

Parent and Family Responsibilities

1. Make sure my child attends school every day on time.
2. Check my child's backpack every day for home/school communication.
3. Contact teachers or staff when I am concerned or have a question about my child.
4. Make sure my child reads for 20 minutes every day.
5. Understand that it is a privilege for my child to attend school field trips.
6. Attend parent-teacher conferences, and Parent University sessions whenever possible in order to help my child learn.

Teacher Responsibilities

1. Provide a safe and welcoming environment for students and families.
2. Expect all students to read, write and do math. Provide challenging opportunities for all learners and meet individual needs of students.
3. Help parents identify ways to help their children learn to read, write and do math. Communicate with parents and families about student progress, resources, materials, and Parent University sessions.
4. Have at least one parent-teacher conference annually.
5. Attend regular professional-development programs on reading, writing, math and other topics.

Student Responsibilities

1. Come to school on time, ready to learn.
2. Respect adults and others.
3. Follow school rules (behavior has consequences).
4. Bring backpack and signed papers back to school.
5. Read 20 minutes every day.

Principal Responsibilities

1. Make all families feel welcome and included.
2. Provide a variety of opportunities for parents and families to be a part of school.
3. Provide adequate communication regarding school activities and events.
4. Set high standards and implement effective programs in reading, writing and math throughout the school.
5. Provide resources to ensure that high standards are met for all students.
6. Ensure that teachers provide activities to encourage daily reading and/or math practice at home or after school.

Family Comments/Suggestions

Teacher: _____

Parent Signature: _____ Date: _____