

MOORPARK UNIFIED SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION  
Tuesday, June 20, 2023  
4:30 PM Closed Session  
5:30 PM Regular Meeting  
District Office Board Room  
5297 Maureen Lane  
Moorpark, California 93021  
Adopted 8/8/23

1. CALL TO ORDER & ROLL CALL

Board President Sweet called the closed session to order at 4:37 PM and the regular meeting to order at 5:39 PM

PRESENT: Board President Nathan Sweet and Board Members Amy Adams, Scott Dettorre, and Robert Perez

OTHERS PRESENT: Dr. Kelli Hays, District Superintendent; Dr. Cathy Lasure, Assistant Superintendent for Personnel Services; Lynn David, Assistant Superintendent for Business Services; Dr. Jane Wagmeister, Assistant Superintendent for Instructional Services; and Areli Hernandez, Executive Assistant to the Superintendent

ABSENT: Board Member Ute Van Dam

2. PUBLIC COMMENT ON CLOSED SESSION ITEMS

Board President Sweet called for comments from the public regarding the closed session items. There were no comments.

3. CLOSED SESSION

- a) *Conference with Labor Negotiator – Government Code Section 54957.6*  
District Negotiator: Dr. Kelli Hays  
Employee Organizations: Moorpark Educators Association (MEA); and California School Employees Association (CSEA) Chapter No. 498
- b) *Public Employee Evaluation: District Superintendent*  
*Government Code section 54957*
- c) *Public Employee Discipline/Dismissal/Release – Government Code Section 54957*
- d) *Conference with Real Property Negotiations – Government Code Section 54956.8*  
Property: 5700 Condor Drive, Moorpark, CA 93021  
Agency Negotiation: Dr. Kelli Hays, District Negotiator  
Negotiating Parties: Dr. Kelli Hays, District Negotiator & Daniel Margolis  
Under Negotiation: Price and Terms

4. RECONVENE TO OPEN SESSION: PUBLIC ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION AND RECOGNITION OF A QUORUM

Board President Sweet reconvened the meeting to open session at 5:39 PM, recognized the presence of a Board quorum and indicated no reportable action was taken in closed session.

5. PLEDGE OF ALLEGIANCE

Board President Sweet led the Pledge of Allegiance.

6. REORDERING AND APPROVAL OF THE AGENDA – MOTION NO. 140

On a motion by Scott Dettorre and second by Robert Perez, the Board approved the agenda as presented.

7. APPROVAL OF MINUTES – MOTION NO. 141

On a motion by Amy Adams and second by Robert Perez, the Board approved the minutes of the May 23, 2023 Regular Meeting.

8. PUBLIC COMMENT

Board President Sweet called for comments from the public regarding items of interest that are pertinent to the Moorpark Unified School District. There were no comments.

9. REPORT FROM SUPERINTENDENT

a) MUSD Update

Superintendent Hays reported on the following: successful end of year celebrations (including promotions and graduations) at the school sites; she thanked the custodians and grounds crew for preparing the schools for the ceremonies; she also thanked Dan Wolowicz for capturing the memorable moments and all the principals and staff members for their hard work to make these important milestones so meaningful for the families and students; Dr. Hays reviewed the upcoming summer projects, including: lighting upgrades at the MHS PAC and the installation of the new track and turf at MHS; playground improvements at Flory and Walnut Canyon, and installation of wireless building HVAC thermostats with integrated CO sensors; the technology department will be working on the new website, installation of the new server, and preparing Chromebooks and interactive boards for teachers, students and classrooms; summer school offerings, including Math Camp for incoming 9th graders at MHS, ELOP at Campus Canyon; special education summer school at Mountain Meadows and MHS summer school for in-person classes; August professional development days for teachers; Dr. Hays also thanked the MUSD staff for their work and dedication for another successful year, the cabinet officers and lastly the

Board of Education for attending all of the ceremonies and showing their unwavering support of our schools, students and families.

10. REPORT FROM DISTRICT BOARD MEMBERS

(Resolutions/Commendations, Correspondence, Committee Reports)

Robert Perez reported that he attended the high schools' awards ceremonies; middle school promotions and the high school graduation. He thanked everyone for their work and assistance in making all of the ceremonies special for the students.

Amy Adams reported that she attended all graduations, promotions and senior awards nights. She stated that Moorpark is a great community and thanked everyone for their work, help and support throughout the year. Amy also indicated that she attended a meeting on May 31<sup>st</sup> regarding a community pool.

Scott Dettorre reported that he also attended all of the promotions, graduations, and awards nights. He also thanked the community and staff for the support of the schools and students. Scott also reported that he attended a personnel subcommittee meeting and the recent Chamber of Commerce Mixer.

Nathan Sweet reported that he attended the promotions and graduations. He also indicated that he has served the community as a Board Member for the past 13 years and Moorpark USD excels each year. He thanked Dr. Hays and the entire staff for the continuing evolution of the District.

11. BOARD ITEMS FOR ACTION/DISCUSSION

No items.

12. CONSENT-ACTION – MOTION NO. 142

On a motion by Robert Perez and second by Amy Adams, the Board approved the following consent action items by a roll call vote:

- a) Classified Employment Report No. 6-20-23-14
- b) Certificated Employment Report No. 6-20-23-14
- c) Payment of stipends
- d) Memorandum of Understanding: Moorpark USD and Pepperdine University to provide Student Teacher Placements
- e) Memorandum of Understanding: Moorpark USD and CSEA for Professional Development Day
- f) Submittal of Consolidated Application for Funding Categorical Aid Programs by June 30, 2023
- g) Annual Declaration of Authorized Agents
- h) Standard Annual Resolutions
  1. Resolution No. 2022-2023-11, delineating the use of Education Protection Account Funding for the 2022-2023 school year
  2. Resolution No. 2022-2023-12, approving temporary interfund transfers to

- accommodate cash flow deficiencies between funds
3. Resolution No. 2022-2023-13, authorizing budget transfers within and between major object of expenditure
  4. Resolution No. 2022-2023-14, authorizing signatories as fiscal agents of the District
  5. Resolution No. 2022-2023-15, authorizing the Department of General Services and other entities to purchase materials, supplies, equipment and all other items bid for and on behalf of the Moorpark Unified School District and authorizing signatories to sign and deliver all necessary requests and other documents in connection therewith
  6. Resolution No. 2022-2023-16, authorizing signatories for purchase of supplies, materials and equipment
  7. Resolution No. 2022-2023-17, authorization to sign State School Building Lease-Purchase documents
  8. Resolution No. 2022-2023-18, authorizing signatories for Department of Motor Vehicles documents
  9. Resolution No. 2022-2023-19, authorizing signatories for checks drawn on the District Clearing Account
  10. Resolution No. 2022-2023-20, authorizing signatories for checks drawn on the District Cafeteria Account
  11. Resolution No. 2022-2023-21, authorizing signatories for checks drawn on the Moorpark Unified Student Body Associations Accounts
  12. Resolution No. 2022-2023-22, authorizing signatories for checks drawn on the Moorpark Revolving Cash Fund
  13. Resolution No. 2022-2023-23, authorizing temporary loan transfers
  14. Resolution No. 2022-2023-24, delegation of authority
- i) Agreements for Services
1. Fagen Friedman & Fulfroost, 2023-2024 legal services
  2. Behavioral Intervention Implementation - 2022-23 total cost \$26,465.50 (Devereaux); 2023-24 total cost \$612,934.15 (ABA Network, 9 contracts).
  3. Speech & Language Services - \$5,551.64
  4. Ventura USD, Library Support Services, 2023-2024, \$3,960.00
  5. MOU Renewal, Children's Resource Program/Ventura County Medical Resources Foundation, August 3, 2023 - June 30, 2024
- j) Agreement with VCOE for Q SIS hosting services for 23-24: \$103,972.20
- k) Piggyback contract with CDW-G for purchase of technology equipment & peripherals
- l) Declaration of obsolete/surplus furniture-old television
- m) Acceptance of the following donations:
- Barry Wroober
    - Picture Frames & Matts - District Wide - All School Sites
  - Kona Ice
    - \$74.00 - Flory - FAST
  - Harriet Rapista
    - \$500.00 - District Office - Superintendent Discretionary Fund
  - Moorpark Women's Fortnightly Club
    - \$5,550.00 - Moorpark USD - Distributed throughout all campus sites as requested

- Pizza Man Dan's
    - \$387.20 - Mountain Meadows - Pony Account
  - Scott Zwiezen - Splendour Solis LLC DBA Dune Los Angeles
    - \$4,000.00 - Moorpark Adult School - Culinary Arts Program
- n) Ratification of purchase orders in the total amount of \$821,047.91: **2022-2023:** B Series: B23-00307, CO Series: CO23-00297 - CO23-00310, F Series: F23-00060, P Series: P23-00559; P23-01298; P23-01335; P23-01339; P23-001370 P23-01380 - P23-01471, TP: Series: TP23-00121 - TP23-00123. **2023-2024:** B Series: B24-00001 - B24-00002, P Series: P24-00001 - P24-00020 TP: Series: TP24-00001 - TP24-00002.

## BUILDING PROGRAM

### PERSONNEL

#### 13. PUBLIC HEARING – CSEA INITIAL PROPOSAL CONTRACT REOPENERS

A public hearing will be held at 5:30 PM, or soon thereafter as practicable, on the California School Employees' Association (CSEA), Chapter No. 498, initial proposals for a successor contract under the provisions of the current bargaining agreement. It is CSEA's intent to alter or amend the following articles as indicated, and present its proposals for public discussion in accordance with Government Code Section 3547. Board President Sweet called for comments from the public regarding this item; there were no comments.

##### Article I – Preamble

CSEA intends to update the date to reflect a new agreement.

##### Article XV – Salaries

CSEA wants to continue attracting and retaining the best classified staff to serve the District, students, and community. Therefore, CSEA seeks a fair and equitable increase to the wages of classified staff.

##### Article XXV – Term

CSEA intends to change the date to reflect the new term.

Subject to the appropriate notice requirements under the law and CSEA policies, CSEA reserves the right to open additional articles upon mutual agreement of the parties.

Hearing Opened 5:50 PM      Hearing Closed 5:51 PM

#### 14. MEMORANDUM OF UNDERSTANDING WITH MEA – MIDDLE SCHOOL INTRAMURAL SPORTS – MOTION NO. 143

On a motion by Robert Perez and second by Amy Adams, the Board approved the referenced Memorandum of Understanding between the District and the Moorpark Educators Association for the implementation of a middle school sports intramural program for students in grades 6-8, including the payment of \$1250 stipends for the

coach of each sport for the girls and boys teams as follows:

- Volleyball Girls 6th grade team and 7/8th grade team: \$1250
- Volleyball Boys 6th grade team and 7/8th grade team: \$1250
- Basketball Girls 6th grade team and 7/8th grade team: \$1250
- Basketball Boys 6th grade team and 7/8th grade team: \$1250
- Soccer Girls 6th grade team and 7/8th grade team: \$1250
- Soccer Boys 6th grade team and 7/8th grade team: \$1250

## INSTRUCTION

### 15. DELAC ANNUAL REPORT

The District's English Language Advisory Committee (DELAC) met several times throughout the past school year. The referenced report has been prepared by the Committee Specialist and the Instructional Data Specialist and is for Board reporting purposes only; no Board action is required.

### 16. 2022-2023 CALIFORNIA SCHOOL DASHBOARD LOCAL INDICATORS

The District's 2022-23 California School Dashboard Local Indicators must be presented to the Board at a public meeting. MUSD completed the Local Indicator Self-Reflection for each of the state priorities (1- Basic Services and Conditions, 2- Implementation of State Standards, 3- Parent Engagement, 6-School Climate, and 7 – Access to Broad Course of Study) as part of the analysis and development of year one, 2021-2024 LCAP. The 2023 CA Dashboard will indicate 'met' for each of the indicators upon release to the public in the fall. The referenced staff report summarizes the details regarding the District's Local Indicators. This information is for public reporting purposes only; no Board action is required.

Melissa LaBelle reviewed a PowerPoint presentation regarding the California School Dashboard Local Indicators (as part of California's System of Accountability and Continuous Improvement), which included: LCFF State Priorities; Indicators by Priority Areas; State Indicators vs. Local Indicators; review of all priorities; dashboard reports for local indicators; and concluding that the District has "met/completed" the District local indicators process.

### 17. 2023-2026 EXTENDED LEARNING OPPORTUNITIES PLAN (ELOP) – MOTION NO. 144

In 2022, the California Department of Education (CDE) apportioned funds to school districts to expand after school and summer enrichment programs. As a result, MUSD increased after school and summer enrichment programs at all of our elementary schools and Campus Canyon. In order to implement and expand high quality Expanded Learning Opportunities Program (ELOP) activities, MUSD developed a Program Plan to align with the Quality Standards for Expanded Learning in California (Quality Standards). The CDE Expanded Learning Division developed the Quality Standards to identify practices that

support high quality, after school programming, enrichment, and management. The MUSD ELOP Program Plan is a “living document that is periodically reviewed and adjusted to reflect the needs of the community, updates in the law, and to provide continuous improvement in the development of an effective ELOP.” The District is required to approve the program plan every three years to describe the management, implementation and expanded learning activities that support MUSD students. On a motion by Scott Dettorre and second by Robert Perez, the Board approved the District’s 2023-2026 ELOP.

18. PROPOSED NEW COURSES (DIGITAL PHOTOGRAPHY 1 & 2) TO BE OFFERED AT MOORPARK HIGH SCHOOL – MOTION NO.145

On a motion by Amy Adams and second by Robert Perez, the Board approved the following new courses to be offered at Moorpark High School:

Digital Photography 1 CP (CTE) (Concentrator) (A-G): Grade Level 9-12  
1 Year Course. No prerequisite

This class is an introduction to concepts in digital photography using a DSLR. Digital manipulation using Adobe Photoshop and Adobe Lightroom for editing techniques. Elements of art and principles of design will be incorporated into student projects. As well as art concepts and processes. The second semester builds on curricula taught in the first Semester and explores advanced concepts in digital photography and advanced level of working with lighting.

Digital Photography 2 CP (CTE) (Capstone) (A-G): Grade Level 9-12  
1year Course. Prerequisite, Successful completion of both semesters of Digital Photography 1

This course continues to explore advanced concepts in Digital Photography. An emphasis is placed on conceptual design and creation. Both technical and artistic concepts are explored. Composition and aesthetic criteria are stressed for portfolio development. This course is designed to strengthen conceptualization skills.

BUSINESS

19. PURCHASE OF WINDOW COVERINGS FOR INTERIOR HALLWAY WINDOWS - MOTION NO. 146

Site safety assessment were conducted at all District school sites. Due to the design of Walnut Canyon, Campus Canyon, and Arroyo West with interior hallway classroom windows, it was determined that window coverings should be added or replaced to increase safety in lockdown situations.

On a motion by Scott Dettorre and second by Robert Perez, the Board approved the purchase and installation of the window coverings from Budget Blinds, with a total project cost not to exceed \$29,820.00.

20. PURCHASE OF 50 NEW LAPTOPS – MOTION NO. 147

To ensure staff continues to use the most current technology, the District has implemented a 6-year refresh cycle for all staff devices.

As part of a standard refresh cycle, the Technology Department is requesting approval to order 50 laptops for staff including new teachers, assistant principals, and other new hires. To provide teachers with more flexibility in how they deliver classroom instruction, the District is looking to standardize on 2-in-1 convertible touchscreen laptops.

On a motion by Amy Adams and second by Scott Dettorre, the Board approved the purchase of 50 new laptops in the total amount of \$108,522.21.

21. PURCHASE OF CHROMEBOOKS FOR INCOMING FRESHMAN STUDENTS – MOTION NO. 148

As part of a yearly device refresh cycle, the Technology Department would like to provide new Chromebooks for incoming freshmen students at Moorpark High School and the High School at Moorpark College. The cost for the Chromebooks is \$154,207.50.

All Chromebooks now have a new 8-year Auto Update Expiration (AUE) life span. These Chromebooks will be assigned to freshmen students for the duration of their time at the high school. After 4 years, those devices will then be collected and provided to incoming 6th-grade students.

On a motion by Robert Perez and second by Amy Adams, the Board approved the purchase of new Chromebooks for all incoming freshmen students in the total amount of \$154,207.50.

22. PURCHASE OF 91 NEWLINE INTERACTIVE DISPLAYS – MOTION NO. 149

In order to replace all outdated classroom technology, the District created a four-year plan to roll out interactive displays to all classrooms. This is the third year of that rollout plan.

As part of the third phase of the Interactive Board rollout the District would like to purchase 91 Interactive displays to replace the remaining projectors in all elementary grade classrooms, as well as provide new boards for all 6th-12th grade Social Study teachers.

On a motion by Scott Dettorre and second by Amy Adams, the Board approved the purchase of 91 Newline interactive boards in the total amount of \$358,183.45.

23. RESOLUTION DESIGNATING CERTAIN GENERAL FUNDS AS COMMITTED FUND BALANCE – MOTION NO.150

On a motion by Robert Perez and second by Scott Dettorre, the Board approved Resolution No. 2022-2023-25, Designating Certain General Funds as Committed Fund Balance.



24. 2023-2024 LCAP PUBLIC HEARING

A Public Hearing will be held at 5:30 PM, or as soon thereafter as practicable, to accept the preliminary plan and gather community feedback for the District's proposed 2023-2024 Local Control Accountability Plan (LCAP) and the Local Control Funding Formula (LCFF) Budget Overview for Parents. The Local Control and Accountability Plan and Local Control Funding Formula (LCFF) Budget Overview for Parents are available for public review at the hearing and on the District's website at: [www.mprk.org](http://www.mprk.org). Board President Sweet called for comments from the public regarding this item; there were no comments.

Dr. Jane Wagmeister reviewed a PowerPoint Presentation regarding the LCAP requirements, priorities, elements, annual update, development of the 2023-2024 LCAP, stakeholder input, review of LCAP goals and approval process. The Board and Superintendent Hays thanked Dr. Wagmeister and the instructional services department for their work in preparing the LCAP.

Hearing Open: 6:14 PM

Hearing Closed: 6:40 PM

25. PUBLIC HEARING – 2023-2024 BUDGET

A Public Hearing will be held at 5:30 PM, or as soon thereafter as practicable, on the proposed budget of the Moorpark Unified School District for the 2023-2024 fiscal year. A copy of the proposed budget is available in the Business Services Department. Board President Sweet called for comments from the public regarding this item; there were no comments.

Lynn David reviewed a PowerPoint Presentation regarding the 2023-2024 budget, which included the fiscal reporting cycle, California financial reporting requirements, financial reporting certifications, 8 district funds, funding variations by districts, planning factors, enrollment & ADA trends, general fund revenue summary, revenue general fund expenditure summary, multiyear projections, summary of other funds, and considerations to meet MYP reserves. The Board and Superintendent Hays thanked Lynn David, her fiscal staff and the staffs from all departments in preparing the 2023-2024 budget and also shared their appreciation to the administration team for always looking at ways to save money without compromising services to students.

Hearing Open: 6:40 PM

Hearing Closed: 7:02 PM

DISTRICT POLICIES

PENDING AGENDA ITEMS

DATE AND TIME OF NEXT REGULAR MEETING

The next Regular Meeting of the Board of Education of the Moorpark Unified School District will be held on Tuesday, June 22, 2023 at 5:30 PM at the District Office Board Room, 5297 Maureen Lane, Moorpark, California.

ADJOURNMENT - MOTION NO.151

On a motion by Robert Perez and second by Amy Adams, the Board adjourned the regular meeting at 7:03 PM.

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NATHAN SWEET  
BOARD PRESIDENT

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AMY ADAMS  
CLERK OF THE BOARD

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DR. KELLI HAYS  
SECRETARY TO THE BOARD

6/20/23