

MEETING MINUTES

1. **CALL TO ORDER: 5:30 P.M.**
2. **CONVENE TO REGULAR MEETING**

- A. **Flag Salute**

Trustee Proctor led the flag salute.

- B. **Roll Call**

The following board members were present:

Kenneth Chin
Noelia Corzo
Alison Proctor
Shara Watkins

- C. **Approval of Agenda: December 15, 2022**

Motion Passed: Passed with a motion by Trustee Corzo and a second by Trustee Watkins.

Kenneth Chin
Noelia Corzo
Alison Proctor
Shara Watkins

- D. **Approval of Minutes: October 20, 2022**

Motion Passed: Passed with a motion by Trustee Corzo and a second by Trustee Chin.

Yes Kenneth Chin
Yes Noelia Corzo
Yes Alison Proctor
Yes Shara Watkins

3. **STATEMENTS**

- A. **Public Statements Related to Non-agenda Topics:**

Public Comments:

Francisco, a Bowditch Middle School parent - spoke about the drug abuse and paving drug activities at all the middle schools in our District and expressed that he feels frustrated about it and wants the District to take the matter more seriously.

B. Public Statements Related to Agenda Items: Persons will be called on at the appropriate time

C. Foundation / Committee Reports

D. SMETA / CSEA / SMEAA Updates

Alicia Aragon - expressed appreciation and gratitude to all the Human Resources Department for their quick response to issues and congratulated Noelia for her future endeavors.

Katherine Pratt congratulated Trustee Corzo on her next position. Also congratulated all trustees and new Trustee Brooks. She indicated that she is working with members of CTA and is learning about community schools to provide information to teachers about this process. She also indicated that she is eager to interact with administrators and District staff regarding campus safety.

Jeannette Ramirez, Fiesta Gardens Principal, congratulated Trustee Corzo and expressed her pride in her accomplishments. Fiesta Gardens Student Council was present. They introduced themselves and shared what they love about Fiesta Gardens.

Douglas Garris, Audubon Principal, congratulated Trustee Corzo for her new role. He indicated that Audubon School recently had a spelling bee with 50 students. Mandy Lou will represent the school in the national spelling bee. Thanked teachers, TOSAs, and all district staff for their support. Also thanked all the families for their support and achievement.

F. Superintendent Report

1. Recognition of Board Clerk Noelia Corzo

Superintendent Ochoa indicated that they had seen Noelia's passion for children, they had seen her put the work in for this community, and it had been a story of someone who has a passion for equity and giving support to students. Superintendent Ochoa also expressed that they wanted to give Noelia this recognition with deep gratitude, heartfelt, and consideration, the Distinguished Service Award for her service as a member of this board, which is very well deserved.

Trustee Watkins expressed that she and Noelia have been working together for 5 years now and admire her energy towards equity, and it is surreal to say goodbye to this work. She has deep respect for the work that has been done, and through all the work, they have become good friends. She also indicated that she will be missed immensely and is very proud of her and is looking forward to seeing her work in her new role.

Trustee Proctor indicated that she is proud of Noelia and will miss her. She has learned so much from her and expressed that Noelia has made an impact in our community regarding equity and representation and advocated for kids and mental health. She also shared that Noelia inspired her to become a board member and added that she doesn't look like her or grew up with the same circumstances as she is ten years older than her, but her leadership made her believe that she could join her in this work to help do what is best for kids. Furthermore, she thanked her for her service and indicated that she couldn't wait to see her in action in the county and represent us in District 2.

Trustee Chin indicated that he and Noelia have worked for 4 years and that some of those years had some crazy times, especially during the pandemic. During those years, Trustee Chin has seen Noelia grow both as a person and a policymaker and has learned so much from her as well. He also expressed that they have not always agreed but had some good conversations, and she had opened his eyes to different things that he had not seen before or thought of, and he appreciated that. He is extremely proud and honored to have served on this board.

Trustee Corzo thanked everyone who was part of her journey, especially her son Mikey, Superintendent Ochoa, Superintendent Rosas, and each board member. She also expressed that it is a bittersweet moment and is grateful to all the students and their excitement for learning. She knows there is a better place and is glad it was part of it.

Julie MacArthur indicated that she is very excited about Noelia's next role and a little sad to see her go but is proud of her and grateful for what she has accomplished.

Christian Rubalcaba expressed that Noelia's tenure here in the district has been so inspiring. On behalf of the San Mateo Foster City Administrators Association, they have collected and shared words that represent Noelia in this work of art presented to you. It will be a reminder of the great work you have done in the community.

Dale Rogers-Eilers indicated that families are so grateful for all that Noelia has done for the community and for supporting families. She also congratulated her and expressed that she would be missed.

Superintendent Ochoa presented Noelia with two awards on behalf of the San Mateo - Foster City School District and the Sanctuary Task Force.

4. PROPOSED CONSENT AGENDA (v)

A. BUSINESS/FINANCE

1. Gifts Presented to the Schools and Sites
2. Approval of Resolution No. 18/21-22 - Disposal of Equipment
3. Ratify the Phase II Group 2 Water Bottle Fillers contract with Delta Bay Construction
4. Ratify CSDA Design Group Amendment 3-Sunnybrae Multipurpose Room

5. Amendment of Contract with Boys and Girls Club of the Peninsula for services at San Mateo Park
6. Ratification of Contracts & Consultants \$45,000 and Under
7. Approval of District Expenditure Report
8. Ratify Amendment 1 Kitchell CEM HVAC Phase II

B. EDUCATION SERVICES

1. Approval of School Plans for Student Achievement (SPSA) (v)
2. Approval of BookNook After School Literacy Tutoring (v)

C. HUMAN RESOURCES

1. Approval of Certificated Seniority List
2. Personnel Report: Resignations, Releases, and/or Retirements
3. Personnel Report: New Hires and Assignment Changes

D. STUDENT SERVICES

1. Approval of Child Care Contract Through CCTR - RESOLUTION 17/22-23 FOR 2023-2024
2. Approval of Child Care Contract Through CSPP - RESOLUTION 16/22-23 FOR 2023-2024

Motion Passed: Passed with a motion by Trustee Corzo and a second by Trustee Chin.

Yes Kenneth Chin
Yes Noelia Corzo
Yes Alison Proctor
Yes Shara Watkins

5. RECESS REGULAR MEETING/CONVENE ANNUAL ORGANIZATIONAL MEETING

A. Ceremonial Swearing-In of Trustees: LaTisa Brooks, Kenneth Chin, and Alison Proctor

Superintendent Ochoa informed us that we have LaTisa Brooks as a new trustee joining our board and Kenneth Chin and Alison Proctor, current trustees, who have been reelected. He also informed us that we have family members in the Board Room who are here to be part of the ceremony.

B. Election of Officers (v)

Shara Watkins, President

Motion Passed: Passed with a motion by Trustee Proctor and a second by Trustee Corzo.

Yes Kenneth Chin
Yes Noelia Corzo
Yes Alison Proctor
Yes Shara Watkins
Yes LaTisa Brooks

Kenneth Chin, Vice President

Motion Passed: Passed with a motion by Trustee Watkins a second by Trustee Corzo.

Yes Kenneth Chin
Yes Noelia Corzo
Yes Alison Proctor
Yes Shara Watkins
Yes LaTisa Brooks

LaTisa Brooks, Clerk

Motion Passed: Passed with a motion by Trustee Corzo and a second by Trustee Chin.

Yes Kenneth Chin
Yes Noelia Corzo
Yes Alison Proctor
Yes Shara Watkins
Yes LaTisa Brooks

Alison Proctor, Trustee Representative

Motion Passed: Passed with a motion by Trustee Watkins and a second by Trustee Chin.

Yes Kenneth Chin
Yes Noelia Corzo
Yes Alison Proctor
Yes Shara Watkins
Yes LaTisa Brooks

C. Appointments by the President

Board President Watkins made the following appointments:

Secretary of the Board - Superintendent, Diego Ochoa

Legislative Representatives - Alison Proctor

Liaisons to San Mateo City Council - Shara Watkins and Kenneth Chin

Liaisons to Foster City City Council - Shara Watkins and Alison Proctor

Liaison to the San Mateo - Foster City Education Foundation - Kenneth Chin

Liaison to PTA Coordinating Council - LaTisa Brooks

Liaison to the District Special Education District Advisory Council (SEDAC) - Kenneth Chin

Liaison to the District English Language Advisory Council (DELAC) - LaTisa Brooks

Liaison to the Sanctuary Task Force - Alston Proctor

Liaison to the Equity Task Force - Shara Watkins

Liaison to "Home For All Committee" - Alison Proctor

6. RECONVENE TO REGULAR MEETING

Sonja Tappan, San Mateo-Foster City Education Foundation Executive Director, reported that The Night at the Museum event on October 21, 2022, was a success. She thanked the community, parents, teachers, students, and district educators for their support. They raised over a hundred thousand dollars to support the arts and want to thank everyone who donated and hosted events for the occasion. She also thanked the community for their support of Measure K.

Special guest Zach Thorpe, a student from Beach Park Elementary School, made a presentation about the Sneaker fundraiser he created at the end of October to raise money for the school. The goal was to raise \$1,000, and so far, he has raised \$5000. He would like to help other schools, get the community together, and raise money to give to those in need. He has raised \$4,200 for the Education Foundation altogether. He will continue to collect shoes with help from his mom, Principal Snow, and coaches from different sports and education foundations, who have put his campaign on the website for people to donate.

Trustee Watkins thanked Zach for the great work and for donating to the Education Foundation and community.

7. BUSINESS / FINANCE

A. Notice of Public Hearing on Intention of the District to consider entering into an Energy Conservation Services Contract

Amy Ruffo made a presentation regarding our solar PV project and to consider entering into an energy conservation services contract with ENGIE Services U.S., Inc. for the design and construction of Solar PV Systems at multiple District sites.

Clarifying Questions from the Board,

All Board members thanked everyone involved in this project for their hard work. They had some clarifying questions and indicated they were excited about the project and looking forward to hearing more.

Patrick Gaffney - Deputy Superintendent, reported that he hopes to finalize the contract soon and begin the project in the summer.

Public Comments:

None

Board Comments:

None

B. Resolution No. 19/22-23 Approving Certain Energy Conservation Measures Authorizing The Execution of Agreements, Signatories and Making Other Determinations in Connection Therewith (v)

Clarifying Questions from the Board:

None

Public Comments:

None

Board Comments

None

Motion Passed: Passed with a motion by Trustee Corzo a second by Trustee Proctor.

Yes	Kenneth Chin
Yes	Noelia Corzo
Yes	Alison Proctor
Yes	Shara Watkins
Yes	LaTisa Brooks

C. 2022-2023 First Interim Report (v)

Patrick Gaffney - thanked Director of Business Services Blanca Cervantes for her hard work on this report. Mr. Gaffney also indicated that the District must file two interim financial reports with the state each year. This report includes actual revenue and expenditure information from July 1, 2022, through October 31, 2022, and projected expenditures through June 30, 2023. The District is submitting the First Interim Report with a positive certification, meaning it can meet its financial obligations for the current fiscal year and the two subsequent years. The Local Control Funding Formula (LCFF)/Revenue Limit Sources include LCFF Base funding (primarily local property taxes), LCFF Supplemental funding, State Special Education funding, and Education Protection Account (EPA) from Proposition 30.

Board Clarifying Questions:

None

Public Comments:

Randi Paynter made comments about this item.

Board Comments:

Trustee Chin indicated that he attended a budget session, learned that we must project three years out, and talked to the county superintendent about it.

Motion Passed: Passed with a motion by Trustee Corzo and a second by Trustee Brooks.

Yes	Kenneth Chin
Yes	Noelia Corzo
Yes	Alison Proctor
Yes	Shara Watkins
Yes	LaTisa Brooks

8. BOARD MEMBER STATEMENTS AND REQUESTS FOR FUTURE AGENDA ITEMS

Trustee Corzo thanked everyone who has been a part of her journey, and to all the kids, she wished them the best. She also thanked The Sanctuary Task Force and Dale Rogers for leading it. Thanked all board members for their support and is here to support the community and the work of the district.

Trustee Chin thanked the facilities team, Patrick Gaffney and Amy Ruffo, for their hard work. It was great to celebrate three open fields at George Hall, Meadow Heights, and Brewer Island, and it was impactful to see the smiling faces of the kids and to see them play. Trustee Chin also reported that Borel Middle School and the other middle schools are having their open houses in person and virtually, indicating that is a great way to showcase the schools. He saw a presentation by middle school students to elementary school students teaching about vaping. Furthermore, Trustee Chin thanked Trustee Proctor for her leadership in the past year as Board President, welcomed LaTisa Brooks as the new trustee, and wished happy holidays to all.

Trustee Proctor indicated that she also appreciated seeing the new fields. She shared that she attended the San Mateo Foster City City Council meeting and looks forward to working with them on many projects. Also welcomed LaTisa Brooks as a new board member.

Trustee Watkins wished everyone happy holidays and a wonderful break. She hoped the District would send reminders about health and safety over the break. She thanked Trustee Proctor for the past Presidency, welcomed Trustee Brooks as a new board member, and looks forward to working together. She also indicated that if the board is amenable to nominating Superintendent Ochoa as the liaison for Chiefs for Change and League of Innovative Schools, she would like to bring that back to discuss at a future meeting.

Trustee Brooks thanked everyone for the warm welcome and indicated that she is excited to be on the board and is looking forward to working together.

9. FUTURE MEETING DATES

Regular Board Meeting:

- January 26, 2023

- February 23, 2023

Board Study Session:

- January 12, 2023 - Student Discipline Policies
- February 9, 2023 - Math K-8

10. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

Public Comments:

None

The Regular Board Meeting recess to close session at 8:02 pm.

11. RECESS TO CLOSED SESSION

- A. Existing Litigation (Gov. Code §54956.9(1)(d))
- B. Existing Litigation (Gov. Code §54956.9(1)(d)) – Case #2022090812

12. RECONVENE TO OPEN SESSION

- A. Report of Closed Session

The board took action by a vote of five zero to approve one case. Also, took action by a vote of five zero to approve Case #2022090812.

13. ADJOURNMENT

- A. Adjournment (v)

Motion Passed: Passed with a motion by Trustee Corzo and a second by Trustee Proctor.

Yes Kenneth Chin
Yes Noelia Corzo
Yes Alison Proctor
Yes Shara Watkins
Yes LaTisa Brooks

The Regular board meeting adjourned at 8:24 p.m.