



Adoption of Budget/Work Session Meeting of the Tenafly Board of Education

Monday, May 8, 2023
Tenafly Board of Education Meeting
Hegelein Building
500 Tenafly Road
Tenafly, NJ 07670

Adoption of Budget/Work Session Board Meeting – Please Take Notice that the Adoption of Budget/Work Session Meeting of the Board of Education of May 8, 2023 will take place at the Hegelein Building, 500 Tenafly Road, Tenafly, NJ 07670 and will be conducted as both an in-person and virtual meeting. The meeting will directly go into a closed session at 7:15 p.m. At the conclusion of the closed session, the meeting will immediately adjourn into open session at the regularly scheduled time of 8:00 p.m. Virtual attendees may raise their hand and they will be unmuted to present their comment or they may submit comments via Q&A, which will be read during the Public Comment period. Any shared comment (spoken or written) must include the person's name and address in order to be recognized. In person guests will give their name and address when recognized to speak at the podium.

Formal action may be taken.

The community may join the meeting in person or via Zoom at <https://zoom.us/j/99734826177> from a computer or mobile device.

Board of Education

Ms. Jocelyn Schwarz, President
Ms. Paula Newman, Vice President
Mr. Igor Frid
Ms. Michelle Harris
Ms. Inbal Israeli Miller
Ms. Michelle Merchant
Ms. Yelena Meytes
Mr. Edward J. Salaski
Dr. Michael Wilderman

Administration

Mr. Bruce Watson, Interim Superintendent
Dr. Jeff Gorman, Interim Assistant Superintendent of Curriculum and Instruction
Dr. Victor Anaya, School Business Administrator/ Board Secretary
Ms. Danielle Diaz, Human Resources Manager

2022-2023 High School Students Representatives to the Board

Alexandria Yang, Senior
Ayla Uram, Junior

	<u>Order of the Agenda</u>
1.	<u>Call to Order</u> – J. Schwarz <ul style="list-style-type: none">• Adequate Notice Statement – J. Schwarz• Roll Call – V. Anaya• Pledge of Allegiance – J. Schwarz
2.	<u>Closed Session –7:15 p.m.</u> Board will enter into Closed Session immediately <ul style="list-style-type: none">• Proposed Personnel Resolutions• Proposed Special Services Resolutions• Other Proposed Resolutions and Discussion of Topics that fall into Closed Session pursuant to applicable NJ Statute
3.	<u>Open Session – 8:00 p.m.</u> <ul style="list-style-type: none">• Work Session Meeting Formal action may be taken.
4.	Public Comments – Agenda Items Guests may address the BoE on any item listed on the agenda. For virtual attendees, public comments may be presented in 2 ways - by virtually raising your hand to speak or through the Zoom "Q&A" feature. If an attendee chooses to raise their hand, they will be called upon by a BoE trustee and will be unmuted to present their comment. The submitted comments via Q&A will be received by an assigned Board trustee who will then communicate them to the Board during the Public Comment period. Any shared comment (spoken or written) must include the person's name and address in order to be recognized. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them.
5.	Public Comments – Non-Agenda Items Guests may address the BoE on any item not listed on the agenda. For virtual attendees, public comments may be presented in 2 ways - by virtually raising your hand to speak or through the Zoom "Q&A" feature. If an attendee chooses to raise their hand, they will be called upon by a BoE trustee and will be unmuted to present their comment. The submitted comments via Q&A will be received by an assigned Board trustee who will then communicate them to the Board during the Public Comment period. Any shared comment (spoken or written) must include the person's name and address in order to be recognized. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them.
6.	<u>Presentations/Reports</u> <ul style="list-style-type: none">• None at this time

	<u>Order of the Agenda</u>
7.	<u>Committee Discussions</u> <ul style="list-style-type: none"> • Finance/Alternative Revenue – Ed Salaski • Communications/Policies –Yelena Meytes • Facilities/Athletics/Co-Curricular –Jocelyn Schwarz • Curriculum/Technology –Paula Newman • Joint Use –Jocelyn Schwarz • Negotiations –Jocelyn Schwarz
8.	<u>Updates on Related Groups</u> (as/if applicable) <ul style="list-style-type: none"> • BOE Liaisons (Legislative Chair, CAP, TEF) • Board Representative at HSA/Superintendent Council Meeting • Board Representative at the Diversity Committee Meeting • Board Representative at SEPAC Meeting • Student Representatives' Work
9.	<u>New Business</u> <ul style="list-style-type: none"> • None at this time.
10.	<u>Proposed Resolutions for May 15, 2023 BOE Regular Meeting</u> <ul style="list-style-type: none"> • Organization Resolutions • Personnel Resolutions • Administration Resolutions • Curriculum Resolutions • Special Services Resolutions • Finance Resolutions
11.	Public Comments – Second Opportunity (Agenda and Non-Agenda Items) Guests may address the BoE on any item listed or not listed on the agenda. Public comments may be presented in 2 ways - by virtually raising your hand to speak or through the Zoom "Q&A" feature. If an attendee chooses to raise their hand, they will be called upon by a BoE trustee and will be unmuted to present their comment. The submitted comments via Q&A will be received by an assigned Board trustee who will then communicate them to the Board during the Public Comment period. Any shared comment (spoken or written) must include the person's name and address in order to be recognized. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them.
12.	Adjourn To Closed Session (if needed)
13.	Adjournment

Motion to Enter into Closed Session on May 8, 2023

Whereas, the Tenafly Board of Education has been formed pursuant to applicable New Jersey Statutes, and

Whereas, the Board is charged with the responsibility of performing all acts and doing all things, consistent with law and the rules of the State Board of Education, necessary for the lawful and proper conduct, equipment and maintenance of the public schools and public school property of the Tenafly Public School District, and

Whereas, Section 7 of the Open Public Meetings Act (N.J.S.A. 10-4-12) permits the exclusion of the public (“Closed Session”) from a meeting of the Board in certain circumstances, and

Whereas, the Board has determined that circumstances exist for such a Closed Session,

Whereas, the Board has found the action described below to be necessary and proper,

Now, Therefore, Be It Resolved by the Board on the date indicated above that:

- 1.) The public shall be excluded from discussion of and action on the Closed Session herein set forth.
- 2.) The confidential subject matter to be discussed is as follows:
 - ♦ Legal Matters
 - ♦ Personnel Matters
 - ♦ Student Matters
- 3.) The Board will return to Open Session at approximately 8:00 p.m.

Formal action may be taken.

The Superintendent of Schools recommends the following resolutions for approval at the BOE Regular Session Meeting scheduled for May 15, 2023:

Organization

	<u>Organization Resolutions</u>
Resolution O-1	Designation of Depository
Resolution O-2	Investment of Funds
Resolution O-3	Payroll Authorization
Resolution O-4	Designation of Official Newspapers
Resolution O-5	Approve Membership in New Jersey School Boards Association and Bergen County School Boards Association
Resolution O-6	Approve Membership in New Jersey Association of School Business Officials and the Bergen County Association of School Business Officials
Resolution O-7	Renewal of Bond for School Business Administrator and Assistant School Business Administrator
Resolution O-8	Designation of Service Professionals
Resolution O-9	Approval of Chapter 47 Awarded Contracts
Resolution O-10	Approval to Appoint the Following Positions for the 2023-24 SY

	<u>Organization Resolutions</u>
Resolution O-11	Approve Renewal of Cooperative Bidding and Right-To-Know Service Agreement with Educational Data Services Inc. for the 2023-2024 SY
Resolution O-12	Approval to Adopt Existing, Revised and New District Policies & Regulations
Resolution O-13	Approval of the Purchasing Agent for the District from July 1, 2023 through June 30, 2024
Resolution O-14	Approval of Custodian of Government Records from July 1, 2023 through June 30, 2024
Resolution O-15	Approval of Petty Cash Payments and Maximum Single Expenditure
Resolution O-16	Approval of Mileage Reimbursement Rates
Resolution O-17	Approval of Budget Line Transfers

Personnel

	<u>Personnel Resolutions</u>
Resolution P-1	Approval of Retirement and Resignations
Resolution P-2	Approval of Substitutes
Resolution P-3	Approval of Hires
Resolution P-4	Approval of Staff/Position Reclassifications
Resolution P-5	Approval of Extra Compensation Appointments
Resolution P-6	Approval of 2023-2024 Employee Contracts for Non-Bargaining Unit Staff
Resolution P-7	Approval of 2023-2024 Employee Contract for the Director of Special Education
Resolution P-8	Approval of 2023-2024 Employee Contract for the Human Resources Manager
Resolution P-9	Approval of 2023-2024 Employee Contract for the Interim Assistant Superintendent of Curriculum and Instruction
Resolution P-10	Approval of 2023-2024 Employee Contract for the School Business Administrator/Board Secretary
Resolution P-11	Approval of Job Description

Administration

	<u>Administration Resolutions</u>
Resolution A-1	Approval to Affirm the Superintendent's Decision in HIB Investigations
Resolution A-2	Second Reading of Bylaw 0144, Regulation 2417, Policy 2520, Regulation 2520, Policy 3217, Policy 4217, Policy 5305, Policy 5308, Regulation 5308, Policy 5310, Regulation 5310, Policy 6112, Regulation 6115.01, Policy 6115.04, Policy 6311, Policy 7440, Policy 9140

	<u>Administration Resolutions</u>
Resolution A-3	Approval of the 2021-2022 District and School Grade Report

Curriculum

	<u>Curriculum Resolutions</u>
Resolution C-1	Approval of Professional Development Requests
Resolution C-2	Approval of Textbook Adoption Requests

Special Services

	<u>Special Services Resolutions</u>
Resolution S-1	Approval of Ten Month Programs 2022-2023
Resolution S-2	Approval of Settlement Agreement and Release

Finance

	<u>Finance Resolutions</u>
Resolution F-1*	Approval to Adopt the Budget for the 2023-2024 School Year
Resolution F-2*	Approval to Award Athletic Bid for Transportation
Resolution F-3*	Approval to Awarding a Power Purchase Agreement and Authorizing Various Actions in Connection Therewith
Resolution F-4*	Approve the Allied States Cooperative Agreement
Resolution F-5	Approval of Board Secretary's Report for April 2023
Resolution F-6	Approval of Treasurer's Report for April 2023
Resolution F-7	Approval of Transfers for April 2023
Resolution F-8	Approval of Bills for April 21, 2023 through May 11, 2023
Resolution F-9	Approval of Payroll for April 2023
Resolution F-10	Approve Tax Collector Payment Schedule
Resolution F-11	Approval the Renewal of Food Service Management Company Addendum to the Agreement Between Tenafly Board of Education and The Pomptonian, Inc.
Resolution F-12	Approval of Agreement Between Valley Medical Group and The Tenafly Board of Education for Workplace Alcohol and Drug Testing Services
Resolution F-13	Approval to Renew File Bank Enterprise Document Management for the 2023-2024 School Year
Resolution F-14	Approval of The Standard Operating Procedures (SOP) Guide
Resolution F-15	Approval of The District Purchasing Manual
Resolution F-16	Approval of The Lease of Chromebooks Through State Contract
Resolution F-17	Approval of Continuation of Addendum to Shared Services Agreement Between The Tenafly Board of Education And The Borough of Tenafly For Fiber Optic Cable Infrastructure

	<u>Finance Resolutions</u>
Resolution F-18	Approval of VMware Licenses From Dell Marketing Through State Contract
Resolution F-19	Approval of Contract Award To Atlantic Tomorrows office For Ricoh Copiers Through State Contract
Resolution F-20	Approval of Delta Dental Contract Renewal
Resolution F-21	Renewal of Computer Solutions, Inc. Software Support Contract For The 2023-2024 School Year
Resolution F-22	Approval for Renewal of Transportation Contract with First Student Inc. for the 2023-2024 School Year
Resolution F-23	Approval for Renewal of Transportation Contract with Valley Transportation, Inc. for the 2023-2024 School Year
Resolution F-24	Approval for Renewal of Transportation Contract with J&W Financial LLC, Dba J&W Transportation for the 2023-2024 School Year
Resolution F-25	Approval of Agreement for Athletic Transportation
Resolution F-26	Approve Shared Services Agreement With Alpine Board of Education For Maintenance Support Services For 2023-2024
Resolution F-27	Approval to Renew CJ Vanderbeck & Sons
Resolution F-28	Approval to Approve Millennium Communications Group, Inc.
Resolution F-29	Approval of Incident IQ Software for the 2023-2024 School Year
Resolution F-30	Approval To Renew Strauss Esmay Associates, LLP
Resolution F-31	Approval of the Submission of the School District Consultations with Nonpublic Schools Regarding State-Funded Programs
Resolution F-32	Approval To Continue the Shared Service Agreement With The County of Bergen For Vehicle Maintenance And Repair Services
Resolution F-33	Approval of the District Continuing the TIPS Co-Op for Facility Projects
Resolution F-34	Approve the Shared Service Agreement with the Borough of Old Tappan
Resolution F-35	Approval of Contract with Ultra Pro Pest Protection for 2023-2024
Resolution F-36	Approval to Renew Contract with Butler Water Corrections for 2023-2024
Resolution F-37	Approval to Renew Contract with C-K Control Temp, Inc. for 2023-2024
Resolution F-38	Approval to Renew Contract with Jersey Elevator Company for 2023-2024
Resolution F-39	Approval to Renew Contract with USA Security for 2023-2024
Resolution F-40	Approval of BoardDocs Pro
Resolution F-41	Approval Appointing a Third Party Verifier in Connection with Its Proposed Energy Savings Plan (ESIP)
Resolution F-42	Approval to Purchase Desktop Computers, Monitors and Speakers

*Resolutions denoted with an asterisk will be voted on at the May 8, 2023 Work Session Meeting