

**GROTON BOARD OF EDUCATION
REGULAR MEETING MINUTES
AUGUST 28, 2023 @ 6:00 P.M.
TOWN HALL ANNEX, CR 1**

MEMBERS PRESENT: Chairperson Kim Shepardson Watson, Andrea Ackerman, Dean Antipas, Elizabeth Porter, Rita Volkmann, Beverly Washington (remote), Jay Weitlauf

MEMBERS ABSENT: Matthew Shulman

ALSO PRESENT: Susan Austin, Philip Piazza, Sam Kilpatrick, Laurie LePine, Clint Kennedy

I. CALL TO ORDER – Mrs. Shepardson Watson, Chairperson called the meeting to order at 6:05 p.m.

A. Pledge of Allegiance

The first order of business was the Pledge of Allegiance to the flag led by Ernie Koschmieder.

II. RECOGNITION AND PARTICIPATION OF VISITORS AND DELEGATIONS

A. CAFE Certificated Board of Education Member – Kim Shepardson Watson: Superintendent Austin shared that CAFE had sent a letter that Mrs. Shepardson Watson was one of nine Board of Education members who was given this honor. Superintendent Austin thanked her for service on the Board of Education.

B. JROTC Senior Naval Science Instructor – Terry Henkle: Superintendent Austin recognized Terry Henkle for being the JROTC Science Instructor. The JROTC program has been in the works since 2014. Groton Public Schools was granted the Navy National Defense Cadet Corps and is looking to being a full JROTC program. The Federal Government has supplied all the supplies, books, and curriculum for the program in the near future.

C. Food Service Department – Ernie Koschmieder and Team: Superintendent Austin stated that Ernie Koschmieder and his team deserve great accolades for the work they provided to the Groton Public Schools at all the feeding sites and the support of Norwich when he got the call to support them. The Superintendent noted that she had received email after email applauding them for providing a helping hand. She further stated that she received a wonderful letter from Norwich's prior Superintendent Abby Dolliver. Mr. Koschmieder shared all the activities his department participated in during the 2022-2023 school year. Mr. Koschmieder stated that his staff worked tirelessly in all temperatures and weather. They provided over 3,600 meals last year over 39 days in the same weather. This year they provided 4,087 meals; this is a 64% increase over last year, at 4 sites. His staff put 100+ miles on their vehicles. Mr. Koschmieder noted that the Garden Fresh Bag meals was able to provide Garden Fresh Bags to those in need. They concentrated on the REC Program and NFA. Mr. Koschmieder was able to ask the Groton Utilities to support the program with a \$3,800 contribution that allowed them to provide 330 bags every Friday. He and his team did a site survey. Mr. Koschmieder shared that his department will be looking for donations from Electric Board and Pfizer during the 2023-2024 school year.

III. COMMENTS FROM CITIZENS – NONE

IV. RESPONSE TO COMMENTS FROM CITIZENS – NONE

V. STUDENT REPRESENTATIVE REPORT – NONE

VI. SUPERINTENDENT AND ADMINISTRATION REPORTS

A. Superintendent Report & Assistant Superintendent Report

1. Opening of School

- The superintendent shared that the message at Convocation this year was Getting Better Together and All Hands On Deck. The Navy calls this One Ship One Crew.
- Ed Rising at FHS – this is another course selection. Curriculum development happened last spring.
- A French and Spanish teacher has been hired for the elementary level through the World Language grant.
- Professional Learning is happening on August 28 and August 29; school starts on August 30 for grades 1 – 12 students.

2. Review Summer Programs

- ESY (Early School Year) took place at NEA this summer. There were 110 students in K-12 Special Education, 17 students in Preschool, and 44 students in Extended Preschool for 6 weeks.
- STEM Camps were held at CB and GMS and Recreational camps were held at TRMS and MRMS.
- FHS entertained MS and HS students for enrichment and credit recovery for 5 weeks.
- Seventeen teachers received PD from Southern Connecticut University Multilingual Learner Professor Marisa Ferraro. The teachers gave the professor rave reviews.

B. Reports and Information from the Staff

1. Business Manager Report

- Object Code Summary FY 22 (ATTACHMENT #1) – Mrs. LePine gave an overview of the Object Code Summary dated August 23, 2023, that shows an unexpended balance of \$70,706,198.
- Health Insurance Report (ATTACHMENT #2) – Mrs. LePine gave an overview of the Health Insurance Report for the month of July.

2. Director of Buildings and Grounds

- Update re: School Facilities
 - Schools are operational and ready to go.
 - Two bottle fillers at MRMS were defective and leaking. We're investigating the cause.
 - The curtain drain at NEA is complete. We will monitor and continue with phase II, if needed.
 - The Town is cutting a purchased order for field lights at GMS so that we can order parts.
 - The installation of solar panels will begin on September 11 and 25 at GMS and MRMS.
 - We're starting an LED light upgrade at FHS.
 - The concrete phase is complete at GMS for the pergola/outside classroom. The contractor will erect structure once concrete has cured.
 - It was determined that the recent water problem at the Central Office was due to a flow issue.
 - STA loaned a trainer from Traversa to assist getting bus routes completed. Lauren Santacroce Lyon, Kelly Slater, and Lauren Casini also assisted with that process.

VII. COMMITTEE REPORTS

- A. Policy – Dr. Ackerman noted that the Policy Committee has forwarded policy P 5111.3 Protection of Undocumented Students for a first reading.
- B. Curriculum – There was no report.
- C. Finance/Facilities – Mr. Weitlauf noted that the Finance/Facilities Committee met on August 1, 2023, and Mrs. LePine gave an update on diesel and discussed the end of year funds and the Health Insurance Reserve.
- D. Communications – There was no report.
- E. Negotiations – Mrs. Shepardson Watson noted that the Negotiations Committee is still in negotiations with the Paraprofessional bargaining union and will be going into mediation. Superintendent Austin noted that the Attorney notified her that an extension was agreed on.
- F. LEARN – Mrs. Volkmann noted that LEARN Building Committee met last Friday to discuss the addition to the Ocean Avenue Learning Center.
- G. TCC/RTM/BoE Liaison – The TCC/RTM/BoE Liaison Committee is scheduled to have representatives from each group to meet with legislators. The TCC/RTM/BoE Liaison Committee is scheduled to meet on October 5, 2023.
- H. AGSA/GEA/BoE Liaison – Mrs. Watson noted that the AGSA/GEA/BoE Liaison Committee will meet in October 2023, at 4:15 p.m.
- I. Groton Scholarship – There was no report.
- J. Athletic Fields – There was a call for a meeting last Thursday, however, there was no quorum. Therefore, those present held a discussion instead.
- K. Trails Committee – There was no report.
- L. Library Committee – There was no report.
- M. PSBC – There was no report.
- N. State Council on Education Opportunities for Military Children – There was no report.

VIII. ACTION ITEMS

- A. Consent Agenda

MOTION: Antipas, Weitlauf; To approve the Consent Agenda.
MOTION PASSED UNANIMOUSLY

- B. Old Business – None
- C. New Business

- 1. Discussion and possible action regarding a first reading of policy P 5111.3 - Protection of Undocumented Students (ATTACHMENT #3)

MOTION: Horgan, Volkmann; To approve policy P 5111.3 - Protection of Undocumented Students as a first reading.

FAVOR (7): Shepardson Watson, Ackermann, Horgan, Porter, Volkmann,
Washington, Weitlauf

OPPOSED (1): Antipas

ABSENT (1): Shulman

MOTION PASSED

VIII. ACTION ITEMS – cont.

C. New Business – cont.

2. Discussion and possible action regarding recognition of National IT (Instructional Technology) Professionals Day

MOTION: Volkmann, Ackerman; To recognize September 19, 2023, as National IT (Instructional Technology) Professionals Day, and to direct the Superintendent of Schools to send a letter of appreciation to the IT staff.

MOTION PASSED UNANIMOUSLY

3. Discussion and possible action re: the Superintendent’s evaluation and compensation – This item will be held in executive session at the end of the meeting.

IX. INFORMATION AND PROPOSALS

Letters, communications, and comments by Board members on meeting items and any other items in their jurisdiction.

- Mr. Weitlauf noted:
 - That he received communication from candidates for the Board of Education to speak with the present Board of Education.
 - That he regrets not being able to attend the Convocation.
- Dr. Ackerman noted the same communication from candidates for the Board of Education to speak with the present Board of Education.
- Mrs. Volkmann noted communication about scheduling at the middle school and how small some of the Math classes are and asked to have this as a future topic for discussion.
- Mrs. Porter noted:
 - That the convocation was wonderful.
 - That she received the communication from a candidate to be a Board of Education member from Bob Mead.
 - She asked about the numbers of students in the classrooms.
 - She asked for a future topic regarding the Math/Science Coordinator, STEM Math, at FHS, regarding the Administration structure.
- Mrs. Volkmann noted another future topic regarding there not being enough STEM electives at the middle school.
- Mrs. Shepardson Watson noted that she attended the Convocation.

X. ADVANCE PLANNING

A. Future Meeting Dates and Calendar Items for Board Attention

Dr. Ackerman stated that the Sept.12th Policy Committee meeting would be cancelled.
Mrs. Shepardson Watson noted that the TC & CC/RTM/BoE Liaison Committee should be added to the calendar when next they meet.

X. ADVANCE PLANNING – cont.

B. Suggested Agenda Items

Mrs. Volkmann asked for discussion of scheduling at the GMS regarding Math.

Mrs. Porter asked about the work load of the 6-12 STEM Coordinator.

Mrs. Volkmann asked for discussion regarding STEM electives at GMS.

MOTION: Shepardson Watson, Ackerman; To go into Executive Session at 7:18 p.m. to discuss the Superintendent's evaluation and compensation and to invite Susan Austin to attend.

MOTION PASSED UNANIMOUSLY

The Board returned to open session at 8:00 p.m.

MOTION: Shepardson Watson, Porter; To approve a one-year extension of the superintendent's contract through June 30, 2026 and a 2% raise retroactive to July 1, 2023 with a salary of \$201,629.52.

MOTION PASSED UNANIMOUSLY

Mr. Weitlauf stated that Susan has been masterful in leading the district through the challenges of COVID and its aftermath and working diligently with all of the grant writing opportunities as well as the revamping of curriculum. He further stated that he is appreciative that she is leading the school district.

XI. ADJOURNMENT

MOTION: Ackerman, Horgan; To adjourn at 8:05 p.m.

MOTION PASSED UNANIMOUSLY

Groton Public Schools

Date prep:		FY24 Budget Summary Review					
8/28/23 1:29 PM							
Account	Object #s	FY24 Budget 2023-2024	Expenditures	Encumbered	FY24 Actual Total	Remaining Balance	%
Salaries							
1	Administrators 105-109	5,139,279	808,544	4,120,989	4,929,533	209,746	4.1%
2	Teachers 101-104,123-127,151-152	35,924,586	130,133	204,358	334,492	35,590,094	99.1%
3	Non-Cert Aides 110-111,130-131,136,139	4,621,663	119,020	124,793	243,813	4,377,850	94.7%
4	Substitute - Cert & Non-Cert 120-121	1,057,434	128	0	128	1,057,307	100.0%
5	Clerical 112-114,132-134,144	2,059,296	264,382	0	264,382	1,794,914	87.2%
6	Custodial/Maintenance/Techs 117-118,129,137-138,147-148	3,685,428	529,001	270,511	799,512	2,885,916	78.3%
7	Campus Security/Supervision 128	190,167	4,644	0	4,644	185,523	97.6%
8	Total Salaries 100	52,677,853	1,855,852	4,720,651	6,576,503	46,101,350	87.5%
Benefits							
9	Health Insurance 201-202	6,881,439	1,054,335	0	1,054,335	5,827,104	84.7%
10	Workers Comp & Town Pension 211,213	1,089,758	0	0	0	1,089,758	100.0%
11	Social Security & Medicare 212,214	1,571,584	171,150	0	171,150	1,400,434	89.1%
12	Other Benefits 222-227	394,000	212,460	0	212,460	181,540	46.1%
13	Total Benefits 200	9,936,781	1,437,945	0	1,437,945	8,498,836	85.5%
Purchased Services							
14	Instructional Services 321-324	235,375	10,182	6,977	17,160	218,215	92.7%
15	Professional Services 331	310,731	54,567	12,957	67,524	243,207	78.3%
16	Other Prof Services 332	595,000	54,572	8,125	62,697	532,303	89.5%
17	OT & PT Services 333	750,000	85	0	85	749,915	100.0%
18	Legal 334	71,100	11,152	0	11,152	59,948	84.3%
19	Athletic Officials & Other Athletic Serv 341-342	82,390	25,263	0	25,263	57,127	69.3%
20	Computer Network Services 343	164,483	43,657	0	43,657	120,826	73.5%
21	Total Purchased Services 300	2,209,079	199,478	28,059	227,538	1,981,541	89.7%
Property Services							
22	Water & Sewer 410-411	101,807	17,989	0	17,989	83,818	82.3%
23	Trash & Snow Removal 421-422	138,341	6,118	80,126	86,244	52,097	37.7%
24	Repair/Maintenance 430-435,490-491,499	496,549	149,040	202,512	351,552	144,997	29.2%
25	Rental 441	135,267	19,849	75,898	95,748	39,519	29.2%
26	Total Property Services 400	871,964	192,996	358,537	551,533	320,431	36.7%
Transportation, Insurance, Communications, Tuition							
27	Transportation: Schools 510-513	6,171,636	293,354	0	293,354	5,878,282	95.2%
28	Transportation: Student Activities 587-586	175,933	2,519	15,940	18,459	157,474	89.5%
29	Transportation: Staff 580-584	153,750	5,717	0	5,717	148,033	96.3%
30	Insurance 522,525	457,874	446,402	0	446,402	11,473	2.5%
31	Communications 530-552	155,092	59,606	6,653	66,260	88,832	57.3%
32	Tuition: Special Education 561-563,568	4,068,674	77,992	41,900	119,892	3,948,782	97.1%
33	Tuition: Other 564-567	1,218,720	207,000	0	207,000	1,011,720	83.0%
34	Total Trans, Ins, Comm, Tuition 500	12,401,679	1,092,591	64,493	1,157,084	11,244,595	90.7%
Supplies							
35	Instructional Supplies 601-609,613-619,622-623,628	513,243	139,090	88,887	227,977	285,266	55.6%
36	Computer Supplies 610-612	235,650	504,772	181,950	686,721	(451,071)	(191.4%)
37	Electricity & Heating 631-633	1,652,798	188,406	24,531	212,937	1,439,861	87.1%
38	Transportation Supplies 634,656	374,029	6,426	2,725	9,150	364,879	97.6%
39	Textbooks & Library Books 640-642,645,647	92,618	4,016	20,384	24,400	68,218	73.7%
40	Facility/Maintenance Supplies 650,652-655,657,659	271,678	73,922	16,541	90,463	181,215	66.7%
41	Other Supplies (staff dev, PPE, etc) 621,624-627,690	89,810	6,073	5,153	11,226	78,584	87.5%
42	Total Supplies 600	3,229,826	922,705	340,169	1,262,874	1,966,952	60.9%
Equipment							
43	Instructional Equipment 730,735	73,934	1,899	6,740	8,639	65,295	88.3%
44	Non-Instructional Equip 731,736	10,000	1,233	11,933	13,166	(3,166)	(31.7%)
45	Total Equipment 700	83,934	3,132	18,672	21,804	62,130	74.0%
46	Total Dues & Fees 800	99,511	71,211	0	71,211	28,300	28.4%
47	GRAND TOTAL	81,510,627	5,775,910	5,530,582	11,306,492	70,204,135	86.1%

Groton Public Schools

Date prep: FY24 Budget Summary Review

8/28/23 1:29 PM

Account	Object #s	FY24 Budget	Expenditures	Encumbered	FY24 Actual	Remaining Balance	%	
		2023-2024			Total			
Salaries								
Administrators								
48	Administrators	105	1,225,814	242,877	965,631	1,208,507	17,307	1.4%
49	Principals	106	1,176,065	160,850	825,687	986,537	189,528	16.1%
50	Asst. Principals/Sp. Ed. Supv	107	2,404,422	353,590	2,047,921	2,401,511	2,911	0.1%
51	6-12 Curriculum Coordinators	108	181,586	27,936	153,649	181,586	1	0.0%
52	Athletic Director	109	151,392	23,291	128,101	151,392	0	0.0%
53			5,139,279	808,544	4,120,989	4,929,533	209,746	4.1%
Teachers								
54	Classroom Teachers	101 & 151	25,434,454	56,544	153,649	210,193	25,224,261	99.2%
55	Sp Ed Certified	102	8,027,872	28,223	50,709	78,932	7,948,940	99.0%
56	Media Specialist	103	710,122	0	0	0	710,122	100.0%
57	Guidance	104	1,157,759	0	0	0	1,157,759	100.0%
58	Adult Ed	124	42,230	0	0	0	42,230	100.0%
59	Coach Stipends	126	350,867	2,833	0	2,833	348,034	99.2%
60	Other Student Activities	127	138,413	0	0	0	138,413	100.0%
61			35,924,586	130,133	204,358	334,492	35,590,094	99.1%
Other Staff								
62	Reg Ed Aides - Kindergarten	110 & 130	474,630	42	0	42	474,588	100.0%
63	Sp Ed Aides - Para I & Para II	111 & 131	3,081,335	56,358	0	56,358	3,024,977	98.2%
64	Tutors	125 & 152	458,450	394	0	394	458,056	99.9%
65	School Bus Aides	136	446,772	29,143	0	29,143	417,629	93.5%
66	Other Non-Certified Personnel	139 & 119	160,476	33,083	124,793	157,876	2,600	1.6%
67			4,621,663	119,020	124,793	243,813	4,377,850	94.7%
Substitute								
68	Substitute Reg Ed Certified	120	967,567	128	0	128	967,440	100.0%
69	Substitute Spec Ed Certified	121	89,867	0	0	0	89,867	100.0%
70			1,057,434	128	0	128	1,057,307	100.0%
Clerical								
71	Clerical	112*113*114*132*133*134*143*144	2,059,296	264,382	0	264,382	1,794,914	87.2%
Custodial/Maintenance/Techs								
72	Custodial	117 & 137	1,963,442	299,699	65,945	365,644	1,597,798	81.4%
73	Maintenance	118 & 138	874,573	111,199	64,731	175,930	698,643	79.9%
74	Custodial/Maintenance Overtime	147 & 148	110,500	3,362	0	3,362	107,138	97.0%
75	Technicians	129 & 149	736,913	114,740	139,835	254,575	482,338	65.5%
76			3,685,428	529,001	270,511	799,512	2,885,916	78.3%
Security								
77	Security/Supervision	128	190,167	4,644	0	4,644	185,523	97.6%
78	Total Salaries		52,677,853	1,855,852	4,720,851	6,576,503	46,101,350	87.5%
Benefits								
Health Insurance								
79	Group Ins. Prof	201	5,507,319	1,054,335	0	1,054,335	4,452,984	80.9%
80	Group Ins. Other	202	1,374,120	0	0	0	1,374,120	100.0%
81			6,881,439	1,054,335	0	1,054,335	5,827,104	84.7%
Workers Comp & Town Pension								
82	Worker's Compensation	211	352,258	0	0	0	352,258	100.0%
83	Town Pension	213	737,500	0	0	0	737,500	100.0%
84			1,089,758	0	0	0	1,089,758	100.0%
Social Security & Medicare								
85	Social Security	212	807,754	70,517	0	70,517	737,237	91.3%
86	Medicare	214	763,830	100,632	0	100,632	663,198	86.8%
87			1,571,584	171,150	0	171,150	1,400,434	89.1%
Other Employee Benefits								
88	Retirement Awards	222	242,500	182,103	0	182,103	60,397	24.9%
89	Unemployment	223	35,000	0	0	0	35,000	100.0%
90	Tuition Reimb Certified	224	115,000	28,857	0	28,857	86,143	74.9%
92	Mentor Stipend	227	1,500	1,500	0	1,500	0	0.0%
93			394,000	212,460	0	212,460	181,540	46.1%
94	Total Benefits		9,936,781	1,437,945	0	1,437,945	8,498,836	85.5%

Groton Public Schools

Date prep: 8/28/23 1:29 PM		FY24 Budget Summary Review					
Account	Object #s	FY24 Budget	Expenditures	Encumbered	FY24 Actual	Remaining Balance	%
		2023-2024			Total		

Purchased Services

Instructional Services								
95	Instructional Services	321 & 323	123,500	130	0	130	123,370	99.9%
96	Instruct Improvement Services	322 & 324	111,875	10,052	6,977	17,030	94,845	84.8%
97			235,375	10,182	6,977	17,160	218,215	92.7%
Professional Services								
98	Professional Services	331	310,731	54,567	12,957	67,524	243,207	78.3%
99	Other Professional Services	332	595,000	54,572	8,125	62,697	532,303	89.5%
100	OT & PT Services	333	750,000	85	0	85	749,915	100.0%
101	Legal Services	334	71,100	11,152	0	11,152	59,948	84.3%
102			1,726,831	120,376	21,082	141,458	1,585,373	91.8%
Athletic Officials & Other Athletic Services								
103	Athletic Officials	341	63,550	21,823	0	21,823	41,727	65.7%
104	Other Athletic Services	342	18,840	3,440	0	3,440	15,400	81.7%
105			82,390	25,263	0	25,263	57,127	69.3%
Computer Network Services								
106	Computer Network Services	343	164,483	43,657	0	43,657	120,826	73.5%
107	Total Purchased Services		2,209,079	199,478	28,059	227,538	1,981,541	89.7%

Property Services

Water/Sewer								
108	Water	410	66,844	9,009	0	9,009	57,835	86.5%
109	Sewer	411	34,963	8,980	0	8,980	25,983	74.3%
110			101,807	17,989	0	17,989	83,818	82.3%
Trash & Snow Removal								
111	Trash Removal	421	88,341	6,118	80,126	86,244	2,097	2.4%
112	Snow Removal	422	50,000	0	0	0	50,000	100.0%
113			138,341	6,118	80,126	86,244	52,097	37.7%
Repair/Maintenance								
114	Equipment Repairs	430	129,425	7,079	3,195	10,274	119,151	92.1%
115	Grounds Repairs	431	191,510	70,997	129,812	200,809	(9,299)	(4.9%)
116	General Bldg Repairs	432	27,135	0	13,033	13,033	14,102	52.0%
117	Painting	433	5,146	0	0	0	5,146	100.0%
118	Heat & Plumbing	434	48,400	29,433	43,524	72,957	(24,557)	(50.7%)
119	Electrical	435	10,239	0	0	0	10,239	100.0%
120	Extermination Services	490	12,259	2,828	525	3,353	8,906	72.6%
121	Bldg Fire Protection	491	48,289	20,478	7,224	27,702	20,587	42.6%
123	Other Purch Services	499	24,146	18,225	5,200	23,425	721	3.0%
124			496,549	149,040	202,512	351,552	144,997	29.2%
Rental								
125	Rental	441	135,267	19,849	75,898	95,748	39,519	29.2%
126	Total Property Services		871,964	192,996	358,537	551,533	320,431	36.7%

Transportation, Insurance, Communications, Tuition

Transportation: Schools								
127	Reg Ed Pupil Transportation	510 & 516	3,580,347	183,546	0	183,546	3,396,801	94.9%
128	Sp Ed - Trans - STA	511	1,573,150	9,168	0	9,168	1,563,982	99.4%
129	Sp Ed - Trans - Curtin	512	1,018,139	100,641	0	100,641	917,498	90.1%
130	Pupil Transp Reimbursement	513	0	0	0	0	0	
131			6,171,636	293,354	0	293,354	5,878,282	95.2%
Transportation: Other								
132	Transportation - Athletics	587	98,100	419	14,940	15,359	82,741	84.3%
133	Transportation - Field Trips	588	53,988	0	0	0	53,988	100.0%
134	Entry Fees - Athletics	591 & 592	14,475	2,100	1,000	3,100	11,375	78.6%
135	Admission Fees	595	9,370	0	0	0	9,370	100.0%
137			175,933	2,519	15,940	18,459	157,474	89.5%
Transportation: Staff								
138	Travel - Education	580 & 581	5,900	101	0	101	5,799	98.3%
139	Travel - Admin	582 & 583	32,000	3,595	0	3,595	28,405	88.8%
140	Travel - Conferences	584	115,850	2,021	0	2,021	113,829	98.3%
141			153,750	5,717	0	5,717	148,033	96.3%
Liability & Accident Insurance								
142	Liability Insurance	522	442,702	432,992	0	432,992	9,711	2.2%
143	Accident Insurance	525	15,172	13,410	0	13,410	1,762	11.6%
144			457,874	446,402	0	446,402	11,473	2.5%

Groton Public Schools

Date prep:		FY24 Budget Summary Review					
8/28/23 1:29 PM							
Account	Object #s	FY24 Budget 2023-2024	Expenditures	Encumbered	FY24 Actual Total	Remaining Balance	%

Communications

145 Telephone, Telephone Repairs	530	106,400	42,896	0	42,896	63,504	59.7%
146 Postage	531	29,650	7,485	5,000	12,485	17,165	57.9%
147 Advertisement	540	5,000	1,766	1,555	3,321	1,679	33.6%
148 Minority Recruitment	541	0	0	0	0	0	
149 Printing Admin	550	11,542	7,459	98	7,557	3,985	34.5%
150 School Publications	551 & 552	2,500	0	0	0	2,500	100.0%
151		155,092	59,606	6,653	66,260	88,832	57.3%
Tuition: Special Education							
152 Sp Ed Vocational	561	411,956	11,416	0	11,416	400,540	97.2%
153 Sp Ed BoE Placements	562	2,557,373	52,144	37,483	89,626	2,467,747	96.5%
154 Sp Ed State Placements	563	329,060	14,432	4,418	18,849	310,211	94.3%
155 Sp Ed Magnet Choice	568	770,285	0	0	0	770,285	100.0%
156		4,068,674	77,992	41,900	119,892	3,948,782	97.1%
Tuition: Other							
157 Adult Ed	564	210,105	207,000	0	207,000	3,105	1.5%
158 Gen Ed Magnet Tuition	566	885,801	0	0	0	885,801	100.0%
159 Gen Ed Vo Ag Tuition	567	122,814	0	0	0	122,814	100.0%
160		1,218,720	207,000	0	207,000	1,011,720	83.0%
161 Total Transportation, Insurance, Communication, Tuition		12,401,679	1,092,591	64,493	1,157,084	11,244,595	90.7%

Supplies

Instructional Supplies

162 General Classroom	601	159,293	103,825	31,856	135,682	23,611	14.8%
163 Science	602	15,600	68	1,534	1,602	13,998	89.7%
164 Arts & Crafts	603	25,700	5,917	15,371	21,287	4,413	17.2%
165 Phys. Ed	604	11,800	2,255	3,861	6,117	5,683	48.2%
166 Music	605	22,800	3,271	2,911	6,182	16,618	72.9%
167 Kindergarten	606	4,200	0	0	0	4,200	100.0%
168 Pupil Tests	607	77,700	0	16,459	16,459	61,241	78.8%
169 Tech. Ed	609	12,750	4,444	4,615	9,059	3,691	28.9%
170 Home Ec Supplies	613	14,500	782	0	782	13,718	94.6%
171 Sp Ed Supplies	615	56,000	3,895	3,897	7,793	48,207	86.1%
172 Athletic Supplies	616	55,950	12,297	7,004	19,301	36,649	65.5%
173 Math Supplies	617	9,250	302	972	1,274	7,976	86.2%
174 Health Supplies	618	2,200	0	0	0	2,200	100.0%
175 Other Supplies	619	3,000	335	335	669	2,331	77.7%
176 Health Serv Pathogen	622	5,750	0	71	71	5,679	98.8%
177 School Library Supplies	623	6,250	356	0	356	5,894	94.3%
178 Food, Drink, Snacks	628	30,500	1,342	0	1,342	29,158	95.6%
180		513,243	139,090	88,887	227,977	285,266	55.6%

Computer Supplies

181 Computer Supplies	610 & 611	36,500	11,481	10,113	21,593	14,907	40.8%
182 Software	612	199,150	493,291	171,837	665,128	(465,978)	(234.0%)
183		235,650	504,772	181,950	686,721	(451,071)	(191.4%)

Electricity & Heating

184 Electricity	631	1,097,073	152,293	24,531	176,823	920,250	83.9%
185 Propane/Natural Gas	632	338,350	13,176	0	13,176	325,174	96.1%
186 Heating Oil	633	217,375	22,938	0	22,938	194,437	89.4%
187		1,652,798	188,406	24,531	212,937	1,439,861	87.1%

Transportation Supplies

188 Diesel for School Buses	634	330,553	3,701	0	3,701	326,852	98.9%
189 Gas for Maintenance	656	43,476	2,725	2,725	5,449	38,027	87.5%
190		374,029	6,426	2,725	9,150	364,879	97.6%

Textbooks & Library Books

191 Textbooks	640	46,085	2,331	10,108	12,439	33,646	73.0%
192 Workbooks	641	16,633	1,192	10,275	11,467	5,166	31.1%
193 Textbook Rebind	642	500	0	0	0	500	100.0%
194 Library Books	645	27,000	0	0	0	27,000	100.0%
195 Periodicals	647	2,400	493	0	493	1,907	79.4%
196		92,618	4,016	20,384	24,400	68,218	73.7%

Groton Public Schools

Date prep:		FY24 Budget Summary Review					
8/28/23 1:29 PM							
Account	Object #s	FY24 Budget			FY24 Actual	Remaining Balance	%
		2023-2024	Expenditures	Encumbered	Total		

Facility/Maintenance Supplies

197 Equipment Repair	650	23,315	4,084	506	4,589	18,726	80.3%
198 Grounds Supplies	651	19,527	820	40	860	18,667	95.6%
199 General Bldg Repair	652	62,839	6,393	203	6,596	56,243	89.5%
200 Painting	653	2,500	1,499	1,326	2,825	(325)	(13.0%)
201 Heat & Plumbing	654	34,053	31,695	10,524	42,219	(8,166)	(24.0%)
202 Electrical	655	30,247	4,366	3,551	7,917	22,330	73.8%
203 Safety Supplies	657 & 659	13,047	5,000	0	5,000	8,047	61.7%
204 Custodial Supplies	658	86,150	20,066	391	20,457	65,693	76.3%
205		271,678	73,922	16,541	90,463	181,215	66.7%

Other Supplies

206 Sup Serv Guid Imp Ins	621	26,100	1,276	1,641	2,917	23,183	88.8%
207 Audio Visual	624 & 625	10,300	0	0	0	10,300	100.0%
208 General Admin Supplies	626	12,110	1,510	987	2,498	9,612	79.4%
209 School Admin Supplies	627	16,600	2,216	1,428	3,644	12,956	78.0%
210 Professional Materials	690	24,700	1,070	1,097	2,167	22,533	91.2%
212		89,810	6,073	5,153	11,226	78,584	87.5%
213 Total Supplies		3,229,826	922,705	340,169	1,262,874	1,966,952	60.9%

Equipment

Instructional Equipment

214 Replace Instr Equip	730	27,500	0	896	896	26,604	96.7%
215 Add Instr Equipment	735	46,434	1,899	5,844	7,743	38,691	83.3%
216		73,934	1,899	6,740	8,639	65,295	88.3%

Non-Instructional Equipment

217 Replace Non-Instr Equipment	731	10,000	0	11,933	11,933	(1,933)	(19.3%)
218 Add Non-Instr Equipment	736	0	1,233	0	1,233	(1,233)	
219		10,000	1,233	11,933	13,166	(3,166)	(31.7%)
220 Total Equipment		83,934	3,132	18,672	21,804	62,130	74.0%

Dues - Fees

Dues/Fees

221 Dues BoE	810	25,541	22,540	0	22,540	3,001	11.7%
222 General Admin Dues	811	15,725	11,231	0	11,231	4,494	28.6%
223 School Admin Dues	812	44,100	33,840	0	33,840	10,260	23.3%
224 Other Dues	819	14,145	3,600	0	3,600	10,545	74.5%
225 Total Dues/Fees		99,511	71,211	0	71,211	28,300	28.4%

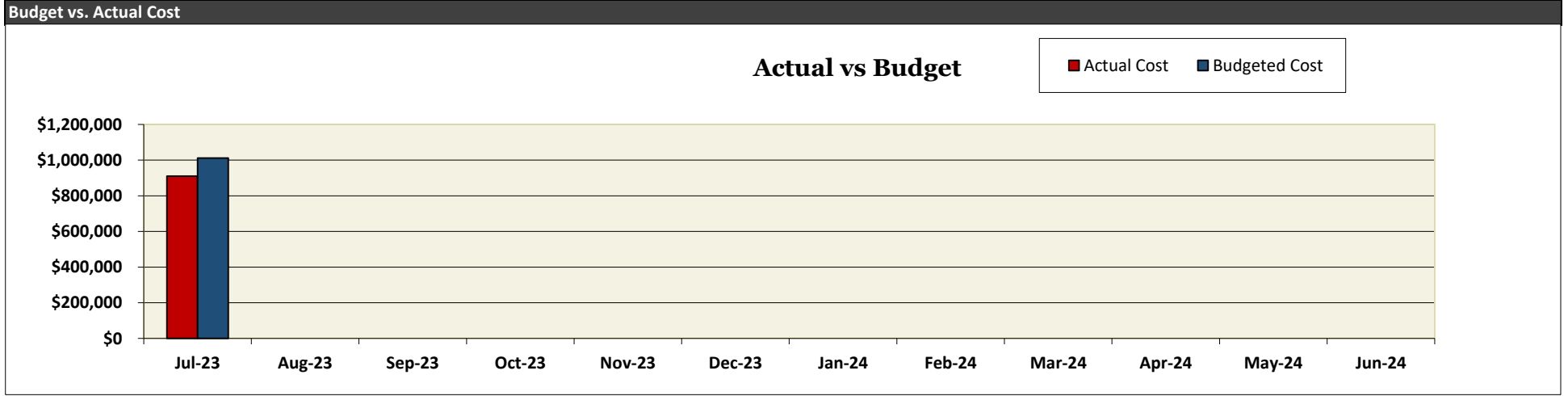
226 Grand Total

81,510,627	5,775,910	5,530,582	11,306,492	70,204,135	86.1%
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Cost vs Budget Dashboard - data through July 2023

BOE Groups Active & Retired

Self Insured - All Coverages All Enrollees										
Claim/Admin. Cost										
Date	Lives	Net Medical Paid		Dental Paid	Total Net Paid	Total Fixed Costs	Total Cost	Anthem Renewal	Variance - Total	Actual/Estimated
		Claims	Rx Paid Claims	Claims	Claims			Monthly	Cost vs BOE	BOE Anthem
									Anthem Renewal	Renewal
Jul-23	495	\$640,990	\$130,728	\$28,381	\$800,099	\$109,857	\$909,956	\$1,011,777	(\$101,821)	89.9%
Aug-23										
Sep-23										
Oct-23										
Nov-23										
Dec-23										
Jan-24										
Feb-24										
Mar-24										
Apr-24										
May-24										
Jun-24										
YTD	495	\$640,990	\$130,728	\$28,381	\$800,099	\$109,857	\$909,956	\$1,011,777	(\$101,821)	89.9%



Total fixed costs is taken from segmented Anthem Renewal dated 3/13/23 plus Network Access Fees of \$161,700
 *BOE monthly renewal based on non-weighted Anthem segmented renewal dated 3/13/23

Students

Protection of Undocumented Students

All students have the right to attend public school and enjoy access to equitable educational and programmatic services regardless of the immigration status of the student or of the student's family members.

For the purposes of this policy, "District personnel" includes all District employees, counsel for the District, and any agencies contracting with the District.

District personnel shall not take any steps that would deny students access to education based on their immigration status or any steps that would impede the rights of any students to public education under the U.S. Supreme Court's 1982 ruling in Plyler v. Doe, the Family Educational Rights and Privacy Act (FERPA), the Connecticut General Statutes, and any other applicable state and federal law.

Absent any applicable federal, state, local law or regulation or local ordinance or court decision, District personnel shall abide by the following conduct:

- District personnel shall not treat students disparately for District residency determination purposes on the basis of their immigration status.
- All District students who meet the relevant programmatic criteria are entitled to receive all school services, including free lunch, free breakfast, transportation, and educational services, regardless of the immigration status of the student or of the student's family members. This entitlement exists whether or not the student or the student's family members have social security numbers.
- District personnel shall not inquire about, or record in any way, a student's immigration status, nor shall District personnel require documentation of any student's legal status, such as asking for a "green card" or citizenship papers, at initial registration or at any other time, for any purpose.
- District personnel shall not require students to apply for Social Security numbers, nor shall the District require students to supply a Social Security number for any purpose.

If any staff member has questions about an individual's immigration status, that staff member shall not refer them to the Immigration and Customs Enforcement Office ("ICE") or any other government agency.

The District's policy does not allow any individual or organization to enter a school site if the educational setting would be disrupted by that visit. The Board of Education (Board) believes that ICE activities in and around schools, preschool education centers, and adult school facilities would constitute a disruption to the learning environment and educational setting for students. Therefore, any request by ICE to any District personnel to visit a school site shall be forwarded immediately to the Superintendent or designee for review and consultation with legal counsel to ensure the safety of all students as well as compliance with Plyler v. Doe and other applicable state and federal laws.

All requests for documents by ICE to the District or any District personnel shall be immediately forwarded to the Superintendent or designee for review and consultation with legal counsel and the Board to ensure the safety of all students, as well as to comply with Plyler v. Doe, and other applicable state and federal laws.

The Superintendent or designee shall ensure that copies of this Policy are distributed to all District and school sites.

The Superintendent or designee shall ensure that all teachers, school administrators, and other staff are trained on how to implement this policy and shall ensure that notification with required translation be distributed to families to fully inform them of their rights in the District.

Protection of Undocumented Students – cont.

Legal Reference: Connecticut General Statutes

10-15 Towns to maintain schools

10-15c Discrimination in public schools prohibited

10-76a - 10-76g re special education

10-184 Duties of parents re mandatory schooling for children ages five to sixteen, inclusive

10-186 Duties of local and regional boards of education re school attendance.
Hearings. Appeals to state board. Establishment of hearing board. Readmission, as amended.

10-220h Transfer of student records, as amended.

10-261 Definitions

State Board of Education Regulations

10-76a-1 General definitions (c) (d) (q) (t)

10-204a Required immunizations

Federal Family Educational Rights and Privacy Act of 1974 (section 438 of the General Education Provisions Act, as amended, added by section 513 of P.L. 93 568, codified at 20 U.S.C.1232g.).

Dept. of Educ. 34 C.F.R. Part 99 (May 9, 1980 45 FR 30802) regs. implementing FERPA enacted as part of 438 of General Educ. provisions act (20 U.S.C. 1232g) parent and student privacy and other rights with respect to educational records, as amended 11/21/96, and Final Rule 34 CFR Part 99, December 9, 2008, December 2, 2011)

McKinney-Vento Homeless Assistance Act, 42 U.S.C. §11431 et seq.

Phylar v. Doe, 457 U.S.202, 102S. Ct. 2382 (1982)

Policy adopted:

GROTON PUBLIC SCHOOLS
Groton, Connecticut

Students

Protection of Undocumented Students

1. To provide a free public education for all children and to provide a welcoming, safe, and supportive school environment, the following guidelines shall be followed when handling requests and visits from the U.S. Immigration and Customs Enforcement (ICE):
2. If an ICE agent approaches a school asking for student information or for access to a student, that agent shall be referred to the Superintendent or designee.
3. The Superintendent or designee shall immediately contact the District's attorney before taking any action or providing any information in response to a request or visit from an ICE agent. The Superintendent or designee shall ask the ICE agent to state the reasons and authority for the visit, whether the "sensitive locations" policy is being followed, and, if so, why such "sensitive locations" policy permits the visit.
4. The Superintendent or designee shall ask the ICE agent to confirm that the agent has a warrant and to show the warrant. If the agent does not have a warrant, the Superintendent or designee shall prohibit entry to school facilities to the ICE agent.
5. If the ICE agent does have a warrant, the Superintendent or designee shall review it to determine what it authorizes the ICE agent to do and who issued it.
 - a. Note, that depending on the situation, ICE agents may have an "administrative warrant" which is not a court order signed by a judge.
 - b. The Superintendent or designee shall not assume that an ICE agent has the authority to enter school facilities or to obtain information or records based on an administrative warrant.
6. Situations could arise in the school setting, including when ICE agents demand records or information concerning a student in which a warrant signed by a judge or other appropriate court order likely would be required by law. In such situations, the Superintendent or designee shall consult with the District's attorney before taking action.
7. Resources to assist families regarding immigration and to connect them with legal and social services within the community shall be provided and translated in multiple languages
8. Schools participating in the Student Exchange Visitor Program (SEVP) shall continue to comply with the specific requirements of that program.
9. Counselors and mental health support services shall be made available, for any reason, to any students who are experiencing stress or anxiety, as a result of immigration issues.

Protection of Undocumented Students – cont.

RESOURCES

For families:

ACLU - Know Your Rights: What to Do If Immigration Agents are at Your Door

Connecticut Students for a Dream

For districts and schools:

ICE Sensitive Locations Policy

U.S. Department of Education guidance for supporting undocumented youth

United We Dream - Deferred Action for Childhood Arrivals guide

School Counselors Working with Undocumented Students

U.S. Department of Health and Human Services information on the rights of unaccompanied children to enroll in school and participate meaningfully and equally in educational programs

The following organizations provide direct legal services:

International Institute of Connecticut

Integrated Refugee & Immigrant Services

Catholic Charities Migration, Refugee, and Immigration Services

Center for Children's Advocacy

Connecticut Legal Services

New Haven Legal Assistance

UConn School of Law Asylum and Human Rights Clinic

Yale Law School Worker and Immigrant Rights Advocacy Clinic

Policy adopted:

GROTON PUBLIC SCHOOLS
Groton, Connecticut