

STUDENT NAME: _____

SCHOOL: _____

KENNEWICK SCHOOL DISTRICT NO. 17
HOME-BASED INSTRUCTION PROCEDURE FOR REENTRY
AT THE ELEMENTARY LEVEL

- A. PARENT DOCUMENTATION
 _____ Standardized test information
 _____ Current work examples:
 _____ Reading
 _____ Writing
 _____ Spelling
 _____ Math
- B. CONTACT FORMER SCHOOL BY PHONE
 _____ Request educational background
- C. COMPLETE ASSESSMENT AS DECIDED BY SCHOOL TEAM
 _____ Reading: Instrument is building choice
 _____ Oral Language (K-2): Instrument or process is building choice and should
 be checked against current curriculum guidelines.
 _____ Writing/Spelling (3-5): Instrument or process is building choice and should
 be checked against current curriculum guidelines.
 _____ Math: Mid-year or end-of-the-year test from the adopted math series.
- D. DECISION FOR APPROPRIATE PLACEMENT IS MADE BY THE
 SUPERINTENDENT, OR HIS/HER DESIGNEE, FOLLOWING CONSULTATION
 WITH PARENTS.
- E. The Kennewick School District reserves the right to reassign a student to another
 grade level within 30 school days of reentry from a home-based instruction program.
 The reassignment will occur only after the classroom teacher notifies the school principal
 of his/her concern about the appropriateness of the original placement and requests that a
 standardized achievement test be given.
- F. STANDARDIZED ACHIEVEMENT TEST
 _____ Primary _____ Intermediate
- G. Student placement is finalized as the Superintendent, or his/her designee,
 determines the appropriateness of referral to special programs.
- H. Parent appeal may be heard by the superintendent or his/her designee.