

**CUMBERLAND REGIONAL SCHOOL DISTRICT
SEABROOK, NEW JERSEY**

JOB DESCRIPTION

GROUNDSKEEPER

QUALIFICATIONS

1. Shall be able to read and understand:
 - a. Formulas for chemical application and field layout.
 - b. Maintenance manuals on equipment.
 - c. Dilution factors when applying various chemicals.
2. Demonstrate aptitude for successful completion of tasks assigned.
3. Must secure Black Seal Boiler License within one year of employment.
4. Must secure appropriate chemical application licenses as per the direction of the Business Administrator/Board Secretary.
5. Required criminal history background check and proof of U.S. citizenship or legal resident alien status.

REPORTS TO

Building and Grounds Supervisor and Athletics Supervisor.

JOB GOAL

To insure that all district physical facilities are landscaped in an inviting and attractive manner. To provide students with safe and attractive playing areas and that interscholastic playing fields are laid out according to NJSIAA regulation.

ESSENTIAL DUTIES AND RESPONSIBILITIES

1. Maintain and care for school grounds.
2. Ability to safely operate all grounds vehicles and equipment.
3. Perform maintenance to grounds vehicles and equipment.
4. Demonstrates responsibility for building and field security.
5. Reports vandalism and repairs to the Building and Grounds Supervisor.
6. Demonstrate initiative in the performance of duties.
7. Care for tools and equipment.
8. Perform miscellaneous services such as moving supplies or furniture, snow removal and other duties assigned.
9. Utilize good judgment in performance of work required.
10. Exhibit positive attitude toward job.
11. Cooperate with fellow employees.
12. Start work and end work on time.
13. Successfully complete task assigned.

14. Work successfully without close supervision.
15. Demonstrate dependability when reporting for work.
16. Set up and break down Board Room for meetings as needed.
17. Pick up trash around property daily.
18. Accept all other duties and responsibilities as assigned.

TERMS OF EMPLOYMENT

Full-Time: Twelve month salaried employee. Vacations, salaries, benefits, and overtime as per contract.

Part-Time: Twelve month hourly employee up to a maximum of 29 ¾ hours per week. No health benefits or paid days.

EVALUATION

Performance of this position will be evaluated by the Building and Grounds Supervisor.

APPROVED BY:	Cumberland Regional Board of Education
DATED:	February 12, 2009
AMENDED:	February 27, 2014
AMENDED:	June 23, 2016
AMENDED:	July 27, 2017