

Classroom Libraries in Johnson City Schools Compliance with the Age-Appropriate Materials Act

Johnson City Schools will comply with the most recent guidance regarding the Age Appropriate Materials Act in a standard process across the district including all classrooms, regardless of content area.

1. Classroom libraries are defined as any materials made accessible to students as part of the learning process. Please see the definition of “materials” for all that this includes in the classroom that includes books, magazines, videos, digital resources, and films. **They do not include items, such as leveled readers or workbooks, that were purchased as part of a regular textbook adoption.**
2. JCS will share videos in the coming week with guidance regarding the cataloging of classroom library materials and publication to school websites.
3. All teachers will set up a free account on classroom.booksources.com and begin the process of cataloging materials. This process will be fully explained and demonstrated in the videos. They may either use a laptop camera or phone app to scan in materials.
4. Teachers should keep this classroom library updated on a frequent basis.
5. At least once per semester beginning no later than November 30, 2023, an Excel spreadsheet or PDF will be generated and teachers will submit to the webmaster of each school who will link it on the school website under a new page “Classroom Libraries.”
6. These spreadsheets/PDFs will serve as the public-facing documentation of our classroom libraries.

Notes:

1. Teachers are encouraged to examine materials in their classroom libraries as they as they enter them into the Book Source site. Discard any materials that do not support the grade level standards of the particular grade level and content area.
2. Donations of books should follow the same guidelines found in the JCS Library Media Services Manual on the JCS Website. Click on “Departments” and choose “Library Media Services”. Click on “JCS Library Media Services Manual”.
3. Each school library media specialist should be given time during a faculty meeting to review the selection procedures adopted by JCS. **These same procedures, including book donations, apply to classroom libraries. Materials not already in the library collection must be placed on the committee review list.**
4. All district digital subscriptions will be listed on the district Library Media Services site to comply with the Age Appropriate Materials Act.
5. Any questions may be directed to the grade level supervisors or your librarian.

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