Bourne Public Schools

BOURNE SCHOOL COMMITTEE

Regular Meeting Minutes

DATE: Wednesday, June 7, 2023
TIME: 6:00PM Regular Session
PLACE: Bourne High School Media Center, 75 Waterhouse Rd., Bourne, MA

ATTENDANCE

SCHOOL COMMITTEE MEMBERS PRESENT: Chair Emily Berry; Donel Beals; Maureen Fuller; Kendellynn Gagne; Paul McMaster; Kari MacRae; Kerrie Scofield; Student Representative MacKenzie McMaster

SCHOOL COMMITTEE MEMBERS ABSENT:

OTHER ATTENDEES PRESENT: Dr. Kerri Anne Quinlan-Zhou, Superintendent; Dr. Barbara Starkie, Assistant Superintendent of Learning and Teaching; Jordan Geist, Director of Business Services; Kristin Donahue, Director of Special Education and Student Services; Chris Oliver, Director of Technology

1. CALL TO ORDER

Chair Emily Berry calls the meeting to order at 6:00 PM.

2. PLEDGE TO THE FLAG

All stand for the Pledge of Allegiance.

3. PUBLIC INPUT

No public comments are made.

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Chair Berry introduces newly-elected School Committee members Kendellynn Gagne, Donel Beals and Student Representative MacKenzie McMaster.

4. NAVIGATORS AWARDS

Chair Berry introduces the recipients of the 2023 Navigator Awards. She says the recipients were nominated by District staff members and are being recognized by the School Committee for their exemplary achievements that directly support the Bourne Public Schools' core values and vision of a graduate. Eligible students have exemplified achievements in one or more of the following: Critical Thinking and Problem Solving, Teamwork and Collaboration, Creativity and Innovation, Effective written and Verbal communication, and Responsibility and Accountability.

The recipients include:

- Mikayla Noonan-Grade 9-nominated by Jeff Farington
- Taylor Dodge-Grade 12-nominated by Rebecca Esip
- Allison Vahey-Grade 12-nominated by Rebecca Esip
- Caleigh Wrighter-Grade 12--nominated by Rebecca Esip
- Jillian Allen-Grade 11-nominated by Colby Congel
- Courtney Greene-Grade 11-nominated by Aimee Jarominski
- Sarah Crook-Grade 5-nominated by Cathy Olsona and Maureen Holden
- Amber Donahue-Grade 5-nominated by Kate Hartley, Ryan Werner, and the MTSS Tier 2 Team ● Wyatt Leach-Grade 4-nominated by Kate Hartley, Ryan Werner, and the MTSS Tier 2 Team ● Junior Paz-Grade 3-nominated by Kate Hartley, Ryan Werner, and the MTSS Tier 2 Team
- The cast and crew of Jr. METG Drama Production "Hoodie"-Grade 6 to 8-nominated by Christine Borning ○ Aiden Bingamon
  - Graham Haden
  - Makaila Moody
  - James McKenna
  - Ciara Murphy
  - Killian Murray
  - Keilah Rauch
  - Hannah Audette
  - Dawn Berube
  - Michael Coveney
  - Bridget Curran
  - Emmalee Daniels
  - Naraeya Gray
  - Keagan Johnson
  - Finley O'Doherty
  - Sam Turgiss
  - Claire Canfield
  - Caden Dion
  - Alivia Feid

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- Izabele Grigaliute
- Katelyn Hill
- Layla McInerney
- Yen Nguyen
- Elizae Tillman
- Alex Weston
- Jackson Gonzalez
- Charlie Johnson
- Ari McCarthy
- Anna Moorhouse
- Alana Nalbandian
- Shea Reilly
- Oliver Tribuzio

- Senior Internship Students-nominated by Ann-Marie Strode
  - Owen Beals
  - Mary Berio-Rowlands
  - Emma Bourgault
  - Matt Burr
  - Arielle Caporale
  - Isabella Correa
  - Mia DiPaolo
  - Taylor Dodge
  - Alex Fasoli
  - Ryan Fenton
  - Victoria Flaherty
  - Kendall Fortune
  - Isabelle Gambarini
  - Ty Healey
  - Grace Hebb
  - Craig Hill
  - Madigan Kelley
  - Stefan Lumsden
  - Brooke Lunedei
  - Krista Nee
  - Isabella Palumbo
  - Grace Picewick
  - Meghan Roche
  - Madison Sexton

- Ashley Souto
- Victoria Trepeano

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- Aria Souza
- Olivia Tura
- Allison Vahey
- Sommer Washabaugh
- Hannah Wenzel
- Caleigh Wrighter
- Ben Hopwood
- Jack Ferreira
- Shea Ullo
- Owen Surrette
- Zach Dodge

5. REPORTS AND PRESENTATIONS

a. STUDENT ADVISORY REPORT

- Presentation/Report: Student Spotlight Bournedale Elementary School
  - Mrs. Carpenito introduces BES Student Council members Addy, PJ, Brandon, Colin, and Evie. The 2nd graders talk about Student Council as well as upcoming events including Pops with the Principal, Step Up Day, Senior Week and next year's school-wide theme, Stars Shine Brighter at Bournedale.

b. CHAIRPERSON'S REPORT, *Emily Berry, School Committee Chair*

- Correspondence
  - From MASC: There is an online MASC Learning Lunch on June 16th at noon

c. SUPERINTENDENT'S REPORT, *Dr. Kerri Anne Quinlan-Zhou, Superintendent of Schools*

- Special topics including:
  - *Bourne Police Department Therapy Dog "Callie" introduction*-BPD Chief Esip and School Resource Officer Marzelli introduce 12 week old yellow lab Callie, donated to BPD by Freedom Labs in Sandwich. Callie will be a comfort dog, not providing services to a specific person but providing comfort on an ongoing basis within the schools and throughout the community. Callie lives with SRO Marzelli and her training with Common Sense K9 Training is going very well. Chair Berry asks how old she needs to be before she can start going into the schools and SRO Marzelli says she can be integrated whenever they feel she is ready and they are waiting on an opt-in/opt out for students. Dr. Zhou adds that it's been great working with Chief Esip and SRO Marzelli who are doing such innovative things with community policing.
  - *Wampanoag Tribe Education Department*-Dr. Zhou introduces Kitty Hendricks and Roxanne Brown from the Wampanoag Tribe to talk about the partnership between the Tribe and

BPS.

Roxanne Brown says there are 14 Native children enrolled in Bourne schools. She says they receive funding through an Indian Education Formula Grant, State Tribal Education Partnership Grant, and the American Rescue Plan American Indian Resilience in Education Grant. The

department works to provide direct services to Native students including financial support for drivers licenses, dual enrollment classes, tutoring, and FAFSA support, with the expectation that their Native identity will be strengthened. Kitty Hendricks says her role with the Wampanoag Education Department is to go into the schools and provide cultural education and educational support. She says Bourne has been welcoming. This year they were able to provide classroom presentations and a visit to Aptuxcet Trading Post for 3rd graders, Wampanoag Field Day for 5th graders and a field trip to Waquoit Bay for 7th graders. She says it was a pleasure to work with enthusiastic BPS staff. Ms. Brown adds that this work is done with the expectation that they can influence the academic and cultural achievement of Native students and strengthen their identity and navigate their day to day in the public school classroom. Dr. Zhou thanks Dr. Starkie and Lisa Dix for shepherding the program.

- *Parent Plus Program*-Maura Dankert presents an overview of the 2 grants that she coordinates for BPS: Coordinated Family and Community Engagement Grant and the ParentChild Plus grant. She says the grants are used to fund Bourne For Children, an education and support program for Bourne families with children from birth to age 6. Mrs. Dankert works closely with the Bourne Library Children's Librarian, Terry Johnson, to run programs including StoryWalks, Science Saturdays, Kindergarten transition events, Play and Learn Groups, Social-Emotional Story Hour, Parenting Workshop Series and JBCC Community Play Groups. The ParentChild Plus grant funds weekly home visits by early education specialists who bring new toys and books to each visit and offer guide sheets in order to support parents and to show them new ways to model positive interactions with their child. Dr. Zhou adds that the model of the ParentChild Plus program is that parents who receive services will build confidence and learn skills to be able to come work for the ParentChild Plus program.

- Teaching and Learning Update
  - Dr. Starkie says she didn't prepare a presentation because there were so many great presentations happening already this evening.
- Budget and Facilities Update
  - Jordan Geist reports that there are many projects planned for the summer across the district including the Univent replacement and roof replacement projects at the BHS. He says they are preparing for a new budget season coming up on July 1st and working to close out the current budget which will be going on beyond June 30th.
- Technology Update
  - Chris Oliver says the Technology Department has a busy summer planned. Beyond regular upgrades and maintenance, projects include a new PA system at the BMS, new interactive touch

panels at BES, new wireless access points at BHS and BMS and upgrading the phone system across the district.

- Student Services and Special Education Update
  - Kristen Donahue reports that all the corrective actions from the Tiered Focus Monitoring review have been completed. She says they have also completed program reviews of the Alternative Learning and Level Up programs and reports and assessments are coming soon. Partnership with

the Federation for Children is ongoing and is focused on working on local, district, and Cape regional outreach for families. Mrs. Donahue says work is continuing with Dr. Harris and is focused on working with the PrIncipals to make sure that opportunities for co-teaching are there. She also highlights the work of the Bourne Substance Council Commission and Senator Moran on addressing the issue of substance abuse and bringing resources to the community. She says next year's focus will be on implementing the new IEP adopted by the state. BPS has already started PD and coaching and has been accepted as an early implementer of the new IEP and now will focus on getting technology and data set up to match the new form. Mrs. Berry asks if all IEPs need to be changed over and Mrs. Donahue explains it will be a gradual process with IEPs being changed over as they come up for review.

- Announcements & Correspondence:
  - Announcement of new Administrative Team Members
    - Dr. Zhou announces Kate Hartley as the new Assistant Director of Special Education and Nathan Dineen as the new Assistant Principal at BHS.
    - Dr. Zhou recognizes retiring staff members Donna Beers, Laurie Gilbert, Jane Perkoski, Lisa Bisgounis, Melanie Herrick, Judy Shorrock, and James Martin. She also recognizes all the hard work and dedication of Amy Cetner who is moving on to another high school and thanks her for her 28 years in Bourne.
  - Past and Upcoming Events:
    - BES-Mrs. Carpenito says they are very close to having the Champions aftercare program up and running and information can be found on the BES landing page.
    - BIS-Mrs. Norton highlights recent events including the Cape Cod Railroad field trip, 5th grade trip to the Blake Planetarium, and 3rd grade trip to Plimouth Patuxet. She says upcoming events include Captain's Club graduation, K-Kids Flag Day Celebration, 3rd grade concert, PE Game Days, PTA End of the Year Celebration, B2B Expectations Reward Event and Step Up Day welcoming 2nd graders from BES and sending 5th graders to BMS.
    - BMS-Mrs. Borning says recent BMS events included the Civic Action Showcase, Mental Health Fair, Band and Chorus concerts, 8th Grade Great East Music Festival and Six Flags field trip, Grade 6 Theater one-act play performances, Grade 6 Field Day, Grade 7 Waquoit Bay field trip, PE class fishing trips, Grade 8 Washington DC trip and Canal Week for students not attending DC trip. Upcoming events include 8th Grade Celebration, Grade 5 Step Up Day and course selection for 7th and 8th grade students.

- BHS-Mr. Dineen reports on recent events at BHS including the Junior Prom, Memorial Garden Ceremony, Class of 2023 Senior Week and Graduation. Graduation celebrated 89 graduates with $759,304 awarded in scholarships,, $108,576 of which were local scholarships.

d. Presentation on 403b plans for staff as presented by the BEA

- Ann-Marie Strode presents on behalf of the BEA and asks to discuss adding some new plans to their 403b program. Mrs. Strode introduces BHS English teacher Kevin Chapman and says he has done

extensive research into their 403b. They have determined they would like to add 2 additional options to their program. Mrs. Strode says they have spoken to the Town and were told they need approval from the School Committee to move forward. Mr. Chapman says he began his research into 403b plans when he became dissatisfied with the high fees of his current plan and found that all the options available had similar fees. Mr. Chapman says they are hoping to have some low-fee companies added to the list including Fidelity and Vanguard. Paul McMaster asks what the difference is in the fee schedules between current companies and the Fidelity and Vanguard plans. Mr. Chapman explains that current plans can be up to 25 times more expensive depending on the products used. Chair Berry asks if there is a downside to adding new plans to the program. Mr. Geist says there isn't one but because of General Meeting Laws they need to ask for approval to work through the process of removing some plans no one utilizes and adding the new plans to the list.

Paul McMaster motions to allow the BEA to explore new 403b options; Seconded by Kerrie Scofield; Roll call vote passes 8-0-0

- Jordan Giest asks for another vote on amending the list to include specific plans.

Paul McMaster motions to amend the plan to include Vanguard and Fidelity ; Seconded by Kerrie Scofield; Roll call vote passes 8-0-0

e. SCHOOL COMMITTEE SUB COMMITTEE & DISTRICT COMMITTEE REPORTS

- Curriculum Sub Committee
  - Maureen Fuller reports they have held two productive, informative Curriculum Subcommittee meetings where teachers, ESPs and interventionists have come to discuss initiatives that have begun and are continuing in each school. She says they reported on the positives, the challenges, and what further support they could use from BPS and it was a great conversation and very informative to the subcommittee. Chair Berry thanks Dr. Starkie for setting up those meetings as it was the first time the subcommittee has heard a teacher or staff member talk about a curriculum program that has been put in place and it was useful and powerful to hear their opinions.
- Policy Sub Committee
  - Maureen Fuller reports they had a meeting to discuss the revised job description for the

Assistant Special Education Director and they recommend approval.

Maureen Fuller motions to accept the revised job description for the Assistant Special Education Director as written; Seconded by Paul McMaster; Voice vote passes 8-0-0

- Budget and Facilities Sub Committee
  - Paul McMaster says the subcommittee met earlier this evening and everything discussed has been covered in previous reports by Jordan Giest and Chris Oliver.

- SEPAC
  - Kristen Donahue says there is no update on SEPAC.
- Cape Cod Collaborative
  - Maureen Fuller says she attended the launch of a boat built by high school students and mentors out of the Cape Cod Maritime Museum which was a nice way to acknowledge the students' work.
- District Diversity, Equity and Inclusion Committee
  - Dr. Starkie reports that the subcommittee met in May and discussed the pros and cons of the Bourne Celebrates Everyone event and set new goals for next year.
- District Technology Committee
  - All topics were discussed in the Technology Department report from Chris Oliver.

6. DISCUSSION ITEMS

- n/a

7. ACTION ITEMS

a. Vote to approve Warrants and Payroll

Paul McMaster motions to approve Warrants and Payroll; Seconded by Maureen Fuller; Roll call vote passes 7-0-0 (MacKenzie McMaster not eligible to vote on Warrants and Payroll)

b. Vote to approve regular session minutes of: May 3, 2023

Paul McMaster motions to approve regular session minutes from 5/3/23; Seconded by Maureen Fuller; Voice call vote passes 8-0-0

8. FUTURE AGENDA ITEMS

a. Summer meetings and/or workshop-Chair Berry proposes holding the summer meeting on July 12th from 9-12
b. School Improvement Plans SY23-24 (September)
c. Spotlight on WIN (November)

9. ADJOURN-*PAUL McMASTER MOTIONS TO ADJOURN; MAUREEN FULLER SECONDS; ROLL CALL VOTE*

PASSES 8-0-0

Meeting ended at 7:55PM

List of documents and exhibits used (GL c.30A, sect 22(a))

Agenda Item	Document
0	School Committee Agenda

RESPECTFULLY SUBMITTED,

Jessica Moerman
Recording Secretary