

## **Charitable Campaigns**

School/District or Student Organizations participate in a variety of fundraising activities and solicit donations for the purposes of a legitimate charitable cause. Examples of this can be seen in things like Pennies for Patients, the Jimmy Fund, Habitat for Humanity, etc. The money is collected by our school and the money is deposited by the Principal into the Activity Account. The following are required for charitable campaigns:

1. Signed Fundraising application (Appendix A) form (Principal) prior to the start of the fundraiser. The fundraising application will be forwarded to the Superintendent for review and approval (signoff).
2. Participation in the fundraiser is voluntary for students and/or staff.
3. The fundraiser is safe. Students may not participate in door-to-door sales.
4. The purpose of the fundraiser is in line with the vision, mission, goals and objectives of the Webster Public Schools.
5. The proceeds from the fundraiser benefits the charity organization identified.
6. The accounting practices associated with the School Activity Accounts are followed and proper documentation is maintained. The School Principal is responsible for maintaining the Activity Account.
7. The School Committee will receive the signed fundraising applications on a regular basis for review, and will provide any feedback on specific fundraisers at its discretion. All information related to the finances associated with a specific fundraiser may be reviewed by the Committee at its request.
8. The Fundraiser is posted on the School District website on the fundraising page.