

MINUTES OF THE WORK SESSION
OF THE TENAFLY BOARD OF EDUCATION
MONDAY EVENING, FEBRUARY 10, 2020
HELD AT THE HEGELEIN BUILDING, 500 TENAFLY RD., TENAFLY, NJ

DATE 3/9/20

APPROVED *[Signature]*

(All Public Board Meetings are Recorded and Posted on the District Website)

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OF THE TENAFLY BOARD OF EDUCATION
MONDAY EVENING, FEBRUARY 10, 2020
HELD AT THE HEGELEIN BUILDING, 500 TENAFLY RD., TENAFLY, NJ**

The meeting was called to order at 7:18 p.m. by Board President Janet Horan who read the following statement:

"The New Jersey Open Public Meetings Law was enacted to insure the right to the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon."

In accordance with provisions of this act, the Tenafly Board of Education has caused notice of this meeting to be publicized by having the date, time and place thereof posted at the Borough office, Tenafly Public Library, administrative building, in the local press and on the district's web site.

On roll call, the following Board members answered present:

Mark Aronson *	Paula Newman
Natalie Barbanel	Edward J. Salaski
Inbal Israeli Miller	Jocelyn Schwarz
Jane Juhng	Janet I. Horan

* Arrived at 7:20 p.m.

The following Board member was absent:

Patricia Flynn

The following staff members were present:

Ms. Shauna DeMarco, Superintendent
Dr. Evelyn Mamman, Assistant Superintendent for Curriculum and Instruction
Mr. Yas Usami, Business Administrator/Board Secretary
Ms. Danielle Diaz, Human Resources Manager

A motion was made by Mr. Salaski and seconded by Ms. Israeli Miller that the Board convenes in closed session according to the following:

WHEREAS, the Tenafly Board of Education has been formed pursuant to applicable New Jersey Statutes, and

WHEREAS, the Board is charged with the responsibility of performing all acts and doing all things, consistent with law and the rules of the State Board of Education, necessary for the lawful and proper conduct, equipment and maintenance of the public schools and public school property of the Tenafly Public School District, and

WHEREAS, Section 7 of the Open Public Meetings Act (N.J.S.A. 10-4-12) permits the exclusion of the public ("Closed Session") from a meeting of the Board in certain circumstances, and

WHEREAS, the Board has determined that circumstances exist for such a Closed Session,

WHEREAS, the Board has found the action described below to be necessary and proper,

NOW, THEREFORE, BE IT RESOLVED by the Board on the date indicated above that:

- 1.) The public shall be excluded from discussion of and action on the Closed Session herein set forth.
- 2.) The confidential subject matter to be discussed is as follows:
 - ♦ Legal Matters
 - ♦ Personnel Matters
 - ♦ Student Matters
- 3.) The Board will return to Open Session at approximately 8:00 p.m.

No formal action will be taken.

The motion was approved by those present. Ms. Flynn was absent from the meeting.

The meeting recessed to closed session at 7:18 p.m.

A motion was made by Ms. Newman and seconded by Ms. Schwarz that the Board convene from closed session at 8:05 p.m. and go into open session.

The motion was approved by those present. Ms. Flynn was absent from the meeting.

The meeting was called to order at 8:11 p.m. by Ms. Horan who read the following statement:

"The New Jersey Open Public Meetings Law was enacted to insure the right to the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon."

In accordance with provisions of this act, the Tenafly Board of Education has caused notice of this meeting to be publicized by having the date, time and place thereof posted at the Borough office, Tenafly Public Library, administrative building, in the local press and on the district's web site.

On roll call, the following Board members answered present:

Mark Aronson
Natalie Barbanel
Inbal Israeli Miller
Jane Juhng

Paula Newman
Edward J. Salaski
Jocelyn Schwarz
Janet I. Horan

The following Board member was absent:

Patricia Flynn

The following staff members were present:

Ms. Shauna DeMarco, Superintendent

Dr. Evelyn Mamman, Assistant Superintendent for Curriculum and Instruction

Mr. Yas Usami, Business Administrator/Board Secretary

Ms. Danielle Diaz, Human Resources Manager

Also present:

Derek Kim, Sr. Student Representative

Kira Baltaytis, Jr. Student Representative

Ms. Horan opened the meeting with the Pledge of Allegiance to the flag.

PUBLIC RECOGNITION-COMMUNITY COMMENTARY

Ms. Horan inquired if there were any members of the audience who wished to address the Board on any item listed on the agenda.

There were no comments.

PUBLIC RECOGNITION-COMMUNITY COMMENTARY

Ms. Horan inquired if there were any members of the audience who wished to address the Board on any item not listed on the agenda.

Mary Arguello - 52 Country Club Rd - Ms. Arguello's son is in 8th grade at TMS and is presenting his iSearch project. He has helped raised a service dog for a person with a disability and has invited this person with his dog to TMS. Ms. Arguello said she has the official documents from Canine Companions, but there seems to be an insurance issue.

Mr. Usami responded that Mr. Fabbo sent him the Certificate of Insurance today and after review he informed Mr. Fabbo that all is in order except for a couple of simple corrections that are required before the event takes place (the Tenaflly Board of Education should be listed as the Certificate Holder, and needs to be listed as an Additional Insured for the event listed). The insurance agent will understand what needs to be done and can make these simple corrections for the Certificate of Insurance to be accepted by the Tenaflly Board of Education. Mr. Usami said he will be the contact person to ensure the matter is taken care of.

PRESENTATION

Demographic Study by Statistical Forecasting

(The full presentation is located on the district homepage – February 10 Work Session video.)

Dr. Richard Grip, Executive Director of Statistical Forecasting, presented the details of a demographic study that was completed about a month ago. He explained the purpose of the study and included the following topics of information: Historical and Projected Populations 1940 – 2040; Tenafly's Demographic Profile; School Locations and Attendance Areas; Historical Enrollment Trends by Level 2010/11 to 2019/20; Alpine Enrollment 2010/11 to 2019/20; Enrollment Projection Method Cohort Survival Ratio; Total Enrollment Change vs. Kindergarten Replacement; Birth Counts and Birth to Kindergarten Survival Ratios (Dr. Grip gave comparisons to other districts); Births by Attendance Areas 2005-2018, Male/Female student statistics & Age Pyramid of Parents; New Housing and Home Sales in Tenafly; Enrollment Projections by Grade; and Capacity Analysis in Classrooms.

Dr. Grip gave the following summary:

- Enrollments are projected to be lower at the end of the 5-year projection period, particularly at the elementary level.
- Declining birth rate has led to fewer children entering Kindergarten (158 Kindergarten students in 2019-20, smallest class in more than a decade).
- Inward migration of families with children under 5 years old is evident due to strong home sales and high B-K ratios. Not enough to overcome high negative Kindergarten replacement.

Dr. Grip said the next census takes place in 2020. He took questions from the Board.

Ms. Barbanel asked about Tenafly's diverse population trends, and the percentage of people who rent that don't stay for many years. Dr. Grip said the Asian population has the strongest number of people moving into Tenafly. He said Tenafly's renters are at about 21% as of 2013-2017, and that is not very high. He stated Tenafly has fairly stable enrollment.

Ms. Newman asked Dr. Grip about affluent districts that are studied and if he foresees issues with the housing real estate tax limit changing projections. He said not really, and the percentage is not very high of people moving out.

Ms. Israeli Miller asked Dr. Grip, in his past experience, if school districts took any actions that changed the outcome that helped get positive migration to raise the enrollment. He replied he doesn't think Tenafly has anything negative going on, and it's a factor of socio-economics, and that the school district sells itself.

Mr. Salaski asked what external actions or developments might Dr. Grip see that would cause the projections to be off. He replied the number one reason would be the birth to Kindergarten ratios that would make a difference.

The Board and Dr. Grip discussed the projected number of students and class capacity and it was determined the numbers are good per school/class sections K-5. Dr. Grip said the numbers are not hard numbers and are in flux and to be mindful that special ed classes can change the numbers.

The Board and administration thanked Dr. Grip for his excellent presentation.

COMMITTEE DISCUSSIONS

Ms. Horan said there are no formal committee reports for tonight but asked if any Board member wished to share anything informally.

Sustainability Committee

Mr. Aronson stated that first committee meeting was great. He said it is going in the direction he had hoped. He will hand out his report next week.

Food Service Advisory Council

Ms. Schwarz gave a quick recap of the meeting that took place to discuss the Middle School and Maugham School lunch programs. In attendance: two employees from Pomptonian, Ms. Schwarz, Ms. Israeli Miller, a couple of parents, Mr. Fabbo, Dr. Ferrara, two school nurses, and a couple of teachers, and three students who eat in the Middle School cafeteria almost every day and have for years.

Ms. Schwarz spoke about the large number of unhealthy snack options that are available for students, and some students purchase only snacks for their meals. The committee discussed limiting the number of these options and maybe rotating them. Mr. Fabbo, Ms. Bianchi and Nurse Russenberger plan to walk through the cafeteria line and make some recommendations to the committee. Ms. Bianchi, Nurse Russenberger and Nurse Martin were extremely helpful in voicing their opinions of students' food choices regarding nutrition, and mentioned the negative effect sugary snacks have on students after lunch. An emphasis will be for teachers to continue teaching good nutrition in the Family Life classes and extending these ideas into the lunchroom.

Specific food items were discussed that students like or dislike. The committee talked about the need to incorporate more whole grains and fiber rich foods and continue to encourage students to make healthier food choices. Ms. Schwarz said the committee learned that about 20% of the Middle School students purchase lunch daily, and the committee discussed issuing a survey to students to get feedback on what they like or dislike; but also to get feedback to learn why students don't purchase lunch.

Another idea discussed was the idea of giving students samples of food that may be on the menu the following week. Dr. Ferrara expressed she has been very happy with Pomptonian's lunch program at Maugham School and the feedback from surveys done in the past has been positive.

Ms. Schwarz said Pomptonian seems very willing to work with the committee on the recommended changes.

Ms. Israeli Miller discussed a few more points raised at the meeting. Some of the students complained they buy snacks because they are still hungry after their meal. The committee discussed possibly increasing the portion of the lunch. There would be a price increase; however, if less snacks are not purchased the money spent would not necessarily be more. Also, Ms. Bianchi mentioned in the meeting that the white rolls are larger than the whole grain rolls and students may be buying the white rolls due to their size. The committee learned that although a lot of the food is baked, some of it is pre-fried, frozen and then it is baked. Ms. Israeli Miller asked one of the Pomptonian representatives to provide the committee with a list of foods that are prepared from scratch in the building, and a list of the nutritional information of the partially and fully cooked food made ahead of time.

Committee members agreed that it was a very good meeting with important topics discussed and ideas shared.

Ms. Newman commented that she is impressed with how Pomptonian is willing to make changes on our behalf, and open to feedback. Ms. Schwarz added that we will need to see what the cost impact is if any big changes are made.

COMMITTEE MEETING SCHEDULE:

<u>Board Committees</u>	<u>Past / Future Meeting Dates</u>	<u>2020 BOE Chairs</u>
<ul style="list-style-type: none"> • Communications/Policy • Curriculum/Technology • Facilities/Athletics/Co-Curricular • Finance & Alternative Revenue • Joint Use • Sustainability 	Feb. 10, March 9 Feb. 19, April 27 Jan. 27, April 20 Jan. 21, March 2 Feb. 27 Feb. 10	Jocelyn Schwarz Jane Juhng Janet Horan Edward Salaski Janet Horan Mark Aronson

STUDENT REPRESENTATIVES

The students will give their full reports at the next Board meeting, but they reported the following tonight.

Derek Kim reported that he and his team won the semi-final swim meet today and are moving on to the sectional finals; and the Tux Show was last Saturday.

Kira Baltaytis said the One Acts were great.

Ms. DeMarco gave a shout out to the wrestling team as they made the state tournament for the first time. She praised the efforts put forth by the many student athletes and students who participate in other school events.

PROPOSED RESOLUTIONS

The following draft resolutions were recommended by the Superintendent of schools.

PERSONNEL

RESOLUTION P-1 APPROVAL OF SUBSTITUTES

BE IT RESOLVED that the substitutes listed below with a NJ Instructional, NJ Educational Services or NJ Substitute Credential or those to serve as substitute secretaries, substitute custodians or substitute paraprofessionals be approved by the Board of Education for the 2019-2020 school year in accordance with N.J.S.A. 18A:6-7.1b pertaining to criminal history background check and at the district-established per diem rate as noted:

NAME	DEGREE	MAJORS	CERTIFICATION/ POSITION	RATE
Christopher Emmanuele	BS	Communications	NJ Substitute Credential	\$100 per diem
Dominique Porcaro	BS	Psychology	NJ Substitute Credential	\$100 per diem
Ernest DelGizzo	BS	Social Studies	CEAS: Teacher of Social Studies	\$100 per diem
Krista Celli	BS	Advertising	NJ Substitute Credential	\$100 per diem
Selvarani Suresh Victor	MS	Computer Science	NJ Substitute Credential	\$100 per diem

RESOLUTION P-2 HIRES

BE IT RESOLVED that the following persons be employed to fill the positions listed for the length of time and compensation indicated and subject to all federal, state, county and local regulations governing said employment and in accordance with Senate Bill #851 regarding a criminal history background check:

<i>Mackay Elementary School</i>		
NAME/POSITION	EMPLOYMENT DATES	CLASSIFICATION/SALARY
Catherine Vecchio 19-Hour Paraprofessional	Pending Criminal History Clearance – 06/30/20	19-Hour Paraprofessional 3.8 hrs. per day, \$22.99 per hour

<i>Maugham Elementary School</i>		
NAME/POSITION	EMPLOYMENT DATES	CLASSIFICATION/SALARY
TBA 3 rd Grade Elementary School Teacher – Leave Replacement	Pending Criminal History Clearance – 06/30/20	CEAS: Elementary School Teacher in Grades K-6 XA, Line X \$ pro rata

<u>Smith Elementary School</u>		
NAME/POSITION	EMPLOYMENT DATES	CLASSIFICATION/SALARY
TBA Lunch Paraprofessional	Pending Criminal History Clearance – 06/30/20	Lunch Paraprofessional 1.75 hrs. per day, \$22.03 per hour

RESOLUTION P-3 APPROVAL OF EXTRA COMPENSATION APPOINTMENTS

BE IT RESOLVED that the Board approves the following individuals as extra-compensation appointments to the positions indicated:

Position	Name	Stipend \$
Choreographer – Spring Musical	Karina Banta	\$3,000 Reimbursed through Student Organization Account
JV Ice Hockey Assistant Coach	Jake Bernstein	\$x.xx based on the prorated amount of \$7,199, due to the issuance of the NJ Substitute Credential.
Volunteer Band Coach	Alexander Vengerov	n/a

Spring 2020 Coaching Positions

SPORT	NAME	STIPEND AMOUNT
BASEBALL HEAD COACH	Andy Escala	\$9,460
BASEBALL ASST.	Arnold Almaguer	\$6,564
BASEBALL ASST.	Peter Toale	\$6,564
BASEBALL - HALF/TIME ASST.	TBA	\$3,282
GOLF COACH (BOYS)	Keith Larsen	\$4,839
GOLF COACH (GIRLS)	John Nicolai	\$4,839
LACROSSE HEAD COACH (BOYS)	Eric Quaranti	\$9,460
LACROSSE ASST. COACH (BOYS)	Mike Holl	\$6,564
LACROSSE ASST. COACH (BOYS)	Mike Vicchio	\$6,564
LACROSSE ASST. COACH (BOYS)	Matthew Brodley	\$6,564
LACROSSE HEAD COACH (GIRLS)	Devin Feeney	\$9,460
LACROSSE ASST. COACH (GIRLS)	Samantha Levine	\$6,564
LACROSSE ASST. COACH (GIRLS)	TBA	\$6,564
OUTDOOR TRACK HEAD COACH	Dana Bianchi	\$7,657
OUTDOOR TRACK - ASST.	Ray Belarmino	\$6,564
OUTDOOR TRACK - ASST.	Christine Nobre	\$6,564
OUTDOOR TRACK - ASST.	Andreas Yanniotis	\$6,564
OUTDOOR TRACK - ASST.	Nicole Abbatemarco	\$6,564

OUTDOOR TRACT - ASST.	Mike Carrasquilla	\$6,564
SOFTBALL COACH	Jeff Koehler	\$9,460
SOFTBALL ASST.	Katie Fritz	\$6,564
SOFTBALL ASST.	TBA	\$6,564
SOFTBALL - HALF/TIME ASST.	TBA	\$3,282
TENNIS HEAD COACH (BOYS)	Anthony Zorovich	\$5,983
TENNIS ASST. (BOYS)	Mike Hegarty	\$4,281
TENNIS ASST. (BOYS)	Rachel Barker	\$4,281
WEIGHT TRAINING - SPRING	TBA	\$1,318

RESOLUTION P-4 STAFF RECLASSIFICATIONS

BE IT RESOLVED that the Board approves the following reclassifications:

NAME	FROM	TO	EFFECTIVE DATES
Keryn Brenzel	19-Hour Paraprofessional - Substitute \$22.99 per hour, Stillman School	19-Hour Paraprofessional, \$22.99 per hour, Stillman School	02/20/20- 06/30/20
Mallory Cohen	Teacher of Social Studies, Leave Replacement, THS 09/30/19 – 02/28/20 Per-Diem Substitute Teacher 03/02/20 – 06/30/20	Teacher of Social Studies, Leave Replacement, THS 09/30/19 – 02/21/20 Per-Diem Substitute Teacher 02/24/20 – 06/30/20	As noted.

RESOLUTION P-5 APPROVAL OF 2020 ADDITIONAL SUMMER SCHOOL STAFF

BE IT RESOLVED that the Board approves the following individuals to fill the 2020 Summer School positions listed at the salaries indicated:

NAME	SUMMER SCHOOL POSITION	SUMMER SCHOOL SALARY
Arnold Almaguer	Director	\$8,404
Mary Haines	Secretary	\$1,500

RESOLUTION P-6 APPROVAL OF SIXTH PERIOD ASSIGNMENT - MACKAY

BE IT RESOLVED that the Board approves the following teacher to receive a Sixth Period Assignment with a stipend based on one-sixth of her annual salary from February 20, 2020 – June 30, 2020:

Mackay Elementary School

NAME
Deborah Brown

RESOLUTION P-7 APPROVAL OF SIXTH PERIOD ASSIGNMENT TMS

BE IT RESOLVED that the Board approves the following teachers to receive a Sixth Period Assignment with a stipend based on one-sixth of their annual salaries from February 10, 2020 – June 30, 2020:

Tenaflly Middle School Mathematics

NAME
Esther Lee
Phillip Lee
Sofia Kostara-Matzarioti
Stacey Lanni
Zsuzsanna Cole

RESOLUTION P-8 AMENDED APPROVAL OF SIXTH PERIOD ASSIGNMENT - THS

BE IT RESOLVED that the Board approves the following counselors to receive a Sixth Period Assignment with a stipend based on one-sixth of their annual salaries from December 3, 2019 – May 8, 2020:

Tenaflly High School Guidance Department

NAME
Adam Schreiber
Cortney Weissenborn
Jane Weisfelner
Joan Thomas
Susan Patterson

RESOLUTION P-9 LEAVE OF ABSENCE FOR 2ND GRADE TEACHER AT SMITH SCHOOL

BE IT RESOLVED that the Board, in accordance with Article VI., B. and C. of the Teachers' contract, grants Meaghan Kistner, 2nd Grade Teacher at Smith School, a paid maternity/disability leave of absence, using accumulated sick days, effective, on or about, April 17, 2020, to be followed by a paid disability/child-rearing leave of absence, using accumulated sick days, followed by an unpaid child-rearing leave of absence, inclusive of FMLA/FLA, through November 27, 2020.

RESOLUTION P-10 LEAVE OF ABSENCE FOR 30-HOUR PARAPROFESSIONAL AT STILLMAN SCHOOL

BE IT RESOLVED that the Board, grants a paid maternity/disability leave of absence, using accumulated sick days, effective, on or about, May 8, 2020, to Jaime Kobb, 30-Hour Paraprofessional at Stillman School, to be followed by, an unpaid maternity/disability leave of absence, followed by an unpaid medical leave of absence, inclusive of FMLA/FLA, through November 27, 2020.

RESOLUTION P-11 AMENDED LEAVE OF ABSENCE FOR ASSOCIATE SCHOOL LIBRARY MEDIA SPECIALIST AT TMS

BE IT RESOLVED that the Board, in accordance with Article VI., B. and C. of the Teachers' contract, grants Christina Meluso, Associate School Library Media Specialist at Tenafly Middle School, a paid maternity/disability leave of absence, using accumulated sick days, effective, on or about, October 18, 2019, to be followed by a paid disability/child-rearing leave of absence, using accumulated sick days, followed by an unpaid child-rearing leave of absence, inclusive of FMLA/FLA, through February 20, 2020.

RESOLUTION P-12 AMENDED LEAVE OF ABSENCE FOR SCHOOL COUNSELOR AT THS

BE IT RESOLVED that the Board, in accordance with Article VI., B. and C. of the Teachers' contract, grants Jenny Ihn, School Counselor at Tenafly High School, a paid maternity/disability leave of absence, using accumulated sick days, effective, on or about, December 3, 2019, to be followed by a paid disability/child-rearing leave of absence, using accumulated sick days, under the Family Medical Leave Act through May 9, 2020.

RESOLUTION P-13 AMENDED LEAVE OF ABSENCE FOR TEACHER OF SOCIAL STUDIES AT THS

BE IT RESOLVED that the Board, in accordance with Article VI., B. and C. of the Teachers' contract, grants Alexandra McKinnon, Teacher of Social Studies at Tenafly High School, a paid maternity/disability leave of absence, using accumulated sick days, effective, on or about, September 27, 2019, to be followed by a paid disability and unpaid child-rearing leave of absence, under the Family Medical Leave Act through February 21, 2020.

RESOLUTION P-14 APPROVAL OF PARAPROFESSIONAL FOR A BEFORE-SCHOOL BASED ACTIVITY

BE IT RESOLVED that the following employee will serve as a Paraprofessional, on an hourly basis at \$22.99 per hour, to accompany a classified student to a school based activity as on record with the Special Services Department:

Paraprofessional

Mary Haines

RESOLUTION P-15 APPROVAL OF HOME INSTRUCTORS

BE IT RESOLVED that the Board approves the individuals noted below through the end of the 2019-2020 academic year, at a rate of \$50.00 per hour.

Syed Kriger-Hussain

ADMINISTRATION

RESOLUTION A-1 APPROVAL TO AFFIRM THE SUPERINTENDENT’S DECISION IN HIB INVESTIGATIONS

BE IT RESOLVED that the Tenafly Board of Education (hereinafter referred to as the “Board”) hereby affirms the Superintendent’s decision in HIB Investigation Number 2019-20/20, THS-3Y for the reasons set forth in the Superintendent’s decision to the students’ parents, and directs the Business Administrator/Board Secretary to transmit a copy of the Board’s decision to the affected students’ parents forthwith.

RESOLUTION A-2 APPROVAL OF THE DISTRICT STUDENT SAFETY DATA SYSTEM (SSDS) REPORT FOR PERIOD 1 (2019-2020)

BE IT RESOLVED that the Tenafly Board of Education approves the district Student Safety Data System Report for Period 1 of the 2019-2020 school year.

RESOLUTION A-3 ACCEPTANCE OF GIFTS, GRANTS AND DONATIONS

BE IT RESOLVED that the Board accepts with thanks and appreciation the following:

DONOR	SCHOOL ALLOCATION	ITEM/AMOUNT
The Steiner Family/Dean Foundation	Maugham School	Money donated for purchasing varying seating options for students. Total est. value: \$5,000.00

CURRICULUM

RESOLUTION C-1 HIGH SCHOOL OVERNIGHT TRIP FOR DECA STATE CAREER DEVELOPMENT CONFERENCE

BE IT RESOLVED that the Board of Education approve an overnight trip for the DECA State Career Development Conference at Harrah’s Waterfront Conference City in Atlantic City, New Jersey on Monday, March 2 to Wednesday, March 4, 2020.

RESOLUTION C-2 APPROVAL OF TENAFLY HIGH SCHOOL SWIM TEAM’S PARTICIPATION IN THE NJSIAA BOYS AND GIRLS INDIVIDUAL SWIMMING TOURNAMENT IN SEWELL, NEW JERSEY

BE IT RESOLVED that the Board of Education approve the high school swim team’s participation in the NJSIAA Individual Swimming Tournament in Sewell, New Jersey on Saturday, February 29 to Sunday, March 1, 2020.

SPECIAL EDUCATION

RESOLUTION S-1 APPROVAL OF SETTLEMENT AGREEMENT AND RELEASE

BE IT RESOLVED by the Tenafly Board of Education (hereinafter referred to as the “Board”) that the terms, stipulations and conditions as established in the Settlement Agreement and Release (hereinafter referred to as “Agreement”) between the Board and the Parents of a student (#899) whose name is on file in the Superintendent’s office, and which Agreement is located in the student’s file, are hereby adopted and approved by the

Board. The Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the Settlement Agreement and Release, and any other documents necessary to effectuate the settlement.

RESOLUTION S-2 RESCIND THE FOLLOWING 12 MONTH PLACEMENT 2019-2020
 BE IT RESOLVED that the Board of Education rescind the placement for the following pupils.

STUDENT	SCHOOL	TYPE	TUITION
#799	Forum	Private	(\$39,022.90)
#626	Valley Program	Public	(\$39,998.50)

RESOLUTION S-3 RESCIND EXTRAORDINARY SERVICES ONE TO ONE AIDE 12 MONTH PLACEMENT 2019-2020

BE IT RESOLVED that the Board of Education rescind the aide for the following pupil.

STUDENT	SCHOOL	TYPE	TUITION
#626	Valley Program	Public	(\$24,463.70)

RESOLUTION S-4 APPROVAL OF TEN MONTH PROGRAMS 2019-2020

BE IT RESOLVED that the Board of Education approve the placements for the following pupil.

STUDENT	SCHOOL	TYPE	TUITION
#626	Ridgefield Public Schools	Public	\$23,775.79 Pro-rated 01/06/2020

RESOLUTION S-5 APPROVAL OF TWELVE MONTH PROGRAM 2019-2020

BE IT RESOLVED that the Board of Education approve the placement for the following pupils.

STUDENT	SCHOOL	TYPE	TUITION
#799	The Bergen Center for Child Development	Private	\$19,050.93 Pro-rated 01/02/2020
#898	Valley TIP Program	Public	\$25,719.00 Pro-rated 01/06/2020

**RESOLUTION S-6 APPROVAL OF EXTRAORDINARY SERVICES ONE TO ONE AIDE
10 MONTHS 2019-2020**

BE IT RESOLVED that the Board of Education approve the one to one aide for the following pupil.

STUDENT	SCHOOL	TYPE	TUITION
#626	Ridgefield Public School	Public	\$25,952.99 Pro-rated as of 01/06/2020

**RESOLUTION S-7 APPROVAL OF EXTRAORDINARY SERVICES ONE TO ONE AIDE
12 MONTH 2019-2020**

BE IT RESOLVED that the Board of Education approve the one to one aides for the following pupils.

STUDENT	SCHOOL	TYPE	TUITION
#799	The Bergen Center for Child Development	Private	\$11,100.00 Pro-rated as of 01/02/2020
#898	Valley TIP Program	Public	\$24,463.70 Pro-rated as of 01/13/2020

FINANCE

RESOLUTION F-1 BOARD SECRETARY'S REPORT FOR JANUARY 2020

BE IT RESOLVED that the **Board Secretary's** report for the month of January 2020 be accepted as submitted (or amended if changes are made during the meeting) and filed in the official minutes of this meeting. Pursuant to N.J.A.C. 6A:23-2.11, we certify that as the Board Secretary's monthly financial report (appropriations section) did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected in this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

RESOLUTION F-2 TREASURER'S REPORT FOR JANUARY 2020

BE IT RESOLVED that the **Treasurer's report** for the month of January 2020, be accepted as submitted and filed in the official minutes of this meeting.

RESOLUTION F-3 TRANSFERS FOR JANUARY 2020

BE IT RESOLVED that the Board of Education approves transfers for the 2019-2020 school budget in a report dated January 31, 2020, as submitted and filed in the Business Administrator/Board Secretary's office.

BE IT FURTHER RESOLVED that the **transfer list be attached** to the official minutes of the Board.

RESOLUTION F-4 APPROVAL OF BILLS FOR JANUARY 23 THROUGH JANUARY 31, 2020

BE IT RESOLVED that bills properly certified as to validated purchase orders and receiving documentation and approved in the total sum of \$2,308,935.72 for January 23 through January 31, 2020, as shown on the list of bills submitted to the Board of Education and which shall be made a part of the resolution be and hereby are approved for payment and are to be charged to the following fund accounts:

	Fund	Totals
(10)	General Fund	\$115,009.91
(11)	General Current Expense	\$2,120,936.49
(20)	Special Revenue Funds	49,069.21
(30)	Capital Projects Funds	- \$1,573.95
(50)	Enterprise Fund	\$11,067.39
(55)	Preschool Program Fund	\$6,251.10
(60)	Trust and Agency Funds	\$8,175.57
	TOTAL	\$2,308,935.72

RESOLUTION F-5 APPROVAL OF BILLS FOR FEBRUARY 1 THROUGH FEBRUARY 12, 2020

BE IT RESOLVED that bills properly certified as to validated purchase orders and receiving documentation and approved in the total sum of \$\$\$\$\$ for February 1 through February 12, 2020, as shown on the list of bills submitted to the Board of Education and which shall be made a part of the resolution be and hereby are approved for payment and are to be charged to the following fund accounts:

	Fund	Totals
(10)	General Fund	\$
(11)	General Current Expense	\$
(20)	Special Revenue Funds	\$
(30)	Capital Projects Funds	\$
(50)	Enterprise Fund	\$
(55)	Preschool Program Fund	\$
(60)	Trust and Agency Funds	\$
	TOTAL	\$

RESOLUTION F-6 PAYROLL FOR JANUARY 2020

BE IT RESOLVED that the regular payroll for January 2020 be and hereby is approved for payment as follows:

PAYROLL	
Date	Amount
1/15/20	\$2,151,076.25
1/31/20	\$2,021,657.37

RESOLUTION F-7 APPROVAL TO ACCEPT EI ASSOCIATES' PROFESSIONAL SERVICES PROPOSAL FOR THE TOILET RENOVATIONS AT MAUGHAM ELEMENTARY SCHOOL

BE IT RESOLVED that the Tenafly Board of Education approves the professional services proposal as attached for the toilet renovations at Maugham Elementary School in the amount of \$22,900 plus reimbursables.

RESOLUTION F-8 APPROVAL TO ACCEPT EI ASSOCIATES' PROFESSIONAL SERVICES PROPOSAL FOR THE AIR CONDITIONING PROJECT

BE IT RESOLVED that the Tenafly Board of Education approves the professional services proposal as attached for the air conditioning project at Mackay Elementary School, Maugham Elementary School, Smith Elementary School, Stillman Elementary School, and Tenafly Middle School in the amount of \$101,800 plus reimbursables.

RESOLUTION F-9 APPROVAL TO RETURN UNUSED CAPITAL RESERVE FUNDS TO THE CAPITAL RESERVE ACCOUNT

BE IT RESOLVED that the Tenafly Board of Education approves the return of the unused Capital Reserve Funds of \$242,740.79 related to the Mackay Turf and Sitework, \$23,651.35 related to the Smith Drainage System Upgrade, \$5,443.78 related to the Middle School Auditorium Seat and Floor Replacement, and \$7,518.37 related to the Stillman Library Ceiling and Lighting Replacement to the Capital Reserve Account.

RESOLUTION F-10 APPROVAL OF DISTRICT TRAVEL AND WORK-RELATED EXPENSE REIMBURSEMENT

WHEREAS, in order to be in compliance with the State of New Jersey's adoption of P.L. 2007, c.53, An Act Concerning School District Accountability, also known as Assembly Bill 5 (A5), and the NJDOE enactment of N.J.A.C.6A:23B-1; and

WHEREAS, those on the attached list are attending the administratively approved conferences, conventions, staff training sessions, seminars, or workshops; and

WHEREAS, the total expected cost of such conferences, conventions, staff training sessions, seminars, or workshops has been provided; and

WHEREAS, the attendance at the stated function was previously approved by the Superintendent of Schools through the appropriate administrator(s) as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, the attendance at the function(s) was approved as promoting delivery of instruction or furthering efficient operation of the school district, and fiscally prudent; and

WHEREAS, the travel and related expenses particular to attendance at the function(s) may exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter;

BE IT RESOLVED, that the Tenafly Board of Education approves attendance at the administratively approved function(s) as necessary, and

BE IT FURTHER RESOLVED, that those expenses that appear on the attached form titled "Travel and Work-Related **Expense Reimbursements**" for lodging, meals and gratuities are

within the limits of the State travel reimbursement guidelines and are justified and reimbursable upon submission of the required receipts up to the current established limits as specified in the General Services Administration website, with any additional costs for lodging, meals and gratuities expenses above those established limits to be personally borne by the attendee(s).

DISCUSSION OF RESOLUTIONS

Ms. DeMarco gave an overview of the Administration Resolutions.

Ms. DeMarco referred to **RESOLUTION A-2 APPROVAL OF THE DISTRICT STUDENT SAFETY DATA SYSTEM (SSDS) REPORT FOR PERIOD 1 (2019-2020)**, and talked about usage of the SSDS data. She emphasized that the administration wants to become even more proactive with our team of Anti-Bullying Specialists to come together routinely to address behavior issues, and use the data in multiple ways to drive decision making not only in response but proactively out of preventative measures.

Dr. Mamman gave an overview of the Curriculum Resolutions. She referred to **RESOLUTION C-1 HIGH SCHOOL OVERNIGHT TRIP FOR DECA STATE CAREER DEVELOPMENT CONFERENCE**, and said DECA is the Business Club that helps to provide students with life skills in terms of public speaking and problem solving.

Mr. Usami gave an overview of the Finance Resolutions. He referred to **RESOLUTION F-7 APPROVAL TO ACCEPT EI ASSOCIATES' PROFESSIONAL SERVICES PROPOSAL FOR THE TOILET RENOVATIONS AT MAUGHAM ELEMENTARY SCHOOL**, and said EI Associates would like to move forward to put the bid package together to go out for bid.

Mr. Usami referred to **RESOLUTION F-8 APPROVAL TO ACCEPT EI ASSOCIATES' PROFESSIONAL SERVICES PROPOSAL FOR THE AIR CONDITIONING PROJECT**. Mr. Aronson asked for clarification of the proposed fee involved, which he said seemed high to him. Mr. Usami replied that the fee is fairly standard. He added that EI is a little on the higher side compared to the other architects that were interviewed; however, EI's main qualities are their thoroughness, cohesion as a team, they have in-house engineers, and they responded in a timely manner to our requests. Ms. DeMarco added that comparisons to other projects and fees were taken into consideration. Mr. Usami said there are things that are negotiable as the project moves along. In addition, this is a large project across five schools to be done in a specific time period.

Mr. Usami raised the issue of EI Associates and the proposal for the field analysis that he sent to the Board. He would like to have this included in the March agenda for approval. Several of the Board members agreed this was a good idea.

PUBLIC RECOGNITION-COMMUNITY COMMENTARY (SECOND OPPORTUNITY)

Ms. Horan inquired if there were any members of the audience who wished to address the Board on any **item listed on, or not listed on**, the agenda.

Mr. Aronson pointed out that the text read from the agenda for public comments contains the word "citizens," and suggested it should be residents or guests.

NEW BUSINESS

(Topic presented and approved at a former meeting for Board discussion)

Food Service RFP

Ms. Horan discussed the issue of whether or not the Board wished to have a Food Service RFP sent out in the coming weeks for a potential change in the Fiscal Year 20/21. Ms. Horan said that we have put into place a Food Service Advisory Council as a means for the Board to work more closely with the food service provider, students and staff population.

Ms. Horan asked Ms. Israeli Miller if she wanted to open the discussion, as she had raised the RFP issue. Ms. Israeli Miller said she learned in order to successfully go out for an RFP it should be done earlier than March, therefore, she said it seems counterproductive to do it in March and it would be better to wait until next year. However, she would like to know the proper timelines if the Board chooses to go out for an RFP next year. Ms. Horan said the discussion will be placed on an agenda this fall if the Board wished to go forward with a Food Service RFP.

Several Board members discussed whether this was within the administration's or Board's purview to pursue an RFP. Ms. Horan added that the Food Service Advisory Council was put together to help advise the Board with this decision; however, a Board member has the right to voice their concerns, for a discussion to take place and the Board can cast their vote.

Ms. Israeli Miller asked Ms. DeMarco if she could elaborate on the difference between going out for an RFP when a contract expires versus a Board initiating an RFP. Ms. DeMarco explained that when a food service contract's renewal has expired and the district is required to go out for an RFP there are particular processes and procedures to follow before the Board is given the findings and recommendation. This is different from the Board being dissatisfied with the services of the provider with a contract in place, as there is a different purpose for the RFP that allows the Board to be more deliberate in exploring what they feel is not being provided as per the terms of the contract.

Ms. DeMarco praised the hard work of all the committees and their members who add voices and different opinions on important issues to collectively help make improvements.

Ms. Horan referred to two items: the email from Mr. Matt Lee of the NJSBA about "Building a Foundation of Hope for Mental Health Initiative." A presentation will be done twice (once this week at Becton Regional High School, and on March 11 at the Oradell school auditorium). Another email sent out today has to do with a program called "The Board's Role in Community Engagement," taking place on April 3.

A motion was made by Ms. Barbanel and seconded by Ms. Juhng to adjourn the meeting.

The motion was approved by those present. Ms. Flynn was absent from the meeting.

The meeting adjourned at 9:37 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Yas Usami".

Yas Usami
Business Administrator/
Board Secretary