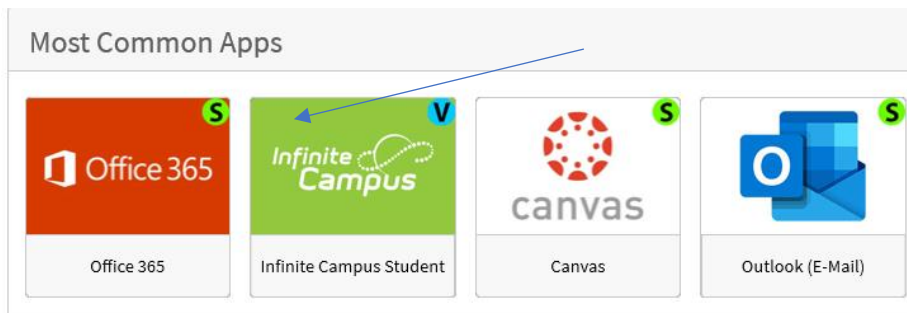


IC Attendance Directions for Parents

ALL students will have attendance taken virtually once per day. In-person students will do this at school. eLearners, Asynchronous Hybrid Learners, and Remote Learners will do this one time between the hours of 7:00 AM and 11:00 PM.

For your student to check-in at home follow the directions below:

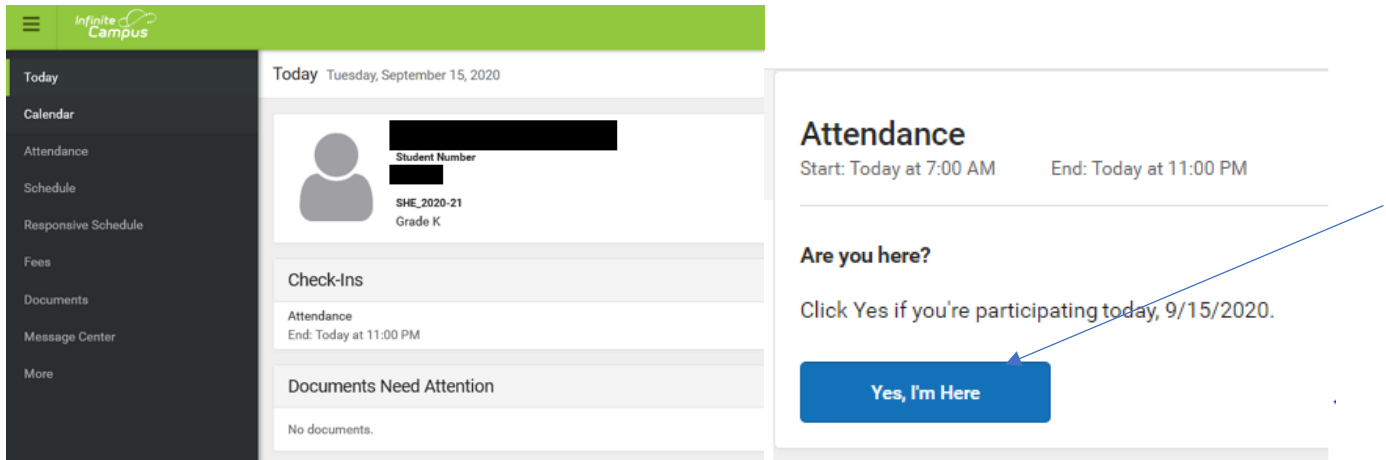
1. Please log in to [My.Hsd2.org](https://my.hsd2.org) using your district username and password. This is the same username and password you use to log in to your computer.



2. Please click on Infinite Campus. Use your same username and password to login to Infinite Campus. You will need to type your password in both of the boxes at the bottom. You will only need to do this once the first time, as it will save your information.

The screenshot shows the Infinite Campus login interface. At the top left is the Infinite Campus logo. Below it are two input fields: 'Username' with the value '123456' and 'Password' with masked characters. A red error message 'Incorrect Username and/or Password' is displayed below the fields. A blue 'Log In' button is at the bottom, with a 'Help' link underneath. A callout box on the right points to the Username field with the text 'No @hsd2.org domain.'

3. Once logged in to Infinite Campus, on the Today page, click check-in, and then click [Yes, I'm Here](#).



Parents have the ability to check their student in for the day as well through Campus Parent.

To check your student in for the day:

1. Log into Campus Parent either through the mobile app or the HSD2 website.
2. Select your student
3. On the today page click check-in, and then click [Yes, I'm Here](#).
4. Repeat steps 2 and 3 for each student.