

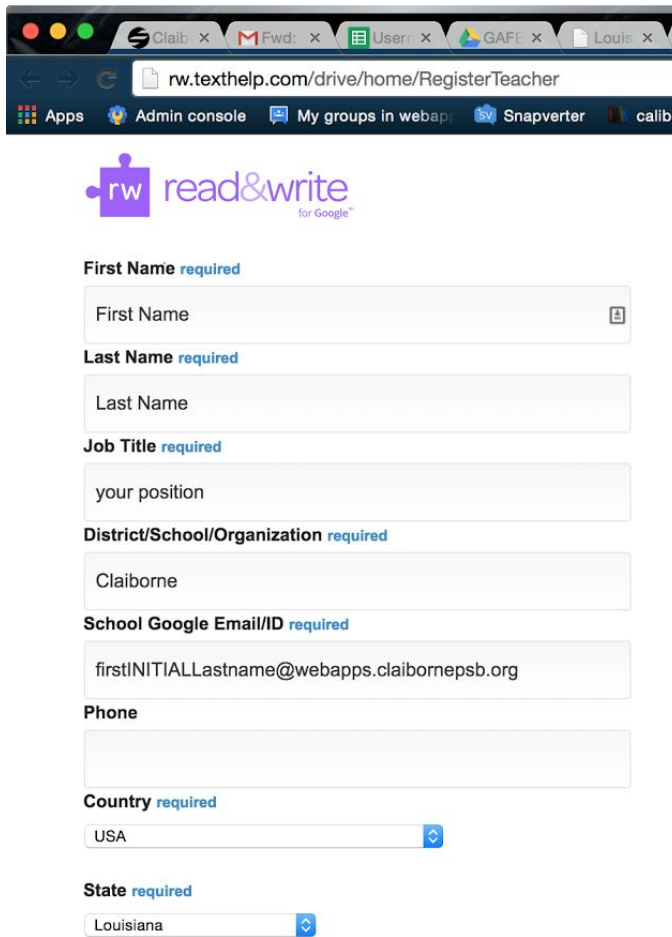
STUDENTS DO NOT NEED TO DO THIS. THIS IS FOR STAFF USE ONLY.

By now you should have a google apps for education (GAFE) login. Your email address is firstinitiallastname@webapps.claibornepsb.org (example lsplillers@webapps.claibornepsb.org) and your initial password is **changemenow**. You will then be asked to change your password. We suggest that you use the same as your claibornepsb.org email password.

Follow the link below to register for your free teacher account.

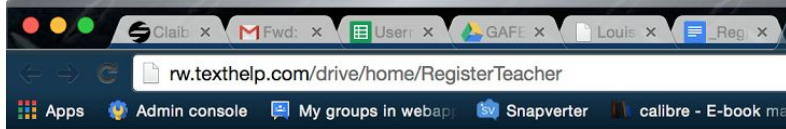
<http://rw.texthelp.com/drive/home/RegisterTeacher>

Below are **examples** of what your screen will look like.



The screenshot shows a web browser window with the URL rw.texthelp.com/drive/home/RegisterTeacher. The browser's address bar and tabs are visible at the top. Below the browser window is the registration form for 'read&write for Google'. The form consists of several labeled input fields:

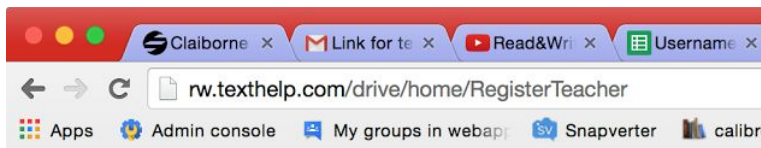
- First Name required**: A text input field containing the placeholder text 'First Name'.
- Last Name required**: A text input field containing the placeholder text 'Last Name'.
- Job Title required**: A text input field containing the placeholder text 'your position'.
- District/School/Organization required**: A text input field containing the placeholder text 'Claiborne'.
- School Google Email/ID required**: A text input field containing the placeholder text 'firstINITIALLastname@webapps.claibornepsb.org'.
- Phone**: An empty text input field.
- Country required**: A dropdown menu with 'USA' selected.
- State required**: A dropdown menu with 'Louisiana' selected.



Note:Texthelp reserves the right to verify all of the above information.

District/School Administrator Name **required**

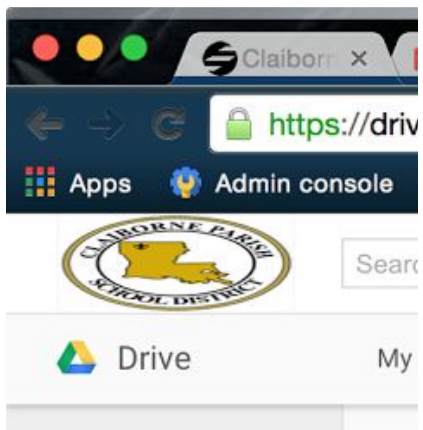
District/School Administrator Email **required**



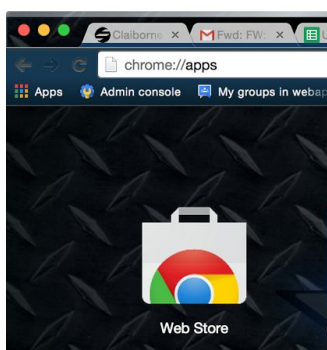
Good to have you on board

Thanks! Your license has been activated.

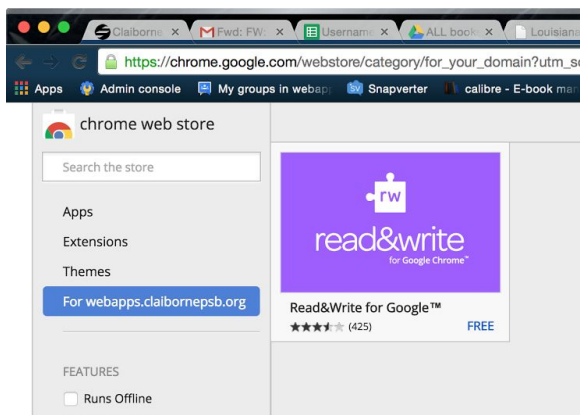




Click on the Apps icon at the top left side of chrome browser after you have logged in.



Click on **Web Store**.



Click on **For webapps.claibornepsb.org**. Click on **Free** and click on **add to chrome** to install **read & write for Google Chrome**. Follow prompts and **accept** settings.

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