

Week Start	Content Description	Assessment	Events
September			
3rd	Unit 1 the fundamentals of accounting 1.1 ch.1 The purpose of accounting <ul style="list-style-type: none"> <i>The difference between bookkeeping and accounting</i> <i>the purpose of measuring business profit and loss</i> 	<u>Summative</u> Research assessment for ch.1	
10 th	1.2 ch.2 Basic accounting terms <ul style="list-style-type: none"> Accounting terms found in the balance sheet 	Creating flash cards and peer quiz	10-14 th CEM Assessments (7,9 & 11) 14 th Target Grades Deadline (8,10, 12) 14 th Year 7 Picnic
17 th	<ul style="list-style-type: none"> Accounting terms found in the income statement 	<u>Summative</u> In class activity for ch.2	17-20 th CEM Assessments (7,9 & 11)
24 th	1.3 ch.3 The accounting equation <ul style="list-style-type: none"> <i>Assets, liabilities and owners' equity</i> <i>The accounting equation</i> 	<u>Formative</u> End of Unit 1 exam	28 th Prophet's Birthday - Observed
October			
1st	Unit 2 sources and recording of data 2.1 ch.4 Business documents <ul style="list-style-type: none"> <i>Types of business documents</i> 	<u>Summative</u> In class activity for ch.4	4 th Swimming Gala 5 th Armed Forces Day
8 th	2.2 ch.5 The double entry system of book-keeping <ul style="list-style-type: none"> <i>Double entry bookkeeping</i> <i>accounting for inventory</i> 	Practice book-keeping activity	8 th Target Grade Deadline (7,9,11) 10 th Careers Day
15 th	<ul style="list-style-type: none"> <i>accounting for expenses and income</i> <i>accounting for drawings</i> 	Expenditure worksheets, Group work	
22 nd	Half Term Break		
29 th	2.3 ch.6 Books of Secondary Entry <ul style="list-style-type: none"> understand how the ledger is divided into specialist areas 	<u>Formative</u> Quiz for ch.4,5&6	31 st Orange and Black Day
November			
5 th	2.4 ch.7 Books of prime entry <ul style="list-style-type: none"> <i>sales journal</i> <i>purchase journal</i> <i>sales returns journal</i> 	<u>Summative</u> In class activity for ch.7	
12 th	<ul style="list-style-type: none"> <i>purchases return journal</i> 	<u>Formative</u>	

	<ul style="list-style-type: none"> • <i>General journal</i> 	Quiz for ch.7	
19 th	Ap1 revision		AP1 Written Comments Deadline
26 th	2.5 ch.8 The cash book <ul style="list-style-type: none"> • Understanding the uses and format of a two-column cash book 	prepare a two column cash book	
December			
3 rd	Contra entries in a cash book	make contra entries in a cash book	4 th First Day AP1 Exams
10 th	<ul style="list-style-type: none"> • understand cash discounts - allowed and received 	understand cash discounts - allowed and received	15 th Last Day AP1 Exams
17 th	<ul style="list-style-type: none"> • prepare a three column cash book. 	prepare a three column cash book.	22 nd Winter Break
25 th	Winter Break		
January			
1 st	Winter Break		
7 th	2.6 ch.9 The petty cash book <ul style="list-style-type: none"> • understand the purpose of a petty cash book • understand the imprest system of petty cash • prepare a petty cash book 	<u>Summative</u> In class activity for ch.9	8 th First Day
14 th	Unit 2 revision	<u>Formative</u> End of Unit 2 exam	
21 st	Unit 3 verification of accounting records 3.1 ch.10 The trial balance <ul style="list-style-type: none"> • <i>Preparing a trial balance</i> • <i>uses and limitations of the trial balance</i> 	<u>Summative</u> In class activity for ch.10	25 th National Holiday
28 th	3.2 ch.11 Correction of errors <ul style="list-style-type: none"> • <i>Correcting errors that do not affect the trial balance</i> 	Video activity, peer assessment	
February			
4 th	<ul style="list-style-type: none"> • <i>correcting errors that do affect the trial balance</i> 	<u>Formative</u> Quiz for ch.10&11	
11 th	3.3 ch.12 Control accounts <ul style="list-style-type: none"> • <i>Sales Ledger control account</i> 	Real life business scenario	
18 th	<ul style="list-style-type: none"> • <i>purchase Ledger control account</i> 	Real life business scenario	21-22 nd Half Term
25 th	3.4 ch.13 Bank reconciliation	Bank statement activity	

	<ul style="list-style-type: none"> the use and purpose of bank statement 		
March (10 th Ramadan Starts)			
3 rd	<ul style="list-style-type: none"> updating the cashbook 	Worksheet activity, creating a tutorial video	
10 th	<ul style="list-style-type: none"> Bank reconciliation statement 	Group work activity	
17 th	<ul style="list-style-type: none"> Bank reconciliation statement practice 	Individual task	
24 th	Unit 3 revision	<u>Formative</u> End of Unit 3 exam	
April			
31 st	Unit 4 accounting procedures 4.1 ch.14 Capital & revenue expenditure & receipts <ul style="list-style-type: none"> Capital expenditure in revenue expenditure 	Group work activity	
7 th	<ul style="list-style-type: none"> capital receipts and revenue receipts 	In class activity	10-11 th Eid Holiday
14 th	4.2 ch.15 Accounting for depreciation and disposal of non-current assets <ul style="list-style-type: none"> define depreciation & explain the reasons for accounting for depreciation 	Research assessment	
21 st	<ul style="list-style-type: none"> name and describe the straight line, reducing balance and revaluation methods of depreciation 	Research assessment	25 th Spring Break
28 th	Spring Break		
May			
5 th	<ul style="list-style-type: none"> prepare ledger accounts and journal entries for the provision of depreciation prepare ledger accounts and journal entries to record the sale of non-current assets, including the use of disposal accounts. 	<u>Formative</u> Quiz for ch.15	7 th Start of Term 2
12 th	End of year Revision		
19 th	END OF YEAR EXAM		
26 th	END OF YEAR EXAM		
June			
2 nd	Introduction to Y10 Accounting		6 th End of year assembly
9 th	Introduction to Y10 Accounting		12 th Last day for Students 13 th Last day for Teachers

End of Year

Additional Notes: