

**CUMBERLAND REGIONAL SCHOOL DISTRICT
SEABROOK, NEW JERSEY**

JOB DESCRIPTION

SCHOOL PSYCHOLOGIST

QUALIFICATIONS

1. Master's Degree and Certification as a School Psychologist endorsed by New Jersey State Department of Education.
2. Desirable for individual to have teaching experience or other relevant position in education.
3. Required criminal history background check and proof of U.S. citizenship or legal resident alien status.

REPORTS TO

Performance of the position will be evaluated by the Director of Child Study and Special Education Services.

JOB GOAL

The psychologist shall provide information, insights and understandings regarding those aspects of pupil behavior, emotional and social adjustment, academic potential and achievement, and orientation to the educational setting about which teachers and other staff personnel express concern.

PERFORMANCE RESPONSIBILITIES

1. Determine the psychological and psycho educational evaluation of children and young persons appropriate to the needs of the Child Study Team.
2. Administer psychological and educational tests (particularly individual psychological tests of psychological functioning, cognitive development, affective behavior and neuropsychological status.)
3. Interview students, parents, teachers and/or appropriate staff members.
4. Observation of students.
5. Fulfill the required duties of a school psychologist as a basic member of the Child Study Team as stipulated in Title VI, Chapter 28.
6. Assist the Child Study Team in diagnosing student psychological status.
7. Assist the Child Study Team in determining special education eligibility.
8. Make recommendations based on findings.
9. Assist in determining appropriate educational goals - long and short term.
10. Confer with the appropriate teacher(s) to jointly write an I.E.P. appropriate to the student's needs.
11. Meet with student's parent(s) or parent designate to discuss and familiarize them with the Child Study Team findings.

12. Explain placement procedures and rationale behind I.E.P. to parent/ s) or parental designate obtaining their written consent.
13. Act as an interface between the school and the children's parents as a member of district crisis response team.
14. Review and implement procedures for referral of students with perceived special educational needs.
15. Screen and/or evaluate potentially mentally gifted students and make appropriate recommendations.
16. Act as consultant for school personnel and/or parents concerning specific school related problems as a member of building support committee.
17. Participate in staff development by developing and implementing periodic in-service programs.
18. Intervene, when necessary, to facilitate functioning of individuals or groups using prescribed educational counseling techniques.
19. Serve as a referral consultant for discipline cases when requested by building principal.
20. Visit on assignment out of district schools as needed to recommend placement or check progress of student.
21. Act as case manager to select special education pupils under Chapter 28, Title VI, NJAC.
22. Submit annual report to the coordinator of special services concerning special suggestions for programs; functioning to be discussed with the superintendent and coordinator when requested.
23. Continue professional growth through formal and informal methods through associations and organizations.
24. Any appropriate and reasonable duties the Board of Education may deem pertinent.

TERMS OF EMPLOYMENT

Contract, salary, benefits as determined through negotiation by the Board of Education.

EVALUATION

Performance of this job will be evaluated in accordance with state law and the provisions of the Board's policy on evaluation of certified staff by the Director, Child Study and special Education Services.

APPROVED BY: **Cumberland Regional Board of Education**
 DATED: **February 12, 2009**
 AMENDED: