



**REORGANIZATION PUBLIC BOARD MEETING**  
**of the Tenafly Board of Education**

**6:00 pm**

Wednesday, January 4, 2023

Tenafly Board of Education

Hegelein Building

500 Tenafly Road

Tenafly, NJ 07670

**NOTICE OF REORGANIZATION PUBLIC BOARD MEETING VIA ZOOM** - Please Take Notice that the Reorganization Meeting of the Board of Education of January 4, 2023 will take place at the BOE Offices, Hegelein Building and will be conducted as both an in-person and virtual meeting at 6:00 p.m. Virtual attendees may raise their hand and they will be unmuted to present their comment or they may submit comments via Q&A, which will be read during the Public Comment period. Any shared comment (spoken or written) must include the person's name and address in order to be recognized. In person guests will give their name and address when recognized to speak at the podium. Formal action will be taken.

The community may join the meeting in person or via Zoom at <https://zoom.us/j/99734826177> from a computer or mobile device.

**Board of Education**

Mr. Igor Frid

Ms. Inbal Israeli Miller

Ms. Michelle Merchant

Ms. Yelena Meytes

Ms. Paula Newman

Mr. Edward J. Salaski

Ms. Jocelyn Schwarz

Dr. Michael Wilderman

**Administration**

Mr. Bruce Watson, Interim Superintendent of Schools

Dr. Jeff Gorman, Interim Assistant Superintendent of Curriculum and Instruction

Dr. Victor Anaya, School Business Administrator/Board Secretary

Ms. Danielle Diaz, Human Resources Manager

**2022-2023 High School Students Representatives to the Board**

Alexandria Yang, Senior

Ayla Uram, Junior

1.	<p><b>OPEN SESSION – 6:00 p.m.</b> – Reorganization – Formal action will be taken</p>	
2.	<p>A. Call to Order B. Adequate Notice Statement C. Roll Call D. Pledge of Allegiance E. Reading of Election Results into Record F. Administering of Oath to Elected Board Members     - Jocelyn Schwarz     - Paula Newman     - Igor Frid</p>	<p>V. Anaya V. Anaya V. Anaya V. Anaya V. Anaya V. Anaya</p>
3.	<p>Call for Nomination of Board President President assumes role of Chairperson of the meeting</p>	<p>V. Anaya President-Elect</p>
4.	<p>Call for Nomination of Vice President</p>	<p>President-Elect</p>
5.	<p><u>Public Comments – Reorganization Agenda Items</u> Guests may address the BoE on any item <u>listed on the agenda</u>. Public comments may be presented in 2 ways - by virtually raising their hand to speak or through the Zoom "Q&amp;A" feature. If an attendee chooses to raise their hand, they will be called upon by a BoE trustee and will be unmuted to present their comment. The submitted comments via Q&amp;A will be communicated during the Public Comment period. Any shared comment (spoken or written) must include the person's name and address in order to be recognized. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them.</p>	
6.	<p><u>Public Comments – Reorganization Non-Agenda Items</u> Guests may address the BOE on any item <u>not listed on the agenda</u>. The same policy above applies.</p>	
7.	<p>New Business – none at this time</p>	
8.	<p>Action Items – Reorganization of the Board</p>	
9.	<p><u>Public Comments – Second Opportunity Agenda and Non-Agenda Items</u> Guests may address the BOE on any item <u>listed or not listed on the agenda</u>. The same policy above applies.</p>	
10.	<p>Presentation     • None at this time</p>	
11.	<p><u>Adjournment to Closed Session</u> (if needed) The Session may include discussions of negotiations, contractual, matters, litigation and personnel. Pursuant to the Open Public Meetings Act, the Tenafly BOE is required to notify the public when the minutes of this closed session will be available. When the need for confidentiality no longer exists, the minutes will be available to the public.</p>	
12.	<p>Adjournment</p>	

Formal action will be taken.

The following Reorganization resolutions are recommended by the Superintendent of Schools for January 4, 2023:

**Reorganization Meeting**

Resolution O-1	Approval Of Board Committee Members
Resolution O-2	Approval Of Community Group Committees
Resolution O-3	Approval To Appoint Delegate To New Jersey School Boards Association
Resolution O-4	Adoption Of Code Of Ethics
Resolution O-5	Approval of Appointing Eifert, French & Co. to Serve as the Board's Risk Manager of Record

**Administration**

Resolution A-1	Board Approves the Superintendent Of Schools, Assistant Business Administrator or designee as Board Secretary Pro-Tem in the absence of Dr. Victor Anaya, Board Secretary for the 2022-2023 School Year
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**Personnel**

	<b><u>Personnel Resolutions</u></b>
Resolution P-1	Approval of Substitutes
Resolution P-2	Approval of Hires

**Reorganization Meeting**

**Resolution O-1 Approval of Board Committee Members**

Be It Resolved that the Tenafly Board of Education approves the [Board Committees](#) of trustees who signed up for membership of specific committees:

- Communications & Policy
- Curriculum & Technology
- Facilities & Athletics/Co-Curricular (FAC)
- Finance & Alternative Revenue
- Joint Use
- Negotiations
- Listening Sessions Project

**Resolution O-2 Approval of Community Group Committees**

Be It Resolved that the Tenafly Board of Education approves the [Community Group Committees](#) of Tenafly School community members who signed up for membership for specific committees. A Board representative will attend these meetings. Any changes in community membership will be communicated to the BOE. These are the committees:

- Diversity & Inclusion (Rotating Board Member)
- HSA/Superintendent Council (Rotating Board Member)

- SEPAC (parents vary each meeting)

**Resolution O-3 Approval to Appoint Delegate to New Jersey School Boards Association**

Be It Resolved that Ed Salaski be appointed to the New Jersey School Boards Association (NJSBA) for one year.

Be It Further Resolved that the policy authorizing the duties of the delegate to the NJSBA be approved as follows:

- a. Represent the Board at meetings at the NJSBA.
- b. Study and report to the Board all proposed State and Federal Legislation of interest and relevance.
- c. At the direction of the Board, prepare a proposed resolution for submission to the State School Boards Association.

This policy shall not prohibit or discourage other Board Members from active participation in Legislative affairs.

**Resolution O-4 Adoption of Code of Ethics**

Be It Resolved that the following Code of Ethics, developed by the New Jersey School Boards Association, be adopted as the code to which each Tenafly Board member subscribes during the elected term of January 4, 2023 to the next Reorganization meeting.

1. I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought only through legal and ethical procedures.
2. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools, which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
3. I will confine my board action to policymaking, planning and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
4. I will carry out my responsibility, not to administer schools, but together with my fellow board members, to see that they are well run.
5. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action, which may compromise the board.
6. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
7. I will hold confidential all matters pertaining to the schools, which, if disclosed, would needlessly injure individuals, or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its schools.

8. I will vote to appoint the best-qualified personnel available after consideration of the recommendation of the chief administrative officer.
9. I will support and protect school personnel in proper performance of their duties.
10. I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

**Resolution O-5 Approval of Appointing Eifert, French & Co. to Serve as the Board's Risk Manager of Record**

Whereas, the Tenafly Board of Education (hereinafter referred to as the "Board") is desirous of appointing Eifert, French & Co., Inc. (hereinafter referred to as "EFC") to serve as the Board's Risk Manager of Record for three (3) years, commencing on or about January 4, 2023 and concluding on January 5, 2025;

Whereas, The Board Received Three (3) Proposals, As Summarized By The Board Secretary/Business Administrator In The Standard Certification Declaration Of An Extraordinary Unspecifiable Service, To Be Included With The Minutes; And

Whereas, EFC Is Desirous Of Accepting The Appointment As The Board's Risk Manager Of Record For Three (3) Years, Commencing On Or About January 4, 2023 And Concluding On January 5, 2025; And

Whereas, The Board And EFC Are Desirous Of Memorializing The Terms And Conditions Of Their Agreement.

Now, Therefore, Be it Resolved That The Board Hereby Ratifies And Approves The Appointment Of The Broker's Risk Manager Of Record For Three (3) Years, Commencing On Or About January 4, 2023 And Concluding On January 5, 2025 In Accordance With The Terms Of The Professional Services Agreement Annexed Hereto And Incorporated Herein By Reference.

Be it Further Resolved that the Board hereby authorizes the Board President and Board Secretary to execute, on behalf of the Board, the Professional Services Agreement by and between the Board and the Broker.

**Administration**

**Resolution A-1 Board Approves the Superintendent of Schools, Assistant Business Administrator or designee as Board Secretary Pro-Tem in the Absence of Dr. Victor Anaya**

Be It Resolved That the Tenafly Board of Education approve the Superintendent of Schools, Assistant Business Administrator or designee, as Board Secretary pro-tem in the absence of Dr. Victor Anaya for the 2022-2023 school year.

**Personnel**

**Resolution P-1 Approval of Substitutes**

Be It Resolved that the substitutes listed below with a NJ Instructional, NJ Educational Services or NJ Substitute Credential or those to serve as substitute secretaries, substitute custodians or substitute paraprofessionals be approved by the Board of Education for the

2022-2023 school year in accordance with N.J.S.A. 18A:6-7.1b pertaining to criminal history background check and at the district-established per diem rate as noted:

<b>Substitutes</b>		
<b>Name</b>	<b>Certification</b>	<b>Position/Rate</b>
Mary Topor	NJ Substitute Credential	Per-Diem Substitute Teacher \$150 per diem

**Resolution P-2 Approval of Hires**

Be It Resolved that the following persons be employed to fill the positions listed for the length of time and compensation indicated and subject to all federal, state, county and local regulations governing said employment and in accordance with Senate Bill #851 regarding a criminal history background check:

**Smith School**

<b>Hires</b>		
<b>Name/Position</b>	<b>Employment Dates</b>	<b>Salary/Classification</b>
Clara Boudrot Kindergarten Teacher Leave Replacement/Non-Tenurable	Pending Criminal History Clearance – 06/30/2023	CEAS: Elementary School Teacher in Grades K-6 MA, Step 6 \$68,189 pro rata
Jennifer Velez Teacher of Students with Disabilities	Pending Criminal History Clearance – 06/30/2023	CEAS: Elementary School Teacher in Grades K-6 CE: Teacher of Students with Disabilities <sup>1</sup> MA, Step 4 \$63,689 pro rata

<sup>1</sup>Pending issuance by the NJ Department of Education

**Central Office**

<b>Hires</b>		
<b>Name/Position</b>	<b>Employment Dates</b>	<b>Salary/Classification</b>
Linda Graziosi Payroll Specialist	Pending Criminal History Clearance – 06/30/2023	12-Month on-Bargaining Unit Staff \$75,000 pro rata

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