

**CUMBERLAND REGIONAL SCHOOL DISTRICT
SEABROOK, NEW JERSEY**

JOB DESCRIPTION

SCOREKEEPER

QUALIFICATIONS

1. Minimum: Valid County substitute teacher's certificate. Preferred: Valid (state) teacher certificate.
2. Has a thorough understanding of the rules of the sport to which the staff member is assigned.
3. Has a thorough understanding of the operation of the scorebook for the sport to which the staff member is assigned.
4. Required criminal history background check and proof of U.S. citizenship or legal resident alien status.

REPORTS TO

Athletic Supervisor or designee.

DUTIES AND RESPONSIBILITIES

1. Scores each athletic contest honestly and impartially.
2. Reports 30 minutes prior to the start of the contest and ascertains that the assigned materials are in proper order for scoring the contest.
3. Maintains contact throughout the contest with the game officials in order to maintain accuracy.
4. Ascertains, at the end of the contest, that the results are accurate and reports this to the Athletic Supervisor.

TERMS OF EMPLOYMENT

As assigned.

EVALUATION

Performance of the job will be evaluated by Athletic Supervisor or designee.

APPROVED BY: **Cumberland Regional Board of Education**
DATED: **February 12, 2009**
AMENDED: **February 27, 2014**
AMENDED: