



Strasburg School District 31-J Agenda

SCHOOL DISTRICT BOARD OF EDUCATION
AUGUST MEETING
August 8, 2023 6:00pm – 8:00pm

Central Service Building
2102 Wagner Street, Strasburg CO 80136

Meeting is In-Person
Audience may observe via Zoom
Join Zoom Meeting

<https://ecboces.zoom.us/j/98057290855>

Meeting ID: 980 5729 0855

Board of Education

Michael Marrero, President
Dillon Kent, 1st Vice President
Daymon Johnson, 2nd Vice President
Diana Elliott, Secretary
Julie Winter, Treasurer

*Strasburg School Board strives to follow our
guiding principles:*

T – Transparency
R – Respect
U – Unity
T – Trust
H – Honesty

Board Procedures:

Board meeting time is dedicated to the mission and goals of the Strasburg 31J School District. Public opinion is valuable to the Board, and there is an opportunity during request from patrons to address the Board. Individuals who try to address the Board outside of public comment may not be recognized.

Members of the public who intend to offer public comment to the Board must sign up for comment before each Board meeting. The Board President has discretion to call on those who have signed up and set the order of speakers.

Presentations must be no more than three minutes.

- I. Opening of the Meeting (5 minutes)
 - a. Call to Order
 - b. Roll Call
 - c. Pledge of Allegiance
 - d. Adoption of the Minutes
 - e. Adoption of Agenda
- II. Celebration (20 min)
 - a. New Hire Introductions
 - b. NASSP/CASE Report Out
 - c. PCHS Staff – What We Do
 - d. Kitchen Grant
 - e. Preschool Grant
- III. Public Participation/General (3 minutes per individual)
- IV. Board Reports/Discussion (15 minutes)
 - a. Legislative updates
- V. Superintendent Report/Discussion (12 minutes)
 - a. Healthy Kids Survey-Sam Decker & Kelly Weidenbach
 - b. Community Strategic Plan – Superintendent Hoff
 - c. Election Packets – Designated Election Official/Chief Financial Officer Taylor
 - d. Personnel Report – Human Resources Manager Schmidt
 - e. Committees – Superintendent Hoff
 - f. UPK Update – Superintendent Hoff
- VI. Adoption of Consent Agenda Recommended Motion (5 minutes): Move to accept all items on the consent agenda.
Recommended Motion: I move to accept all items on the consent agenda
 - a. Recommended Motion/Personnel Matters:
New Hires:
 - I. Tori Showman, Para-Professional, SES, 1.0 FTE, 7.5 hours per day, 170 days, effective August 1st, 2023 through July 31st, 2023, hourly
 - II. Bailea Carothers, Teacher, SHS, 1.0 FTE, 8 hours per day, 180 days, effective August 1st, 2023 through July 31st, 2023, salary
 - III. Michael Martindale, Teacher, SHS/HMS, 1.0 FTE, 8 hours per day, 180 days, effective August 1st, 2023 through July 31st, 2023, salary
 - IV. Victoria Dickens, Dean, SHS, 1.0 FTE, 8 hours per day, 200 days, effective August 1st, 2023 through July 31st, 2023, salary
 - V. John Nickie, McKeever, Teacher, HMS, 1.0 FTE, 8 hours per day, 180 days, effective August 1st, 2023 through July 31st, 2023, salary
 - VI. KamRon Muehlhausen, Para-Professional, HMS, 1.0 FTE, 8 hours per day, 170 days, effective August 1st, 2023 through July 31st, 2023, hourly
 - VII. Shirley Hoff, Admin Assistant, SHS, 1.0 FTE, 8 hours per day, 170 days, effective August 1st, 2023 through July 31st, 2023, hourly
 - VIII. Samantha Garcia, Food Service, SES, 1.0 FTE, 7 hours per day, 170 days, effective August 1st, 2023 through July 31st, 2023, hourly
 - IX. Kathryn Romano, Counselor, SES, 1.0 FTE, 8 hours per day, 170 days, effective August 1st, 2023 through July 31st, 2023, Salary

- X. Jill Fitz, HR Manager, Central Services, 1.0 FTE, 8 hours per day, 240 days, effective August 1st, 2023 through July 31st, 2023, hourly
- XI. Connor Crouse, Custodian, Central Services, 1.0 FTE, 8 hours per day, 255 days, effective August 1st, 2023 through July 31st, 2023, hourly
- XII. Monique Matthews, Para-Professional, Central Services, .4 FTE, 4 hours per day, 170 days, effective August 1st, 2023 through July 31st, 2023, hourly
- XIII. Suzanne Wilton, Para-Professional, Elementary School, 1.0 FTE, 8 hours per day, 170 days, effective August 1st, 2023 through July 31st, 2023, hourly
- XIV. Karleigh Stewart, Para-Professional, Elementary School, 1.0 FTE, 8 hours per day, 170 days, effective August 1st, 2023 through July 31st, 2023, hourly
- XV. Stacey Alonzi, K12 Data and Teaching Learning Coach, District, 1.0 FTE, 8 hours per day, 200 days, effective August 1st, 2023 through July 31st, 2023, salary
- XVI. Alex Steitz, High School- teacher, 1.0 FTE, 8 hours per day, 180 days, effective August 1st, 2023 through July 31st, 2023, salary
- XVII. Eric Schulz, High School- teacher, 1.0 FTE, 8 hours per day, 180 days, effective August 1st, 2023 through July 31st, 2023, salary
- XVIII. Michelle Freel, Transportation, .5 FTE, 4 hours per day, 170 days, effective August 1st, 2023 through July 31st, 2023, hourly

Terminations/Resignations:

- i. Rose Thomas
- ii. Zach Myers
- iii. Allison Collitt

Reassignments:

- i. Scott Andrews
- ii. Irene Ringer
- iii. Esther Aldana

- II. Meeting Times & Dates (5 minutes)
 - a. Future agenda items
- III. Calendar Review (5 minutes)
- IV. Adjourn (1 minute)



Strasburg School District 31-J Agenda

Minutes of the Board of Education Regular Meeting
June 13, 2023 6:00pm
2102 Wagner St
Strasburg, CO 80136

CALL TO ORDER:

Meeting was called to order at 6:00pm by President Michael Marrero.

ATTENDANCE: (Roll Call)

Board members present were: Diana Elliott, Dillon Kent, Michael Marrero, Daymon Johnson and Julie Winter.

Others participating were Brooke Kartus (Secretary to the BOE), Dan Hoff (Superintendent) & Nancy Taylor (CFO).

ADOPTION OF THE AGENDA/MOTION TO AMEND THE AGENDA:

On a motion by Diana Elliott and seconded by Dillon Kent, it is hereby resolved to amend the agenda as presented.
Adding CTE & Budget under Superintendent report.

AYE: Elliott, Kent, Marrero, Johnson, Winter

NAY: NONE – MOTION CARRIED 5-0

ADOPTION OF THE MINUTES:

On a motion by Diana Elliott and seconded by Julie Winter, it is hereby resolved to approve the minutes as presented.

AYE: Elliott, Kent, Marrero, Johnson, Winter

NAY: NONE – MOTION CARRIED 5-0

MOTION TO APPROVE CONSENT AGENDA ITEMS:

On a motion by Dillon Kent and seconded by Julie Winter, it is hereby resolved to approve the agenda as presented.

AYE: Elliott, Kent, Marrero, Johnson, Winter

NAY: NONE – MOTION CARRIED 5-0

MOTION TO APPROVE APPROPRIATION RESOLUTION 4:

On a motion by Julie Winter and seconded by Dillon Kent, it is hereby resolved to approve the Resolution as presented.

AYE: Elliott, Kent, Marrero, Winter Johnson

NAY: NONE – MOTION CARRIED 5-0

MOTION TO APPROVE THE FUND BALANCE RESOLUTION:

On a motion by Diana Elliott and seconded by Julie Winter, it is hereby resolved to approve the Resolution as presented.

AYE: Elliott, Kent, Marrero, Winter, Johnson

NAY: NONE – MOTION CARRIED 5-0

MOTION TO APPROVE THE INTERFUND BORROWING RESOLUTION:

On a motion by Julie Winter and seconded by Diana Elliott, it is hereby resolved to approve the Resolution as presented.

AYE: Elliott, Kent, Marrero, Winter, Johnson

Celebrations:

- DC Trip: Darel Dodge spoke on trip and experiences of the 8th grade DC trip.
- Gifted & Talented Trip: Kristin Aramowicz spoke to the IFly field trip with GT students.

Legislative Update:

- Covered upcoming CASB events. Still working on Land Acknowledgement with Arapaho Nation- they are presenting the acknowledgement to their Council. Governor vetoed open meeting bill. Will likely resurface soon. Upcoming- proposition HH.

Staffing:

- Covered current openings. Long term subs stay open, some positions are “as needed” & ongoing, sub positions will always remain posted.

Policy:

- JICDE- recently sent 10 staff members to a training around this policy & topic. Always looking for revisions and recommendations on policy.

Capital Projects:

- Sidewalks & lights are up at stadium. Ongoing projects around stadium and campus as a whole.

Security Protocols:

- Continuous improvements. SRO moving to the HS. Dean coming to the HS. Social Worker will work at SES until we have that counseling position filled. Ongoing security trainings continue.

Superintendent Report:

- Mr. Andrews is doing a great job at covering the HS while we continue the search for our new Principal.
- CTE- met with HBA in regards to construction program or FFA program. Exploring an Aviation program as well. Will continue to explore CTE program implementation.
- Adams County Board Meeting: Will be attending to stress importance of sidewalks throughout Strasburg on school routes for student safety.
- Budget- Overview of taxes and levy. Upcoming items- intercom, paving teacher lot, fences and salary increases. Capital improvements will be ongoing and continuous. Long term looking to work on HS commons and stadium. TBD as budget develops. \$5MM projected fund balance estimated near September. \$2MM+ left over to put towards other deferred maintenance items.

ADJOURNMENT

On a motion by Dillon Kent and seconded by Julie Winter it is hereby resolved to adjourn.

AYE: Elliott, Johnson, Marrero, Johnson, Winter

NAY: NONE – MOTION CARRIED 5-0

Michael Marrero, President

Date

Julie Winter, Treasurer

Date



Strasburg School District 31-J Agenda

Minutes of the Board of Education Work Session
June 13, 2023 3:30pm
2102 Wagner St
Strasburg, CO 80136

CALL TO ORDER:

Meeting was called to order at 3:38pm by President Michael Marrerro.

ATTENDANCE: (Roll Call)

Board members present were: Diana Elliott, Dillon Kent, Michael Marrero, Daymon Johnson (joined at 3:47pm) and Julie Winter.

Others participating were Brooke Kartus (Secretary to the BOE), Dan Hoff (Superintendent) & Nancy Taylor (CFO).

Superintend Evaluation:

- Michael to schedule a time with Dan to go over evaluation. Will send invite to other board members if they can and wish to attend. Need to avoid a further delay.

Healthy Kids Survey:

- Previously expressed intent to participate in Healthy Kids Survey. Have until 7/1 to edit questions if we wish to. Will ask representative to come to August board meeting to provide further detailed information.

BOE Calendar:

- Provided proposed 2023-2024 BOE meeting schedule. Asking for commitment to these meetings as they are preplanned over a year out.

Strategic Planning:

- Interest surveys are out & available. We have 44 back at this point, would like to get to at least 100. Potential Champion Team has been identified.

Capital Projects:

- Grading lots coming soon. SPRD partnership a focus- in process and a focus. Wait for them to do their phase to see how we fit in, or make our own plans? Potential of property expansion- begin looking into options.

Budget:

- Process was created with DAC, BOE & Cabinet then prioritized. If no now, not no for good. Keep on list and find time to fund in the future if possible. Running and ongoing list. Increase in property taxes due to evaluations. Major changes to this year's budget was salary & paving teacher lot. Estimating fund balance

approximately \$5MM around September. \$2MM+ on other deferred maintenance items. Goal is to maintain fund balance of around 15-25%.

ADJOURNMENT

On a motion by Diana Elliott and seconded by Julie Winter it is hereby resolved to adjourn.

AYE: Elliott, Johnson, Marrero, Johnson, Winter

NAY: NONE – MOTION CARRIED 5-0

Michael Marrero, President

Date

Julie Winter, Treasurer

Date