

MINUTES OF THE REORGANIZATION & REGULAR PUBLIC MEETING
OF THE TENAFLY BOARD OF EDUCATION
MONDAY EVENING, JANUARY 6, 2020
HELD AT THE HEGELEIN BUILDING, 500 TENAFLY RD., TENAFLY, NJ

DATE 1/27/2020

APPROVED Don Herman

MINUTES OF THE REORGANIZATION & REGULAR PUBLIC MEETING
OF THE TENAFLY BOARD OF EDUCATION
MONDAY, JANUARY 6, 2020
HELD AT THE HEGELEIN BUILDING, 500 TENAFLY RD., TENAFLY, NJ

The meeting was called to order at 6:30 p.m. by Mr. Yas Usami, Business Administrator/Board Secretary.

Mr. Usami read the following statement:

"The New Jersey Open Public Meetings Law was enacted to insure the right to the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon."

In accordance with provisions of this act, the Tenaflly Board of Education has caused notice of this meeting to be publicized by having the date, time and place thereof posted at the Borough office, Tenaflly Public Library, administrative building, in the local press and on the district's web site.

Mr. Usami took the roll call.

On roll call, the following Board members answered present:

Mark Aronson	Inbal Israeli Miller
Natalie Barbanel *	Jane Juhng
Patricia Flynn	Edward J. Salaski
Janet I. Horan	Jocelyn Schwarz

* Arrived at 6:58 p.m.

The following staff members were present:

Ms. Shauna DeMarco, Superintendent
Dr. Evelyn Mamman, Asst. Superintendent for Curriculum and Instruction
Mr. Yas Usami, Business Administrator/Board Secretary
Ms. Danielle Diaz, Human Resources Manager

Mr. Yas Usami opened the meeting with the Pledge of Allegiance to the flag.

Mr. Usami read the November 2019 official election results into the record for the three open seats on the Board. The official results are attached to the Minutes.

ADMINISTERING OF OATH TO BOARD MEMBERS

Mr. Usami administered the oath to Board incumbents Mr. Mark Aronson and Ms. Jocelyn Schwarz, and to newly elected Board member Ms. Paula Newman, all elected for 3-year terms.

After the oath, Mr. Aronson, Ms. Schwarz and Ms. Newman took their seats at the Board table.

**BERGEN COUNTY Statement of Vote
BER_20191105_E**

TENAFLY LOCAL BOARD OF EDUCATION															
	Registration	Ballots Cast	Turnout (%)	TENAFLY LOCAL BOARD OF PAULA ELIZABETH NEWMAN	JOCELYN SCHWARZ	MARK ALAN ARONSON	SAM A. BRUNO	Personal Choice							
Tenafly 1 - Election Day	851	257	30.20	98	93	94	96	1							
Tenafly 2 - Election Day	692	179	25.87	64	60	66	66	4							
Tenafly 3 - Election Day	650	212	32.62	60	73	76	78	0							
Tenafly 4 - Election Day	906	323	35.65	139	147	133	115	0							
Tenafly 5 - Election Day	792	239	30.18	107	105	113	95	1							
Tenafly 6 - Election Day	678	207	30.53	103	90	91	78	0							
Tenafly 7 - Election Day	822	163	19.83	71	54	47	50	0							
Tenafly 8 - Election Day	981	298	30.38	168	167	122	96	1							
Tenafly 9 - Election Day	971	320	32.96	136	160	126	95	0							
Tenafly 10 - Election Day	760	240	31.58	106	117	128	85	0							
Tenafly 11 - Election Day	938	290	30.92	125	162	151	87	0							
Tenafly 12 - Election Day	1024	337	32.91	173	190	114	89	1							
Tenafly Mail-In Ballot - Mail-In Ballot	0	377	0.00	193	188	174	161	4							
Tenafly Provisional - Provisional	0	91	0.00	44	38	30	29	1							
Election Day Totals	10065	3065	30.45	1350	1418	1261	1030	8							
Mail-In Ballot Totals	0	377	0.00	193	188	174	161	4							
Provisional Totals	0	91	0.00	44	38	30	29	1							
District Totals - Absentee															
District Grand Totals															
Tenafly	10065	3533	35.10	1587	1644	1465	1220	13							
Grand Totals	10065	3533	35.10	1587	1644	1465	1220	13							

Mr. Usami stated the Board roll now includes Ms. Paula Newman as present at the meeting.

ELECTION OF BOARD PRESIDENT

Mr. Usami asked for nominations from the floor for President of the Tenaflly Board of Education.

Mr. Salaski nominated Ms. Horan for Board President.

Mr. Usami asked the Board if they had any other nominations.

There were no other nominations.

A motion was made by Ms. Israeli Miller and seconded by Ms. Schwarz to close the nominations for Board President.

The vote for closing the nominations and electing Ms. Horan for Board President was as follows:

Yes - 8	Mark Aronson	No - 0	
	Patricia Flynn		
	Janet I. Horan	Abstain - 0	
	Inbal Israeli Miller		
	Jane Juhng	Absent - 1	Natalie Barbanel
	Paula Newman		
	Edward J. Salaski		
	Jocelyn Schwarz		

Mr. Usami congratulated Ms. Horan as Board President and turned the meeting over to her. President Horan took her seat at the Board table.

Ms. Horan thanked Mr. Usami and the Board.

ELECTION OF BOARD VICE PRESIDENT

Board President-Elect Ms. Horan asked for nominations from the floor for Vice President of the Tenaflly Board of Education.

Ms. Flynn nominated Ms. Schwarz for Vice President.

Ms. Horan asked the Board if they had any other nominations.

There were no other nominations.

A motion was made by Ms. Israeli Miller and seconded by Mr. Salaski to close the nominations for Board Vice President.

The vote for closing the nominations and electing Ms. Schwarz for Board Vice President was as follows:

Yes - 8	Mark Aronson	No - 0
	Patricia Flynn	
	Inbal Israeli Miller	Abstain - 0
	Jane Juhng	
	Paula Newman	Absent - 1
	Edward J. Salaski	Natalie Barbanel
	Jocelyn Schwarz	
	Janet I. Horan	

Mr. Usami congratulated Ms. Schwarz as Board Vice President.

Ms. Schwarz thanked Mr. Usami and the Board.

Ms. Horan expressed thanks to Ms. Schwarz for her leadership and assistance, and all the work she has done in the past year.

PUBLIC RECOGNITION-COMMUNITY COMMENTARY

Board President inquired if there were any members of the audience who wished to address the Board on any item listed on the agenda (Session I – Reorganization Meeting).

There were no comments.

PUBLIC RECOGNITION-COMMUNITY COMMENTARY

Board President inquired if there were any members of the audience who wished to address the Board on any item not listed on the agenda (Session I – Reorganization Meeting).

There were no comments.

(SESSION 1)

REORGANIZATION MEETING

REORGANIZATION RESOLUTIONS

The following resolutions are recommended by the Superintendent of Schools:

A motion was made by Mr. Aronson and seconded by Ms. Juhng to approve the Reorganization Resolutions O-1 through O-30.

The motion was approved by those present. Ms. Barbanel joined the meeting at 6:58 p.m.

Ms. Horan read aloud the following Resolutions.

RESOLUTION O-1 APPROVAL OF BOARD COMMITTEE MEMBERS FROM JANUARY 6, 2020 REORGANIZATION TO THE NEXT REORGANIZATION MEETING

BE IT RESOLVED that the Tenaflly Board of Education approves the Board Committees of trustees who signed up for membership of specific committees. *(See attached list)*

RESOLUTION O-2 APPROVAL OF COMMUNITY GROUP COMMITTEES AND THEIR RESPECTIVE MEMBERSHIP FROM JANUARY 6, 2020 REORGANIZATION TO THE NEXT REORGANIZATION MEETING

BE IT RESOLVED that the Tenaflly Board of Education approves the Community Group Committees of Tenaflly School community members who signed up for membership for specific committees. A Board representative will attend these meetings. Any changes in community membership will be communicated to the BOE. *(See attached list)*

RESOLUTION O-3 DESIGNATION OF DEPOSITORY

BE IT RESOLVED that the Board of Education hereby designates Investors Bank as the depository for funds of the Board of Education and Tenaflly schools; that the indicated accounts be authorized, and that the designated school officials be approved as the signatories for each account and the designated depositories of funds and school officials will serve at the pleasure of the Board.

Investors Bank – Englewood, NJ

ACCOUNT	TYPE	NUMBER OF SIGNATURES NEEDED	
General Account	Checking	(3 of 4)	Board President Board Vice President Board Secretary Treasurer of School Monies
Net Payroll	Checking	(2 of 3)	Board President Board Secretary Treasurer of School Monies
Payroll Agency Account	Checking	(2)	Board Secretary Board President
Summer Savings	Checking	(3 of 3)	Board President Board Secretary Treasurer of School Monies
Petty Cash Account	Checking	(2)	Board Secretary Asst. to Business Administrator
School General Account	Checking	(2)	Board Secretary Asst. to Business Administrator
Student Organization Middle School	Checking	(2 of 5)	M.S. Principal or Vice Principal; and M.S. Principal Secretary or M.S. Bookkeeper or Board Secretary

2020 Board Trustee Committees (rev)
Approved on ReOrg Agenda Jan 6, 2020

Communications and Policy	Curriculum and Technology	Facilities and Athletics/Co-Curricular	Finance and Alternative Revenue
Jocelyn Schwarz, Chair	Jane Juhng, Chair	Janet Horan, Chair	Ed Salaski, Chair
Patty Flynn	Natalie Barbanel	Patty Flynn	Jane Juhng
Janet Horan	Mark Aronson	Jocelyn Schwarz	Inbal Israeli-Miller
Paula Newman	Inbal Israeli-Miller	Paula Newman	Jocelyn Schwarz
Joint Use	Sustainability	Negotiations	
Janet Horan	Mark Aronson, Chair	Janet Horan	
Mark Aronson	Natalie Barbanel	Jocelyn Schwarz	
Paula Newman	Inbal Israeli-Miller	Jane Juhng	
Ed Salaski	Ed Salaski	Natalie Barbanel	

Liaison Roles

Legislative Chair: Janet Horan

CAP: Patty Flynn

TEF:

Nutrition: Inbal Israeli-Miller and Jocelyn Schwarz

2020 COMMUNITY GROUP COMMITTEES AND THEIR MEMBERSHIPS Jan 6 2020

DIVERSITY & INCLUSION COMMITTEE MEMBERSHIP

BOE MEMBERS

Rotating on a monthly basis *in reverse alpha order*

FACILITORS/STAFF MEMBERS

Shauna DeMarco

Evelyn Mamman

Emily Sutton

Gayle Lander

Glenn Peano

Miriam d'Adolf

Elissa Zlasney

COMMUNITY MEMBERS

Angelica Ramirez

Bridgette Mitchell

Emily Yang

Katherine Carlburg

Mona Bhansali

Nichole Osborne

Shirly Zaifman

Manuela Seigerman

Tami Luchow

HSA/SUPERINTENDENT'S COUNCIL

BOE MEMBERS

Rotating on a monthly basis *in alpha order*

FACILITATOR(S)

Shauna DeMarco

Evelyn Mamman

COMMUNITY MEMBERS

Kielin Greeley, MK

Wendy Rubinstein, MK

Jiyun Park, MG

Sam Endick, MG

Linda Heitner, MG

Judi Feinberg, SM

Sheryl Schermer, SM

Loran Alvator, ST

Michal Regev, ST

Lynda Baldini, TMS

Kiran Ahmed, TMS

Karin Erdtmann, THS

Doreen Hawkins, THS

Beth Eimbinder, THS

SCHOOL NUTRITION ADVISORY COUNCIL MEMBERSHIP
FOR THE HIGH SCHOOL

BOE MEMBERS

Inbal Israeli Miller

Jocelyn Schwarz

COMMITTEE MEMBERS

Jim Morrison

Yas Usami

Debe Besold

Nick Iula (Pomptonian)

Cathy Mascarelli (Pomptonian)

Others TBD

FOR THE MIDDLE SCHOOL AND MAUGHAM

BOE MEMBERS

Jocelyn Schwarz

Inbal Israeli Miller

COMMITTEE MEMBERS

John Fabbo

Jennifer Ferrara

Yas Usami

Debe Besold

Nick Iula (Pomptonian)

Cathy Mascarelli (Pomptonian)

Others TBD

Student Activities Account	Checking	(3 of 3)	Board President Board Vice President Board Secretary
Unemployment Acct. (Board)	Checking	(3)	Board President Board Secretary Asst. to Business Administrator
Cafeteria Account	Checking	(3)	Board President Board Secretary Asst. to Business Administrator
T. E. F. Account	Checking	(2)	Board Secretary Asst. to Business Administrator
Special Projects	Checking	(2)	Board Secretary Asst. to Business Administrator
High School Student Organization	Checking	(2 of 5)	H.S. Principal or Vice Principal; and H.S. Bookkeeper or Principal Secretary or Board Secretary
High School Class Account	Checking	(2 of 5)	H.S. Principal or Vice Principal; and H.S. Bookkeeper or Principal Secretary or Board Secretary
Athletic Account	Checking	(2 of 5)	H.S. Principal or Vice Principal or Board Secretary or Supervisor of Athletics; and Athletic Secretary
Flex Spending Account	Checking	(2)	Board Secretary Asst. to Business Administrator

RESOLUTION O-4 INVESTMENT OF FUNDS

BE IT RESOLVED that the Business Administrator/Board Secretary be authorized to invest Board of Education funds as available without prior Board approval, with said action to be ratified at the next public meeting of the Board following said investment (s) when appropriate; and

BE IT FURTHER RESOLVED, investments shall only be made with the banks heretofore approved as designated depositories for board funds, and only in instrumentalities approved for investment of these public moneys:

Investors Bank - Englewood, NJ

RESOLUTION O-5 PAYROLL AUTHORIZATION

BE IT RESOLVED that the Business Administrator/Board Secretary be authorized to transfer funds from the general accounts to the net payroll and agency accounts, as needed to provide for payment of payrolls and legal obligations in connection therewith, and to disburse funds from

the net payroll and agency accounts to and on behalf of employees, all in a manner consistent with law and the contractual obligations between the Board and its employees, and

BE IT FURTHER RESOLVED that the Board President, and Business Administrator/Board Secretary shall certify each payroll as required by law, and

BE IT FURTHER RESOLVED that a resolution shall be submitted to the Board each month for approval of all payrolls paid the prior month.

RESOLUTION O-6 DESIGNATION OF OFFICIAL NEWSPAPERS

BE IT RESOLVED that The Record, and/or Star Ledger and/or Press Journal and/or Suburbanite be designated as the official newspapers from January 6, 2020 to the next Reorganization meeting in January 2021, to be used for legal notices needed at the discretion of the Business Administrator/ Board Secretary in accordance with the statutes of the State of New Jersey.

RESOLUTION O-7 ADOPTION OF CODE OF ETHICS

BE IT RESOLVED that the following Code of Ethics, developed by the New Jersey School Boards Association, be adopted as the code to which each Tenafly Board member subscribes during the elected term of January 6, 2020 to the next Reorganization meeting.

1. I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought only through legal and ethical procedures.
2. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools, which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
3. I will confine my board action to policymaking, planning and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
4. I will carry out my responsibility, not to administer schools, but together with my fellow board members, to see that they are well run.
5. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action, which may compromise the board.
6. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
7. I will hold confidential all matters pertaining to the schools, which, if disclosed, would needlessly injure individuals, or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its schools.
8. I will vote to appoint the best-qualified personnel available after consideration of the recommendation of the chief administrative officer.
9. I will support and protect school personnel in proper performance of their duties.

10. I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

RESOLUTION O-8 MEMBERSHIP IN NEW JERSEY SCHOOL BOARDS ASSOCIATION AND BERGEN COUNTY SCHOOL BOARDS ASSOCIATION

BE IT RESOLVED that the Board of Education approves membership in the New Jersey School Boards Association and the Bergen County School Boards Association from January 6, 2020 to the next Reorganization meeting.

RESOLUTION O-9 AUTHORIZATION TO DISBURSE FUNDS FOR SOCIAL SECURITY, AND HEALTH AND DENTAL BENEFITS

BE IT RESOLVED that the Board of Education authorizes the Business Administrator/Board Secretary to disburse funds in payment of employees' share of social security, health benefits and dental benefits when they are due without prior Board of Education approval from January 6, 2020 to the next Reorganization meeting.

RESOLUTION O-10 APPROVE THE APPOINTMENT OF MEDICAL PHYSICIAN FOR THE TENAFLY SCHOOL DISTRICT EFFECTIVE JANUARY 6, 2020 TO THE NEXT REORGANIZATION MEETING

BE IT RESOLVED that the Board of Education appoints Dr. John Owens as the medical physician for the Tenafly School District, effective January 6, 2020 to the next Reorganization meeting.

RESOLUTION O-11 DESIGNATION OF SERVICE PROFESSIONALS

BE IT RESOLVED that the following firms are designated as the official professionals of the Board of Education for the following services for the following dates:

		Term	Contract Amount
ARCHITECT	<u>El Associates</u> 8 Ridgedale Avenue Cedar Knolls, NJ 07927	12/10/19 - to 12/9/20	\$45 - \$170/hr
AUDITOR	<u>Lerch, Vinci & Higgins</u> 17-17 Route 208N Fair Lawn, NJ 07410	1/06/20 – 6/30/20	\$35,000 - Audit \$45 - \$175/hr
LEGAL	<u>Fogarty & Hara</u> 21-00 Route 208 South Fair Lawn, NJ 07410	1/01/20- 12/31/20	\$175/hr - Partners \$155/hr - Associates
BOND COUNSEL	Lisa Gorab, Esq. <u>Wilentz, Goldman & Spitzer</u> 90 Woodbridge Center Drive Woodbridge, NJ 07095	1/01/20- to next Reorganization mtg.	Contract services vary (Contract is on file in Business Office)
ENVIRONMENTAL & AHERA SVCS.	<u>ER&M Inc.</u> (Environmental Remediation & Management Inc.) 20-10 Maple Ave., Bldg. 35E Fair Lawn, NJ 07410	1/06/20- to next Reorganization mtg.	Semi-Annual Periodic Surveillance Inspections-\$2,250 Awareness Training- \$555 Annual Notification Letter-\$25

RESOLUTION O-12 ANNUAL SCHEDULE OF BOARD MEETINGS FROM JANUARY 6, 2020 TO THE NEXT REORGANIZATION MEETING

WHEREAS, the Open Public Meetings Law, P.L. 1975, requires that annual notice must be given each year compiling and disseminating a schedule of meetings to be held by a public body during the coming year; and

WHEREAS, the annual notice must be disseminated within seven days following the Annual Reorganization of the Board of Education; now

THEREFORE, BE IT RESOLVED that the attached annual meeting schedule be adopted and posted in accordance with law.

**TENAFLY PUBLIC SCHOOLS
OFFICIAL
Schedule of Public Meetings of the Tenaflly Board of Education**

Pursuant to the requirements of the Open Public Meetings Act, Chapter 231, P. L. 1975, notice is hereby given of the schedule of Public Meetings of the Tenaflly Board of Education to be held on **January 6, 2020 to the next Reorganization meeting.**

All meetings begin with a closed session at approximately 7:00 p.m. and an open session immediately following at approximately 8:00 p.m., location is the Hegelein Building, 500 Tenaflly Road, Tenaflly, except where noted.

If the date of any of the scheduled public meetings is changed, or if an additional meeting is scheduled, a notice of such Special Public Meeting shall be issued and posted as required by law.

Official action may be taken at any public meeting. In addition, official action may also be taken at any public meeting to hold an executive session to handle matters, which by law may be discussed in closed session. Such matters include negotiations, personnel, security, real estate, litigation, and investments.

Public comment and questions are permitted during Board of Education Regular Public Meetings.

Copies of the annual schedule will be sent to:

Clerk, Borough of Tenaflly, The Tenaflly Library, The Record, The Suburbanite, Star Ledger, Northern Valley Press, All Schools, HSA Representatives and Tenaflly Public Schools' Website.

**TENAFLY BOARD OF EDUCATION (rev 12-9-19)
500 Tenaflly Road, Tenaflly, NJ 07670
Schedule of Public Meetings (Work Sessions and Regular Meetings)**

All meetings begin with a closed session at approximately 7:15 p.m., and an open session immediately following at approximately 8:00 p.m. at the Hegelein Building, 500 Tenaflly Road, Tenaflly, except where noted. (Meeting dates and times are subject to change.)

Date of Meeting	Type of Meeting
Monday, January 6, 2020	Reorganization/Regular Public Meeting
<i>Tuesday, January 21</i>	<i>Work Session</i>

Monday, January 27	Regular Public Meeting
Monday, February 10	Work Session
Wednesday, February 12	Budget Retreat
Wednesday, February 19	Regular Public Meeting
Monday, March 2	Work Session
Monday, March 9	Preliminary Budget/Regular Meeting
Monday, April 20	Work Session
Monday, April 27	Final Budget Hearing /Regular Public Meeting
Monday, May 11	Work Session
Monday, May 18	Regular Public Meeting
Monday, June 8	Work Session
Monday, June 15	Regular Public Meeting
Monday, July 13	Work Session
Monday, July 20	Regular Public Meeting
Monday, August 17	Work Session
Monday, August 24	Regular Public Meeting
Tuesday, September 8	Board Retreat
Monday, September 14	Work Session
Monday, September 21	Regular Public Meeting
Tuesday, October 13	Work Session
Monday, October 19	Regular Public Meeting
Monday, November 2	Board Retreat
Monday, November 9	Work Session
Monday, November 16	Regular Public Meeting
Monday, December 7	Work Session
Monday, December 14	Regular Public Meeting
Tuesday, January 5, 2021	Reorganization of the Board /Regular Public Meeting

RESOLUTION O-13 DESIGNATION OF PUBLIC AGENCY COMPLIANCE OFFICER FROM JANUARY 6, 2020 TO THE NEXT REORGANIZATION MEETING

BE IT RESOLVED that the Board of Education approves the appointment of Mr. Yas Usami as the designated Public Agency Compliance Officer (P.A.C.O.) effective January 6, 2020 to the next Reorganization mtg.

RESOLUTION O-14 APPOINTMENT OF THE QUALIFIED PURCHASING AGENT FOR THE DISTRICT FROM JANUARY 6, 2020 TO THE NEXT REORGANIZATION MEETING

WHEREAS 18A:18A-2 provides that the Board of Education shall assign the authority, responsibility and accountability for the purchasing activity of the Board of Education to a person or persons who shall have the power to prepare advertisement, to advertise for and receive bids and to award contracts as permitted by this chapter, and

WHEREAS 18A:18A-3 provides that contracts, awarded by the Qualified Purchasing Agent that do not exceed in the aggregate in a contract year the bid threshold (currently \$40,000), may be awarded by the Qualified Purchasing Agent without advertising for bids when so authorized by board resolution, and

WHEREAS 18A:18A-37,c. provides that all contracts that are in the aggregate less than 15% of the bid threshold (currently \$6,000) may be awarded by the Qualified Purchasing Agent without soliciting competitive quotations if so authorized by board resolution,

NOW THEREFORE BE IT RESOLVED that the Tenaflly Board of Education pursuant to the statutes cited above hereby appoints Mr. Yas Usami as its duly authorized Qualified Purchasing Agent and is duly assigned the authority, responsibility and accountability for the purchasing activity of the Tenaflly Board of Education, and

BE IT FURTHER RESOLVED that Mr. Yas Usami is hereby authorized to award contracts on behalf of the Tenaflly Board of Education that are in the aggregate less than 15% of the bid threshold (currently \$6,000) without soliciting competitive quotations, and

BE IT FURTHER RESOLVED that Mr. Yas Usami is hereby authorized to seek competitive quotations, when applicable and practicable before awarding contracts, when said contracts in the aggregate exceed 15% of the bid threshold (currently \$6,000) but less than the bid threshold of \$40,000, effective immediately and to continue to the next reorganization meeting of the Board.

RESOLUTION O-15 APPROVAL OF CUSTODIAN OF GOVERNMENT RECORDS FROM JANUARY 6, 2020 TO THE NEXT REORGANIZATION MEETING

BE IT RESOLVED that the Board of Education appoints Mr. Yas Usami, School Business Administrator/Board Secretary, as the Custodian of Government Records (other than students and personnel) as per the New Jersey Open Public Records Act, N.J.S.A. 47A:1A-1, effective January 6, 2020 until the next Reorganization meeting.

RESOLUTION O-16 APPROVAL TO APPOINT DISTRICT LIAISON TO LAW ENFORCEMENT

BE IT RESOLVED that the Board of Education approves the appointment of Ms. Shauna DeMarco, Superintendent of the Tenaflly Public Schools, as the District Liaison to law enforcement from January 6, 2020 to the next Reorganization meeting.

RESOLUTION O-17 APPROVAL TO APPOINT DISTRICT LIAISON TO DESIGNATED CHILD WELFARE AUTHORITIES

BE IT RESOLVED that the Board of Education approves the appointment of Ms. Suzanne Bassett, Assistant to the Superintendent for Special Services of the Tenaflly Schools, as the District Liaison to designated child welfare authorities in the reporting of missing and abused children from January 6, 2020 to the next Reorganization meeting.

RESOLUTION O-18 APPROVAL TO APPOINT AFFIRMATIVE ACTION OFFICER

BE IT RESOLVED that the Board of Education approves the appointment of Dr. Evelyn Mamman as Affirmative Action Officer from January 6, 2020 to the next Reorganization meeting.

RESOLUTION O-19 APPROVAL TO APPOINT DISTRICT ANTI-BULLYING COORDINATOR

BE IT RESOLVED that the Board of Education approves the appointment of Ms. Shauna DeMarco as District Anti-Bullying Coordinator from January 6, 2020 to the next Reorganization meeting.

RESOLUTION O-20 APPROVAL OF STATE AUTHORIZED CONTRACTORS FOR 2020

BE IT RESOLVED that the Tenaflly Board of Education approves the purchase of professional services from the state authorized contractors for 2020.

RESOLUTION O-21 APPROVAL OF APPOINTING EIFERT, FRENCH & CO. TO SERVE AS THE BOARD'S RISK MANAGER OF RECORD

WHEREAS, the Tenaflly Board of Education (hereinafter referred to as the "Board") is desirous of appointing Eifert, French & Co., Inc. (hereinafter referred to as "EFC") to serve as the Board's Risk Manager of Record for three (3) years, commencing on or about January 6, 2020 and concluding on January 5, 2023;

WHEREAS, the Board received three (3) proposals, as summarized by the Board Secretary/Business Administrator in the Standard Certification Declaration of an Extraordinary Unspecifiable Service, to be included with the minutes; and

WHEREAS, EFC is desirous of accepting the appointment as the Board's Risk Manager of Record for three (3) years, commencing on or about January 6, 2020 and concluding on January 5, 2023; and

WHEREAS, the Board and EFC are desirous of memorializing the terms and conditions of their agreement.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby ratifies and approves the appointment of the Broker's Risk Manager of Record for three (3) years, commencing on or about January 6, 2020 and concluding on January 5, 2023 in accordance with the terms of the Professional Services Agreement annexed hereto and incorporated herein by reference.

BE IT FURTHER RESOLVED that the Board hereby authorizes the Board President and Board Secretary to execute, on behalf of the Board, the Professional Services Agreement by and between the Board and the Broker.

RESOLUTION O-22 RENEWAL OF COOPERATIVE BIDDING AND RIGHT-TO-KNOW SERVICE AGREEMENT WITH EDUCATIONAL DATA SERVICES INC FOR 2020-2021

WHEREAS, the lead agency enters into contracts on behalf of the Tenaflly Board of Education shall be responsible for complying with the provision of the Local Public Contracts Law (N.J.S. 40A:11-1 et seq.) and all other provisions of the revised statutes of the state of New Jersey. THEREFORE, BE IT RESOLVED, that the Tenaflly Board of Education renews the cooperative bidding L & M (Licensing and Maintenance) agreement and Right-to-Know service agreement with lead agency_Educational Data Services, Inc. for the 2020-2021 school year. The fee for Licensing and Maintenance is \$6,740.00; and \$3,681.00 for the Right to Know service.

RESOLUTION O-23 APPROVAL OF APPOINTING BROWN & BROWN ADVISORS TO SERVE AS THE BOARD'S BROKER OF RECORD FOR DENTAL AND HEALTH INSURANCE

WHEREAS, the Tenaflly Board of Education (hereinafter referred to as the "Board") is desirous of appointing Brown & Brown Benefit Advisors (hereinafter referred to as the "Broker") to serve as the Board's Broker of Record for Dental Insurance and to serve as a consultant to the Board on all insurance services for three (3) years, commencing on or about January 6, 2020 and concluding on January 5, 2023;

WHEREAS, the Board received three (3) proposals, as summarized by the Board Secretary/Business Administrator in the Standard Certification Declaration of an Extraordinary Unspecifiable Service, to be included with the minutes; and

WHEREAS, the Broker is desirous of accepting the appointment as the Board's Broker of Record for Dental Insurance and to serve as a consultant to the Board on all insurance services for three (3) years, commencing on or about January 6, 2020 and concluding on January 5, 2023; and

WHEREAS, the Board and the Broker are desirous of memorializing the terms and conditions of their agreement.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby ratifies and approves the appointment of the Broker as the Broker of Record for Dental Insurance and to serve as a consultant to the Board on all insurance services for three (3) years, commencing on or about January 6, 2020 and concluding on January 5, 2023 in accordance with the terms of the Professional Services Agreement annexed hereto and incorporated herein by reference.

RESOLUTION O-24 APPROVAL TO CONTINUE COOPERATIVE PURCHASING AGREEMENT WITH EDUCATIONAL SERVICES COMMISSION OF NJ (ESCNJ)

BE IT RESOLVED that the Tenaflly Board of Education approves continuing participation in the Cooperative Pricing System with Educational Services Commission of NJ (ESCNJ), formerly (MRESC), as the lead agency, for a variety of goods and services, pursuant to N.J.S.A. 40A:11-11(5) and N.J.S.A. 40A:11-1 et seq., and all other provisions of the revised statutes of the State of New Jersey, effective immediately until the next Reorganization Meeting in January 2021.

RESOLUTION O-25 APPROVAL TO ADOPT EXISTING, REVISED AND NEW DISTRICT POLICIES & REGULATIONS

BE IT RESOLVED that the Tenaflly Board of Education approves the adoption of existing, revised and new district policies and regulations throughout the year.

RESOLUTION O-26 APPROVAL TO CONTINUE PARTICIPATION IN THE HUNTERDON COUNTY EDUCATIONAL SERVICES COMMISSION COOPERATIVE PRICING SYSTEM

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Hunterdon County Educational Services Commission, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on March 15, 2016 the governing body of the Tenaflly Board of Education, County of Bergen, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

This resolution shall be known and may be cited as the Cooperative Pricing Resolution of the Tenaflly Board of Education; and

Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, the Business Administrator and the Board President are hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency; and

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey; and

This Resolution shall take effect immediately upon passage.

RESOLUTION O-27 APPROVAL TO CONTINUE PARTICIPATION IN THE CAMDEN COUNTY EDUCATIONAL SERVICES COMMISSION COOPERATIVE PRICING AGREEMENT

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Camden County Educational Services Commission, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on May 1, 2018 the governing body of the Tenaflly Board of Education, County of Bergen, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Tenaflly Board of Education.

AUTHORITY

Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, the School Business Administrator is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This RESOLUTION shall take effect immediately upon passage.

The following is the contracted vendor with Camden ESC Cooperative:

Integrated Building Automated Bid#RFP#FY17-02 Awarded to CM3 Solutions

RESOLUTION O-28 APPROVAL TO APPOINT THE DISTRICT INDOOR AIR QUALITY DESIGNATED PERSON

BE IT RESOLVED that the Board appoints Mr. Frank Primiani as the Indoor Air Quality Designated Person effective January 6, 2020 to the next Reorganization meeting.

RESOLUTION O-29 APPROVAL TO DESIGNATE THE DISTRICT INTEGRATED PEST MANAGEMENT COORDINATOR

BE IT RESOLVED that the Board of Education approves Mr. Frank Primiani to serve as the district's Integrated Pest Management Coordinator effective January 6, 2020 to the next Reorganization meeting. Services are provided by Alliance Commercial Pest Control, Inc.

RESOLUTION O-30 APPROVAL TO APPOINT DOMESTIC VIOLENCE COORDINATOR

BE IT RESOLVED that the Board appoints Ms. Danielle Diaz as the Domestic Violence Coordinator effective January 6, 2020 to the next Reorganization meeting.

Mr. Usami referred to **RESOLUTION O-7 ADOPTION OF CODE OF ETHICS**, and stated it is customary for the Board members to read aloud the list noted in Resolution O-7. The Board members took turns reading the Code of Ethics.

Ms. Horan asked the Board if they had any questions or comments on the Reorganization Resolutions.

Ms. Israeli Miller referred to **RESOLUTION O-11 DESIGNATION OF SERVICE PROFESSIONALS**, and pointed out that our auditor has increased their fee each year while other service professionals have not had increases. Mr. Usami replied that hourly rates normally remain steady each year; however, the auditor's increase each year is due to the additional work we generally provide to them to audit.

Ms. Israeli Miller stated the agenda links (public and Board only) for January 8, 2015 and January 7, 2019 are missing on the district's website. (*The missing agenda links have now been restored.*)

A member of the audience asked about the Board Committee list. Ms. Horan read off the committees and Board members assigned to them. Ms. DeMarco added that once the committee membership is approved, the list will be included in the Minutes.

Resolutions O-1 through O-30 were approved as follows:

Yes - 9	Mark Aronson	No - 0
	Natalie Barbanel	
	Patricia Flynn	Abstain - 0
	Inbal Israeli Miller	
	Jane Juhng	Absent - 0
	Paula Newman	
	Edward J. Salaski	
	Jocelyn Schwarz	
	Janet I. Horan	

PUBLIC COMMENTS – SECOND OPPORTUNITY – REORGANIZATION (Session 1)

Board President inquired if there were any members of the audience who wished to address the Board on any item not listed on the agenda (Session I – Reorganization Meeting).

No comments were made.

A motion was made by Ms. Flynn and seconded by Mr. Salaski to adjourn the Reorganization meeting

The motion was unanimously approved.

The Board and administration took a brief recess.

A motion was made by Ms. Israeli Miller and seconded by Ms. Newman that the Board convenes in Closed Session according to the following:

WHEREAS, the Tenaflly Board of Education has been formed pursuant to applicable New Jersey Statutes; and

WHEREAS, the Board is charged with the responsibility of performing all acts and doing all things, consistent with law and the rules of the State Board of Education, necessary for the lawful and proper conduct, equipment and maintenance of the public schools and public school property of the Tenaflly Public School District; and

WHEREAS, Section 7 of the Open Public Meetings Act (N.J.S.A. 10-4-12) permits the exclusion of the public ("Closed Session") from a meeting of the Board in certain circumstances; and

WHEREAS, the Board has determined that circumstances exist for such a Closed Session;

WHEREAS, the Board has found the action described below to be necessary and proper;

NOW, THEREFORE, BE IT RESOLVED by the Board on the date indicated above that:

- 1.) The public shall be excluded from discussion of and action on the Closed Session herein set forth.
- 2.) The subject matter to be discussed is as follows:
 - Legal Matters
 - Personal Matters
 - Student Matters
- 3.) The Board will return to Open Session at approximately 8:00 p.m.

No formal action will be taken.

The motion was unanimously approved.

The meeting recessed to closed session at 7:33 p.m.

The meeting reconvened from closed session at 8:08 p.m.

A motion was made by Ms. Schwarz and seconded by Ms. Barbanel that the Board convene from closed session at 8:08 p.m. and go into open session.

The motion was unanimously approved by the Board.

(SESSION 2)

REGULAR PUBLIC SESSION

The meeting was called to order at 8:09 p.m. by Board President Horan who read the following statement:

"The New Jersey Open Public Meetings Law was enacted to insure the right to the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon."

In accordance with provisions of this act, the Tenaflly Board of Education has caused notice of this meeting to be publicized by having the date, time and place thereof posted at the Borough office, Tenaflly Public Library, administrative building, in the local press and on the district's web site.

On roll call, the following Board members answered present:

Mark Aronson
Natalie Barbanel
Patricia Flynn
Inbal Israeli Miller
Jane Juhng

Paula Newman
Edward J. Salaski
Jocelyn Schwarz
Janet I. Horan

The following staff members were present:

Ms. Shauna DeMarco, Superintendent
Dr. Evelyn Mamman, Asst. Superintendent of Curriculum and Instruction
Mr. Yas Usami, Business Administrator/Board Secretary
Ms. Danielle Diaz, Human Resources Manager

Also present:

Derek Kim, Sr. Student Representative
Kira Baltaytis, Jr. Student Representative

Ms. Horan opened the meeting with the Pledge of Allegiance to the flag.

APPROVAL OF MINUTES

A motion was made by Mr. Aronson and seconded by Ms. Juhng to approve the Regular Public Meeting and Closed Executive Meeting of December 9, 2019.

Ms. Horan asked the Board if they had any questions or comments on the Minutes.

The Minutes of the Regular Public Meeting and Closed Executive Meeting of December 9, 2019 were approved as follows:

Yes - 7	Mark Aronson	No - 0	
	Patricia Flynn		
	Jane Juhng	Abstain - 2	Natalie Barbanel
	Paula Newman		Inbal Israeli Miller
	Edward J. Salaski		
	Jocelyn Schwarz	Absent - 0	
	Janet I. Horan		

PUBLIC RECOGNITION-COMMUNITY COMMENTARY

The Board President inquired if there were any members of the audience who wished to address the Board on any item listed on the agenda (Session 2).

No comments were made.

BOARD PRESIDENT'S REPORT

Ms. Horan welcomed everyone back from the holiday break, and welcomed Ms. Newman to the Board. She congratulated the re-election of incumbents Mr. Aronson and Ms. Schwarz, and newly elected Board member Ms. Newman.

SUPERINTENDENT'S REPORT

Ms. DeMarco gave the following report:

Good evening, happy New Year, and welcome to the 2020 Tenaflly Board of Education.

This evening I extend a warm welcome to Ms. Paula Newman, as well as a welcome back to Mark Aronson and Jocelyn Schwarz. To the community and entire Board of Education, we thank for your time, advocacy, communication, accountability, commitment, dedication and voluntary service on behalf of Tenaflly's students.

Our abbreviated week to kick off the new year was a successful one. Students arrived on time ready to work, and our fantastic staff returned energized and refreshed. Next Monday, January 13th, we will conduct an early dismissal day so that our staff may engage collaboratively in professional development activities so they, too, may continue to learn, grow and explore in an Ed-Camp style event. Many workshops are set up with teachers who offered to be facilitators. Kudos to Dr. Mamman and her team who organized this special event.

Enrollment in the Tenaflly Schools has increased by 4 students since our December 9th meeting. We have 3,799 students currently enrolled: 1,514 students are in our elementary schools, 377 of which are at Mackay, 374 at Maugham, 385 at Smith and 378 at Stillman. We currently have 907 Middle School students and 1,249 High School students, as well as 18 Tiger Tots, and 111 out-of-district students. Of those out-of-district students, 39 are at academies. No Tenaflly students are currently enrolled in a charter school.

The following classes are at capacity in our elementary schools: Grade 2 at Stillman and Maugham, and Grade 3 at Mackay.

Today, our district welcomed the county monitors of the NJDOE QSAC - Quality Single Accountability Continuum. These monitors carefully evaluated our district's performance in all indicators as determined by the NJDOE, including Personnel, Governance, Fiscal, Operations, and Curriculum and Program. It involved walk-throughs of three schools, as well as approximately 6 hours of onsite examination of a multitude of records as required by law. While we received overall positive feedback from the county officials, we will await official results of our performance from the NJ Commissioner of Education in early spring. Once received, we look forward to sharing with you. Many thanks to the principals, supervisors, faculty, staff and central office administrators who contributed to the successful preparation of "all things QSAC" for today's monitoring.

Finally, we will soon be sending out a survey to kickstart our strategic planning process. Please watch for this later this month, along with a superintendent's message, detailing opportunities for community input into this planning process.

Thank you, and a wish to all for a wonderful year ahead.

ASSISTANT SUPERINTENDENT'S CURRICULUM AND INSTRUCTION REPORT

No report at this time.

BOARD SECRETARY'S REPORT

Mr. Usami reported on the Fire & Security drills for December:

FIRE DRILLS & SECURITY DRILLS 2019-2020 SCHOOL YEAR DECEMBER 2019						
MONTH	HIGH	MIDDLE	MACKAY	MAUGHAM	SMITH	STILLMAN
DECEMBER Fire Drills	Completed	Completed	Completed	Completed	Completed	Completed
DECEMBER Security Drills	Security Drill/ Lockdown	Security Drill/ Lockdown	Security Drill/ (Shelter-in- Place)	Security Drill/ Lockdown	Security Drill/ Lockdown	Security Drill/ (Shelter-in- Place)

Mr. Usami gave the following facilities update:

All Schools

- Replaced stained ceiling tiles in hallways and classrooms.
- Repaired classroom and hallway lights.
- Inspected fire extinguishers, and dating tags.
- Repaired doors, locks, hinges, and door closers.
- Inspecting and making plumbing repairs as needed.
- Continued fall cleanup, leaves and debris.
- Removed pallets from deliveries.
- Posted labor law posters in main offices and faculty rooms.
- On December 2, 3, 9, 10, and 18th removed snow, ice and slush, and salted sidewalks and parking lots.

High School

- Repair and replacement of exterior lights in front, by loading dock and main office in progress
- Replaced hallway light switches throughout building.
- Rewired heat pump number 2.
- Crane company moved cement picnic table to proper location.
- Repairing bleachers in gym with new seats.

Geissinger Field, and Other Fields

- Cleaned and groomed Geissinger Turf Field.
- Cleaned field of burned wood and charcoal from bond fire.
- Repaired fence in rear of high school.
- Cleaned out water drains for turf field.

Middle School

- Repaired steam leak in tunnel.
- Repaired sink in girls room.
- Repaired fire tubes to boiler number 2 and back door panel.
- Repaired blow off valve.
- Repaired flame eye to boiler number two.
- Had gym floor cleaned, top sanded, scuffed, and two coats of floor finish applied.

Mackay School

- Preparing building for Q.S.A.C Inspection. (Mr. Usami said Mackay School was the elementary school the state chose to monitor and the inspection was today. He gave praise to principal Brenda Yoo, her staff and the maintenance staff for a job well done. He also thanked all the other elementary schools for their work in being prepared for Q.S.A.C.)
- Repaired relief valve on boiler.

Maugham School

- Preparing building for Q.S.A.C Inspection.
- Changed filters in water coolers

Smith School

- Preparing building for Q.S.A.C Inspection.
- Repaired wiring on control box for boiler.
- Installed dedicated circuit for control panel for boilers.
- Cleaned leaves and debris.
- Fill divots around property.

Stillman School

- Preparing building for Q.S.A.C Inspection.
- Changed filters in water coolers.
- Painted three bathroom ceilings.
- Replaced ballasts in room 109.

Tenafly Board Office

- Removed three shelves, moved two cabinets and repurposed a shelf in the Technology Conference Room
- Created an entrance/exit doorway from the hallway to the Technology conference room.
- Painted one side of main hallway.
- Painted payroll office.
- Fabricated and installed slide lock to hold door button on front door.
- Cleared grounds area across the board office for outdoor classroom use. (Dr. Mamman said this area would be explored for the purpose of environmental science study and sustainability.)

Ms. DeMarco praised the efforts of the staff who spent many hours organizing, preparing and presenting the information requested by the NJ Q.S.A.C. state monitors. She stated that the Middle and High School were already inspected and the state chose Mackay School only to monitor; however, the other 3 elementary schools were well prepared. Mr. Usami said the facilities that were inspected were thoroughly checked by all the state monitors. Ms. DeMarco praised the excellent teamwork displayed by the district staff in all areas of monitoring.

STUDENT REPRESENTATIVES' REPORT

Derek Kim reported on the following:

- The Winter Snow Ball is coming up, organized by the sophomore and junior class. This is the second year of this event.
- The Winter Concert will be held on January 15 and 16 (band, chorus, orchestra and other groups will be performing).
- A group is being organized of students, staff and parents to sample the cafeteria lunch for about 2 weeks, for the purpose of gathering feedback on the quality of the lunches.

Kira Baltaytis reported on the following:

- On January 15 for the freshmen class, two guest speakers (a psychiatrist and a recovering alcoholic/comedian) will discuss alcoholism and the science of addiction.

Ms. Flynn asked if this discussion was part of the CAP program, and Ms. DeMarco responded that it is part of CAP, and another presentation is in the works.

- On January 30 & 31, One-Acts (short plays written and directed by students) will be performed.
- Kira asked if there is an update on the Math curriculum. Dr. Mamman responded that the Curriculum Committee had discussions and information will be presented in the next committee report.

Ms. Horan asked Derek what prompted the food survey. Derek responded that as the district is in a 3-year contract for Pomptonian, there was a desire to see what lunch food options are being served presently. Mr. Usami added that Mr. Morrison is coordinating volunteers to sample the food and the School Nutrition Advisory Council will get the results for review and discussion. Ms. Schwarz and Ms. Israeli Miller will be the Board representatives at the Advisory Council meeting on January 16.

BOARD COMMITTEE REPORTS

Ms. Horan stated that there are all new committee assignments for this year, and the December meeting reports will be given at the next Board meeting by the following committees: Facilities/Athletics/Co-Curricular, Finance & Alternative Revenue, Communications & Policy, and Curriculum & Technology. The Schedule of Committee meetings will be shared with the Board for discussion and any adjustments needed.

<u>Board Committees</u> <ul style="list-style-type: none"> • Communications/Policy • Curriculum/Technology • Facilities/Athletics/Co-Curricular • Finance & Alternative Revenue • Joint Use 	<u>Past / Future Meeting Dates</u> <p>Dec 9, 2019</p> <p>Nov 18, 2019</p> <p>Dec 17, 2019</p> <p>Dec 2, 2019</p> <p>Nov 26, 2019</p>	<u>2019 BOE Chair</u> <p>TBD after Reorg</p> <p>TBD after Reorg</p> <p>TBD after Reorg</p> <p>TBD after Reorg</p> <p>TBD after Reorg</p> <p>TBD after Reorg</p>
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Mr. Aronson asked for a sense of what is going on with the air conditioning matter since a report was expected to be done in December. Mr. Usami replied that we did receive a report from T&M Associates that is quite daunting and he asked Mr. Primiani to review the technical aspects. He also asked our new architect, EI Associates, to have their engineers review the report. EI Associates asked to review DiCara Rubino's report as well. Mr. Usami said he is waiting to hear back from EI with their assessment and the options available to better see how the projected costs compare to previously estimated funding.

Ms. Israeli Miller referred to the committee meeting schedule and conversations last year about having more frequent curriculum meetings throughout the year and to plan ahead to meet. Ms. DeMarco replied that special or additional meetings can be explored and available times can be determined when needed, and administration will look into what can be planned ahead of time. Ms. Horan added that there was a heavy lift with curriculum and instruction last year.

Ms. Barbanel went to the December HSA council meeting in December and will give her report to Ms. DeMarco for the Superintendent's Memo.

Ms. Horan stated that a Board liaison is needed to attend the TEF meetings (on Wednesdays at 8:00 p.m., once a month). Ms. Flynn said she will think about attending, as she may have a meeting conflict on those nights.

NEW BUSINESS

Ms. Barbanel referred to previous discussions about the area from County Road to Maugham School and her recent experience driving in that area. She asked if a School Zone sign can be put up, even though the speed limit is posted at 25 mph, just to make drivers aware that children may be crossing. Mr. Salaski added that there is a School Zone sign on the northbound side of County Road. Ms. Barbanel said that Northern Valley Demarest School has a flashing sign on Knickerbocker. Several Board members agreed that a flashing School Zone sign would be good to have for all the schools.

Ms. DeMarco stated that what is important to know, when it comes to a county road, is if the jurisdiction lies with the county or the borough for what can be changed, and she will explore this matter further.

(SESSION 2)

REGULAR PUBLIC MEETING

PERSONNEL

A motion was made by Ms. Flynn and seconded by Mr. Salaski to approve Resolutions P-1 through P-7, including Walk-in Resolution P-8.

RESOLUTION P-1 APPROVAL OF SUBSTITUTES

BE IT RESOLVED that the substitutes listed below with a NJ Instructional, NJ Educational Services or NJ Substitute Credential or those to serve as substitute secretaries, substitute custodians or substitute paraprofessionals be approved by the Board of Education for the 2019-2020 school year in accordance with N.J.S.A. 18A:6-7.1b pertaining to criminal history background check and at the district-established per diem rate as noted:

NAME	DEGREE	MAJORS	CERTIFICATION/ POSITION	RATE
Adele Gordon	BSN	School Nurse	Standard: School Nurse	\$220 per diem
Carman Pichardo	BA	Management	NJ Substitute Credential	\$100 per diem
Kimberly Darquea	In progress	Marine Biology	NJ Substitute Credential	\$100 per diem
Michelle Buttafuoco ¹	MA	Sports Administration	NJ Substitute Credential	\$100 per diem
Michelle Stewart	In progress	Family Science	NJ Substitute Credential	\$100 per diem

¹Current Paraprofessional in district who may be utilized as a substitute teacher if needed.

RESOLUTION P-2 HIRES

BE IT RESOLVED that the following persons be employed to fill the positions listed for the length of time and compensation indicated and subject to all federal, state, county and local regulations governing said employment and in accordance with Senate Bill #851 regarding a criminal history background check:

<u>Mackay Elementary School</u>		
NAME/POSITION	EMPLOYMENT DATES	CLASSIFICATION/SALARY
Kimberly Tomaszewski 19-Hour Paraprofessional	Pending Criminal History Clearance – 06/30/20	19-Hour Paraprofessional 3.8 hrs. per day, \$22.99 per hour
Michelle Buttafuoco 19-Hour Paraprofessional	Pending Criminal History Clearance – 06/30/20	19-Hour Paraprofessional 3.8 hrs. per day, \$22.99 per hour

RESOLUTION P-3 APPROVAL OF HOME INSTRUCTORS

BE IT RESOLVED that the Board approves the individuals attached as Home Instructors through the end of the 2019-2020 academic year, at a rate of \$50.00 per hour.

RESOLUTION P-4 APPROVAL OF EXTRA COMPENSATION APPOINTMENTS

BE IT RESOLVED that the Board approves the following individuals as extra-compensation appointments to the positions indicated:

Position	Category	Name	Stipend \$
Lead Teacher – Second Grade	Curriculum	Emily Palumbo (Sep – Jan) Carine St. John (Feb – Jun)	\$4,250 each

RESOLUTION P-5 LEAVE OF ABSENCE FOR LIBRARY MEDIA SPECIALIST AT MACKAY

BE IT RESOLVED that the Board, in accordance with Article IX, B. of the Teachers' contract, grants Dawn Zeig, Library Media Specialist at Mackay School, an unpaid leave of absence for the 2020-2021 school year.

RESOLUTION P-6 RECOGNITION OF THE LIFE AND CONTRIBUTIONS OF LUNCH PARAPROFESSIONAL AT SMITH

BE IT RESOLVED that the Board recognizes the loss of the Esther Maclin, Lunch Paraprofessional at Smith School, who died on December 23, 2019.

RESOLUTION P-7 RESIGNATION

BE IT RESOLVED that the Board accepts with regret the following:

NAME, POSITION, LOCATION	REASON	EFFECTIVE DATE
Ifigenia Skordilis, 19-Hour Paraprofessional Smith School	Resignation	December 20, 2019

(Walk-in Resolution P-8)

RESOLUTION P-8 STAFF/POSITION RECLASSIFICATIONS

BE IT RESOLVED that the Board approves the following reclassifications:

NAME	FROM	TO	EFFECTIVE DATES
Sara Gordon	19-Hour Paraprofessional, 3.8 hrs. per day, \$22.99 per hour, Tenaflly Middle School	Long-Term Substitute Teacher, Tenaflly Middle School \$291.37 per diem,	11/13/19 – 01/24/20
	Long-Term Substitute Teacher, Tenaflly Middle School \$291.37 per diem	Elementary School Teacher, 2 nd Grade – Leave Replacement (Non-Tenurable), Maugham School MA, Line 1 \$58,274 pro rata	01/27/20 – 06/30/20

Ms. Horan asked the Board if they had any questions or comments on the Personnel Resolutions.

Mr. Salaski referred to **RESOLUTION P-4 APPROVAL OF EXTRA COMPENSATION APPOINTMENTS**, and mentioned that the title of Resolution P-4 was listed incorrectly in the table of contents in the agenda. The correct title is **APPROVAL OF EXTRA COMPENSATION APPOINTMENTS**.

Resolutions P-1 through P-7, including Walk-in Resolution P-8 were approved as follows:

Yes - 9	Mark Aronson	No - 0
	Natalie Barbanel	
	Patricia Flynn	Abstain - 0
	Inbal Israeli Miller	
	Jane Juhng	Absent - 0
	Paula Newman	
	Edward J. Salaski	
	Jocelyn Schwarz	
	Janet I. Horan	

ADMINISTRATION

A motion was made by Ms. Israeli Miller and seconded by Ms. Newman to approve Resolutions A-1 through A-3.

RESOLUTION A-1 APPROVAL TO AFFIRM THE SUPERINTENDENT'S DECISION IN HIB INVESTIGATIONS

BE IT RESOLVED that the Tenaflly Board of Education (hereinafter referred to as the "Board") hereby affirms the Superintendent's decision in HIB Investigation Numbers 2019-20/6,MK-1N; 2019-20/7,MK-2N; 2019-20/9,MK-3N; 2019-20/10,SM-1N; 2019-20/11,MK-4N; 2019-20/12,MK-5N; 2019-20/13,MK-6N; 2019-20/14,MK-7N; 2019-20/17,SM-2N; 2019-20/18,SM-3N, for the reasons set forth in the Superintendent's decision to the students' parents, and directs the Business Administrator/Board Secretary to transmit a copy of the Board's decision to the affected students' parents forthwith.

RESOLUTION A-2 ACCEPTANCE OF GIFTS, GRANTS AND DONATIONS

BE IT RESOLVED that the Board accepts with thanks and appreciation the following:

DONOR: TENAFLY EDUCATIONAL FOUNDATION		
Teacher & School Requesting Grant	Proposal/Grant #	Amount
Jill Brave & Alycin Slezak Stillman School	"iPads for Library and Art STEAM" Grant #2-2019/20	\$14,340.00

RESOLUTION A-3 FIRST READING OF POLICY 4141 (REVISED)

BE IT RESOLVED that the Board of Education will have the first reading of the following policy and regulation.

Policy 4141 Resignation (revised)

Ms. Horan asked the Board if they had any questions or comments on the Administration Resolutions.

Mr. Horan referred to **RESOLUTION A-3 FIRST READING OF POLICY 4141 (REVISED)** and clarified that it was originally and incorrectly listed as POLICY 4111 in the agenda. The correct policy is 4141 Resignation.

Board members referred to Resolution A-2 and thanked the TEF for their generosity.

Resolutions A-1 through A-3 were approved as follows:

Yes - 9	Mark Aronson	No - 0
	Natalie Barbanel	
	Patricia Flynn	Abstain - 0
	Inbal Israeli Miller	
	Jane Juhng	Absent - 0
	Paula Newman	
	Edward J. Salaski	
	Jocelyn Schwarz	
	Janet I. Horan	

SPECIAL EDUCATION

A motion was made by Ms. Schwarz and seconded by Ms. Barbanel to approve Resolutions S-1 and S-2.

RESOLUTION S-1 RESCIND THE FOLLOWING 10 MONTH PLACEMENT 2019-2020
BE IT RESOLVED that the Board of Education rescind the placement for the following pupil.

STUDENT	SCHOOL	TYPE	TUITION
#856	ECLC	Private	(\$39,968.38)

RESOLUTION S-2 APPROVAL OF TWELVE MONTH PROGRAMS 2019-2020
BE IT RESOLVED that the Board of Education approve the placement for the following pupils.

STUDENT	SCHOOL	TYPE	TUITION
#890	New Alliance	Private	\$80,940.00 Pro-rated as of 9/4/2019
#840	North Jersey Behavioral Health Services	Private	\$107,511.70 Pro-rated as of 11/19/2019
#893	Valley TIPS Program	Public	\$32,791.79 Pro-rated as of 11/11/2019

Ms. Horan asked the Board if they had any questions or comments on the Special Education Resolutions.

Resolutions S-1 and S-2 were approved as follows:

Yes - 9	Mark Aronson	No - 0
	Natalie Barbanel	
	Patricia Flynn	Abstain - 0
	Inbal Israeli Miller	
	Jane Juhng	Absent - 0
	Paula Newman	
	Edward J. Salaski	
	Jocelyn Schwarz	
	Janet I. Horan	

FINANCE

A motion was made by Ms. Juhng and seconded by Mr. Aronson to approve Resolutions F-1 through F-5.

RESOLUTION F-1 APPROVAL OF BILLS FOR DECEMBER 5 THROUGH DECEMBER 31, 2019

BE IT RESOLVED that bills properly certified as to validated purchase orders and receiving documentation and approved in the total sum of \$6,118,627.68 for December 5 through December 31, 2019, as shown on the list of bills submitted to the Board of Education and which shall be made a part of the resolution be and hereby are approved for payment and are to be charged to the following fund accounts:

	Fund	Totals
(10)	General Fund	\$217,634.01
(11)	General Current Expense	\$5,744,661.07
(20)	Special Revenue Funds	\$60,128.28
(50)	Enterprise Fund	\$21,599.97
(55)	Preschool Program Fund	\$13,509.39
(60)	Trust and Agency Funds	\$61,094.96
	TOTAL	\$6,118,627.68

RESOLUTION F-2 PAYROLL FOR DECEMBER 2019

BE IT RESOLVED that the regular payroll for December 2019 be and hereby is approved for payment as follows:

PAYROLL	
Date	Amount
12/13/19	\$2,130,936.58
12/20/19	\$2,004,914.25

RESOLUTION F-3 APPROVAL FOR RENEWAL OF JOINT TRANSPORTATION CONTRACT WITH DUMONT BOE FOR 2019-2020 SCHOOL YEAR

BE IT RESOLVED that the Tenaflly Board of Education approves the joint transportation agreement to transport one (1) Tenaflly student to Bergen County Vo-Tech Applied Technology program in Paramus, NJ on existing route DBOE-3 in the amount of \$2,940.01 for the 2019-2020 school year.

RESOLUTION F-4 APPROVAL FOR RENEWAL OF JOINT TRANSPORTATION CONTRACT WITH ENGLEWOOD BOE FOR 2019-2020 SCHOOL YEAR

BE IT RESOLVED that the Tenaflly Board of Education approves the joint transportation agreement to transport nine (9) Tenaflly student to Bergen Academies Teterboro program in Teterboro, NJ on existing route 102-TT in the amount of \$16,085.34 for the 2019-2020 school year.

RESOLUTION F-5 APPROVAL OF DISTRICT TRAVEL AND WORK-RELATED EXPENSE REIMBURSEMENT

WHEREAS, in order to be in compliance with the State of New Jersey's adoption of P.L. 2007, c.53, An Act Concerning School District Accountability, also known as Assembly Bill 5 (A5), and the NJDOE enactment of N.J.A.C.6A:23B-1; and

WHEREAS, those on the attached list are attending the administratively approved conferences, conventions, staff training sessions, seminars, or workshops; and

WHEREAS, the total expected cost of such conferences, conventions, staff training sessions, seminars, or workshops has been provided; and

WHEREAS, the attendance at the stated function was previously approved by the Superintendent of Schools through the appropriate administrator(s) as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, the attendance at the function(s) was approved as promoting delivery of instruction or furthering efficient operation of the school district, and fiscally prudent; and

WHEREAS, the travel and related expenses particular to attendance at the function(s) may exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter;

BE IT RESOLVED, that the Tenaflly Board of Education approves attendance at the administratively approved function(s) as necessary, and

BE IT FURTHER RESOLVED, that those expenses that appear on the attached form titled "Travel and Work-Related Expense Reimbursements" for lodging, meals and gratuities are within the limits of the State travel reimbursement guidelines and are justified and reimbursable upon submission of the required receipts up to the current established limits as specified in the General Services Administration website, with any additional costs for lodging, meals and gratuities expenses above those established limits to be personally borne by the attendee(s).

TENAFLY PUBLIC SCHOOLS								
TRAVEL AND WORK-RELATED EXPENSE REIMBURSEMENTS								
	January 6, 2020					(Gas Allowance is \$.35 per mile)		
This listing is an attachment to the Tenaflly Board of Education Resolution regarding Registration Fees, allowable Lodging, Transp. and M&IE (Meals and Incidental Expenses) reimbursements to be made by the Tenaflly Public Schools.								
The following people are administratively approved to attend work-related events according to the following details:								
		EXPENSES TO THE DISTRICT						
NAME	CONVENTION,	LOCATION	REGIS.	LODGING	TRANSP.	MEALS/IE	TOTAL	
LOCATION	SEMINAR,	& DATES	FEES	REIMB.	REIMB.	REIMB.	EXPENSES	
	CONFERENCE,							
	WORKSHOP							
1	Debe Besold Central Office	NJASBO - Grants Overview	Mt. Laurel, NJ (1/8/20)	\$100.00	\$0.00	\$35.63	\$0.00	\$135.63
2	Hi Yu High School	Internship Inspections/ Observations	Various sites	\$0.00	\$0.00	\$100.00 estimate	\$0.00	\$100.00
3	Rosanne Rabinowitz High School	Internship Inspections/ Observations	Various sites	\$0.00	\$0.00	\$100.00 estimate	\$0.00	\$100.00
4	Cathy Paz Middle School	NJAMLE	Union, NJ (3/13/20)	\$99.00	\$0.00	\$0.00	\$0.00	\$99.00
5	Michelle Roux High School	NJ CEC Annual Spring Conf.	Mahwah, NJ (3/16/20)	\$105.00	\$0.00	\$13.51	\$0.00	\$118.51
6	Amanda Sleece Middle School	NJIDA Winter Institute - Food for Thought Trainings	Clark, NJ (2/1/20)	\$90.00	\$0.00	\$24.54	\$0.00	\$114.54
TOTALS				\$394.00	\$0.00	\$273.68	\$0.00	\$667.68

Ms. Horan asked the Board if they had any questions or comments on the Finance Resolutions.

Resolutions F-1 through F-5 were approved as follows:

Yes - 9	Mark Aronson	No - 0
	Natalie Barbanel	
	Patricia Flynn	Abstain - 0
	Inbal Israeli Miller	
	Jane Juhng	Absent - 0
	Paula Newman	
	Edward J. Salaski	
	Jocelyn Schwarz	
	Janet I. Horan	

PUBLIC COMMENTS – SECOND OPPORTUNITY – REGULAR MEETING (Session 2)

Board President inquired if there were any members of the audience who wished to address the Board on any item listed on or not listed on the agenda (Session 2 – Regular Meeting).

There were no comments.

A motion was made by Ms. Flynn and seconded by Mr. Salaski to adjourn the meeting.

The motion was unanimously approved.

The meeting adjourned at 8:58 p.m.

Respectfully submitted,



Yas Usami
Business Administrator/
Board Secretary