

MINUTES OF THE PRELIMINARY BUDGET / REGULAR PUBLIC MEETING
OF THE TENAFLY BOARD OF EDUCATION
MONDAY EVENING, MARCH 9, 2020
HELD AT THE HEGELEIN BUILDING, 500 TENAFLY RD., TENAFLY, NJ

DATE 4/27/20

APPROVED [Signature]

(All Public Board Meetings are Recorded and Posted on the District Website)

MINUTES OF THE PRELIMINARY BUDGET/ REGULAR PUBLIC MEETING
OF THE TENAFLY BOARD OF EDUCATION
MONDAY EVENING, MARCH 9, 2020
HELD AT THE HEGELEIN BUILDING, 500 TENAFLY RD., TENAFLY, NJ

The meeting was called to order at 7:19 p.m. by Board President Janet Horan who read the following statement:

“The New Jersey Open Public Meetings Law was enacted to insure the right to the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.”

In accordance with provisions of this act, the Tenafly Board of Education has caused notice of this meeting to be publicized by having the date, time and place thereof posted at the Borough office, Tenafly Public Library, administrative building, in the local press and on the district's web site.

On roll call, the following Board members answered present:

Mark Aronson	Paula Newman
Natalie Barbanel	Edward J. Salaski *
Patricia Flynn	Jocelyn Schwarz
Inbal Israeli Miller	Janet I. Horan
Jane Juhng	

* Arrived at 7:21 p.m.

The following staff members were present:

Ms. Shauna DeMarco, Superintendent
Dr. Evelyn Mamman, Assistant Superintendent for Curriculum and Instruction
Mr. Yas Usami, Business Administrator/Board Secretary
Ms. Danielle Diaz, Human Resources Manager

A motion was made by Mr. Aronson and seconded by Ms. Juhng that the Board convenes in closed session according to the following:

WHEREAS, the Tenafly Board of Education has been formed pursuant to applicable New Jersey Statutes, and

WHEREAS, the Board is charged with the responsibility of performing all acts and doing all things, consistent with law and the rules of the State Board of Education, necessary for the lawful and proper conduct, equipment and maintenance of the public schools and public school property of the Tenafly Public School District, and

WHEREAS, Section 7 of the Open Public Meetings Act (N.J.S.A. 10-4-12) permits the exclusion of the public (“closed session”) from a meeting of the Board in certain circumstances, and

WHEREAS, the Board has determined that circumstances exist for such a closed session,

WHEREAS, the Board has found the action described below to be necessary and proper,

NOW, THEREFORE, BE IT RESOLVED by the Board on the date indicated above that:

- 1.) The public shall be excluded from discussion of and action on the closed session herein set forth.
- 2.) The confidential subject matter to be discussed is as follows:
 - Legal Matters
 - Personnel Matters
 - Student Matters
- 3.) The Board will return to Open Session at approximately 8:00 p.m.

No formal action will be taken.

The motion was approved by those present. Mr. Salaski arrived at the meeting at 7:21 p.m.

The meeting recessed to closed session at 7:19 p.m.

A motion was made by Ms. Barbanel and seconded by Ms. Schwarz that the Board convene from closed session at 8:03 p.m. and go into open session.

The meeting was called to order at 8:20 p.m. by Ms. Horan who read the following statement:

“The New Jersey Open Public Meetings Law was enacted to insure the right to the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.”

In accordance with provisions of this act, the Tenafly Board of Education has caused notice of this meeting to be publicized by having the date, time and place thereof posted at the Borough office, Tenafly Public Library, administrative building, in the local press and on the district’s web site.

On roll call, the following Board members answered present:

Mark Aronson	Paula Newman
Natalie Barbanel	Edward J. Salaski
Patricia Flynn	Jocelyn Schwarz
Inbal Israeli Miller	Janet I. Horan
Jane Juhng	

The following staff members were present:

Ms. Shauna DeMarco, Superintendent
Dr. Evelyn Mamman, Assistant Superintendent for Curriculum and Instruction
Mr. Yas Usami, Business Administrator/Board Secretary
Ms. Danielle Diaz, Human Resources Manager

Also present:

Derek Kim, Sr. Student Representative
Kira Baltaytis, Jr. Student Representative

Ms. Horan opened the meeting with the Pledge of Allegiance to the flag.

STUDENT SHOWCASES / PRESENTATIONS / REPORTS

TMS Showcase "Evolution of TMS Musical"

TMS students opened the presentation with singing the song, "Kids" from *Bye Bye Birdie* (show will be on March 27 and 28). Principal Fabbo talked about how a TMS musical is created and gave a presentation of the process involved, citing past musical productions with photos of the performers, and the time and the commitment it takes by the students and staff. Two 8th grade students spoke about the positive benefits and what it means to them to be part of a musical experience. The song, "Rosie" was sung by two of the cast members. The Board and audience applauded the talented students. Mr. Fabbo thanked the Board for the beautiful new auditorium floor and seating, and for the HSA's funding of the sound system.

Preliminary Budget Presentation

Ms. DeMarco, Mr. Usami and Dr. Mamman presented the budget (*the full presentation can be viewed on the district's website. Link is located under tabs: Board of Education; Budget/Audit Information Page; Preliminary Budget Presentation*).

APPROVAL OF MINUTES

A motion was made by Ms. Newman and seconded by Ms. Israeli Miller to approve the following Minutes: Work Session & Closed Executive Meeting of February 10, 2020; Budget Retreat & Closed Executive Meeting of February 12, 2020; and the Regular Public and Closed Executive Meeting of February 19, 2020.

Ms. Horan asked the Board if they had any questions or comments on the Minutes.

The Minutes of the Work Session and Closed Executive Meeting of February 10, 2020, and Budget Retreat and Closed Executive Meeting of February 12, 2020 were approved as follows:

Yes - 7	Mark Aronson	No -	0
	Natalie Barbanel		
	Jane Juhng	Abstain - 2	Patricia Flynn
	Paula Newman		Inbal Israeli Miller
	Edward J. Salaski		
	Jocelyn Schwarz	Absent - 0	
	Janet I. Horan		

The Minutes of the Regular Public and Closed Executive Meeting of February 19, 2020 were approved as follows:

Yes - 8	Mark Aronson Natalie Barbanel Patricia Flynn Jane Juhng Paula Newman Edward J. Salaski Jocelyn Schwarz Janet I. Horan	No - 0	Abstain - 1 Inbal Israeli Miller	Absent - 0
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PUBLIC RECOGNITION-COMMUNITY COMMENTARY

Ms. Horan inquired if there were any guests in the audience who wished to address the Board on any item listed on the agenda.

There were no comments.

PUBLIC RECOGNITION-COMMUNITY COMMENTARY

Ms. Horan inquired if there were any guests in the audience who wished to address the Board on any item not listed on the agenda.

There were no comments.

NEW BUSINESS

Ms. Horan stated there are no new business topics, and previous topics have been assigned for further review.

BOARD PRESIDENT'S REPORT

No Report.

SUPERINTENDENT'S REPORT

Ms. DeMarco gave the following report:

Enrollment in the Tenafly Schools has increased by 3 students since our February 19th meeting. We have 3,804 students currently enrolled: 1,529 students are in our elementary schools, 380 of which are at Mackay, 377 at Maugham, 392 at Smith and 380 at Stillman. We have 902 Middle School students and 1,245 high school students, as well as 18 Tiger Tots, and 110 out-of-district students. Of those out-of-district students, 39 are at academies. No Tenafly students are currently enrolled in a charter school.

The following classes are at capacity in our elementary schools: Grade 2 at Maugham, Mackay and Stillman schools, Grade 3 at Maugham School, and Grades 4 at Mackay School, and Grade 5 at Smith School.

Currently our Kindergarten enrollment for the upcoming school year is 120 total students and the breakdown is as follows:

Maugham School had 40 registered kindergarteners
Smith School had 33 registered kindergarteners
Mackay School had 26 registered kindergarteners
Stillman School had 29 registered kindergarteners

Registration for the 2020-21 school year in all grades is open and ongoing. Please see our website for registration information.

We look forward to presenting the preliminary 2020-21 budget to the Board for approval this evening. Mr. Usami, Dr. Mamman and I will be presenting mini-budget presentations at each school at upcoming HSA meetings. To date, the following presentations have been put in place:

- o Smith Elementary on March 13 at 8:45am
- o Maugham Elementary on March 18 at 2pm
- o Stillman Elementary on April 14 at 1:30pm (for Stillman AND Mackay School communities)
- o THS/TMS @ TMS on April 22 at 9:00am

We will also be presenting on the budget to our SEPAC committee on April 1 at 10:00am

Our strategic planning process continues with a multitude of groups within our district and we look forward to the three community events taking place later this month. A registration form was emailed out to all district families. Each strategic planning session runs about 1.5 - 2 hours and invites participants to share with us their ideas, suggestions, questions and concerns in an active, welcoming way. The dates are as follows:

A morning session will be offered on March 23rd
An afternoon session will take place on 24th and
An evening session will take place on March 25th.

The deadline to register is March 12th.

Finally, we remind you that April 1, 2020 is officially the U.S. Census Day. A nationwide count of all U.S. residents occurs every 10 years and, starting in mid-March, households will receive a mailing inviting them to complete their census forms online. Census data is used for the following decade to determine New Jersey's Congressional representation, and the annual allocation of over \$23 billion in federal funding to our state.

Clearly, an accurate census count has a direct impact on the well-being of our children and the strength of our public schools. Please make sure that your family is involved in this outreach, so our children, educators and communities receive the resources they need to succeed. If you need help with the Census process, please reach out to your school. We get one chance every decade to get it right and that one chance for this decade begins on April 1st.

Thank you for your continued reading of all communications shared with the community on the Coronavirus (COVID-19) matter. The most recent information was shared by the NJDOE on March 5th 2020.

It highlights the following:

- Public school closures as a potential strategy to limit transmission within a community is a decision made by NJ Dept. of Health officials, not local Boards of Education or administration.
- *"In the event a BOE is provided a written directive by either the NJDOH or the health officer of the jurisdiction to institute a public health-related closure, the BOE may utilize home instruction to provide instructional services to enrolled students"*
 - Districts will create/submit board-approved plans to the Executive County Superintendent office in order to have virtual school days count towards the annual 180-day requirement should a school closure be ordered by the NJ Dept. of Health (details and templates for this plan are forthcoming to districts)
- Districts are urged to discourage any type of stigmatization among given groups of people within the community.

This past Thursday, Mayor Zinna hosted a roundtable of officials from Tenafly and the county. This group included representatives from the Borough Council, the Tenafly Police Dept., the local health bureau, the county health bureau, the Senior Citizen community, and myself (as Superintendent). Many topics were addressed and discussed to ensure common practices and communication across the Borough were in place, and to ensure all of these practices were aligned to the advisement of the professionals who are guiding both the Borough and the district.

It was a highly productive collaboration that resulted in shared understanding and an ongoing collective and cooperative approach as we navigate through this together. We were reminded that while the number of cases will increase due to increased testing, the risk for contracting this virus remains low.

The Borough and the schools will continue to adhere to the recommendations of the health professionals and county/state officials. The district will also continue to encourage each family to please make the decisions best for them regardless of the continuation of normal procedures.

We recognize that optimal learning cannot occur if a student is not healthy, well and in an environment of safety and comfort. Likewise, we recognize the significant impact that daily routines and procedures have upon students' performance, wellness and health. We also know that students function best when established routines are followed as normally as possible and when our practices and environments remain as stable as possible.

For this reason, we are committed to continuing with the delivery of our rigorous and routine instruction while coupling this with a high level of commitment to increasing our encouragement of healthy everyday habits. Such habits include frequent and thorough hand washing, use of tissues when touching faces and limiting social touching of one another.

We are grateful to the work of everyone in the Tenafly Public Schools for their past and ongoing commitment to technology and technology training. Our technology infrastructure, inventory and systems place us in a very strong position should a situation arise that requires us to deliver instruction virtually.

The district has an outstanding staff of educators who are readily equipped with the tools and knowledge needed to instruct in virtual fashion. At the same time, our educators recognize that many of the services that students need are best provided in human contact situations; therefore, a virtual learning environment will never equate to and certainly not substantiate meeting the needs of students as is done in our classrooms.

We ask for your trust in knowing that we will continue to do everything possible in order to keep education in our schools as routine and ordinary. At the same time, we will continue to reprioritize our administrative tasks in an effort to ensure that a full preparedness plan that meets NJDOE regulations is in place should the need arise for us to switch to virtual learning as a result of any potential order by the NJ Department of Health that requires us to close schools. Please remember a public school cannot close by decision of administration and/or Board of Education. A public school closing for health condition reasons must be so ordered by the NJ Department of Health in accord with local officials.

We continue to await the template from the NJDOE that will outline all aspects of the state requirements which will then enable districts to use virtual learning days as days counted towards the 180-day annual requirement for students SHOULD a school or district be ordered to close. This has not yet been shared with district superintendents, so it is premature for us to determine if its details will require any other action on our part that would result in school schedule changes.

Our plan is to ensure that every student has the equipment, services and materials in their homes so that no student's learning needs are overlooked within the capacity of virtual instruction. With full awareness that virtual learning may be done independently without the use of technology, we emphasize we are also committed to the inclusion of written, artistic, and project-based assignments within our plan

Our Curriculum and Instruction Department, led by Dr. Mamman, and our Special Education Department, led by Ms. Bassett, will be working with our talented, expert team of supervisors in accord with our highly competent and caring team of principals in order to make this plan as thorough as possible, and also as smooth as possible.

We thank the community, parents, caregivers, and students for your cooperation by staying in contact with us via the means we currently have in place. These include our Tenafly Public Schools Blackboard App, our district and school websites, email, and phone contacts. We may be reaching out to you for more information for your particular needs as we plan for the possibility of virtual learning as a replacement for onsite learning in our schools.

In closing, we thank you for supporting students' sense of calm, protection and normalcy as we adults journey through this unknown path together. I only wish I had the words or the responses that could ease the worry and anxiety of so many parents, staff and community members. I do not. I can assure you, however, that we have the means, the professionals and the foundations in place for allowing us to get through this in ways that will

continue to support students and their families with equity, compassion and without stigmatization or discrimination.

We thank you for your attention to this and appreciate your cooperation as information is shared and/or asked of you in the days and times ahead.

ASSISTANT SUPERINTENDENT’S CURRICULUM AND INSTRUCTION REPORT

Dr. Mamman gave the following report:

Many accolades go out to our High School students this month! First, the results of the 2020 New Jersey Scholastic Writing Awards are in and about 18 students won in five different categories consisting of poetry, short stories, critical and personal essays, journalism, honorable mentions for writing portfolio, memoirs, etc. It’s very exciting to see these accomplishments. Please join me in congratulating the faculty of the English department and our award-winning students.

Congratulations to Tenafly High School senior, Joo Un Lee, who was selected as one of the top 300 scholars nationwide by the Regeneron Science Talent Search. He will be awarded \$2,000 with the same amount contributed to Tenafly High School’s science research program. The Regeneron Science Talent Search was founded and produced by Society for Science & the Public and is the nation’s oldest and most prestigious science and math competition for high school seniors. Under the instruction of Ms. Helen Coyle, Joo Un Lee was selected for his research project entitled “Gold Nanoparticle and Carbon nanotube-based Interdigitated Electrode Biosensors for Cancer Antigen Detection and Sensitivity Studies.”

Finally, our congratulations to Ms. Helen Coyle and Dr. Robert Kennedy for being selected to serve as clinical faculty members at Montclair State University. They were appointed by the Dean of the College of Education and Human Services. As clinical faculty members, Helen and Bob will be eligible to serve as cooperating teachers, on-site education mentors, co-facilitators of mini-courses, co-teachers of student teaching seminars, and adjunct faculty for other courses at the University.

BOARD SECRETARY’S REPORT

Mr. Usami reported on the Fire & Security drills for February:

FIRE DRILLS & SECURITY DRILLS 2019-2020 SCHOOL YEAR FEBRUARY 2020						
MONTH	HIGH	MIDDLE	MACKAY	MAUGHAM	SMITH	STILLMAN
FEBRUARY Fire Drills	Completed	Completed	Completed	Completed	Completed	Completed
FEBRUARY Security Drills	Security Drill/ Lockdown (Active Shooter)	Security Drill/ Lockdown	Security/Drill Lockdown (Active Shooter)	Security Drill/ Evacuation (Bomb Threat)	Security Drill/ Tabletop Exercise	Security Drill/ Lockdown (Active Shooter)

Mr. Usami reported the Buildings and Grounds dept. has been working diligently regarding cleaning/disinfecting touchpoint areas in the buildings due to the risk of the Coronavirus.

Mr. Usami gave the following facilities update of activities that took place this month on projects and repairs. These projects are in addition to the regular work the custodial and maintenance crew does (standard daily cleaning, disinfecting touch points in buildings, floor care, classroom cleaning, bathroom cleaning, landscaping/grounds maintenance, twice a day mail delivery in the district, daily lunch delivery to Maugham School, moving boxes to various district buildings, moving furniture, removing bulk trash and pallets from all schools, setting up the board room for different events and meetings, maintenance work orders etc.).

All Schools

- Replaced stained ceiling tiles in hallways and classrooms.
- Inspected fire extinguishers, dating tags and initial tags.
- Inspected Carbon Monoxide Detectors, entering log in logbook and dating tags and initial tags.
- Routinely the grounds crew covers head custodians and day custodians when they are off or out sick, 3/4/2020, 3/5/2020, 3/9/2020.

High School

- Checked and inspected generator, checked fluids, and conducted run test.
- Mounted TV in hallway.
- Install bulletin board in kitchen.
- Installed fourteen lamps in room 104.
- Installed four lamps in room 105.
- Installed four lamps in room 119.
- Installed ballast in room 219.
- Replaced drawers in room 135.

Geissinger Field, and all Fields

- Cleaned bathrooms and field house daily.
- Picked up debris along track area daily.
- Emptied trash cans daily.
- Painted lines on turf field blue and red for lacrosse game.

Middle School

- Continuing to clean grounds area by brook/water way to make an outside science classroom for the sustainable NJ project.
- Repair basketball frame.
- Installed floor tiles in conference room.
- Installed new steamer to cook macaroni and vegetables.
- Installed new ballast in room 212.
- Installed new ballast in guidance office.
- Installed two ballasts in room 106.

Mackay School

- Repaired sink faucet room 120.
- Repaired unit vent in room 121. Replaced main shaft, and motor and bearings.
- Made one set of keys for nurse.
- Repaired playground equipment, tightened all rope connections.

Maugham School

- Installed new bathroom exhaust fan in faculty room.
- Installed new ballast in girls' bathroom.

Smith School

- Repaired outside light.
- Installed ballast in media center light.
- Repaired P.A. system on stage.

Stillman School

- Repaired toilet in gang bathroom.
- Installed new toilet in ADA bathroom room # 2.

Tenafly Board Office

- Started to organize blue prints and B&G binders.
- Installed florescent bulbs in Assistant Superintendent's office, Assistant Superintendent's Secretary's office, and in the Superintendent's office.

STUDENT REPRESENTATIVES' REPORT

Derek Kim reported on the following:

- Last week was Spirit Week with different dress up each day: Monday (pajamas), Tuesday (tie-dye), Wednesday (sports jersey), Thursday (USA), and Friday (Olympics).
- The production of *Kiss Me Kate* is coming up.
- Spring sports is starting.

Kira Baltaytis reported on the following

- The juniors won on Olympic Day. It was a fun day of events for everyone. Ms. DeMarco gave kudos to the seniors for their awesome Commercial they performed.

COMMITTEE MEETING SCHEDULE:

<u>Board Committees</u>	<u>Past/Future Meeting Dates</u>	<u>2020 BOE Chair</u>
<ul style="list-style-type: none"> • Communications/Policy • Curriculum/Technology • Facilities/Athletics/Co-Curricular • Finance/Alt Revenue • Joint Use • Sustainability 	<ul style="list-style-type: none"> • March 9, May 18, 2020 • February 19, April 27 • January 27, April 20 • March 2, May 11 • February 27, TBA • February 10, April 20 	Jocelyn Schwarz Jane Juhng Janet Horan Edward Salaski Janet Horan Mark Aronson

<u>Liaison Reports</u> <ul style="list-style-type: none"> • HSA/ Superintendent Council • CAP • TEF • THS Food Svc Advisory Council • MG/TMS Food Svc Advisory Council • Diversity Committee • Other 	<ul style="list-style-type: none"> • February 11 • February 7 • February 14, April 16 • TBA 	Inbal Israeli Miller Patti Flynn Patti Flynn J. Schwarz, I. Israeli Miller J. Schwarz, I. Israeli Miller Edward Salaski TBA
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BOARD COMMITTEE REPORTS

Curriculum/Technology Committee

Ms. Juhng reported the committee met on February 19, 2020, at 6:00 p.m. The people in attendance were: Jane Juhng, Mark Aronson, Natalie Barbanel, Inbal Israeli Miller, Dr. Mamman, and Robert Caputo.

Topics discussed: **(see attached report)**

Next Meeting: April 27

Finance Committee

Mr. Salaski gave his report at the March 2 Work Session. It will be included in the Minutes.

UPDATES ON RELATED GROUPS

No updates.

NEW BUSINESS

Ms. Horan asked the Board if they wished to introduce any new business for discussion at future meetings.

No new topics were raised.

RESOLUTIONS

The following resolutions are recommended by the Superintendent of Schools:

A motion was made by Mr. Aronson and seconded by Ms. Barbanel to approve the Resolutions by consent agenda.

The motion for a consent agenda was unanimously approved (see the vote at the end of the Minutes).

TENAFLY BOARD OF EDUCATION
REPORT OF BOARD COMMITTEES

Submit this document to the Board Secretary no later than one day after a meeting session for distribution to the entire Board.

NAME OF THE COMMITTEE: Curriculum & Technology Committee

NAME OF THE CHAIRPERSON: Jane Juhng

DATE & HOUR OF MEETING: February 19, 2020 6-7pm LENGTH OF MEETING: 60 minutes

BOARD MEMBERS ATTENDING: Jane Juhng, Mark Aronson, Natalie Barbanel, Inbal Israeli-Miller

ADMINISTRATORS: Evelyn Mamman, Bob Caputo

TEACHERS: _____

STUDENTS: _____

OTHERS: _____

SUBJECTS(S) DISCUSSED:

1. **Technology Update:** Bob gave an overview of the Technology Department's current key priority areas. They include:

- a. I&RS – front line system
- b. LinkIt – assessment tool piloting in the middle school
- c. Assessing wireless network – 5G/6, best time for upgrade, consider larger areas beyond classroom, i.e. gym
- d. B&G ticketing and room booking
- e. Core switch [located at the high school, all school and borough virtual servers/desktops, phones, emergency notification system gets routed through the core switch] – end of life stage so exploring options
- f. Genesis – new areas to explore, i.e. turnstyle 'Check into class' functionality
- g. New technology with better support such as smartTV where our IT employees can get certified to fix instead of relying on outside tech support

2. **Curriculum & Instruction Budget:** Evelyn gave a brief overview that most of her budget for 2020-2021 will be going towards Professional Development to continue to support varied learning styles, differentiation, and delivery of instruction in multiple ways. The district will continue to leverage internal resources.

3. **Discovery Program Update & Pilots** - With 2 teachers in place, the Discovery program has been piloting a few different things this spring especially in K-2. There is a pilot currently in Stillman of a Discovery Hour for all children, giving choice beyond math topics which has been positively received. There will be a future showcase on this. These experiments will help inform decisions to be made in July to work out specifics of next year's programming.

4. **Paperless Initiative** (not originally on agenda): The district hopes to run a pilot at Mackay next school year to print less paper. Printers will be taken out of each classroom and one printer placed on each floor. Printers will be on a network so that printing jobs are released via badge.

CONCLUSIONS:

Future Discussion and updates include:

Kindergarten beginning of year half days

LGBTQ+ and Disability State mandate: Curriculum presentation

TENAFLY BOARD OF EDUCATION
REPORT OF BOARD COMMITTEES

NAME OF THE COMMITTEE: Finance and Alternative Revenue Committee

NAME OF THE CHAIRPERSON: Ed Salaski

DATE & HOUR OF MEETING: March 2, 2020, 6:07 PM LENGTH OF MEETING: ~41 minutes

BOARD MEMBERS ATTENDING: Ed Salaski, Jane Juhng, Inbal Israeli Miller, Jocelyn Schwarz

ADMINISTRATORS: Shauna DeMarco, Evelyn Mamman, Yas Usami

SUBJECTS(S) DISCUSSED:

1. BA Usami informed the committee that Phoenix Advisors, who monitors our outstanding bonds, reported that we are in a position to refinance our Series 2012 School Bonds. Although these bonds are not eligible for a tax-exempt refunding until 7/15/22, the current low interest rates could see us refund them now on a taxable basis and save \$423,000 over the remaining 10 years. However, by waiting until 2022, we could refund all of our outstanding bonds on a tax-exempt basis. This would result in an approximately \$1.65 million savings over the following 9 years. By waiting, even refunding of only the 2012 series bonds would result in a savings on over \$1 million.

All of the assumed "future refunding" amounts were calculated using current interest rates. The risk in waiting lies in not knowing what the interest rate environment will be in two years. Recognizing this, the committee nonetheless unanimously voted to recommend waiting for the refunding until it could be done on a tax-exempt basis. If it appears that interest rates will rise substantially before then, the refunding could still be executed early, to capture the lower rates.

2. The state aid figures were provided to the district. The aid for the 2020-21 budget year will be \$434,587 greater than the aid for the previous (current) year. As had been discussed by the board at the budget retreat, this additional aid could be used to fund items that had been projected for future budgets in the '20-'21 budget. Alternatively, some or all of this additional aid could be used to lessen the increase in the tax levy, which had been budgeted at 2%. Using all of the increase in this way would result in a tax levy increase of 1.34%.

The committee discussed possible uses for some or all of these funds in the '20-'21 budget for items such as security doors and additional personnel and/or programs. The administration indicated that with the recent change in the district's architects and with the already-planned allocations to programs and staffing, there were no additional expenses that they felt would be advantageous to accelerate into the '20-'21 budget. The committee thus unanimously agreed to recommend to the board that the full \$434K+ of aid be used to lower the increase in the tax levy. According to current data, this would result in a lessening of the tax increase on a average assessed home in Tenafly by \$42 for the coming year.

DATE, TIME, PLACE OF THE NEXT MEETING: May 11, 2020 – Small Conference Room

Signed: Edward J Salaski

A motion was made by Mr. Salaski and seconded by Ms. Newman to vote separately on **Resolution F-1 APPROVAL TO ADOPT PRELIMINARY BUDGET FOR THE 2020-2021 SCHOOL YEAR.**

The motion was unanimously approved to vote on F-1 separately.

PERSONNEL

RESOLUTION P-1 RESIGNATION

BE IT RESOLVED that the Board accepts with regret the following:

NAME, POSITION, LOCATION	REASON	EFFECTIVE DATE
Erin Lafond, 19-Hour Paraprofessional Stillman Elementary School	Resignation	March 13, 2020

RESOLUTION P-2 HIRES

BE IT RESOLVED that the following persons be employed to fill the positions listed for the length of time and compensation indicated and subject to all federal, state, county and local regulations governing said employment and in accordance with Senate Bill #851 regarding a criminal history background check:

<u>Stillman Elementary School</u>		
NAME/POSITION	EMPLOYMENT DATES	CLASSIFICATION/SALARY
Roseann Ricco 19-Hour Paraprofessional	Pending Criminal History Clearance – 06/30/20	19-Hour Paraprofessional 3.8 hrs. per day, \$22.99 per hour

<u>Tenafly Middle School</u>		
NAME/POSITION	EMPLOYMENT DATES	CLASSIFICATION/SALARY
Luminita Danciu-Lafond 19-Hour Paraprofessional	03/10/20 – 06/30/20	19-Hour Paraprofessional 3.8 hrs. per day, \$22.99 per hour

RESOLUTION P-3 APPROVAL OF EXTRA COMPENSATION APPOINTMENTS

BE IT RESOLVED that the Board approves the following individuals as extra-compensation appointments to the positions indicated:

Spring 2020 Coaching Positions

SPORT	NAME	STIPEND AMOUNT
BASEBALL - VOLUNTEER	Jose Padilla	Pending Criminal History Clearance
BASEBALL - HALF/TIME ASST.	Aljo Sujak	\$ Pending issuance of NJ Substitute Credential
BASEBALL ASST.	Arnold Almaguer – <i>Rescind</i> David Gagliardotto - <i>Replace</i>	\$6,564
BASEBALL MIDDLE SCHOOL COACH	Wayne Richardson	\$ Pending issuance of NJ Substitute Credential
LACROSSE ASST. COACH (GIRLS)	Michael Carrasquilla	\$6,564

OUTDOOR TRACK - ASST.	Michael Carrasquilla – <i>Rescind</i> Daniel Nyfenger - <i>Replace</i>	\$6,564
SOFTBALL - VOLUNTEER	Christine Giordano	Pending Criminal History Clearance
SOFTBALL ASST.	Leigh Ann Cusack	\$6,564
WEIGHT ROOM SUPERVISOR	Matt Mirabito	\$1,318

TENAFLY HIGH SCHOOL VOLUNTEER CLUBS

RESOLUTION P-4 REVISED APPOINTMENTS OF 2020 SUMMER SCHOOL STAFF

BE IT RESOLVED that the Board accepts the resignation of Arnold Almaguer, Summer School Director, as approved at the February 19, 2020 (Resolution #P-5) BOE Meeting and reclassifies Cristina Cutrone, who was appointed to serve as the Registrar, to now serve as the Summer School Director, at a stipend amount of \$8,404.

BE IT FURTHER RESOLVED, that Eric Nissenbaum will serve as the Registrar, at a stipend amount of \$3,303.

RESOLUTION P-5 LEAVE OF ABSENCE FOR MACKAY SCHOOL PRINCIPAL

BE IT RESOLVED that the Board, in accordance with Article XIII, of the Tenafly Administrators' and Supervisors' Association Agreement, grants Brenda Yoo, Mackay School Principal, a paid maternity/disability leave of absence, using accumulated sick days, effective, on or about, June 26, 2020, to be followed by a paid disability, using accumulated sick days, followed by an unpaid child-rearing leave of absence, inclusive of FMLA/FLA and vacation days, through November 30, 2020.

RESOLUTION P-6 LEAVE OF ABSENCE FOR TEACHER OF STUDENTS WITH DISABILITIES AT TMS

BE IT RESOLVED that the Board, in accordance with Article IX, B. of the Teachers' contract, grants Kristen Barrett-Barnes, Teacher of Students with Disabilities at Tenafly Middle School, an unpaid leave of absence for the 2020-2021 school year.

RESOLUTION P-7 LEAVE OF ABSENCE FOR SCIENCE TEACHER AT THS

BE IT RESOLVED that the Board, in accordance with Article VI. C. of the Teachers' contract, grants Grace Woleslagle, Science Teacher at Tenafly High School, an unpaid child-rearing leave of absence, inclusive of FMLA/FLA, through the end of the first semester of the 2020-2021 school year.

RESOLUTION P-8 APPROVAL OF HOME INSTRUCTORS

BE IT RESOLVED that the Board approves the individuals noted below through the end of the 2019-2020 academic year, at a rate of \$50.00 per hour.

Jennifer Halliwell
Patrick Kane
Sherry Hans
Tara Haggerty

RESOLUTION P-9 ADMINISTRATIVE LEAVE

BE IT RESOLVED, that the Tenafly Board of Education, in accordance with the recommendation of the Superintendent, hereby places Employee #1143 on paid administrative leave, pursuant to Board Policy #3161, effective February 25, 2020 until further notice.

BE IT FURTHER RESOLVED, that Employee #1143 shall be given notice of the action by the Board Secretary, together with a copy of this Resolution, at the earliest possible time to be transmitted by certified mail, return receipt requested.

RESOLUTION P-10 2019-2020 DISTRICT MENTORS

BE IT RESOLVED that the Board approves the following teachers to serve as a mentor to a district novice teacher in accordance with the Tenafly District Mentoring/Professional Development Plan:

Kristen Langford

RESOLUTION P-11 APPROVAL OF PARAPROFESSIONAL FOR A BEFORE OR AFTER SCHOOL BASED ACTIVITY

BE IT RESOLVED that the following employee will serve as a Paraprofessional, on an hourly basis at \$22.99 per hour, to accompany a classified student to a school based activity as on record with the Special Services Department:

- Paraprofessional
- Anne-Marie Quine
- Nari Kim
- Benjamin Adams

ADMINISTRATION

RESOLUTION A-1 APPROVAL TO AFFIRM THE SUPERINTENDENT’S DECISION IN HIB INVESTIGATIONS

BE IT RESOLVED that the Tenafly Board of Education (hereinafter referred to as the “Board”) hereby affirms the Superintendent’s decision in HIB Investigation Number 2019-20/21, TMS-3N; 2019-20/22, MG-3N; 2019-20/23, THS-4Y for the reasons set forth in the Superintendent’s decision to the students’ parents, and directs the Business Administrator/Board Secretary to transmit a copy of the Board’s decision to the affected students’ parents forthwith.

RESOLUTION A-2 APPROVAL OF NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM (NJQSAC) AND OF DISTRICT PERFORMANCE REVIEW (DPR) RESULTS

BE IT RESOLVED that the Tenafly School District has undergone the NJQSAC review and a review of the self-assessment District Performance Review. Based on that review, placement results have found that the district has satisfied at least 80% of the weighted indicators in each of the five areas of the NJQSAC review process and has been designated as “high performing.”

NJQSAC Areas	Initial Placement
Instruction and Program	94%
Fiscal Management	100%
Governance	100%
Operations	100%
Personnel	100%

RESOLUTION A-3 FIRST READING OF POLICY 5770

BE IT RESOLVED that the Board of Education will have the first reading of the following policy:
Policy 5770 Pupil Right of Privacy (revised)

RESOLUTION A-4 ACCEPTANCE OF GIFTS, GRANTS AND DONATIONS

BE IT RESOLVED that the Board accepts with thanks and appreciation the following:

DONOR: TENAFLY EDUCATIONAL FOUNDATION		
Teacher & School Requesting Grant	Proposal/Grant #	Amount
David DiGregorio and Beatriz Pelaez Martinez	"World Connections via HAM Radio" Grant #3-2019/20	\$1,645.55

SPECIAL EDUCATION

RESOLUTION S-1 APPROVAL OF ADDENDUM TO SETTLEMENT AGREEMENT AND RELEASE

BE IT RESOLVED by the Tenaflly Board of Education (hereinafter referred to as the "Board") that the terms, stipulations and conditions as established in the Settlement Agreement and Release (hereinafter referred to as "Agreement") between the Board and the Parents of a student (#794) whose name is on file in the Superintendent's office, and which Agreement is located in the student's file, are hereby adopted and approved by the Board. The Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the Settlement Agreement and Release, and any other documents necessary to effectuate the settlement.

RESOLUTION S-2 APPROVAL OF CONTRACT FOR APPLIED BEHAVIORIAL ANALYSIS PARENT TRAINING AGREEMENT BETWEEN REGION II TENAFLY BOARD OF EDUCATION

BE IT RESOLVED by the Tenaflly Board of Education (hereinafter referred to as the "Board") to approve the terms, stipulations and conditions as established in the contract for Applied Behavioral Analysis Parent Training with Region II. The Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the Contract and Addendum, and any other documents necessary.

RESOLUTION S-3 APPROVAL OF TEN MONTH PROGRAMS 2019-2020

BE IT RESOLVED that the Board of Education approve the placement for the following pupil.

STUDENT	SCHOOL	TYPE	TUITION
#899	Craig School	Private	\$23,827.00 Pro-rated 02/19/2020

RESOLUTION S-4 APPROVAL OF TWELVE MONTH PROGRAM 2019-2020

BE IT RESOLVED that the Board of Education approve the placement for the following pupil.

STUDENT	SCHOOL	TYPE	TUITION
#900	CTC Academy	Private	\$37,410.00 Pro-rated 02/10/2020

RESOLUTION S-5 APPROVAL OF EXTRAORDINARY SERVICES ONE TO ONE AIDE TWELVE MONTH 2019-2020

BE IT RESOLVED that the Board of Education approve the one to one aides for the following pupil.

STUDENT	SCHOOL	TYPE	TUITION
#900	CTC Academy	Private	\$9,570.00 Pro-rated as of 02/10/2020

FINANCE

RESOLUTION F-1 APPROVAL TO ADOPT PRELIMINARY BUDGET FOR THE 2020-2021 SCHOOL YEAR

BE IT RESOLVED that the Tenafly Board of Education approves a preliminary 2020-2021 school district budget as follows:

	Budget	Local Tax Levy
General Fund	\$75,237,236	\$66,280,667
Special Revenue Fund	\$ 1,350,590	\$ 0
Debt Service Fund	\$ 2,849,594	\$ 2,456,028
Total Base Budget	\$79,437,420	\$68,736,695

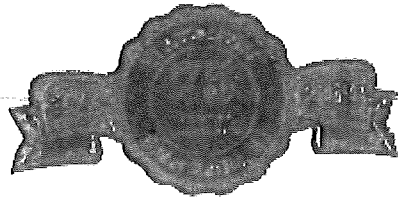
BE IT FURTHER RESOLVED that the Tenafly Board of Education approves the use of Capital Reserve in the amount of \$2,076,680 and the use of Maintenance Reserve in the amount of \$600,000 in the 2020-2021 Budget.

RESOLUTION F-2 APPROVAL OF MAXIMUM TRAVEL EXPENDITURES FOR THE 2020-2021 SCHOOL YEAR

BE IT RESOLVED, per 18A:11-12(4)p, that the Board establishes maximum general fund travel expenditures for the 2020-2021 School Year in the amount of \$59,425. Maximum travel general fund expenditures for the 2019-2020 School Year is \$54,835, and the amount expended to date is \$18,581.33.

RESOLUTION F-3 APPROVAL TO ACCEPT EI ASSOCIATES' PROFESSIONAL SERVICES PROPOSAL FOR DISTRICT-WIDE FIELDS ANALYSIS

BE IT RESOLVED that the Tenafly Board of Education approves the professional services proposal as attached for the district-wide fields analysis in the amount of \$14,900 plus reimbursables.



6 January 2020
7046-10983

Via E-Mail (vusami@tenafly.k12.nj.us) and Mail

Mr. Yas Usami
School Business Administrator/Board Secretary
Tenafly Public Schools
500 Tenafly Road
Tenafly, New Jersey 07670

**Subject: Proposal for Professional Engineering Services
District-Wide Fields Master Plan**

Dear Mr. Usami:

EIA Associates (EIA) proposes to provide the professional services covering the preparation of an Athletic Fields Improvements Master Plan for Tenafly Public Schools. We have reviewed notes from our December 18, 2019 meeting with you and Frank Primiani and we fully understand the project requirements. Thank you for this opportunity to assist Tenafly Public Schools.

EIA is a full-service firm of architects and multi-discipline engineers. Founded in 1944 our firm has prepared similar master plans and provided subsequent detailed design, bidding and construction administration services covering numerous athletics fields including stadiums, ball fields and athletic centers. Our work for the Metuchen School District covered the preparation of a Comprehensive District-wide Athletic Field Master Plan and the subsequent design of several natural and synthetic turf field installations including extensive subsurface drainage system improvements. We have designed turf field installations and subsurface drainage improvements for our K-12 and higher education clients including Newark (Newark Schools Stadium), Harrison (Harrison High School), Piscataway, Newton, Metuchen, Pearl River and Red Hook School Districts as well as Michie Stadium at the U.S. Military Academy at West Point. We are currently designing a synthetic turf field, bleachers and new athletic building for Bergen Catholic High School. EIA is well qualified to design your athletic field improvements and we have extensive experience designing natural and synthetic turf fields over the past 30 years. Attached is a list of our athletic facility project experience along with some examples of our work. We look forward to working with you and your team.

PROJECT UNDERSTANDING

The Tenafly School District (District) has requested an evaluation of the outdoor athletic fields at five of their school sites. The District school sites are as follows:

1. Mackay Elementary School - 111 Jefferson Avenue (Synthetic turf recently installed and evaluation of this site is not required)
2. Maugham Elementary School - 111 Magnolia Avenue
3. Smith Elementary School - 101 Downey Drive
4. Stillman Elementary School - 75 Tenafly Road
5. Tenafly Middle School - 10 Sunset Lane
6. Tenafly High School - 19 Columbus Drive

The five subject sites comprise natural turf athletic fields used by students as well as community (youth sports) groups. The District has indicated flooding and drainage issues at the Smith Elementary and High School fields and questioned whether the fields can be regraded to improve drainage conditions. Regrading and improvements to the High School fields may be subject to environmental restrictions related to the adjoining stream. The District has requested this evaluation to identify field deficiencies such as flooding, drainage, dimension and orientation and provide recommendations to optimize field configurations, address flooding and drainage issues and improve athletic use.

The athletic fields evaluation will generally cover the following tasks:

- Visit each site and photograph the existing conditions.
- Obtain record drawings, if available.
- Meet with School District representatives to discuss and confirm the field improvement needs and alternatives.
- Prepare a brief written description of the existing conditions with accompanying photographs. Rate the fields in terms of frequency of use by various sports on a seasonal basis as well as use by the Borough sports programs.
- Identify deficiencies relating to field dimensions, drainage and ancillary site features such as; lighting, dugouts, fencing, scoreboards, seating, parking and structures.
- Prepare plan view exhibits of site constraints and recommended improvements using current aerial images.
- Prepare a description of the recommended improvements including environmental constraints and land development approvals required for the new construction.
- Prepare construction cost estimates of the various improvement alternatives, where applicable.
- Summarize the findings and recommendations in report form.

SCOPE OF WORK

EIA proposes to provide the professional engineering services for the preparation of an Athletic Fields Master Plan as described above. We propose to proceed as follows:

1. Meet with representatives of the District to review the work scope and discuss the needs for each field.

2. Obtain available record drawings and reports for all of the field sites.
3. Visit the five subject sites and take photographs to document the existing conditions.
4. Obtain environmental constraints mapping from available public sources.
5. Develop conceptual field improvement plans for each of the sites.
6. Prepare a written description of each of the potential field improvements.
7. Prepare a construction cost estimate for each site. Some sites will have multiple construction cost estimates covering individual improvement projects at each site. The construction cost estimates will be order of magnitude costs based on construction square footages using historical costs from similar projects.
8. Compile the above Master Plan information into an 8-1/2" x 11" report format.
9. Meet with the District to review the Master Plan information. Provide the District with four copies of the Master Plan.

WORK SCOPE NOTES

The following services are not covered in this proposal:

1. NJDEP wetland delineation or permitting is not covered in this proposal.
2. NJDEP Office of Natural Lands Management Natural Heritage Database search or investigation regarding threatened and endangered species.
3. Geotechnical investigation.
4. Drainage Calculations and Net Fill calculations.
5. Detailed design documents of any recommended improvements.
6. Environmental Impact Statement/Assessment.
7. Traffic Studies and NJDOT permits.
8. Land Surveying Services.
9. Flood Hazard Applications to NJDEP.
10. Land development applications of any type.
11. Presentation at public meetings.
12. Artist renderings.

COMPENSATION

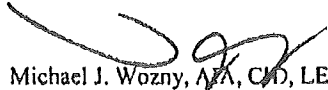
The engineering services described above will be performed for the lump sum fee of FOURTEEN THOUSAND NINE HUNDRED (\$14,900) DOLLARS including project-related expenses.

Invoices will be submitted monthly and will be due and payable within 30 days. The scope of services covered under this proposal are limited to the items described above and do not cover services described in our Architect of Record contract. The enclosed EI Business Terms shall apply to this assignment.

We trust this proposal is precisely responsive to your request. Should you require any additional information, please contact us and we will respond promptly.

Sincerely,

EI ASSOCIATES
Architects &
Engineers, PA



Michael J. Wozny, AIA, CHD, LEEDAP
Director, Educational Projects



Robert E. Walsh, PE, PP
Manager, Civil Engineering

CC: EI Distribution

Att: EI Business Terms

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EI
ASSOCIATES

EI ASSOCIATES
BUSINESS TERMS FOR K-12 PROJECTS

1. **PROPOSAL DURATION**

Proposals presented by EI will remain effective for a period of 30 days. EI is always willing to discuss a mutually agreeable time extension.

2. **DELAYS**

Should any project be delayed by no fault of EI Associates, then there shall be an equitable fee adjustment to cover EI Associate's unanticipated extra costs.

3. **INVOICES**

- a. Invoices submitted monthly will be due and payable within 30 days.
- b. Any invoices not paid within 30 days of receipt, will be subject to interest charged at 1-1/2% per month of the unpaid balance.
- c. If payments are not received within 60 days of receipt, our fee will be increased by 2%. In addition, EI Associates also reserves the right to suspend services under the contract and EI Associates will not be held responsible for resulting damages. The client will be responsible for the additional costs to demobilize and remobilize.

4. **LIMITATIONS OF LIABILITY**

EI Associates and its consultants will not be responsible for the correctness or accuracy of any information supplied by parties other than EI and its consultants. The aggregate EI Associates liability for damages resulting from its errors, omissions, or other causes, shall not be in excess of its fee. EI shall not render services relating to asbestos. Owner shall indemnify EI against all liability for damages arising out of handling of asbestos and any other hazardous materials.

5. **OWNERSHIP OF DOCUMENTS**

Owner agrees not to reuse documentation prepared by EI Associates beyond the agreed upon scope of work without the written consent of EI Associates.

6. **EXPERT WITNESS TESTIMONY**

EI Associates will provide expert witness testimony services at the rate of \$800 per half day and \$1,400 per full day, plus reimbursable expenses as outlined above.

January 2020



ADDENDUM TO
ARCHITECT OF RECORD AGREEMENT
BETWEEN THE TENAFLY BOARD OF EDUCATION
AND
EI ASSOCIATES

WHEREAS, the Tenafly Board of Education ("the Board") and the firm of EI Associates ("the Architect") are parties to an Agreement for Architect of Record (hereinafter referred to as the "Agreement"); and

WHEREAS, pursuant to Article 1.1 of the Agreement, the Architect shall provide its professional services on a project by project basis, which shall be memorialized as an individual Addendum to the Agreement; and

WHEREAS, the Architect has submitted a proposal dated January 6, 2020 ("Proposal"), for professional architectural and engineering services covering the preparation of an Athletic Fields Improvements Master Plan for Tenafly Public Schools ("Master Plan" or "Project"); and

WHEREAS, the parties are desirous of amending the Agreement to incorporate this Addendum for the development of this Master Plan.

NOW, WHEREFORE, THE PARTIES AGREE as follows:

The Agreement, is hereby amended as follows:

1. Scope of Project: The Architect shall provide professional Master Plan.

2. Services for Project: In connection with the Project, the Architect shall provide the professional services more particularly described in the Scope of Work section of the Proposal, which is attached hereto, made a part hereof and incorporated herein by reference.

3. Compensation

The Architect shall provide professional services in accordance with the following fee schedule:

\$14,900, including project-related expenses.
Hourly Rates as set forth in Article 11.6

4. All other terms and conditions set forth in the parties' Agreement shall remain in full force and effect. Said Agreement and this Addendum (which incorporates by reference the Architect's proposal) constitute the entire Agreement between the parties. No additions, changes or modifications, renewals, extensions or other representations or promises shall be binding unless reduced to writing and signed by both parties. The Architect's proposal dated January 6, 2020, is intended to supplement, not to replace any of the terms of the parties' Agreement. In the event of a conflict, the terms of the Agreement shall control.

IN WITNESS WHEREOF, the parties have set their hands and seals on the dated written below.

OWNER:
TENAFLY BOARD OF EDUCATION

ARCHITECT:
EI ASSOCIATES

By: _____
JANET HORAN
Board President

By: _____

DATED: _____

DATED: _____

WITNESS:

WITNESS:

By: _____
YAS USAMI
Business Administrator/
Board Secretary

By: _____

DATED: _____

DATED: _____

RESOLUTION F-4 APPROVAL OF LONG RANGE FACILITIES PLAN MAJOR AMENDMENT

BE IT RESOLVED that the Tenafly Board of Education approves the New Jersey Department of Education's approval of the District's Major Amendment of the Long Range Facilities Plan.

RESOLUTION F-5 APPROVAL OF PRE-TAX COMMUTER BENEFITS PROGRAM

BE IT RESOLVED that the Tenafly Board of Education approves the mandated Pre-Tax Commuter Benefits Program, which will be administered by Ameriflex for a one-time set up fee of \$200.

RESOLUTION F-6 APPROVAL TO JOIN THE BERGEN COUNTY COOPERATIVE PRICING SYSTEM THROUGH THE NEW JERSEY COOPERATIVE PURCHASING ALLIANCE

BE IT RESOLVED that the Tenafly Board of Education approves the membership of the Bergen County Cooperative Pricing System through the New Jersey Cooperative Purchasing Alliance.

RESOLUTION F-7 BOARD SECRETARY'S REPORT FOR FEBRUARY 2020

BE IT RESOLVED that the Board Secretary's report for the month of February 2020 be accepted as submitted (or amended if changes are made during the meeting) and filed in the official minutes of this meeting. Pursuant to N.J.A.C. 6A:23-2.11, we certify that as the Board Secretary's monthly financial report (appropriations section) did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected in this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

RESOLUTION F-8 TREASURER'S REPORT FOR FEBRUARY 2020

BE IT RESOLVED that the Treasurer's report for the month of February 2020, be accepted as submitted and filed in the official minutes of this meeting.

RESOLUTION F-9 TRANSFERS FOR FEBRUARY 2020

BE IT RESOLVED that the Board of Education approves transfers for the 2019-2020 school budget in a report dated February 29, 2020, as submitted and filed in the Business Administrator/Board Secretary's office.

BE IT FURTHER RESOLVED that the transfer list be attached to the official minutes of the Board.

RESOLUTION F-10 APPROVAL OF BILLS FOR FEBRUARY 13 THROUGH FEBRUARY 29, 2020

BE IT RESOLVED that bills properly certified as to validated purchase orders and receiving documentation and approved in the total sum of \$2,993,996.02 for February 13 through February 29, 2020, as shown on the list of bills submitted to the Board of Education and which shall be made a part of the resolution be and hereby are approved for payment and are to be charged to the following fund accounts:

	Fund	Totals
(10)	General Fund	\$115,118.56
(11)	General Current Expense	\$2,744,184.59
(12)	Capital Outlay	\$0.00
(20)	Special Revenue Funds	\$52,850.03
(50)	Enterprise Fund	\$11,721.39
(55)	Preschool Program Fund	\$6,440.74
(60)	Trust and Agency Funds	\$63,680.71
	TOTAL	\$2,993,996.02

RESOLUTION F-11 APPROVAL OF BILLS FOR MARCH 1 THROUGH MARCH 4, 2020

BE IT RESOLVED that bills properly certified as to validated purchase orders and receiving documentation and approved in the total sum of \$329,223.62 for March 1 through March 4, 2020, as shown on the list of bills submitted to the Board of Education and which shall be made a part of the resolution be and hereby are approved for payment and are to be charged to the following fund accounts:

	Fund	Totals
(11)	General Current Expense	\$283,079.64
(20)	Special Revenue Funds	\$22,279.96
(30)	Capital Projects Funds	\$1,000.00
(50)	Enterprise Fund	\$11.98
(55)	Preschool Program Fund	\$22,840.54
(60)	Trust and Agency Funds	\$11.50
	TOTAL	\$329,223.62

RESOLUTION F-12 PAYROLL FOR FEBRUARY 2020

BE IT RESOLVED that the regular payroll for February 2020 be and hereby is approved for payment as follows:

PAYROLL	
Date	Amount
2/14/20	\$2,066,232.44
2/28/20	\$2,107,492.34

RESOLUTION F-13 APPROVAL OF TENAFLY SCHOOL-AGE CHILD CARE (SACC) SUMMER PROGRAM FOR 2020

BE IT RESOLVED that the Board of Education approves the operation of the tuition-based Tenafly School-Age Child Care (SACC) Summer Program from Monday, June 22 and ending on Friday, July 31, 2020.

BE IT FURTHER RESOLVED that the Board of Education authorizes the use of the High School for this program.

RESOLUTION F-14 APPROVAL OF TENAFLY SCHOOL-AGE CHILD CARE (SACC) TUITION FEES FOR THE 2020 SUMMER PROGRAM

BE IT RESOLVED that the Board approves the following tuition fees per child for the SACC 2020 summer six-week program.

Schedule	Morning Fee (total for six-week program)	Afternoon Fee (total for six-week program)	
2 days per week	n/a	\$200	
3 days per week	\$160	\$250	
4 days per week	\$180	\$300	
5 days per week	\$200	\$350	
Combined AM & PM 5 days per week			\$400 total

The SACC program may also be utilized on a 'per diem' basis. The fees are as follows: Morning per day \$15; Afternoon per day \$25.

The \$35 registration fee is required at time of registration and is non-refundable.

RESOLUTION F-15 APPROVAL OF REVIEW AND ENRICHMENT SUMMER SCHOOL PROGRAM DATES FOR 2020

BE IT RESOLVED that the Summer School, housed in Tenafly High School, offering Grades K-8 Review Programs and Grades PreK-8 Enrichment Programs, be approved for the summer of 2020. The programs will begin on Monday, June 22 (for staff) and Tuesday, June 23 (for students). The program will end on Tuesday, July 21, 2020. There will be no classes on Friday, July 3.

BE IT FURTHER RESOLVED that the necessary applications be submitted for state approval of the School Summer programs for 2020.

RESOLUTION F-16 APPROVAL OF TUITION RATES FOR REVIEW AND ENRICHMENT SUMMER SCHOOL PROGRAMS FOR 2020

BE IT RESOLVED that the following tuition rates be approved for the 2020 Review and Enrichment Summer Programs:

Pre-K-8 Summer School	Resident	Non-Resident
First Course	\$190	\$260
For Two Courses	\$330	\$460
For Three Courses	\$440	\$600
Review Course cost per class for Tenafly students	\$ 60	Same fee schedule as other courses
Registration Fee Per Student	\$ 65	\$ 65
SAT Prep	\$450	\$450

The registration fee is required at time of registration and is non-refundable. Additional non-refundable material fees may be required for some Enrichment Classes.

RESOLUTION F-17 APPROVAL TO CONTINUE A JOINT EFFORT WITH THE BOROUGH OF TENAFLY TO REDUCE THE RESIDENT GEESE POPULATION FOR 2020

BE IT RESOLVED that the Tenafly Board of Education approves the continuation of a joint effort with the Borough of Tenafly to reduce the resident geese population. The Tenafly Board of Education agrees to share 50% of the total cost for the Geese Police, Inc. with the Borough during the active geese season. The cost of the service provided is \$425.00 per week, plus \$100.00 addling charge per nest.

RESOLUTION F-18 APPROVAL TO DISCARD OUTDATED FILES

BE IT RESOLVED that the Board of Education approves the discarding of outdated files based on compliance with the New Jersey State Division of Archives and Records Management (DARM).

RESOLUTION F-19 APPROVAL OF DISTRICT TRAVEL AND WORK-RELATED EXPENSE REIMBURSEMENT

WHEREAS, in order to be in compliance with the State of New Jersey's adoption of P.L. 2007, c.53, An Act Concerning School District Accountability, also known as Assembly Bill 5 (A5), and the NJDOE enactment of N.J.A.C.6A:23B-1; and

WHEREAS, those on the attached list are attending the administratively approved conferences, conventions, staff training sessions, seminars, or workshops; and

WHEREAS, the total expected cost of such conferences, conventions, staff training sessions, seminars, or workshops has been provided; and

WHEREAS, the attendance at the stated function was previously approved by the Superintendent of Schools through the appropriate administrator(s) as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, the attendance at the function(s) was approved as promoting delivery of instruction or furthering efficient operation of the school district, and fiscally prudent; and

WHEREAS, the travel and related expenses particular to attendance at the function(s) may exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter;

BE IT RESOLVED, that the Tenafly Board of Education approves attendance at the administratively approved function(s) as necessary, and

BE IT FURTHER RESOLVED, that those expenses that appear on the attached form titled "Travel and Work-Related Expense Reimbursements" for lodging, meals and gratuities are within the limits of the State travel reimbursement guidelines and are justified and reimbursable upon submission of the required receipts up to the current established limits as specified in the General Services Administration website, with any additional costs for lodging, meals and gratuities expenses above those established limits to be personally borne by the attendee(s).

Ms. Horan the Board if they had any questions or comments on the Resolutions.

TENAFLY PUBLIC SCHOOLS								
TRAVEL AND WORK-RELATED EXPENSE REIMBURSEMENTS								
March 9, 2020							(Gas Allowance is \$.35 per mile)	
This listing is an attachment to the Tenafly Board of Education Resolution regarding Registration Fees, allowable Lodging, Transp. and M&IE (Meals and Incidental Expenses) reimbursements to be made by the Tenafly Public Schools.								
The following people are administratively approved to attend work-related events according to the following details:								
EXPENSES TO THE DISTRICT								
NAME	CONVENTION, SEMINAR, CONFERENCE, WORKSHOP	LOCATION & DATES	REGIS. FEES	LODGING REIMB.	TRANSP. REIMB.	MEALS/IE REIMB.	TOTAL EXPENSES	
1	Richa Agrawal High School	Using Algebra Tiles and Other Manipulatives to Teach Algebra	Ewing, NJ (5/28/20)	\$200.00	\$0.00	\$63.58	\$0.00	\$263.58
2	Debe Besold Central Office	ESEA Consultation Workshop	Piscataway, NJ (3/18/20)	\$0.00	\$0.00	\$31.01	\$0.00	\$31.01
3	Shauna DeMarco Central Office	NJASA Women's Leadership Conference	Somerset, NJ (3/26 & 3/27/20)	\$389.00	\$0.00	\$101.12	\$99.00	\$589.12
4	Daryl George Middle School	NJAMLE 2020 Annual Conf.	Union, NJ (3/13/20)	\$99.00	\$0.00	\$0.00	\$0.00	\$99.00
5	Daryl George Middle School	NJASA Women's Leadership Conference	Somerset, NJ (3/27/20)	\$219.00	\$0.00	\$0.00	\$0.00	\$219.00
6	B. Melody Go Middle School	Innovative, Phenomena-Driven Strategies to Increase Student Engagement (Bureau of Education & Research)	Newark, NJ (4/21/20)	\$279.00	\$0.00	\$14.84 <i>plus tolls</i>	\$0.00	\$293.84 <i>plus tolls</i>
7	Jennifer Halliwell High School	HIB and Discipline for Students with Disabilities	Monroe, NJ (3/12/20)	\$150.00	\$0.00	\$46.50	\$0.00	\$196.50
8	Charity Kenny Middle School	NJPSA/FEA Developing Socially & Emotionally Healthy Students	Monroe, NJ (4/29/20)	\$149.00	\$0.00	\$37.80	\$0.00	\$186.80
9	Lauren Malanka High School	AP Capstone - Preparing Students for AP Seminar	Baltimore, MD (7/13 - 7/17/20)	\$1,075.00	\$549.78	\$204.50	\$116.25	\$1,945.53
10	Elmira Mayansky High School	Good Ideas in Teaching Pre- Calculus, And... Conference	Piscataway, NJ (3/20/20)	\$175.00	\$0.00	\$41.57	\$0.00	\$216.57
11	Allison Rappaport Middle School	NJPSA/FEA Developing Socially & Emotionally Healthy Students	Monroe, NJ (4/29/20)	\$149.00	\$0.00	\$37.80	\$0.00	\$186.80
12	Amanda Saudino High School	HIB and Discipline for Students with Disabilities	Monroe, NJ (3/12/20)	\$150.00	\$0.00	\$46.50	\$0.00	\$196.50
13	Brian Sabourin Middle School	Making Best Use of Google Classroom to Strengthen Your Science Instruction	New Rochelle, NY (4/20/20)	\$279.00	\$0.00	\$15.96 <i>plus tolls</i>	\$31.50	\$326.46 <i>plus tolls</i>
14	Victoria Solis Middle School	Innovative, Phenomena-Driven Strategies to Increase Student Engagement (Bureau of Education & Research)	Newark, NJ (4/21/20)	\$279.00	\$0.00	\$24.29	\$0.00	\$303.29

TENAFLY PUBLIC SCHOOLS								
TRAVEL AND WORK-RELATED EXPENSE REIMBURSEMENTS								
March 9, 2020						(Gas Allowance is \$.35 per mile)		
This listing is an attachment to the Tenafly Board of Education Resolution regarding Registration Fees, allowable Lodging, Transp. and M&IE (Meals and Incidental Expenses) reimbursements to be made by the Tenafly Public Schools.								
The following people are administratively approved to attend work-related events according to the following details:								
EXPENSES TO THE DISTRICT								
NAME	CONVENTION, SEMINAR, CONFERENCE, WORKSHOP	LOCATION & DATES	REGIS. FEES	LODGING REIMB.	TRANSP. REIMB.	MEALS/IE REIMB.	TOTAL EXPENSES	
15	Victoria Solis Middle School	NJPSA/FEA Developing Socially & Emotionally Healthy Students	Monroe, NJ (4/29/20)	\$149.00	\$0.00	\$55.80	\$0.00	\$204.80
16	Yas Usami Central Office	NJASBO Annual Conference	Atlantic City, NJ (6/2 - 6/5/20)	\$275.00	\$210.00	\$133.80	\$50.50	\$669.30
TOTALS			\$4,016.00	\$759.78	\$855.07	\$297.25	\$5,928.10	

Mr. Aronson referred to **RESOLUTION A-2 APPROVAL OF NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM (NJQSAC) AND OF DISTRICT PERFORMANCE REVIEW (DPR) RESULTS**. He thanked the administrators and entire team for the outstanding QSAC scores.

A motion was made by Ms. Flynn and seconded by Mr. Aronson to approve the consent agenda (all Resolutions except F-1).

The Resolutions were approved by consent agenda for P-1 through P-11; A-1 through A-4; S-1 through S-5; and F-2 through F-19 as follows:

Yes - 9	Mark Aronson	No - 0
	Natalie Barbanel	
	Patricia Flynn	Abstain - 0
	Inbal Israeli Miller	
	Jane Juhng	Absent - 0
	Paula Newman	
	Edward J. Salaski	
	Jocelyn Schwarz	
	Janet I. Horan	

A motion was made by Ms. Juhng and seconded by Ms. Barbanel to approve Resolution F-1.

Ms. Horan read aloud Resolution F-1.

Resolution F-1 was approved by the following vote:

Yes - 9	Mark Aronson	No - 0
	Natalie Barbanel	
	Patricia Flynn	Abstain - 0
	Inbal Israeli Miller	
	Jane Juhng	Absent - 0
	Paula Newman	
	Edward J. Salaski	
	Jocelyn Schwarz	
	Janet I. Horan	

PUBLIC COMMENTARY - SECOND OPPORTUNITY

Ms. Horan inquired if there were any guests of the audience who wished to address the Board on any item **listed on, or not listed on,** the agenda.

No comments were made.

A motion was made by Ms. Schwarz and seconded by Ms. Newman to adjourn the meeting.

The motion was unanimously approved.

The meeting adjourned at 10:20 p.m.

Respectfully submitted,



Yas Usami
Business Administrator/
Board Secretary