

Minutes Of The Reorganization Meeting
Of The Tenafly Board Of Education
Monday, January 4, 2023
Tenafly Board Of Education Hegelein Building

Open Session

The public meeting was called to order at 6:00 p.m. by Board President Jocelyn Schwarz

Call To Order/Adequate Notice Statement/Roll Call/Pledge of Allegiance

Board President Jocelyn Schwarz read the following statement:

In accordance with the Open Public Meetings, N.J.S.A. 10:4-6 et. seq., adequate notification of this meeting has been provided by having the date, time and place thereof posted in the Board of Education Hegelein Building, the Borough office, Tenafly Public Library, the local press and on the district's web site.

The following Board members were present:

<i>Board Member</i>	<i>Present</i>	<i>Absent</i>
Igor Frid	X	
Michelle Harris	X	
Inbal Israeli Miller	X	
Michelle Merchant	X	
Yelena Meytes	X	
Edward J. Salaski	X	
Michael Wilderman	X	
Paula Newman, Vice President	X	
Jocelyn Schwarz, President	X	

The following staff members were present:

Mr. Bruce Watson, Interim Superintendent

Mr. Jeff Gorman, Interim Assistant Superintendent of Curriculum and Instruction

Ms. Danielle Diaz, Human Resources Manager

Dr. Victor Anaya, Business Administrator/Board Secretary

Reading of Election Results into Record

- Jocelyn Schwarz – 2874 votes
- Paula Newman – 2707 votes
- Igor Frid – 2609 votes
- Matt Ackerman – 1148 votes
- Marisa Amato-Buonomo – 1018 votes
- Michael Croce – 958 votes

Administering of Oath of Elected Board Members

- Jocelyn Schwarz
- Paula Newman
- Igor Frid

Call for Nomination of Board President Jocelyn Schwarz

1st Nomination: Mr. Edward Salaski

2nd Nomination: Ms. Inbal Israeli Miller

All voted in favor

Call for Nomination of Board Vice-President Ms. Paula Newman

1st Nomination: Mr. Igor Frid

2nd Nomination: Ms. Yelena Meytes

All voted in favor

Public Comment - None

Action Items

The Code of Ethics was read by each by board member

The following Reorganization resolutions are recommended by the Superintendent of Schools for January 4, 2023:

Reorganization Meeting

Resolution O-1	Approval Of Board Committee Members
Resolution O-2	Approval Of Community Group Committees
Resolution O-3	Approval To Appoint Delegate To New Jersey School Boards Association
Resolution O-4	Adoption Of Code Of Ethics
Resolution O-5	Approval of Appointing Eifert, French & Co. to Serve as the Board’s Risk Manager of Record

Administration

Resolution A-1	Board Approves the Superintendent Of Schools, Assistant Business Administrator or designee as Board Secretary Pro-Tem in the absence of Dr. Victor Anaya, Board Secretary for the 2022-2023 School Year
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Personnel

	<u>Personnel Resolutions</u>
Resolution P-1	Approval of Substitutes
Resolution P-2	Approval of Hires

Reorganization Meeting

Resolution O-1 Approval of Board Committee Members

Be It Resolved that the Tenafly Board of Education approves the [Board Committees](#) of trustees who signed up for membership of specific committees:

- Communications & Policy
- Curriculum & Technology
- Facilities & Athletics/Co-Curricular (FAC)
- Finance & Alternative Revenue
- Joint Use
- Negotiations

Resolution O-2 Approval of Community Group Committees

Be It Resolved that the Tenafly Board of Education approves the [Community Group Committees](#) of Tenafly School community members who signed up for membership for specific committees. A Board representative will attend these meetings. Any changes in community membership will be communicated to the BOE. These are the committees:

- Diversity & Inclusion (Rotating Board Member)
- HSA/Superintendent Council (Rotating Board Member)
- SEPAC (parents vary each meeting) (Rotating Board Member)

Resolution O-3 Approval to Appoint Delegate to New Jersey School Boards Association

Be It Resolved that Ed Salaski be appointed to the New Jersey School Boards Association (NJSBA) for one year.

Be It Further Resolved that the policy authorizing the duties of the delegate to the NJSBA be approved as follows:

- a. Represent the Board at meetings at the NJSBA.
- b. Study and report to the Board all proposed State and Federal Legislation of interest and relevance.

- c. At the direction of the Board, prepare a proposed resolution for submission to the State School Boards Association.

This policy shall not prohibit or discourage other Board Members from active participation in Legislative affairs.

Resolution O-4 Adoption of Code of Ethics

Be It Resolved that the following Code of Ethics, developed by the New Jersey School Boards Association, be adopted as the code to which each Tenafly Board member subscribes during the elected term of January 4, 2023 to the next Reorganization meeting.

1. I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought only through legal and ethical procedures.
2. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools, which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
3. I will confine my board action to policymaking, planning and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
4. I will carry out my responsibility, not to administer schools, but together with my fellow board members, to see that they are well run.
5. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action, which may compromise the board.
6. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
7. I will hold confidential all matters pertaining to the schools, which, if disclosed, would needlessly injure individuals, or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its schools.
8. I will vote to appoint the best-qualified personnel available after consideration of the recommendation of the chief administrative officer.
9. I will support and protect school personnel in proper performance of their duties.
10. I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

Resolution O-5 Approval of Appointing Eifert, French & Co. to Serve as the Board's Risk Manager of Record

Whereas, the Tenafly Board of Education (hereinafter referred to as the "Board") is desirous of appointing Eifert, French & Co., Inc. (hereinafter referred to as "EFC") to serve as the Board's

Risk Manager of Record for three (3) years, commencing on or about January 4, 2023 and concluding on January 5, 2025;

Whereas, The Board Received Three (3) Proposals, As Summarized By The Board Secretary/Business Administrator In The Standard Certification Declaration Of An Extraordinary Unspecifiable Service, To Be Included With The Minutes; And

Whereas, EFC Is Desirous Of Accepting The Appointment As The Board's Risk Manager Of Record For Three (3) Years, Commencing On Or About January 4, 2023 And Concluding On January 5, 2025; And

Whereas, The Board And EFC Are Desirous Of Memorializing The Terms And Conditions Of Their Agreement.

Now, Therefore, Be it Resolved That The Board Hereby Ratifies And Approves The Appointment Of The Broker's Risk Manager Of Record For Three (3) Years, Commencing On Or About January 4, 2023 And Concluding On January 5, 2025 In Accordance With The Terms Of The Professional Services Agreement Annexed Hereto And Incorporated Herein By Reference.

Be it Further Resolved that the Board hereby authorizes the Board President and Board Secretary to execute, on behalf of the Board, the Professional Services Agreement by and between the Board and the Broker.

*Motion to approve Organization Resolutions
Motion: Ms. Yelena Meytes Second: Ms. Israeli Miller*

<i>Board Member</i>	<i>Ayes</i>	<i>Nays</i>	<i>Abstain</i>	<i>Absent</i>
Igor Frid	X			
Michelle Harris	X			
Inbal Israeli Miller	X			
Michelle Merchant	X			
Yelena Meytes	X			
Edward J. Salaski	X			
Michael Wilderman	X			
Paula Newman, Vice President	X			
Jocelyn Schwarz, President	X			

Administration

Resolution A-1 Board Approves the Superintendent of Schools, Assistant Business Administrator or designee as Board Secretary Pro-Tem in the Absence of Dr. Victor Anaya
Be It Resolved That the Tenafly Board of Education approve the Superintendent of Schools, Assistant Business Administrator or designee, as Board Secretary pro-tem in the absence of Dr. Victor Anaya for the 2022-2023 school year.

*Motion to approve Administration Resolutions
Motion: Mr. Ed Salaski Second: Ms. Paula Newman*

<i>Board Member</i>	<i>Ayes</i>	<i>Nays</i>	<i>Abstain</i>	<i>Absent</i>
Igor Frid	X			
Michelle Harris	X			
Inbal Israeli Miller	X			
Michelle Merchant	X			
Yelena Meytes	X			
Edward J. Salaski	X			
Michael Wilderman	X			
Paula Newman, Vice President	X			
Jocelyn Schwarz, President	X			

Personnel

Resolution P-1 Approval of Substitutes

Be It Resolved that the substitutes listed below with a NJ Instructional, NJ Educational Services or NJ Substitute Credential or those to serve as substitute secretaries, substitute custodians or substitute paraprofessionals be approved by the Board of Education for the 2022-2023 school year in accordance with N.J.S.A. 18A:6-7.1b pertaining to criminal history background check and at the district-established per diem rate as noted:

Substitutes		
Name	Certification	Position/Rate
Mary Topor	NJ Substitute Credential	Per-Diem Substitute Teacher \$150 per diem

Resolution P-2 Approval of Hires

Be It Resolved that the following persons be employed to fill the positions listed for the length of time and compensation indicated and subject to all federal, state, county and local regulations governing said employment and in accordance with Senate Bill #851 regarding a criminal history background check:

Smith School

Hires		
Name/Position	Employment Dates	Salary/Classification
Clara Boudrot Kindergarten Teacher Leave Replacement/Non-Tenurable	01/17/2023* – 06/30/2023	CEAS: Elementary School Teacher in Grades K-6 MA, Step 6 \$68,189 pro rata
Jennifer Velez Teacher of Students with Disabilities	Pending release from current employer – 06/30/2023	CEAS: Elementary School Teacher in Grades K-6 CE: Teacher of Students with Disabilities ¹ MA, Step 4 \$63,689 pro rata

¹Pending issuance by the NJ Department of Education

*Pending criminal history clearance

Central Office

Hires		
Name/Position	Employment Dates	Salary/Classification
Linda Graziosi Payroll Specialist	Pending release from current employer – 06/30/2023	12-Month non-Bargaining Unit Staff \$75,000 pro rata

Motion to approve Personnel Resolutions
Motion: Dr. Michael Wilderman Second: Ms. Michelle Merchant

<i>Board Member</i>	<i>Ayes</i>	<i>Nays</i>	<i>Abstain</i>	<i>Absent</i>
Igor Frid	X			
Michelle Harris	X			
Inbal Israeli Miller	X			
Michelle Merchant	X			
Yelena Meytes	X			
Edward J. Salaski	X			
Michael Wilderman	X			
Paula Newman, Vice President	X			
Jocelyn Schwarz, President	X			

Public Comment - None

Motion to go into Closed Session at 6:23 p.m.
Moved: Mr. Igor Frid Second: Ms. Michelle Merchant
All in favor

Meeting adjourned at 8:10 p.m.
Moved: Ms. Israeli Miller Second: Ms. Yelena Meytes
All in Favor

Respectfully submitted,

Victor Anaya

Dr. Victor J. Anaya
School Business Administrator/ Board Secretary