



Food Catering Services, RFP 2019-002

Addendum #1

February 27, 2019

This addendum is issued to clarify questions addressed on February 26 and 27, 2019

1. Proposals shall be in a sealed envelope marked on the outside with the offeror's name and address and proposal number (Food Catering Services, RFP 2019-002).

Faxed or emailed proposals will not be accepted. Please submit all proposals via mail or hand delivered to:

Symone Jones, Purchasing Coordinator
Business Services – Purchasing
Little Elm Independent School District
300 Lobo Lane, Little Elm, TX 75068

2. Question: We do not subscribe to worker comp but are self insured. Will proof of that coverage work for your requirements?

Answer: Yes. State 'no' for any reasons you did not mark 'yes' on any of the vendor questionnaire forms.

Question: I do not have the insurance certificates yet. Would you like me to send the application without them or wait until they have been received?

Answer: Certificates of Insurance shall be provided upon request from LEISD and the contractor must have a certificate of coverage prior to being awarded the contract.

Question: Does the Contractor Certification Form apply to us? If so, can I submit the completed background reports at a later date as they will need to be ordered.

Answer: Texas Education Code chapter 22 requires service contractors to obtain criminal history record information regarding covered employees and to certify to the District that they have done so. If this pertains to you then the form should be filled out as needed and signed.

3. Question: We have received the contract and sent it on to our regional office. They will complete and return it with all the documents requested. I just want to make sure they know what deadline they are up against. On the front page of the contract, it states that the *Response Deadline is June 25, 2024*. However, our concierge Spencer has been told that we must have the contract completed and returned no later than March 3, 2019. Is this correct? Answer: The final deadline to submit is June 2024, bid closing date. However, this is an ongoing open RFP, all proposals shall be submitted and received by the District as soon as possible through June 25, 2024 at 2PM CST. We will be taking proposals to the board for approval and award on a monthly basis or as needed dependent upon the District's needs.