

Ms. Horan asked the Board if they had any questions or comments on the Special Education Resolutions.

Resolutions S-1 through S-5 were approved as follows:

Yes - 9	Mark Aronson	No - 0
	Natalie Barbanel	
	Patricia Flynn	Abstain - 0
	Inbal Israeli Miller	
	Jane Juhng	Absent - 0
	Paula Newman	
	Edward J. Salaski	
	Jocelyn Schwarz	
	Janet I. Horan	

**FINANCE**

A motion was made by Ms. Flynn and seconded by Mr. Aronson to approve Resolutions F-1 through F-16.

**RESOLUTION F-1 APPROVAL OF BILLS FOR JUNE 11 THROUGH JUNE 29, 2020**

BE IT RESOLVED that bills properly certified as to validated purchase orders and receiving documentation and approved in the total sum of \$5,390,460.77 for June 11 through June 29, 2020, as shown on **the list of bills** submitted to the Board of Education and which shall be made a part of the resolution be and hereby are approved for payment and are to be charged to the following fund accounts:

	<b>Fund</b>	<b>Totals</b>
(10)	General Fund	\$114,827.84
(11)	General Current Expense	\$4,555,378.14
(12)	Capital Outlay	\$525,999.17
(20)	Special Revenue Funds	\$42,319.10
(30)	Capital Projects Funds	\$98,880.00
(50)	Enterprise Fund	\$24,905.44
(55)	Preschool Program Fund	\$22,931.67
(60)	Trust and Agency Funds	\$5,219.41
	<b>TOTAL</b>	<b>\$5,390,460.77</b>

**RESOLUTION F-2 PAYROLL FOR JUNE 2020**

BE IT RESOLVED that the regular payroll for June 2020 be and hereby is approved for payment as follows:

<b>PAYROLL</b>	
<b>Date</b>	<b>Amount</b>
6/11/2020	\$1,991,460.75
6/18/2020	\$2,311,120.69

**RESOLUTION F-3 APPROVAL AND RECOGNITION OF SCHOLARSHIPS FOR CLASS OF 2020**

BE IT RESOLVED that the Board of Education hereby approves the following scholarships and award amounts presented on May 28, 2020 to the following graduating class of 2020.

**SCHOLARSHIP AWARDS FOR GRADUATING CLASS OF 2020**

<b>SCHOLARSHIP</b>	<b>STUDENT'S NAME</b>	<b>AMOUNT</b>	<b>CHECK #</b>
Bergen County Directors of Guidance	Anne Rafferty	\$100	180281
Distinguished Senior Award (Class of 1995 Account)	Danielle Sung	\$100	180282
Dr. Eugenia Pfeiffer Humanitarian Award	Lauren Aslami	\$1,500	180296 (Replaces 180283)

Dr. Eugenia Pfeiffer Humanitarian Award	Kuk Hyun Chi	\$1,000	180284
Dr. Eugenia Pfeiffer Humanitarian Award	Ori Chalom	\$1,000	180285
Dr. Kontogiannis <i>TIGER</i> Award	Alexia Celli	\$250	180286
Dr. Kontogiannis <i>TIGER</i> Award	Kelsey Koehler	\$250	180287
Gert Hoppe Memorial Scholarship	Tinomudashe Shumba	\$100	180288
Henry and Alice Redfield Award	Zachary Steffens	\$150	180289
Henry and Alice Redfield Award	Marcelo Demoraes	\$150	180290
Principal's Award (Class of 1954-55 Account)	Anya Kasubhai	\$250	180291
The Class Advisor's Award (Class of 1987-88 Account)	Andrew Hau	\$100	180292
Elton Lorimer Williams Scholarship	Luke Amicucci	\$200	189293
Tenaflly Theater Award (THS SO Account Theatrical Productions Account)	Alize Abdelhak	\$500	180294
Tenaflly BOE Award for Service to District and Community	Jack Freiser	\$400	180295
Chief Amicucci Memorial Scholarship	Anna Pomerantz	\$500	180297

**RESOLUTION F-4 APPROVE RENEWAL OF STUDENT/ATHLETIC ACCIDENT INSURANCE COVERAGE WITH McCLOSKEY INSURANCE FOR 2020-2021**

BE IT RESOLVED that the Board of Education approves the renewal of the coverage plan with **McCloskey Insurance** to provide student/athletic accident insurance at \$69,977 from August 1, 2020 through August 1, 2021.

**RESOLUTION F-5 APPROVE RENEWAL CONTRACT WITH HOME DEPOT PRO FOR BUILDER'S HARDWARE AND MISCELLANEOUS BUILDING MAINTENANCE SUPPLIES**

BE IT RESOLVED that the Tenaflly Board of Education approves the renewal of contract for the purchasing of materials through Home Depot Pro with a 12% discount off of MSRP pricing online.

**RESOLUTION F-6 APPROVAL OF BID AWARD TO HONEYWELL INTERNATIONAL FOR AUTOMATION AND HVAC CONTROL AND MAINTENANCE SERVICES**

WHEREAS, the Tenaflly Board of Education ("the Board") advertised for bids for the Automation and HVAC Control and Maintenance Services ("the Services"); and

WHEREAS, on June 15, 2020, the Board received one bid for the Services; and

WHEREAS, the sole bidder, **Honeywell International** ("Honeywell"), submitted a bid in the amount of \$55,529.64 for the 2020-2021 school year, and \$57,200.00 for the 2021-2022 school year; and

WHEREAS, the bid submitted by Honeywell is responsive in all material respects and it is the Board's desire to award the contract for the Services to Honeywell.



P.O. Box 511  
 Matawan, NJ 07747  
 Phone: 800.445.3126  
 Fax: 732-583-9610  
 www.bobmcclloskey.com

**K - 12 Student Accident Insurance Application**

TENAFLY BOE

Policyholder Name  
 500 TENAFLY RD

Address  
 TENAFLY NJ 07670

City State Zip Code  
 8/1/20 State 8/1/21

Effective Date Expiration Date  
 3,690 PREK-12

Number of Eligible Students Grades Included Football

COVERAGE	CARRIER	POLICY NUMBER
Base	AIG - National Union Fire Ins. Co.	SRG 9156780
Catastrophic	United States Fire Ins. Company	TBD
Voluntary	Berkley Accident & Health Ins. Co.	KSA L004009076202

**CLASS OF INSURED**

Class 1: All enrolled students of the participating school district participating in sponsored and supervised activities including sports.  
 Class 2: All enrolled students of the participating school or district who participate in Interscholastic Sports including band members, cheerleaders, majorettes, student coaches, student trainers, and student managers.  
 Class 3: All enrolled students of the participating school or district who participate in Intramural or Interscholastic Sports, gym classes and non-sport extracurricular activities including band members, cheerleaders, majorettes, student coaches, student trainers, and student managers.

BENEFITS	BASE STUDENT ACCIDENT	CATASTROPHIC STUDENT ACCIDENT
Class of Insureds	Class 1	Class 1
Maximum Medical Benefit	\$25,000 per Injury	\$5,000,000 per Injury
Deductible	\$0 per Injury	\$25,000 per Injury
Benefit Period	2 Years	10 Years
Accidental Death & Dismemberment	\$15,000/\$30,000	\$10,000
AD&D Aggregate		\$500,000
Dental	Included up to Policy Max.	Included up to Policy Max.
Plan Design & Coinsurance Level	Full Excess - 100% U&C	Full Excess
HMO/PPO, Pre-Existing, Expanded Medical	Included	Included
Heart & Circulatory Benefit	Included	Included
Deferred Dental Benefit	Included - \$1,000	N/A
Outpatient Physical Therapy Benefit	Included	Included
Outpatient Rehab. Braces or Appliances	Included	Included
Catastrophic Cash Maximum	N/A	\$1,000,000
Total Premium	\$59,676	\$10,301

Additional Covered Persons, Activities & Coverage Terms:  Volunteer Workers Benefit - \$25,000 AIME -Base Student Accident Only

**VOLUNTARY OPTION (CT, NJ, MA, PA)**

Policy Term: 9/1/20 - 9/1/21:  School Time  Around the Clock  Dental

We understand that insurance will be in force if this request is accepted by the company, and the required premium is received by the company when due. As the signatory, I am an official authorized to contract on behalf of the Policyholder.

Name of Official: \_\_\_\_\_ Signature of Official: \_\_\_\_\_ Date: \_\_\_\_\_

June 16 10:00 AM

*Automation and HVAC Controls Maintenance and Services*

Terms of All Contracts and Renewal Options

Contracts shall be for a (2) year period commencing from date of award.

Contracts will contain an option provision to renew yearly for a period not exceeding two (2) additional years without any further solicitation for bids or bidding. Tenafly Public Schools may at its option add additional equipment to be covered under this agreement. Such renewals and additions will be subject to the availability and appropriation annually of sufficient funds as may be required to meet the extended obligation.

BID PROPOSAL FORM

Automation and H.V.A.C. controls maintenance and services  
for Tenafly Board of Education

*Honeywell International 115 Taber Rd Morris Plains, NJ 07950*

**CONTRACT YEAR**

July 2020 - June 2021	\$ 55,529 <sup>64</sup> / <sub>xx</sub>
July 2021 - June 2022	\$ 57,200
July 2022 - June 2023	\$ 60,675
July 2023 - June 2024	\$ 62,500

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Board hereby awards a two-year contract for the Services to Honeywell in the amount of \$55,529.64 for the 2020-2021 school year and \$57,200.00 for the 2021-2022 school year, with the option to renew annually for two additional school years.
2. This award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and executed Contract, as prepared by the Board Attorney, within ten (10) days of the date hereof.

BE IT FURTHER RESOLVED that the Board Attorney is hereby directed to draft the agreement with the successful bidder consistent with this Resolution and with the terms contained in the bid documents approved by the Board for the Services. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

**RESOLUTION F-7 APPROVAL OF BID AWARD TO CJ VANDERBECK & SON FOR HEATING AND VENTILATION SYSTEMS REPAIR BOILER SERVICE AND REPAIR**

WHEREAS, the Tenaflly Board of Education ("the Board") advertised for bids for the Heating and Ventilation Systems Repair Boiler Service and Repair Project ("the Services"); and

WHEREAS, on June 16, 2020, the Board received bids for the Services; and

WHEREAS, the low bidder, **CJ Vanderbeck & Son**, Inc. ("Vanderbeck"), submitted a bid as follows per hourly rate:

<b>Contract Year</b>	<b>2020/2021</b>	<b>2021/2022</b>
Straight Time	\$115.00	\$115.00
Overtime Rate	\$115.00	\$115.00
Weekend Rate	\$115.00	\$115.00
Holiday Rate	\$115.00	\$115.00
<i>Effective hourly rate</i>	\$115.00	\$115.00
<i>Markup</i>	20%	20%

And;

WHEREAS, the bid submitted by Vanderbeck is responsive in all material respects and it is the Board's desire to award the contract for the Services to Vanderbeck.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Board hereby awards the contract for the Services to Vanderbeck for the aforementioned hourly rate amounts in this Resolution for a two-year period covering the 2020-2021 and 2021-2022 school years, with the option to renew annually for an additional two school years.
2. This award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and Contract, as prepared by the Board Attorney, within ten (10) days of the date hereof.

June 16 11:00 AM

*Heating and Ventilation Systems Repairs and Boiler Service and Repairs*

Terms of All Contracts and Renewal Options

Contracts shall be for a (2) year period commencing from date of award.

Contracts will contain an option provision to renew yearly for a period not exceeding two (2) additional years without any further solicitation for bids or bidding. Tenafly Public Schools may at its option add additional equipment to be covered under this agreement. Such renewals and additions will be subject to the availability and appropriation annually of sufficient funds as may be required to meet the extended obligation.

Maintenance Services for Tenafly Board of Education

*C.J. Vanderbeck & Son, Inc. 240 Marshall St. Paterson, NJ 07503*

CONTRACT YEAR	2020/2021	2021/2022	2022/2023	2023/2024
Straight time	\$ 115-	\$ 115-	\$ 120-	\$ 120-
Overtime rate	115-	115-	120-	120-
Weekend rate	115-	115-	120-	120-
Holiday rate	115-	115-	120-	120-
Effective hourly rate*	115-	115-	120-	120-

\*The effective hourly rate is the average of the other four listed hourly rates. This figure will be used in ascertaining the lowest responsible bidder.

**MATERIAL COST - MARKUP/PROFIT PERCENTAGE**

2020/2021: 20%

2021/2022: 20%

2022/2023: 20%

2023/2024: 20%

BE IT FURTHER RESOLVED that the Board Attorney is hereby directed to draft the agreement with the successful bidder consistent with this Resolution and with the terms contained in the bid documents approved by the Board for the Services. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

**RESOLUTION F-8 APPROVAL TO ACCEPT EI ASSOCIATES' PROFESSIONAL SERVICES PROPOSAL FOR UPDATING THE DISTRICT'S LONG RANGE FACILITY PLAN (LRFP)**

BE IT RESOLVED that the Tenafly Board of Education approves EI Associates' professional services proposal as attached for the district's Long Range Facility Plan (LRFP) in the amount of \$10,000 plus reimbursables.

**RESOLUTION F-9 APPROVAL OF CAREPLUS FOR BEHAVIORAL HEALTHCARE SERVICES FOR 2020-2021 SCHOOL YEAR**

WHEREAS, there exists a need for Behavioral Healthcare Services for students and families the 2020-2021 School Year, and;

WHEREAS, such Behavioral Healthcare Services can be provided by a Behavioral Healthcare firm, and the firm of CarePlus NJ Inc., of 610 Valley Health Plaza, Paramus, NJ 07652, is so recognized as such firm and;

WHEREAS, funds are or will be available for this purpose.

NOW, THEREFORE BE IT RESOLVED, by the Tenafly Board of Education approves as follows:

1. The firm of CarePlus NJ Inc., 610 Valley Health Plaza, Paramus, NJ 07652, is hereby appointed to provide Behavioral Healthcare Services.
2. The contract is awarded without competitive bidding as a "Professional Services" in accordance with Public School Contracts Law, N.J.S.A. 18A:18(A)(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession.
3. The Board Authorizes CarePlus NJ Inc., 610 Valley Health Plaza, Paramus, NJ 07652 to provide Behavioral Healthcare Services according to the approved contracted fee of \$196,000.
4. A copy of this resolution along with the contract shall be placed on file in the Office of the Board of Education.

**RESOLUTION F-10 APPROVAL OF LINKIT FOR DATA WAREHOUSING ANALYTICS ASSESSMENT SOLUTIONS FOR 2020-2021 SCHOOL YEAR**

BE IT RESOLVED that the Tenafly Board of Education approves the contract to LINKIT Data Warehousing Analytics Assessment Solutions Software Licensing for the 2020-2021 school year.

**RESOLUTION F-11 APPROVAL TO AWARD THE CONTRACT AWARD FOR NATURAL GAS SUPPLY SERVICES WITH ACES (ALLIANCE FOR COMPETITIVE ENERGY SERVICES) AND UGI ENERGY SERVICES**

BE IT RESOLVED that the Tenafly Board of Education approves the contract award with ACES and UGI Energy Services, for a term of sixteen (16) months, effective August 2020 and concluding December 2021, for natural gas supply service.



17 June 2020  
7046-11149

**Via E-Mail (yusami@tenafly.k12.nj.us) and Mail**

Mr. Yas Usami  
School Business Administrator/Board Secretary  
Tenafly Public Schools  
500 Tenafly Road  
Tenafly, New Jersey 07670

**Subject: Proposal for Professional Planning Services  
District LRFP Update**

Dear Mr. Usami:

Thank you for inviting EI Associates to prepare this proposal to provide professional planning services covering an update of the District Long Range Facility Plan (LRFP). Based on our recent discussions and knowledge of the subject school facilities we clearly understand the objectives of your District.

EI Associates has been providing professional design services to the K-12 educational community for over 76 years. We have a complete professional in-house staff of educational planners, architects and engineers of all disciplines to support all of your facility and program needs. In addition to Tenafly EI serves as the District Architect/Engineer for many school districts in New Jersey including Summit, South Orange-Maplewood, Union Township, Denville, Hillsborough, Piscataway, Mendham Township, Little Falls, Metuchen, Demarest, Newton, High Point, Kittatinny and Hasbrouck Heights, many of whom we have assisted with facility assessments and Long Range Facilities Plan Updates. Our team is highly qualified to execute this assignment on your behalf.

We are prepared to commence work promptly on this assignment following receipt of your Board Resolution referencing approval of this proposal. Thank you for this opportunity to continue to be of service to Tenafly Public Schools.

**PROJECT DESCRIPTION**

As requested by the District, this proposal covers the following LRFP related services:

A. Long Range Facility Plan Update:

Tenafly Public Schools recently performed an update and major amendment of the District's Long Range Facility Plan (LRFP). The District has requested this proposal for professional planning services to perform a limited update and minor amendment covering approximately 20 new capital improvement items. The District intends for this scope to be performed over the next several years. This scope will be based solely on addressing and clarifying the new scope items and will not cover an assessment of the existing district facilities.

Recommendations and budgetary cost information will be provided and all information will be assembled in simplified 8 ½" x 11" outline format per NJDOE requirements. EI Associates will use this information to amend the existing District LRFP on the NJDOE website.

### **RELEVANT EXPERIENCE**

The following is a selected listing of recent LRFP experience:

- Allendale School District
- Boonton School District
- Cranbury Township School District
- Demarest School District
- Fairfield School District
- Harrison School District
- Hasbrouck Heights School District
- Haworth School District
- Hillside School District
- Hope Township School District
- Jefferson Township School District
- Lambertville School District
- Little Falls School District
- Metuchen School District
- Neptune Township School District
- Netcong School District
- Newton School District
- Northvale School District
- Oakland School District
- Pequannock Township School District
- Piscataway Township School District
- Ramapo/Indian Hills Regional
- Ridgewood School District
- South Orange-Maplewood School District
- Summit School District
- Tewksbury Township School District
- Union Township School District
- West Amwell School District

### **SCOPE OF PROFESSIONAL SERVICES**

EI Associates proposes to provide the following LRFP related services:

A. Long Range Facility Plan Update:

1. Attend a kick-off meeting with the District. Confirm the scope of work, our deliverables and schedule requirements. Obtain a copy of the District's most recent LRFP information.
2. Review the list of capital improvements to be addressed in the LRFP provided by the District.
3. Perform field visits of the District schools performed over a two-day period. Obtain information, based on visual observations, relative to the identified scope items. Document our visit with field notes and digital photographs. Any destructive testing to uncover latent defects is excluded.
4. During our field visits meet with school principals and District personnel to further clarify the scope of the capital improvement scope items.
5. Based on the above, prepare recommendations and budgetary construction cost estimate information and priority by year for each of the scope items.
6. Summarize the above information in 8 ½" x 11" report format.

7. Provide the District with three copies of the updated LRFP information.
8. Utilizing the above information, amend the District LRFP on the NJDOE website.

### **WORK SCOPE NOTES**

Our proposal is based upon the following assumptions and qualifications:

1. The assessment will be based on the existing information available (site plans, drawings, audits, etc.) and visual data collected during our on-site visits. Our on-site investigation will be limited to information visible without destructive testing and/or exploratory measures. These services, if required, will be provided and paid for by the Board of Education or will be provided by EI as an additional service for an additional fee as authorized by the Board of Education.
2. EI's scope of work and fee does not include identification, testing and cost estimating services associated with hazardous materials, such as asbestos.
3. EI's compensation proposal covers the following project expenses:
  - Travel to and from Tenafly.
  - Reproduction costs for internal and Owner review sets.
  - Normal correspondence and telephone communications.
  - Delivery of all the above documents will be via normal mail services. Overnight or express delivery will be provided at an additional charge.

### **COMPENSATION**

EI Associates proposes to provide professional services outlined above for the lump sum fee of Ten Thousand (\$10,000) Dollars. Invoices will be submitted monthly and will be due and payable within 30 days. The attached EI Business Terms shall apply to this assignment.

Our staff is available to execute this project promptly following receipt of your Board Resolution referencing approval of this proposal. Should you require any additional information, please contact us and we will respond promptly.

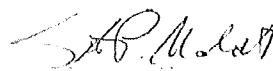
Thank you for this opportunity to once again be of service.

Very truly yours,

EI ASSOCIATES  
Architects &  
Engineers, PA



Michael J. Wozny, AIA, LEEDAP  
Vice President, Educational Projects



Stephen P. Moldt  
Project Manager

Enc.: Business Terms  
Att: EI Distribution

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**EI ASSOCIATES**  
**BUSINESS TERMS FOR K-12 PROJECTS**

1. **PROPOSAL DURATION**  
Proposals presented by EI will remain effective for a period of 30 days. EI is always willing to discuss a mutually agreeable time extension.
  
2. **DELAYS**  
Should any project be delayed by no fault of EI Associates, then there shall be an equitable fee adjustment to cover EI Associate's unanticipated extra costs.
  
3. **INVOICES**
  - a. **Invoices submitted monthly will be due and payable within 30 days.**
  - b. Any invoices not paid within 30 days of receipt, will be subject to interest charged at 1-1/2% per month of the unpaid balance.
  - c. If payments are not received within 60 days of receipt, our fee will be increased by 2%. In addition, EI Associates also reserves the right to suspend services under the contract and EI Associates will not be held responsible for resulting damages. The client will be responsible for the additional costs to demobilize and remobilize.
  
4. **LIMITATIONS OF LIABILITY**  
EI Associates and its consultants will not be responsible for the correctness or accuracy of any information supplied by parties other than EI and its consultants. The aggregate EI Associates liability for damages resulting from its errors, omissions, or other causes, shall not be in excess of its fee. EI shall not render services relating to asbestos. Owner shall indemnify EI against all liability for damages arising out of handling of asbestos and any other hazardous materials.
  
5. **OWNERSHIP OF DOCUMENTS**  
Owner agrees not to reuse documentation prepared by EI Associates beyond the agreed upon scope of work without the written consent of EI Associates.
  
6. **EXPERT WITNESS TESTIMONY**  
EI Associates will provide expert witness testimony services at the rate of \$800 per half day and \$1,400 per full day, plus reimbursable expenses as outlined above.

## SERVICE AGREEMENT

This Service Agreement is entered into between CarePlus NJ, Inc., (herein referred to as “CPNJ”) with its principal place of business located at 610 Valley Health Plaza, Paramus, New Jersey and Tenafly School District - 500 Tenafly Road, Tenafly, NJ 07670 (School District). This Agreement provides guidelines under which Care Plus NJ, Inc (CPNJ) will provide in-district behavioral healthcare services.

### I. Terms of Agreement

This Agreement shall become effective from September 1, 2020 through June 30<sup>th</sup> 2021 (“term’). This Agreement may be subject to modification as needed, and may be terminated for any reason by giving the other Party at least thirty days (30) advance written notice of its termination of the Agreement.

This document represents the complete Agreement between the Parties. Except as otherwise noted herein, the Agreement may only be modified by written Agreement signed by both Parties.

### II. Provision of Services

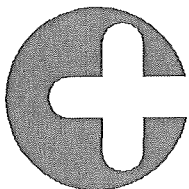
CarePlus NJ and District have a shared goal of bringing state of the art behavioral healthcare services to the students and families of Tenafly. Therefore, the services to be provided by CPNJ include, but may not be limited to the following plan designed by CPNJ specifically for the school.

#### A. Tenafly School District Service Plan:

1. CPNJ Staffing (for purposes of this Agreement references to “Staffing” shall mean CPNJ employees and/or licensed consultants hired by CPNJ to provide services under this Agreement);
  - a. CPNJ will provide the placement of two full-time therapists
  - b. Two masters-level intern (based on availability, supervised by Care Plus NJ therapist/supervisor)

#### B. CPNJ Service Outline:

1. Collaboration with identified schools’ administration, faculty and staff (as defined by district) in program implementation and identification of students in need of services
2. Individual, group and family counseling focused on supporting students’ academic success and mental health needs
3. Classroom observation and assistance in implementation of behavior plans to promote students’ success
4. Crisis intervention services
5. On-site school clearance assessments
6. Skills-development workshops for students (i.e. anger management, stress management, communication skills, substance awareness, suicide awareness – as determined by student/district need)



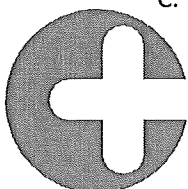
7. Eight professional development workshops (equivalent of 12 professional development hours) for District staff (i.e. bullying prevention, suicide prevention, Mental Health 101, behavior management, trauma informed schools – as determined by administration)
8. Eight parent engagement workshops
9. Community outreach/in-home outreach to students/families to promote school attendance and participation in school-based services and/or link to additional resources
10. Case management and collaboration to ensure communication regarding the student's performance in school. Linkage for students and their family members to resources available through Care Plus NJ and other community providers

By contracting with Care Plus, the network of services and access to system partners becomes available to the students and families of your district. The following outlines just some of the critical services within our network:

- Adolescent substance abuse prevention, assessment and Intensive Outpatient Services
- Intensive in-home therapeutic services
- Linkages to child psychiatry including evaluation and medication monitoring
- Outpatient therapy for children, adolescents and adults including family therapy
- Evidenced based groups including but not limited to: Girls' Depression, Freedom from Anxiety, LGBTQ support group, Music Therapy, Anger Management, Social Skills, Parenting Curriculum, Food/Body Image Group
- Traumatic Loss Coalition services including prevention or post-intervention need
- Juvenile Fire Prevention Program

### III. Compensation

- A. For the behavioral healthcare and support services as described herein, the School District agrees to pay to CarePlus NJ the total sum of \$196,000.
- B. CarePlus agrees to accept payments in monthly installments. CarePlus shall submit monthly invoices to the School District in the amount of \$19,600 per month. The invoice shall include a verification of hours and services rendered. The School District shall pay such fees no later than thirty (30) days from the date of the invoice.
- C. Both Parties agree that the contract billing period shall be for a total of 10 months, running from September 2020 – June 2021.



#### IV . DEDICATED WORKSPACE

The District will provide a dedicated office space for the Care Plus clinicians. At minimum, the office spaces will be private and suitable for counseling sessions. It will further include basic office furniture, a computer and telephone.

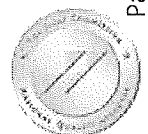
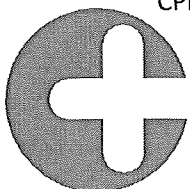
#### V. Staffing Licenses/Credentials

Care Plus NJ, Inc. reserves the right to assign staff to this project as it deems appropriate. The School District reserves the right to meet the assigned staff to approve his or her placement. Care Plus will ensure that all of its staff providing services under this Agreement are adequately trained and licensed to provide the respective services. Training of CPNJ staff will cover age and situational appropriateness of services pertaining to the students served under this Agreement. CPNJ further assure the School District that:

- A. As a service provider, CarePlus NJ has and will maintain an active license and current malpractice insurance as required by the agency and the State of New Jersey to operate.
- B. All staff, providing services will receive the necessary clinical supervision needed to provide services under this Agreement.
- C. All CarePlus NJ staff, involved with servicing children under this Agreement, have undergone criminal background checks, and will be fingerprinted as required for employment and assignment under this Agreement and pursuant to the requirements of *N.J.S.A. 18A:6-7.1 to 7.5, and N.J.S.A 18A:6-7.6 to 7.13* as required by the School District.
- D. CarePlus certifies that none of its staff involved with the provision of services to students under this Agreement have been disbarred or otherwise excluded from practicing under his /her area of discipline by the State/Federal government or licensing entities. If after execution of this Agreement, CarePlus NJ should learn that a staff person providing services under this Agreement has been deemed an "ineligible person", then he/she will be removed from responsibility for, or involvement with this Agreement. In such an event, CarePlus NJ reserves the right to replace the individual with another qualified employee.

#### D. Non-Solicitation

- A. The School District agrees not to engage or solicit any of the CPNJ assigned employees, agents or representative for any other School District employment or business activity. All details of this business Agreement should be directed to the CPNJ's Senior Vice President, Nicole McQuillen or her designee. The School District agrees not to discuss payments or invoices associated thereto with any CPNJ employee assigned to provide services under this Contractual Agreement.



- B. The School District further agrees that during the term of this contract and for twelve (12) months after the termination thereof, regardless of the reason for the termination, it will not, directly or indirectly, recruit, solicit, or induce (or attempt to do so), any employee, agent or representative assigned by CPNJ to perform services under this Agreement. Nothing contained herein, however, shall be interpreted to prohibit or restrain the School District from employing an employee, agent, or representative assigned to CPNJ who seeks or pursues such employment without the input, direct or indirect, of the School District.

## **VI. Independent Contractor**

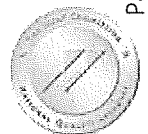
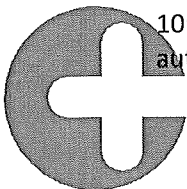
- A. CarePlus staff assigned to perform mental and behavioral health care services for students, and any other services as required to fulfill its obligations under this Agreement, shall perform such services as an independent contractor. As such, no part of this Agreement shall be construed to represent the creation of an employer/employee relationship between the Parties.
- B. Should the relationship of the Parties as independent contractors of the other be challenged by the Internal Revenue Service, the respective Party receiving such notice agrees to promptly notify the other, so that both may jointly collaborate on an appropriate response to the Internal Revenue Service.

## **VII. Confidentiality**

Both Parties understand that in order for CarePlus NJ staff to be able to share records and/or have any verbal or written communication regarding a student who has received a service under this Agreement, a CarePlus NJ release form signed by the student/parent must be in place. Pursuant to New Jersey state regulations, all information related to an individual's mental health treatment is protected regardless of an organization's status as a "covered entity" as defined by HIPAA and HITECH. Care Plus NJ, Inc. and the District both certify that their organizations have established policies and procedures to protect the confidentiality and integrity of the Protected Healthcare Information that may be used and disclosed between the agencies for purposes of providing services treatment under this Agreement.

## **VIII. Records**

- A. CarePlus' staff will be required to keep and maintain records relating to all mental health and behavioral health care services, such as but not limited to comprehensive assessments, treatment plans and progress notes. As such these records will be deemed records of CarePlus NJ. Further the release of these records will be governed by the standards of confidentiality as established by the Division of Mental Health and Addictive Services and can only be released pursuant to N.J.A.C. 10:37-6.79 et al. as to the release of consumers who are minors, which requires a written authorization of the parent/guardian or upon court order.

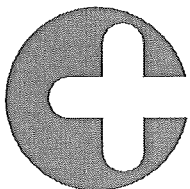




- B. CarePlus agrees to abide by the limitations on disclosure and re-disclosure of personally identifiable information from education records as set forth in the Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99), 20 U.S.C. §1232g; 34 CFR § 99.33. Care Plus NJ further agrees to abide by the terms set forth in 34 CFR 99.33 (a)(2), which requires that the officers, employees and agents of a Party that receives education record information from the educational institution may use the information, but only for the purposes for which the disclosure was made. Covered data and information for purposes of this Agreement includes paper and electronic student education record information, including evaluations: 1) supplied by the School District and/or the students to the Site or 2) created by Care Plus NJ in connection with the Agreement between the Parties.
- C. Both Parties shall ensure that parents sign the necessary and appropriate Authorizations to Release any confidential mental healthcare records or school records of its students in accordance with the State and Federal regulations governing each respective Party.
- D. Pursuant to N.J.A.C.17:44-2.2, Care Plus NJ shall maintain all documentation related to services under this Agreement for a period of five years from the date of final payment. Such records shall be made available to the New Jersey Office of the State Controller upon request. Notwithstanding to the contrary, all records deemed to be mental healthcare records of students shall be retained by Care Plus NJ pursuant to N.J.A.C 10:37-6.77 for a period of five years after they reach their 18th birthday.

## **IX. Professional Liability Insurance**

- A. CarePlus NJ, at its own expense, will provide and maintain appropriate and adequate malpractice insurance based on hours worked for the School District in the minimum amount of \$3,000,000 for itself, and its agents, servants, employees who are acting as "Staff" pursuant to the Agreement. In addition, CarePlus shall list the School District as an additional insured on its malpractice insurance policy and provide proof of same.
- B. CarePlus NJ will provide The School District with not less than fifteen (15) days' written notice prior to any modification, expiration or cancellation of any such coverage. Prior to the modification, expiration and/or cancellation of any such coverage, the CarePlus will secure replacement of such coverage upon the same terms and conditions and furnish the School District with a certificate describing such replacement coverage.



## **X. General Liability Insurance**

CarePlus NJ, at its own expense, will provide and maintain appropriate general liability insurance coverage in the minimum amount of \$1,000,000 per person and \$3,000,000 per accident, and such insurance shall name Tenafly School District Board of Education as an additional insured and cover any and all liability arising out of and/or related to Care Plus NJ's rendering of services to Tenafly School District's students.

Care Plus shall also maintain Workers' Compensation insurance for all of its staff assigned to provider services under the Agreement in amount no less that the statutory minimums.

## **XI. Proof of Insurance**

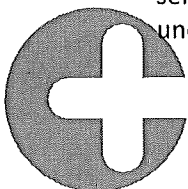
CarePlus NJ shall furnish the School District with a copy of all applicable professional liability and general liability certificates of insurance prior to the rendering of services set forth herein.

## **XII. ANTI-BULLYING BILL OF RIGHTS**

CarePlus NJ shall comply with all applicable provisions of the Anti-Bullying Bill of Rights Act, *N.J.S.A 18A: 37-13.1 et seq.*, and the anti-bullying policy of the School District. CarePlus and its staff assigned to provide services under this Agreement shall verbally report any act of harassment, intimidation or bullying of a student of the School District on the same day on which the act was witnessed, or on the same day on which reliable information that a student has been subject to harassment, intimidation or bullying was received, and shall report the same in writing, within two (2) school days. All verbal and written reports of harassment, intimidation or bullying of a student shall be made to the School principal or to any school administrator or safe schools resource officer. Reports may be made anonymously in accordance with the reporting procedures as set forth in the anti-bullying policy. The School District shall provide to CarePlus, and its staff assigned under the Agreement, a copy if the anti-bullying policy and information regarding the policy.

## **XIII. Indemnification of Parties**

- A. CarePlus NJ, Inc. agrees to indemnify and hold harmless the School District, its officers, employees, administrators and /or agents from any claim, complaint, suit, demand, cost, expense or legal fee, penalty, loss or judgment (collectively "liability"), including reasonable attorney's fees, that may at any time be made or instituted against them in any judicial or administrative court, tribunal or other forum, by anyone for the purposes of enforcing a claim for damages resulting from or relating to the services provided by CarePlus NJ or anyone acting on its behalf to Tenafly School District students under this Agreement.



- B. The School District agrees to indemnify and hold harmless CarePlus NJ, Inc., its partners, trustees, directors, officers, employees, consultants and agents from any claim, complaint, suit, demand, cost, expense, or legal fee, penalty, loss or judgment (collectively "liability"), including reasonable attorney's fees, that may at any time be made or instituted against them in any judicial or administrative court, tribunal or other forum, by anyone for the purposes of enforcing a claim for damages arising out of the negligence of The School District, its officers, employees, administrators and /or agents as it relates to the services provided by CarePlus NJ or anyone acting on its behalf under this Agreement.

#### **XIV. Severability**

If any clause or provision herein shall be adjudged invalid or unenforceable by a court of competent jurisdiction or by operation of any applicable law, it shall not affect the validity of any other clause or provision, which shall remain in full force and effect.

#### **XV. Choice of Law**

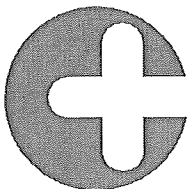
The Agreement is made under, and shall be governed and construed according to, the laws of the State of New Jersey. Each Party hereby expressly agrees to New Jersey as the sole jurisdiction in connection with any action brought or otherwise relating to this Agreement.

#### **XVI. Assignment**

None of the provisions expressed in this Agreement shall be assigned, delegated or transferred by either Party without the prior written consent of both Parties.

#### **XVII. Amendment**

This Agreement may not be amended or modified in any of its provisions except by a subsequent written Agreement executed by duly authorized representatives of Care Plus NJ, Inc. and Tenafly School District.



## XVIII. Termination

- A. Either Party may cancel this Agreement by giving thirty (30) days written notice to the other of such cancellation. Should the latter occur, CPNJ will be entitled to payment for services rendered up to the time of the effective date of termination.
- B. In accordance with Sections IX and X regarding Professional and General Liability Insurance, nothing herein shall be interpreted to limit the School District's right to terminate the contract if CarePlus fails to secure replacement coverage within fifteen (15) calendar days of any expiration or cancellation of coverage.

## XIX. Mandatory Equal Employment Opportunity

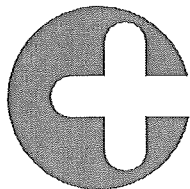
CarePlus NJ is an equal opportunity employer and as such agrees that during the performance of this contract, it will remain compliant with the equal employment directives pursuant to N.J.S.A 10:5-31 et seq. and N.J.A.C. 17:27-1.1 et. seq.

During performance of this contract, CarePlus NJ agrees to comply with P.L. 1975, c. 127, dated June 23, 1975, "Affirmative Action" and in accordance with provisions described in "Exhibit A" attached hereto. The parties to this contract agree to incorporate into this contract the mandatory language of N.J.S.A. 17:27-3.4 et seq. and N.J.S.A. 17:27-3.6, as amended and supplemented from time to time and Care Plus NJ agrees to comply fully with the terms, provisions and obligations of said Regulations. The parties to this contract further agree to incorporate into this contract the mandatory language of N.J.S.A 17:27-1.1 et seq. of the Regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq. set forth in Exhibit A as amended and supplemented from time to time and CarePlus NJ agrees to comply with all applicable federal and state laws and regulations governing employment, and shall not discriminate against any employee or applicant for employment based upon race, creed, color, national origin, ancestry, age, marital status, civil union status, domestic partnership status, affectional or sexual orientation, familial status, disability, nationality sex (including pregnancy), gender identity or expression, atypical hereditary cellular or blood trait, or genetic information. Care Plus shall furnish the Board with all necessary reports as may be required by law.

Both Parties have read, understand, and will abide by the terms and conditions of this Agreement.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Nicole McQuillen, LCSW; Senior Vice President  
Care Plus NJ, Inc.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Tenafly School District



**RESOLUTION F-12 APPROVAL TO AWARD THE CONTRACT AWARD FOR SUPPLY OF ELECTRIC GENERATION SERVICE FOR COMMERCIAL AND INDUSTRIAL ENERGY PRICE (CIEP) WITH ACES (ALLIANCE FOR COMPETITIVE ENERGY SERVICES) AND CONSTELLATION NEWENERGY, INC.**

BE IT RESOLVED that the Tenafly Board of Education approves the contract award with ACES and Constellation NewEnergy, Inc., for a term of twenty-four months (24) months, effective December 2020, for supply of electric generation service for Commercial and Industrial Energy Price (CIEP).

**RESOLUTION F-13 APPROVAL TO AWARD THE CONTRACT AWARD FOR SUPPLY OF ELECTRIC GENERATION SERVICE FOR GENERAL LIGHTING AND POWER SERVICE WITH ACES (ALLIANCE FOR COMPETITIVE ENERGY SERVICES) AND CONSTELLATION NEWENERGY, INC.**

BE IT RESOLVED that the Tenafly Board of Education approves the contract award with ACES and Constellation NewEnergy, Inc., for a term of twenty-four months (24) months, effective August 2020, for supply of electric generation service for general lighting and power service.

**RESOLUTION F-14 APPROVAL OF CHANGE ORDER # 001 RELATED TO THE TOILET/BATHROOM RENOVATIONS AT MAUGHAM ELEMENTARY SCHOOL**

BE IT RESOLVED that the Tenafly Board of Education approves the Change Order # 001 in the amount of \$3,440.19 to be deducted from the \$5,000 contingency.

**RESOLUTION F-15 APPROVAL OF CHANGE ORDER # 002 RELATED TO THE TOILET/BATHROOM RENOVATIONS AT MAUGHAM ELEMENTARY SCHOOL**

BE IT RESOLVED that the Tenafly Board of Education approves the Change Order # 002 in the amount of \$9,537.73 related to the Toilet/Bathroom Renovations at Maugham Elementary School to be deducted from the remaining allowance, contingency and additional Capital Reserve withdrawal.

**RESOLUTION F-16 APPROVAL OF CAPITAL RESERVE WITHDRAWAL FOR ADDITIONAL EXPENSES FOR CONSTRUCTION COSTS RELATED TO THE TOILET/BATHROOM RENOVATIONS AT MAUGHAM ELEMENTARY SCHOOL**

BE IT RESOLVED that the Tenafly Board of Education approves the withdrawal of \$3,074.22 from Capital Reserve to fund the additional expense for construction costs due Change Order #002 related to the toilet/bathroom project at Maugham.

Ms. Horan asked the Board if they had any questions or comments on the Finance Resolutions.

Resolutions F-1 through F-16 were approved as follows:

Yes - 9	Mark Aronson	No - 0
	Natalie Barbanel	
	Patricia Flynn	Abstain - 0
	Inbal Israeli Miller	
	Jane Juhng	Absent - 0
	Paula Newman	
	Edward J. Salaski	
	Jocelyn Schwarz	
	Janet I. Horan	



**AIA**<sup>®</sup>

# Document G701™ – 2017

## Change Order

**PROJECT:** *(Name and address)*  
Toilet Rm Renovation @ Maugham ES  
Maugham Elementary School  
111 Magnolia Avenue  
Tenafly, NJ 07670

**CONTRACT INFORMATION:**  
Contract For: Toilet Renovation  
Date: 28 April 2020  
EI Project # ES8753.00

**CHANGE ORDER INFORMATION:**  
Change Order Number: 001  
Date: 7 July 2020

**OWNER:** *(Name and address)*  
Tenafly Board of Education  
500 Tenafly Road  
Tenafly, NJ 07670

**ARCHITECT:** *(Name and address)*  
EI Associates Architects&Engineers, PA  
8 Ridgedale Avenue  
Cedar Knolls, NJ 07927

**CONTRACTOR:** *(Name and address)*  
Triplex Industries, Inc.  
933 Route 9 North  
South Amboy, NJ 08879

**THE CONTRACT IS CHANGED AS FOLLOWS:**

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

This change order consists of:

1. Restore Existing Toilet Room Hall Doors	ADD \$	1,750.00
2. Credit for materials for two specified doors not purchased	DED \$	(425.00)
3. Remove interior windows from Girls Toilet and turn over to the School	ADD \$	400.00
4. Additional demo, repair, patching, framing at Girl's Toilet exterior wall due to unforeseen hidden deterioration and damage	ADD \$	4,850.00
5. Credit for scheduled work deemed unnecessary	DED \$	(1,750.00)
	Overhead & Profit 10%	\$ 482.50
	Bond % - 2.5%	\$ 132.69
6. Credit for reduction of tile in the Girl's Toilet	DED \$	(2,000.00)
<b>TOTAL VALUE OF CHANGE ORDER #001</b>		<b>\$ 3,440.19</b>

The original contract contingency sum was:	\$	5,000.00
The net change of previously authorized change orders:	\$	0.00
The contract contingency sum will be decreased by this change order in the amount of:	\$	3,440.19
The new remaining contingency sum including this change order will be:	\$	1,559.81

The original Contract Sum was	\$	<u>294,750.00</u>
The net change by previously authorized Change Orders	\$	<u>0.00</u>
The Contract Sum prior to this Change Order was	\$	<u>294,750.00</u>
The Contract Sum will be increased by this Change Order in the amount of	\$	<u>0.00</u>
The new Contract Sum including this Change Order will be	\$	<u>294,750.00</u>

The Contract Time will be increased by Zero (0) days.  
The new date of Substantial Completion will be 21 August 2020

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

\_\_\_\_\_  
EI Associates  
ARCHITECT *(Firm name)*

\_\_\_\_\_  
Tri-Plex Industries Inc  
CONTRACTOR *(Firm name)*

\_\_\_\_\_  
Tenafly Board of Education  
OWNER *(Firm name)*

\_\_\_\_\_  
SIGNATURE  
\_\_\_\_\_  
Stephen Moldt, Project Manager  
PRINTED NAME AND TITLE

\_\_\_\_\_  
SIGNATURE  
\_\_\_\_\_  
Theo Hadjitheodosiou CPA, President  
PRINTED NAME AND TITLE

\_\_\_\_\_  
SIGNATURE  
\_\_\_\_\_  
Yas Usami, Business Administrator  
PRINTED NAME AND TITLE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
DATE

## Change Order

**PROJECT:** *(Name and address)*  
 Toilet Rm Renovation (i) Maugham ES  
 Maugham Elementary School  
 111 Magnolia Avenue  
 Tenafly, NJ 07670

**CONTRACT INFORMATION:**  
 Contract For: Toilet Renovation  
 Date: 28 April 2020  
 EI Project # ES8753.00

**CHANGE ORDER INFORMATION:**  
 Change Order Number: 002  
 Date: 13 July 2020

**OWNER:** *(Name and address)*  
 Tenafly Board of Education  
 500 Tenafly Road  
 Tenafly, NJ 07670

**ARCHITECT:** *(Name and address)*  
 EI Associates Architects&Engineers, PA  
 8 Ridgedale Avenue  
 Cedar Knolls, NJ 07927

**CONTRACTOR:** *(Name and address)*  
 Triplex Industries, Inc.  
 933 Route 9 North  
 South Amboy, NJ 08879

**THE CONTRACT IS CHANGED AS FOLLOWS:**

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

This change order consists of demolition and removal of window(s), brick and damaged steel lintels, the blocking up and refinishing the interior and exterior of one opening, the replacement of the remaining damaged steel lintels, repair and repointing of the existing damaged brick wall and the resealing of the remaining window.

The total materials and labor for this work is:

	\$ 8,459.30
Overhead & Profit 10%	\$ 845.83
Bond % - 2.5%	\$ 232.60
<b>TOTAL VALUE OF CHANGE ORDER #002</b>	<b>\$ 9,537.73</b>

The original contract contingency sum was:	\$ 5,000.00
The net change of previously authorized change orders:	\$ 3,440.19
The contract contingency sum will be decreased by this change order in the amount of:	\$ 1,559.81
The new remaining contingency sum including this change order will be:	\$ 0.00
Remaining balance to be applied as an increase to the Contract Sum	\$ 7,977.92

The original Contract Sum was	\$ 294,750.00
The net change by previously authorized Change Orders	\$ 0.00
The Contract Sum prior to this Change Order was	\$ 294,750.00
The Contract Sum will be increased by this Change Order in the amount of	\$ 7,977.92
The new Contract Sum including this Change Order will be	\$ 302,727.92

The Contract Time will be increased by Zero (0) days.  
 The new date of Substantial Completion will be 21 August 2020

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

\_\_\_\_\_  
 EI Associates  
 ARCHITECT *(Firm name)*

\_\_\_\_\_  
 Tri-Plex Industries Inc  
 CONTRACTOR *(Firm name)*

\_\_\_\_\_  
 Tenafly Board of Education  
 OWNER *(Firm name)*

\_\_\_\_\_  
 SIGNATURE  
 Stephen Moldt, Project Manager  
 PRINTED NAME AND TITLE

\_\_\_\_\_  
 SIGNATURE  
 Theo Hadjitheodosiou CPA, President  
 PRINTED NAME AND TITLE

\_\_\_\_\_  
 SIGNATURE  
 Yas Usami, Business Administrator  
 PRINTED NAME AND TITLE

\_\_\_\_\_  
 DATE

\_\_\_\_\_  
 DATE

\_\_\_\_\_  
 DATE

**Maugham Elementary School Boys Toilet Room Lintel Replacement – 07/08/2020**

This narrative is to provide a description of the issues with regard to the condition of the existing steel lintels above the two windows in the Boys Toilet Room on the lower level of the school.

In opening up the ceilings as part of the toilet room renovations at Maugham Elementary School, it became apparent that the lintels above each of the two windows were significantly rusted and deteriorating. The windows are located at the north end of the room in the walls under and on either side of the large exterior stair on the west side of the canopy area near the parking lot. The window on the west side (Photo 1) is only visible by walking down the swale along the side of the building. The east window is not visible from the exterior as it is enclosed in a well with a cover over it under the canopy. It is only visible from the interior. (Photo 7)

Upon further investigation, the severe nature of the condition of the lintels became apparent. Rust stains are evident down the exterior of the west window (Photo 2). The steel lintel there is delaminating (rusting and separating into thin layers). This undermines its ability to provide structural support. In addition the brick above and around the west window is shifting out of plane with the surrounding wall by as much as an inch causing some brick to crack and crumble, and the mortar is eroding out of the joints. (Photos 3&4) The interior side of the west window shows even more severe delamination and flaking (pieces of the delaminated steel breaking off). (Photos 5&6)

The east window though smaller and somewhat protected on the exterior is in an equally severe condition. There is extreme delamination visible on the interior and even worse flaking. (Photos 8, 9 &10)

Our recommendation is, for the east window, which is now enclosed in a closet, to remove the damaged steel and block the opening up with a parge finished surface on the exterior and a flat painted surface flush with the surrounding wall in the interior. At the west window the bulging and damaged brick should be removed to allow removal of the damaged steel. New galvanized lintel angles should be installed with new block above on the interior. On the exterior the existing removed brick should be cleaned and reinstalled to make the whole wall flush as it should be and a substantial portion of the surrounding wall should be repointed to repair the joints. The existing window, which appears to still be intact and in reasonable shape, should get cleaned and painted.

It should be noted that these lintels are unforeseen conditions that were not observable until the hard ceiling in the Boys Toilet was removed and would not normally be a part of the work of the toilet room renovations. We will provide a proposed change order for the required work. The amount will exceed the balance left in the toilet renovation contract.

Respectfully submitted,



Stephen Moldt, Project Manager  
EI Associates



## PUBLIC RECOGNITION-COMMUNITY COMMENTARY

Ms. Horan inquired if there were any guests in the audience who wished to address the Board on any item **listed on, or not listed on, the agenda.**

Judi Feinberg – 109 Devon Road - Ms. Feinberg asked if custodial staff will be increased or schedules changed to have more staff during the school day to clean greater touch points. She asked if live lessons will be recorded. She asked for clarification about student/teacher conferencing.

Ms. DeMarco replied that reclassifying, adjusting and assessing staff needs will take place. Regarding taping live lessons Ms. DeMarco said currently district policy does not allow for recording of activities in the classroom, but administration is looking into this as it is advantageous for students to have access to recorded lessons. Regarding student/teacher conferencing, Ms. DeMarco clarified for the at-home cohort, at minimum, one of those days would be an open opportunity to check with the teacher following the end of the school day, and also on the full live virtual Wednesday a teacher will teach the whole class interacting and working with small break-out groups, assessing needs, and answering questions.

Viktoriya Zeltser - 4 Hillcrest Road - Ms. Zeltser referred to special education classes and asked if students can attend class in school every day if there are only 8 students total.

Due to individualized programs, Ms. DeMarco asked Ms. Zeltser to please reach out to the case manager and special education dept. for more information.

Karim Belkhatat - 220 Oxford Drive - Mr. Belkhatat asked if there will be maintenance after the HEPA filters are installed.

Mr. Usami replied that this topic has been discussed and the plan is to replace the filters more often than what is recommended.

Carissa Sachs Weiser – 4 Westervelt Avenue - Ms. Weiser asked several questions regarding special services: how will special service staff meet the students; how will services be implemented for students with physical limits; how will groups be minimized; and how will therapeutic bonds between student/therapist be maintained.

Ms. DeMarco deferred Ms. Weiser to Ms. Bassett in the Special Education Dept. for specific information. All these topics have been addressed and discussed. Ms. DeMarco suggested reaching out via email to the case manager and Ms. Bassett to get a better understanding of plans put in place.

Ms. Barbanel suggested a discussion take place for Special Service information for parents.

Noah Garden - 104 Kent Road - Mr. Garden thanked Ms. DeMarco for the comprehensive presentation tonight. He hopes the virtual effectiveness is kept in mind, especially at the elementary level. He asked for clarification of coaches and pro-rated stipends.

Ms. Schwarz explained how the stipends are structured for coaches: they will receive 1/3 of their stipend upon the start of the season, Aug. 3 for all work completed up until Aug 28. The next 1/3 will be pro-rated per day between Aug. 28 and Sept.13/14. At that time, students will be

practicing in person and virtually. Seasons begin on Sept. 15 through sept. 28 and once completed they will be brought up to 75% of their stipend. From Sept. 28 through the remainder of the season, the last 25% of the stipend will be pro-rated based on the number of games completed in the season. Coaches do the planning and getting ready for the competitions. This agreement was made between the TEA and the Board.

Michael Gross - 31 Howard Park Drive - Mr. Gross asked who the Smith Principal is and why did some Board members vote “No” on Resolution P-1 tonight. He talked about the conflict of pickup times for elementary and high school students (car pooling is not an option now due to COVID-19). He asked if deep cleaning will be done in the buildings on Saturdays and expressed concerns about exposure for the 60 high school students that will be together every other day.

Ms. DeMarco said Ms. George was approved as Smith School’s Principal, and it is not an appropriate forum for Board members to speak about their voting decisions. Regarding pick up time conflicts, Ms. DeMarco said this is a great point raised and this will be looked into for possible scheduling of Zoom classes. Cleaning of buildings will also take place on Saturdays and between cohorts.

Roberto Cymrot - 27 Sisson Terrace – Mr. Cymrot asked when will the schedule for Zoom days be published so parents can plan the day, and he hopes this will be earlier in the day. He asked about the one snack time planned and said most Kindergartners get hungry often and can this be revisited in the plan.

Ms. DeMarco said August 8 is the day planned for the schedule to be available, and that virtual classes will most likely be planned earlier in the day for Kindergartners. Regarding snack time, this will be left up to the teachers taking into consideration the age of their students.

David Villa - 116 Newcomb Road – Mr. Villa thanked the administration for their work, but expressed his concerns about reopening school. He asked if Kindergartners would be taught by Kindergarten teachers. He asked how would the virtual plan change following the release this week by the governor.

Ms. Horan said Kindergarten teachers will teach Kindergartners. Ms. DeMarco replied that if we get the ok to do a virtual only plan, we will launch it. Once we get the information we can share it with the community.

Ms. Villa asked Ms. DeMarco about a virtual only plan for children who have asthma. Their children will not be going back to school right now as the risk is too high for their health condition. In addition, she asked what plan will siblings of the same family follow if they do not have health conditions, and is this virtual instruction a high quality education by teachers who are specialists in their subject matter.

Ms. DeMarco replied that this is a completely different category due to a health condition. This would result in a very personalized program based on the child’s health needs. Regarding siblings of the same family and a virtual program, Ms. DeMarco said she does not have the information yet but will share it when it is known. She emphasized that the same rules that apply to in-class with regard to certificated staff are the same rules that would apply to students who are receiving instruction virtually. There is no compromise to the curriculum.

Ms. Israeli Miller asked if there are different virtual plans for children who have health conditions from those whose parents choose virtual learning for their children as a life choice. Ms. DeMarco referred to the presentation slide that indicated reasonable accommodations need to be made for students who have particular health issues. We do not know what those accommodations are yet given the guidelines received by the state.

Fion Lee - 87 Surrey Lane - Ms. Lee asked what the contingency plan is if the state's advisory is to go to full remote learning (due to an uptick on COVID-19 cases).

Ms. DeMarco referred to phase one in the presentation that indicated full remote learning if there is an interruption during that phase. She encouraged parents to go to the Q&A that school principals will be hosting for more details.

Ken Yom - 93 Windsor Road - Mr. Yom submitted a written statement and said he thinks it makes more sense for high schoolers to be separated by grade (grades nine and ten would go to school for 2 days; and grades eleven and twelve would go in for the other 2 days).

Ms. DeMarco explained high school is not designed that way when it comes to levels, electives and differentiating instruction.

Angela Leone -152 Magnolia Avenue - Ms. Leone submitted a written statement and expressed concern about children logging on at home at the same time and would they be marked absent if they don't, and are they supposed to keep a calendar for third grade. Ms. Leone said thank you for the tremendous presentation and all the hard work.

Ms. DeMarco responded that the expectation with the blended approach is to have students attend the classes, and they are mandatory. Parents should reach out to the teachers directly to discuss if there are challenges that need to be addressed for any modifications that may need to be made to ease the stress on families.

Nisha Vagadia - 83 Oak Avenue – Ms. Vagadia submitted a written statement and asked what happens if a child or student tests positive.

Ms. DeMarco replied that we are expecting guidance from the state to give us a general idea on what to do regarding this issue. We have been told that it is likely a call would be made to the local health officials and waiting for guidance from the medical professionals. Communications with the community will continue as we receive more information.

Ms. Horan thanked everyone for a very productive evening, great presentation and community participation.

A motion was made by Ms. Schwarz and seconded by Ms. Israeli Miller to adjourn the meeting.

The motion was unanimously approved.

The meeting adjourned at 12:50 a.m.

Respectfully submitted,



Yas Usami  
Business Administrator/  
Board Secretary