

Minutes Of The Work Session  
Of The Tenafly Board Of Education  
Monday Evening, June 6, 2022  
Tenafly Board Of Education High School Media Center

*Motion to go into Closed Session at 6:07 p.m.  
Moved: Ms. Meytes Second: Mr. Frid  
All in Favor*

**Call to Order/Adequate Notice Statement/Roll Call/Pledge of Allegiance**

Board President Jocelyn Schwarz read the following statement:

In accordance with the Open Public Meetings, N.J.S.A. 10:4-6 et. seq., adequate notification of this meeting has been provided by having the date, time and place thereof posted in the Board of Education Hegelein Building, the Borough office, Tenafly Public Library, the local press and on the district's web site.

The following Board members were present:

<i>Board Member</i>	<i>Present</i>	<i>Absent</i>
Igor Frid	X	
Michelle Harris	X	
Inbal Israeli Miller	X	
Michelle Merchant	X	
Yelena Meytes	X	
Edward J. Salaski	X	
Michael Wilderman	X	
Paula Newman, Vice President	X	
Jocelyn Schwarz, President	X	

Also present:

Ms. Shauna C. DeMarco, Superintendent  
Dr. Evelyn Mamman, Assistant Superintendent of Curriculum and Instruction  
Ms. Danielle Diaz, Human Resources Manager  
Dr. Victor J. Anaya, Business Administrator/Board Secretary

**Closed Session**

**Be it Resolved**, that the Tenafly Board of Education determines it is necessary to meet in Closed Session on June 6, 2022 to discuss Legal, Personnel and Student matters; and  
**Be it Further Resolved**, that these matters will be made public when the need for confidentiality no longer exists.

## Open Session

The public meeting was called to order at 8:15 p.m. by Board President Jocelyn Schwarz.

- Ms. Jocelyn Schwarz thanked all for attending and sorry for starting late.
- Also, a statement about the IT issues will be made later in the meeting

**Presentations/Reports** – Honoring GEOY Recipients of Each School (Governor’s Educator of the Year) – SD shared what the governor’s award is about and how nominees were made along with qualifications for the award. The Principals at each school nominated the recipients and presented the awards.

- Ms. Jocelyn Schwarz thanked and congratulated all recipients this evening.

## Comments (9 In-Person and 6 Virtual)

- Ms. Jocelyn Schwarz thanked tech team for setting up this evening.
- Ms. Jocelyn Schwarz provided a statement on the IT issues that started June 2, 2022 which are still being worked on. FAQs and talking points were shared with the public.
- Student inquired on how going to continue studying finals.
- ME inquired on data that was breached. Ms. Jocelyn Schwarz responded that board will get back to him in upcoming days.
- IS thanked district for the communication system. IS read a letter regarding the shooting in Texas, and a group of parents in Tenaflly need to act regarding security in own school/town. Requesting a meeting with parents to discuss actions district is taking regarding safety of children. State released information about having a security person in all schools, and Tenaflly should consider the same for security safety. Ms. Jocelyn Schwarz responded regarding security measures. SD also responded about security and protocols taken and will be taken.
- RK shared has a junior and couldn’t take the SATs this past Saturday. Inquired how the SAT was done with technology down. SD responded that SAT is outside agency, and would get back to her on it.
- KC inquired about a backup plan in place for the IT issue that occurred. Asked if there was a backup plan in the event that the IT issue occurs. EM responded that without access to the internet, teachers adapted with manual processes for backup using paper/pencil etc. EM also share without specifics couldn’t be specific. KC inquired if there was a backup plan for curriculum. EM responded there is a plan in place.
- RB inquired how students are being proper grammar in school. SD indicated curriculum is available on the website via Atlas and conforms with the standards of curriculum with the state.
- MG asked a question related to the HS and testing/grading with technology going down, how are students going to get graded. SD remains optimistic that access will be mid-week for students to continue with work in process. EM shared that teachers are going back to old fashion ways, and using paper to put grades in once access is put back in place with technology. SD also shared adaptations will be made to where no one will be hurt by the technology being down.

- MW inquired about a report from IT being down from 2018 on accessing the systems. Ms. Jocelyn Schwarz shared the incident what happened by a student, and precautions have been put in place since then and will have better controls in place when the system gets restored.
- SS inquired about the investigation regarding the internet issue and time frames when the internet will be available.
- OT inquired about precautions are in place or will be in place so the IT issues won't happen again in the future. Ms. Jocelyn Schwarz responded.
- AM shared about her child reported another student was masturbating, but how is something like this reported in schools. Ms. Jocelyn Schwarz responded on the procedure.
- AW inquired about the IT resolutions tonight if the resolutions were related to the IT situation.
- LF inquired if the grades in Genesis were backed up before the IT issue. Ms. Jocelyn Schwarz responded that there are back up systems in place.
  - SD indicated that there were a variety of ways of restoration of the data and how the data gets affected and restored.

### **Committee Discussions (next week)**

- Finance/Alternative Revenue –Edward Salaski
- Communications/Policies –Michael Wilderman
- Facilities/Athletics/Co-Curricular- Jocelyn Schwarz
- Curriculum/Technology –Paula Newman
- Joint Use – Jocelyn Schwarz
- Negotiations – Jocelyn Schwarz
- TBOE Listening Sessions Project – Yelena Meytes

### **Updates on Related Groups** (as/if applicable) – Next meeting on the 13th

- BOE Liaisons (Legislative Chair, CAP, TEF)
- Board Representative at HSA/Superintendent Council Meeting
- Board Representative at the Diversity Committee Meeting
- Board Representative at SEPAC Meeting

### **Student Representatives** –

- Ms. Jessica Lee – none
- Ms. Alexandria Yang - none

### **New Business**

- Ms. Paula Newman thanked all for 5K who participated.

### **Proposed Resolutions**

- Administration – SD presented the administration of resolutions
- Curriculum – EM presented by curriculum resolutions
- Special Services – presented by SD

- Finance – VA presented all the resolutions for Finance (**Vote on F Resolutions F-7,F-8,F-10,F-11,F-12,F-16 and Walk In F-32**)

*Motion to approve resolutions by consent agenda  
Moved: Ms. Meytes Second: Ms. Israeli Miller  
All in Favor*

The Superintendent of Schools recommends the following resolutions for approval at the BOE Regular Session Meeting scheduled for June 13, 2022:

**Personnel**

	<b><u>Personnel Resolutions</u></b>
Resolution P-1	Approval of Resignations
Resolution P-2	Approval of Hires
Resolution P-3	Approval of Staff/Position Reclassifications
Resolution P-4	Approval of Extra Compensation Appointments
Resolution P-5	Approval of 2022-2023 Employee Contract for the Assistant Superintendent of Curriculum and Instruction
Resolution P-6	Approval of 2022-2023 Employee Contract for the School Business Administrator/Board Secretary

**Administration**

	<b><u>Administration Resolutions</u></b>
Resolution A-1	Approval to Affirm the Superintendent’s Decision in HIB Investigations
Resolution A-2	Approval that the Tenafly Board of Education Presented and Reviewed The CSA Evaluation with the Superintendent of Schools
Resolution A-3	Approval to Authorize the Superintendent to Hire Necessary Personnel After the Last Board Meeting of June 2022 and during the Months of July 2022 And August 2022

**Curriculum**

	<b><u>Curriculum Resolutions</u></b>
Resolution C-1	Approval of the Annual Statement of Assurance of the Comprehensive Equity Plan for the 2022-2023 School Year
Resolution C-2	Approval of Professional Development Request

**Special Services**

	<b><u>Special Services Resolutions</u></b>
Resolution S-1	Approval of Client Service Agreement Extension

	<b><u>Special Services Resolutions</u></b>
Resolution S-2	Approval of Special Services Consultants for the 2022-23 SY

## **Finance**

	<b>Finance Resolutions</b>
Resolution F-1	Approval of Bills for May 20, 2022 through June 9, 2022
Resolution F-2	Approval of Payroll for May 2022
Resolution F-3	Approval To Request County Approval For Renewing Dual Use Educational Space For 2022-2023 For Malcolm S. Mackay Elementary School
Resolution F-4	Approval To Request County Approval For Renewing Two Dual Use Educational Spaces For 2022-2023 For Walter Stillman Elementary School
Resolution F-5	Approval To Request County Approval For Alternate Method Of Compliance For Toilet Room Facilities For Early Intervention, Pre-Kindergarten And Kindergarten Classrooms At Ralph S. Maugham Elementary School And Walter Stillman Elementary School For The 2022-2023 School Year
Resolution F-6	Approval To Request County Approval For Dual Use Educational Spaces For 2022-2023 For Walter Stillman Elementary School
<b>Resolution F-7<sup>1</sup></b>	<b>Approval To Purchase Google Mail Migration Services</b>
<b>Resolution F-8<sup>1</sup></b>	<b>Approval To Purchase Cloud Services For A Yearly Contract To Provide Two Months Of Backup Services.</b>
Resolution F-9	Approval To Purchase Multi-Factor Authentication Security Services
<b>Resolution F-10<sup>1</sup></b>	<b>Approval To Purchase Cleartouch Interactive Displays</b>
<b>Resolution F-11<sup>1</sup></b>	<b>Approval To Purchase And Upgrade It Switches At The High School Data Center</b>
<b>Resolution F-12<sup>1</sup></b>	<b>Approval Of The Purchase Of 2200 Dell Latitude 5400 Chromebooks For The Middle And High School Students</b>
Resolution F-13	Approve The Transfer Of Current Year General Operating Year Surplus To Undesignated Fund Balance
Resolution F-14	Approve The Transfer Of Current Year Operating Surplus To Capital Reserve
Resolution F-15	Approve The Transfer Of Current Year Surplus To Maintenance Reserve
<b>Resolution F-16<sup>1</sup></b>	<b>Approval Of The Pre-Approved Engineering Services For Smith Elementary School Flood Repairs</b>
Resolution F-17	Renewal Of Unemployment Cost Control Services (RUIC)
Resolution F-18	Approval To Cancel Outstanding Checks
Resolution F-19	Acceptance Of The Tenafly Education Foundation (TEF) Grant
Resolution F-20	Approval of a Donation from Korean Parent Association (KPA)

	<b>Finance Resolutions</b>
Resolution F-21	Approval of Statement of Assurance - Lead Testing
Resolution F-22	Approve the Termination of the Architectural Services Contract with E.I. Associates
Resolution F-23	Approval of Contract With Ultra Pro Pest Protection For 2022-2023
Resolution F-24	Approval To Renew Contract With Butler Water Corrections For 2022-2023
Resolution F-25	Approval To Renew Contract With C-K Control Temp, Inc. For 2022-2023
Resolution F-26	Approval To Renew Contract With Jersey Elevator Company For 2022-2023
Resolution F-27	Approval To Renew Contract With USA Security for 2022-2023
Resolution F-28	Approval To Renew Eastern Datacomm, Inc. For 2022-2023
Resolution F-29	Approval of Innovate K12 for the 2022-2023 School Year to Support Tenafly Stakeholder Engagement Needs
Resolution F-30	Approval of Frontline Technologies Group
Resolution F-31	Approval of Donation from the HSA to Stillman School
<b>Walk-in Resolution F-32<sup>1</sup></b>	<b>Approval to Purchase Locker Units for the 5<sup>th</sup> Graders at Mackay Elementary School</b>

<sup>1</sup>These resolutions will be voted on at the June 6<sup>th</sup> Work Session Meeting.

## **FINANCE**

### **Resolution F-7<sup>1</sup> Approval to Purchase Google Mail Migration Services**

Be It Resolved that the Tenafly Board of Education approve the purchase Google Mail Migration Services for \$ 40,690.00 from Amplified IT. This purchase will be funded by the 2022-2023 budget. This purchase is providing the district to implement one of the recommendations identified by the Information Technology Assessment performed by Bergen County Special Services. Amplified IT is on state contract in accordance with purchasing guidelines under Title 18A.

### **Resolution F-8<sup>1</sup> Approval to Purchase Cloud Services for a Yearly Contract to Provide Two Months of Backup Services.**

Be It Resolved that the Tenafly Board of Education approve the purchase of cloud services for a yearly contract to provide two months of backup services for \$ 32,039.04 with a \$ 2669.92 setup fee from CDI. This purchase will be funded by the 2022-2023 budget. This purchase is providing the district to implement one of the recommendations identified by the Information Technology Assessment performed by Bergen County Special Services. CDI is on state contract in accordance with purchasing guidelines under Title 18A.

### **Resolution F-10<sup>1</sup> Approval to Purchase Cleartouch Interactive Displays**

Be It Resolved that the Tenafly Board of Education approve the purchase of 140 ClearTouch Interactive Displays thru a 5-year lease/buyout for \$ 167,421.23 from Educate-Me. This purchase will be funded by the 2022-2023 budget. This purchase is providing the district to implement one of the recommendations identified by the Information Technology Assessment performed by Bergen County Special Services. Educate-Me has provided ClearTouch Interactive Displays for the district in the past and is on state contract in accordance with purchasing guidelines under Title 18A.

**Resolution F-11<sup>1</sup> Approval to Purchase And Upgrade IT Switches At The High School Data Center**

Be It Resolved that the Tenafly Board of Education approve the purchase and upgrade IT Switches at the High School Data Center for \$ 26,104.98 from CDI. This amount provides a one-year support cost from a five-year lease plus a \$ 79,782.00 per year for the remaining four years of the five-year lease. This purchase will be funded by the 2022-2023 budget.

**Resolution F-12<sup>1</sup> Approval of the Purchase Of 2200 Dell Latitude 5400 Chromebooks For The Middle And High School Students**

Be It Resolved that the Tenafly Board of Education approve the purchase of 2200 Dell Latitude 5400 Chromebooks for the Middle and High School Students for a four-year lease/purchase at a total cost of \$ 1,610,928 from Dell Technologies. The cost of the one-year lease is \$ 402,732.00 These Chromebook computers will replace the Chromebooks that have reached their end of life. The current Chromebooks at the Middle and High Schools will be replacing the Chromebooks at the four elementary schools that were purchased/leased a year ago. This purchase will be funded by the 2022-2023 budget. This purchase is providing the district to implement one of the recommendations identified by the Information Technology Assessment performed by Bergen County Special Services. Dell Technologies is on state contract in accordance with purchasing guidelines under Title 18A.

**Resolution F-16<sup>1</sup> Approval of the Pre-Approved Engineering Services For Smith Elementary School Flood Repairs**

Be It Resolved that the Tenafly Board of Education approve the pre-approved engineering services with Edwards Engineering Group, Inc. for the Smith Elementary School flood repair assessment. The engineering service proposals (2) identify engineering services for the stairs and sidewalks while the other proposal addresses engineering services for water drainage repairs. The total cost for these proposals are \$ 53,535. The second proposal authorizes site surveying, etc. where the actual repairs would be performed in a second phase while the first proposal would generate repairs over the summer for opening the stairs/sidewalks by the time school starts in September 2022. The pre-authorized engineering services with Edwards Engineering Group, Inc. is for professional services following New Jersey Administrative Code Title 6A:23 A-5.

**Resolution F-32<sup>1</sup> Approval to Purchase Locker Units for the 5<sup>th</sup> Graders at Mackay Elementary School**

Be It Resolved that the Tenafly Board of Education approve the purchase of locker units for the 5<sup>th</sup> Graders at Mackay Elementary School for \$34,179.75 from Hertz Furniture Experts by Design. This purchase is from a cooperative following the purchasing guidelines reference by Title 18A.

Approve Resolutions **F-7<sup>1</sup> F-8<sup>1</sup>, F-10<sup>1</sup>, F-11<sup>1</sup>, F-12<sup>1</sup>, F-16<sup>1</sup> and F-32<sup>1</sup>**  
 Moved: Ms. Meytes Second: Ms. Israeli Miller

<b>Resolution – F-7<sup>1</sup> F-8<sup>1</sup>, F-10<sup>1</sup>, F-11<sup>1</sup>, F-12<sup>1</sup>, F-16<sup>1</sup> and F-32<sup>1</sup></b>				
<i>Moved: Ms. Meytes</i>		<i>Second: Ms. Israeli Miller</i>		
<i>Board Member</i>	<i>Ayes</i>	<i>Nays</i>	<i>Abstain</i>	<i>Absent</i>
Igor Frid	X			
Michelle Harris	X			

Inbal Israeli Miller	X			
Michelle Merchant	X			
Yelena Meytes	X			
Edward J. Salaski	X			
Michael Wilderman	X			
Paula Newman, Vice President	X			
Jocelyn Schwarz, President	X			

**2<sup>nd</sup> Open Session at 9:52 pm** – None

**Adjournment to Closed Session – 9:55 pm**

*Moved: Ms. Harris Second: Mr. Frid  
All in Favor*

**Adjournment at 10:30 pm**

Respectfully submitted,

*Victor Anaya*

Victor J. Anaya  
Business Administrator/Board Secretary