

CUMBERLAND REGIONAL SCHOOL DISTRICT**JOB DESCRIPTION****HOME INSTRUCTOR****JOB GOAL**

To provide general/special education consultation and direct instruction to meet the needs of students eligible for homebound services.

QUALIFICATIONS

1. Valid New Jersey Standard Instructional Certificate.
2. Required criminal history background check and proof of U.S. citizenship or legal resident alien status.

DUTIES/RESPONSIBILITIES

1. Receive referral/information for potential student.
2. Pick up and deliver student assignments.
3. Implement instructional activities provided by student's teacher of record, including any modifications/accommodations designed in the homebound instructional plan.
4. Monitor student performance to improve student success.
5. Carry out responsibilities for test administrators for statewide assessments – meeting guidelines for time required for homebound students when applicable.
6. Notify parents of failing situations.
7. Notify CST regarding problems.
8. Call parent/student and set up meetings for home instruction.

ESSENTIAL SKILLS/ABILITIES

1. The desire to teach high school students and the ability to adapt to their developmental status.
2. High integrity and ethical standards.
3. Ability to maintain a positive learning environment.
4. Ability to use appropriate student behavioral management techniques.
5. Excellent verbal and written communication skills.
6. Excellent interpersonal skills with the proven ability to maintain professionalism and tact in high-stress situations.
7. Creative analytical and problem-solving skills.
8. Proficiency with technology resources.

REPORTS TO

Director of Child Study Team or Designee.

TERMS OF EMPLOYMENT

Set by Board of Education.

EVALUATION

By Building Administrator.

*This job description is subject to change at any time.

APPROVED BY: **Cumberland Regional Board of Education**
DATED: **February 12, 2009**
AMENDED: **March 24, 2022**