



Work Session Meeting of the Tenafly Board of Education

Monday, May 16, 2022
Tenafly Board of Education
Hegelein Building
500 Tenafly Road
Tenafly, NJ 07670

Notice of Work Session Board Meeting Via Zoom – Please Take Notice that the Work Session Meeting of the Board of Education of May 16, 2022 will take place at the BOE Offices, Hegelein Building and will be conducted as both an in-person and virtual meeting. The meeting will directly go into a closed session at 7:15p.m. At the conclusion of the closed session, the meeting will immediately adjourn into open session at the regularly scheduled time of 8:00 p.m. Virtual attendees may raise their hand and they will be unmuted to present their comment or they may submit comments via Q&A, which will be read during the Public Comment period. Any shared comment (spoken or written) must include the person's name and address in order to be recognized. In person guests will give their name and address when recognized to speak at the podium.

Formal action may be taken.

The community may join the meeting in person or via Zoom at <https://zoom.us/j/99734826177> from a computer or mobile device.

Board of Education

Ms. Jocelyn Schwarz, President
Ms. Paula Newman, Vice President
Mr. Igor Frid
Ms. Michelle Harris
Ms. Inbal Israeli Miller
Ms. Michelle Merchant
Ms. Yelena Meytes
Mr. Edward J. Salaski
Dr. Michael Wilderman

Administration

Ms. Shauna C. DeMarco, Superintendent
Dr. Evelyn Mamman, Assistant Superintendent of Curriculum and Instruction
Dr. Victor Anaya, School Business Administrator/ Board Secretary
Ms. Danielle Diaz, Human Resources Manager

2021-2022 High School Students Representatives to the Board

Jessica Lee, Senior
Alexandria Yang, Junior

	<u>Order of the Agenda</u>
1.	<u>Call to Order</u> – J. Schwarz <ul style="list-style-type: none">• Adequate Notice Statement – J. Schwarz• Roll Call – V. Anaya• Pledge of Allegiance – J. Schwarz
2.	<u>Closed Session –7:15 p.m.</u> Board will enter into Closed Session immediately <ul style="list-style-type: none">• Proposed Personnel Resolutions• Proposed Special Services Resolutions Other Proposed Resolutions and Discussion of Topics that fall into Closed Session pursuant to applicable NJ Statute
3.	<u>Open Session – 8:00 p.m.</u> <ul style="list-style-type: none">• Work Session Meeting Formal action may be taken.
4.	Public Comments – Agenda Items Guests may address the BoE on any item listed on the agenda. For virtual attendees, public comments may be presented in 2 ways - by virtually raising your hand to speak or through the Zoom "Q&A" feature. If an attendee chooses to raise their hand, they will be called upon by a BoE trustee and will be unmuted to present their comment. The submitted comments via Q&A will be received by an assigned Board trustee who will then communicate them to the Board during the Public Comment period. Any shared comment (spoken or written) must include the person's name and address in order to be recognized. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them.
5.	Public Comments – Non-Agenda Items Guests may address the BoE on any item not listed on the agenda. For virtual attendees, public comments may be presented in 2 ways - by virtually raising your hand to speak or through the Zoom "Q&A" feature. If an attendee chooses to raise their hand, they will be called upon by a BoE trustee and will be unmuted to present their comment. The submitted comments via Q&A will be received by an assigned Board trustee who will then communicate them to the Board during the Public Comment period. Any shared comment (spoken or written) must include the person's name and address in order to be recognized. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them.
6.	<u>Presentations/Reports</u> <ul style="list-style-type: none">• Discussion of COVID Policy

	<u>Order of the Agenda</u>
7.	<u>Committee Discussions</u> <ul style="list-style-type: none"> • Finance/Alternative Revenue –Ed Salaski • <u>Communications/Policies</u> –Michael Wilderman • <u>Facilities/Athletics/Co-Curricular</u> –Jocelyn Schwarz • <u>Curriculum/Technology</u> –Paula Newman • <u>Joint Use</u> –Jocelyn Schwarz • Negotiations –Jocelyn Schwarz • TBOE Listening Sessions Project –Yelena Meytes
8.	<u>Updates on Related Groups (as/if applicable)</u> <ul style="list-style-type: none"> • BOE Liaisons (Legislative Chair, CAP, TEF) • Board Representative at HSA/Superintendent Council Meeting • Board Representative at the Diversity Committee Meeting • Board Representative at SEPAC Meeting • Student Representatives' Work
9.	<u>New Business</u> <ul style="list-style-type: none"> • Frequency of District Newsletter • Use of Community Notifications
10.	<u>Proposed Resolutions for May 23, 2022 BOE Regular Meeting</u> <ul style="list-style-type: none"> • Personnel Resolutions • Administration Resolutions • Curriculum Resolutions • Special Services Resolutions • Finance Resolutions
11.	<p>Public Comments – Second Opportunity (Agenda and Non-Agenda Items) Guests may address the BoE on any item listed or not listed on the agenda. Public comments may be presented in 2 ways - by virtually raising your hand to speak or through the Zoom "Q&A" feature. If an attendee chooses to raise their hand, they will be called upon by a BoE trustee and will be unmuted to present their comment. The submitted comments via Q&A will be received by an assigned Board trustee who will then communicate them to the Board during the Public Comment period. Any shared comment (spoken or written) must include the person's name and address in order to be recognized. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them.</p>
12.	Adjourn To Closed Session (if needed)
13.	Adjournment

Motion to Enter into Closed Session on May 16, 2022

Whereas, the Tenafly Board of Education has been formed pursuant to applicable New Jersey Statutes, and

Whereas, the Board is charged with the responsibility of performing all acts and doing all things, consistent with law and the rules of the State Board of Education, necessary for the lawful and proper conduct, equipment and maintenance of the public schools and public school property of the Tenafly Public School District, and

Whereas, Section 7 of the Open Public Meetings Act (N.J.S.A. 10-4-12) permits the exclusion of the public (“Closed Session”) from a meeting of the Board in certain circumstances, and

Whereas, the Board has determined that circumstances exist for such a Closed Session,

Whereas, the Board has found the action described below to be necessary and proper,

Now, Therefore, Be It Resolved by the Board on the date indicated above that:

- 1.) The public shall be excluded from discussion of and action on the Closed Session herein set forth.
- 2.) The confidential subject matter to be discussed is as follows:
 - ♦ Legal Matters
 - ♦ Personnel Matters
 - ♦ Student Matters
- 3.) The Board will return to Open Session at approximately 8:00 p.m.

Formal action may be taken.

The Superintendent of Schools recommends the following resolutions for approval at the BOE Regular Session Meeting scheduled for May 23, 2022:

Organization

	<u>Organization Resolutions</u>
Resolution O-1	Designation of Depository
Resolution O-2	Investment of Funds
Resolution O-3	Payroll Authorization
Resolution O-4	Designation of Official Newspapers
Resolution O-5	Approve Membership in New Jersey School Boards Association and Bergen County School Boards Association
Resolution O-6	Approve Membership in New Jersey Association of School Business Officials and the Bergen County Association of School Business Officials
Resolution O-7	Renewal of Bond for School Business Administrator
Resolution O-8	Designation of Service Professionals
Resolution O-9	Approval Of Chapter 47 Awarded Contracts
Resolution O-10	Approval to Appoint the Following Positions
Resolution O-11	Approve Renewal of Cooperative Bidding and Right-To-Know Service Agreement with Educational Data Services Inc. for the 2022-2023 SY

	<u>Organization Resolutions</u>
Resolution O-12	Approval to Adopt Existing, Revised and New District Policies & Regulations
Resolution O-13	Appointment of the Purchasing Agent for the District from July 1, 2022 through June 30, 2023
Resolution O-14	Approval of Custodian of Government Records from July 1, 2022 through June 30, 2023
Resolution O-15	Approval Of Petty Cash Payments And Maximum Single Expenditure
Resolution O-16	Approval of Mileage Reimbursement Rates
Resolution O-17	Approval of Budget Line Transfers

Personnel

	<u>Personnel Resolutions</u>
Resolution P-1	Approval of Retirements and Resignation
Resolution P-2	Approval of Substitutes
Resolution P-3	Approval of Hires
Resolution P-4	Approval of Staff/Position Reclassifications
Resolution P-5	Approval of Extra Compensation Appointments
Resolution P-6	Approval of 2022 Extended School Year Staff
Resolution P-7	Approval of Amended Sixth Period Assignment
Resolution P-8	Approval of 2022-2023 Employee Contract for the Assistant Superintendent of Curriculum and Instruction
Resolution P-9	Approval of 2022-2023 Employee Contract for the Director of Special Education
Resolution P-10	Approval of 2022-2023 Employee Contract for the Human Resources Manager
Resolution P-11	Approval of 2022-2023 Employee Contract for the School Business Administrator/Board Secretary
Resolution P-12	Approval of Leave of Absence for Employee #3395
Resolution P-13	Approval of Leave of Absence for Employee #3222
Resolution P-14	Approval of Amended Leave of Absence for Employee #2490
Resolution P-15	Approval of TASA Salaries for the 2022-2023 School Year
Resolution P-16	Approval of Non-Bargaining Unit Staff Salaries for the 2022-2023 School Year
Resolution P-17	Approval of Job Descriptions

Administration

	<u>Administration Resolutions</u>
Resolution A-1	Approval to Affirm the Superintendent's Decision in HIB Investigations
Resolution A-2	Approval to Affirm the Superintendent's Decision in HIB Investigation

	<u>Administration Resolutions</u>
Resolution A-3	Second Reading of Policy 2415.05, Policy 2431.4, Regulation 2431.4, Regulation 2460.30, Policy 2622, Regulation 2622, Policy 5460, Policy 5541, Policy 8465, Regulation 8465, Policy 9560

Curriculum

	<u>Curriculum Resolutions</u>
Resolution C-1	Approval of Professional Development Requests

Special Services

	<u>Special Services Resolutions</u>
Resolution S-1	Approval of 10 Month Programs 2021-2022

Finance

	<u>Finance Resolutions</u>
Resolution F-1	Approval of Board Secretary's Report for April 2022
Resolution F-2	Approval of Treasurer's Report for April 2022
Resolution F-3	Approval of Transfers for April 2022
Resolution F-4	Approval of Bills for April 22, 2022 through May, 2022
Resolution F-5	Approval of Payroll for April 2022
Resolution F-6	Approval of Food Service Management Company Addendum to the Agreement Between Tenafly Board of Education and The Pomptonian, Inc.
Resolution F-7	Approval of Agreement Between Valley Medical Group and The Tenafly Board of Education for Workplace Alcohol and Drug Testing Services
Resolution F-8	Approve Donation from Grace & Love Church
Resolution F-9	Approve Donations to Smith and Stillman Schools
Resolution F-10	Approve the NY NJ Bus Charter Corporation as a Vendor
Resolution F-11	Acceptance Of The Tenafly Education Foundation (TEF) Grant
Resolution F-12	Approval to Renew CJ Vanderbeck & Sons
Resolution F-13	Approval to Renew File Bank Enterprise Document Management for the 2022-2023 School Year
Resolution F-14	Approval Of CarePlus NJ Inc. For Behavioral Healthcare Services For The 2022-2023 School Year
Resolution F-15	Approval Of The Standard Operating Procedures (SOP) Guide
Resolution F-16	Approval Of The District Purchasing Manual
Resolution F-17	Approval Of The Lease Of Chromebooks Through State Contract
Resolution F-18	Approval Of Continuation Of Addendum To Shared Services Agreement Between The Tenafly Board Of Education And The Borough Of Tenafly For Fiber Optic Cable Infrastructure

	<u>Finance Resolutions</u>
Resolution F-19	Approval of VMware Licenses From Dell Marketing Through State Contract
Resolution F-20	Approval Of Contract Award To Atlantic Tomorrows Office For Ricoh Copiers Through State Contract
Resolution F-21	Approve Shared Services Agreement With Alpine Board Of Education For Maintenance Support Services For 2022-2023
Resolution F-22	Approval Of Delta Dental Contract Renewal
Resolution F-23	Approval of Incident IQ Software for the 2022-2023 School Year
Resolution F-24	Approval Of Genesis Educational Services For The 2022-2023 School Year
Resolution F-25	Approval To Renew Strauss Esmay Associates, LLP
Resolution F-26	Certification of the ESSA Title I Audit (July 1, 2019-September 30, 2020) Discussion at the April 25, 2022 Board of Education Meeting, and Approve a Corrective Action Plan
Resolution F-27	Borough Tax Collector Payment Schedule
Resolution F-28	Approve Contract With Bergen County Special Services School District (BCSSSD) For Non-Public Schools (Chapter 192-193) Services For 2022-2023
Resolution F-29	Renewal Of Computer Solutions, Inc. Software Support Contract For The 2022-2023 SY
Resolution F-30	Approval of the Submission of the School District Consultations with Nonpublic Schools Regarding State-Funded Programs
Resolution F-31	Approval To Continue the Shared Service Agreement With The County Of Bergen For Vehicle Maintenance And Repair Services On An As-Needed Basis
Resolution F-32	Approval of the District Continuing the TIPS Co-Op for Facility Projects
Resolution F-33	Approval for to Purchase F5 Big-IP for Technology from SHI International

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