

CLAIBORNE PARISH SCHOOL BOARD

MINUTES OF REGULAR MEETING

May 11, 2023

The Claiborne Parish School Board met in a regular session at the Homer High Cottage in Homer, Louisiana, at six o'clock May 11, 2023, with the following members:

Present: Patricia Stevens, Stewart Griffin, Yolanda Coleman, Perry Anderson, Linda Knox, William Maddox, Tommy Davidson, Roy Mardis, David Nokes, Mark Perot

Absent:

There was also present Mr. William Kennedy, Secretary of the Board.

Mr. Anderson, Board Member, opened the meeting with prayer followed by the Pledge of Allegiance.

The minutes of the Finance Committee Meeting and the Regular Meeting held on April 13, 2023, which had been emailed to the Board Members previously, were approved.

Superintendent Kennedy announced the list of retirees. Mr. Martin presented each retiree present with a plaque of appreciation and Superintendent Kennedy thanked them for their service to Claiborne Parish School Board.

RETIREES - 2023

NAME	SCHOOL	(CPSB) SERVICE YRS.
Dianne Allen	Haynesville Jr./Sr.	30
Karen Blackstock	Special Services	15
Mike Blackwelder	Homer Elementary	10
Bobbie Ann Cato	Homer Jr. High	25
Terri Fedrick	Central Office	10
Donna Gryder	Haynesville Elementary	30
Janet Holland	Central Office	28
Brenda Kemmerly	Central Office	30
Monica Kirkpatrick	Homer Elementary	22
Angela McCurry	Summerfield	25
Keith Morgan	Homer Jr. High	25
Rickey Smith	Homer Elementary	33

Amy Tynes, Audit Manager, with Allen, Green & Williamson, LLP, reported on the audit for the school year ending June 30, 2022. Ms. Tynes stated the district had two findings for the 2021-22 school year. The first is in regards to our district filing an extension of the School Board's audit report, which is due by December 31st each year to the Louisiana Legislative

Auditor. The extension was requested due to the transitioning to a newly appointed Business Manager; however, during the transition process, the outgoing Business Manager had gotten ill. The district is taking corrective measures to make every effort to complete in a timely manner in order to complete the audit within 6 months of the close of the fiscal year. The second finding was for failure to incorporate the Davis-Bacon Act language and adhering to the guidelines in our bidding process, when using federal funds (ESSER grant). This applies to construction contracts in excess of \$2,000. The school district used ESSER funds to add HVAC systems, ionizers, touchless sinks and water fountains during the 2021-22 school year. The corrective action planned is to research any requirements for spending Federal funds going forward. All appropriate employees have been made aware of the Davis-Bacon requirements. There are several comments, not considered findings, also in the audit report. Ms. Tynes briefly touched on these and stated each month an update will be submitted to monitor the progress until they are corrected. Motion was made by Mr. Anderson, seconded by Mr. Mardis, to approve the audit report for year ending June, 2022. Motion passed by a vote of 10 yes, 0 no.

Superintendent Kennedy asked the Board to consider moving the 5th grade from Haynesville Jr./Sr. campus to the Haynesville Elementary campus. It was stated that research shows students perform better on elementary campuses with other students in closer age proximity. The Boys and Girls Club which leased a building at the Haynesville Elementary campus will be moved to another building on the property. Motion was made by Mr. Griffin to move the 5th grade to Haynesville Elementary, seconded by Mr. Davidson. Motion passed by a vote of 9 yes, 1 abstained (Ms. Coleman).

Ms. Bosby, Food Service Supervisor, requested permission to advertise for bids on milk, bread, produce and paper products. Mr. Anderson made a motion to approve the request, seconded by Ms. Knox. Motion passed by a vote of 10 yes, 0 no.

Ms. Bosby also made a request for permission to bid for serving lines. The Summerfield serving line in the cafeteria is not operational and the Haynesville and Homer lines are also outdated. Motion to approve the request was made by Mr. Davidson, seconded by Mr. Anderson. Motion passed by a vote of 10 yes, 0 no.

Mr. Guillory, Transportation Supervisor, requested permission to bid for fuel for 2023-24. Mr. Davidson made a motion to approve the request, seconded by Mr. Nokes. Motion passed by a vote of 10 yes, 0 no.

Mr. Guillory also asked the Board to approve the bus bid received. It was from Ross Bus and Equipment Sales in the amount of \$61,500 each. The buses are 2016 or newer model Bluebirds. They will have new tires, brakes, and any recalls will be completed. Motion to approve the bus bid was made by Mr. Nokes, seconded by Ms. Knox. Motion passed by a vote of 10 yes, 0 no.

Ms. Turner briefly discussed the April 2023 financials. The Budget-to-Actual comparison for all funds were provided to the Board in their packets.

Superintendent's Report:

1. Reminder to Board Members – Financial Disclosure forms are due by May 15.
2. May 18th is last day of school for students. May 19th is the last day of school for teachers.

3. As part of the Jumpstart Summers program, we currently have 50 students who will be participating in Welding, CNA, and EMR programs at Northwest Louisiana Technical Community College for credentials.
4. Our summer camp will begin on Monday, June 5th through Thursday, June 22nd.
5. Update on the Pearl Street property - We are awaiting finalization from our attorney with boundary line agreements. Afterwards, the school board can declare it surplus property.
6. Graduation ceremonies for Summerfield are May 13th, Haynesville – May 16th, KARE – May 17th at Homer City Hall, and Homer – May 18th.

There being no further business to come before the Board, the meeting was adjourned.

William Maddox, President
Claiborne Parish School Board

ATTEST:

Mr. William Kennedy, Secretary
Claiborne Parish School Board