

Citizens' Bond Oversight Committee

June 13, 2023

Meeting Minutes

1. Call to Order

The meeting was called to order by Chair Knoop at 6:02 PM

2. Roll Call

Members: Cary Knoop and Cindy Parks

Staff: Jodi Croce

3. Approval of Agenda

Motion to Approve: Cindy Parks, Second: Cary Knoop – 2 Ayes

4. Visitor/Public Comment

None

5. Approval of Minutes for March 14, 2023

Motion to Approve: Cindy Parks, Second: Cary Knoop – 2 Ayes

6. Approval of Minutes for March 28, 2023

Motion to Approve: Cindy Parks, Second: Cary Knoop – 2 Ayes

7. Approval of Minutes for April 7, 2023

Motion to Approve: Cary Knoop, Second: Cindy Parks – 2 Ayes

8. Financial Report

There was a question raised about several HVAC transactions on page 47 of the Financial Report. The Report shows transaction recoded to the Bond. These types of recoding transactions have previous been a concern mentioned by the committee members. Also, this vendor was Western Allied Mechanical, a firm usually hired by the district to perform repair work. Ms. Croce will follow up and provide a response by email. to the committee members.

9. Update of Measure G Projects

None was provided

10. Review the Draft 2021/22 Annual CBOC Report

The committee reviewed the Draft document and made several changes.

11. 2021/22 CBOC Compliance Finding

11.1 Approve the Following Text:

Based on the review and observations of the Citizens' Bond Oversight Committee, we find that the Newark Unified School District is in compliance with the requirements of Article XIII A, Section 1(b)(3) of the California Constitution and that funds are being used for the purposes specified in the ballot language

Motion to Approve: Cindy Parks, Second Cary Knoop – 2 Ayes

12. Approval of the 2021/22 Annual CBOC Report

Motion to approve with changes to the Report: Cary Knoop,
Second: Cindy Parks – 2 Ayes

13. Announcements and Requests

Mr. Knoop has seen several Bond Oversight Committees include a student member. Realizing we are at the end of this Bond, the Board might want to consider for the next committee.

14. Adjournment

Motion to Adjourn at 6:28 PM: Cindy Parks, Second: Cary Knoop – 2 Ayes