

MINUTES OF THE REORGANIZATION MEETING  
OF THE TENAFLY BOARD OF EDUCATION  
TUESDAY EVENING, JANUARY 5, 2021

TENAFLY HIGH SCHOOL MEDIA CENTER  
VIRTUAL MEETING VIA ZOOM VIDEO CONFERENCE

**I. SUNSHINE STATEMENT/CALL TO ORDER/ROLL CALL**

*The meeting was called to order at 6:45 p.m. by Business Administrator/Board Secretary Cheryl Nardino who read the following statement:*

“The New Jersey Open Public Meetings Law was enacted to insure the right to the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.”

In accordance with provisions of this act, the Tenafly Board of Education has caused notice of this meeting to be publicized by having the date, time and place thereof posted at the Borough office, Tenafly Public Library, administrative building, in the local press and on the district’s web site.

On roll call, the following Board members answered present:

Mark Aronson  
Jane Juhng  
Paula Newman

Edward J. Salaski  
Michael Wilderman  
Jocelyn Schwarz

Absent  
Inbal Israeli Miller

Also present:

Ms. Shauna DeMarco, Superintendent  
Dr. Evelyn Mamman, Assistant Superintendent of Curriculum and Instruction  
Ms. Cheryl Nardino, Business Administrator/Board Secretary  
Ms. Danielle Diaz, Human Resources Manager  
Kira Baltaytis, Sr. Student Representative  
Jessica Lee, Jr. Student Representative

**II. ADMINISTERING OF OATH TO BOARD MEMBERS**

Ms. Nardino administered the oath to Board incumbents Ms. Michelle Merchant, Ms. Yelena Meytes and Mr. Edward Salaski for their newly elected 3-year terms.

**III. ELECTION OF BOARD PRESIDENT**

Ms. Nardino asked for nominations for Board President.

Mr. Salaski nominated Ms. Schwarz for Board President, there were no other nominations. Ms. Schwarz assumed the role of Board President.

**IV. ELECTION OF BOARD VICE PRESIDENT**

Board President-Elect Ms. Schwarz asked for nominations from the floor for Board Vice President.

Ms Newman nominated Ms. Juhng for Board Vice President, there were no other nominations. Ms. Juhng assumed the role of Board Vice President.

**V. PUBLIC COMMENT**

- Mayor Zinna congratulated the re-elected and newly elected Board members.

**VI. NEW BUSINESS**

- Discussion on establishment of Board Diversity Committee.
- A vote to establish a Board Diversity Committee as a Board Committee resulted in the following:

*Ayes – 1 – Nay - 7 – Mr. Aronson*

**VII. RESOLUTIONS**

The following Reorganization resolutions were recommended by the Superintendent of Schools for January 5, 2021:

RESOLUTION O-1	APPROVAL OF BOARD COMMITTEE MEMBERS
RESOLUTION O-2	APPROVAL OF COMMUNITY GROUP COMMITTEES
RESOLUTION O-3	APPROVAL TO APPOINT DELEGATE TO NEW JERSEY SCHOOL BOARDS ASSOCIATION - <b>tabled</b>
RESOLUTION O-4	ADOPTION OF CODE OF ETHICS
<i>(Walk-in Resolutions)</i>	
RESOLUTION O-5	APPROVE THE APPOINTMENT OF MEDICAL PHYSICIAN FOR THE TENAFLY SCHOOL DISTRICT EFFECTIVE JANUARY 5, 2021 THROUGH JUNE 30, 2021
RESOLUTION O-6	DESIGNATION OF SERVICE PROFESSIONALS
RESOLUTION O-7	DESIGNATION OF PUBLIC AGENCY COMPLIANCE OFFICER FROM JANUARY 5, 2021 THROUGH JUNE 30, 2021
RESOLUTION O-8	APPOINTMENT OF THE QUALIFIED PURCHASING AGENT FOR THE DISTRICT FROM JANUARY 5, 2021 THROUGH JUNE 30, 2021
RESOLUTION O-9	APPROVAL OF CUSTODIAN OF GOVERNMENT RECORDS FROM JANUARY 5, 2021 THROUGH JUNE 30, 2021
RESOLUTION O-10	APPROVAL TO APPOINT DISTRICT LIAISON TO LAW ENFORCEMENT
RESOLUTION O-11	APPROVAL TO APPOINT DISTRICT LIAISON TO DESIGNATED CHILD WELFARE AUTHORITIES
RESOLUTION O-12	APPROVAL TO APPOINT AFFIRMATIVE ACTION OFFICER
RESOLUTION O-13	APPROVAL TO APPOINT DISTRICT ANTI-BULLYING COORDINATOR

**REORGANIZATION MEETING**

*Motion to approve Board Resolutions O-1 through O-13  
 Moved: Mr. Salaski Second: Dr. Wilderman*

*Ayes – 8 Nays – 0  
 Resolution O-3 was tabled*

**RESOLUTION O-1 APPROVAL OF BOARD COMMITTEE MEMBERS**

BE IT RESOLVED that the Tenafly Board of Education approves the Board Committees of trustees who signed up for membership of specific committees:

- Communications & Policy
- Curriculum & Technology
- Facilities & Athletics/Co-Curricular (FAC)
- Finance & Alternative Revenue
- Joint Use
- Sustainability
- Negotiations

Communications and Policy	Curriculum and Technology	Facilities and Athletics/ Co-Curricular	Finance and Alternative Revenue	Joint Use	Sustainability	Negotiations
Paula Newman, Chair	Jane Juhng, Chair	Jocelyn Schwarz, Chair	Ed Salaski, Chair	Jocelyn Schwarz, Chair	Mark Aronson, Chair	Jocelyn Schwarz
Michelle Merchant	Inbal Israeli-Miller	Ed Salaski	Jocelyn Schwarz	Mike Wilderman		Jane Juhng
Inbal Israeli-Miller	Mark Aronson	Paula Newman	Yelena Meytes	Jane Juhng		Inbal Israeli-Miller
Mike Wilderman	Yelena Meytes	Michelle Merchant	Paula Newman	Mark Aronson		Paula Newman
<b>Central Office Administrators</b>						
Cheryl Nardino	Bob Caputo (as needed)	Shauna C DeMarco	Shauna C DeMarco	Shauna C DeMarco	Cheryl Nardino (as needed)	Cheryl Nardino
Christine Corliss	Cheryl Nardino (as needed)	B&G	Evelyn Mamman	B&G	B&G	Danielle Diaz
Bob Caputo (as needed)		Joe Carollo		Bob Caputo (as needed)		
		Jim Morrison				
		John Fabbo				
		Bob Caputo (as needed)				
<b>Point of Contact for Chair</b>						
Shauna C DeMarco	Evelyn Mamman	Cheryl Nardino	Cheryl Nardino	Cheryl Nardino	Evelyn Mamman	Shauna C DeMarco

Liaison Roles

Legislative Chair: Ed Salaski, Paula Newman

CAP: Michelle Merchant

TEF: Paula Newman

Pandemic Response, Restart: Board President and Vice President, Mike Wilderman

Pandemic Response, Medical Roundtable: Michelle Merchant, Inbal Israeli-Miller, Ed Salaski, Mike Wilderman

**RESOLUTION O-2 APPROVAL OF COMMUNITY GROUP COMMITTEES**

BE IT RESOLVED that the Tenafly Board of Education approves the Community Group Committees of Tenafly School community members who signed up for membership for specific committees. A Board representative will attend these meetings. Any changes in community membership will be communicated to the BOE. These are the committees:

- Diversity & Inclusion (Rotating Board Member)
- HSA/Superintendent Council (Rotating Board Member)
- School Nutrition Advisory Council Membership

**TABLED - RESOLUTION O-3 APPROVAL TO APPOINT DELEGATE TO NEW JERSEY SCHOOL BOARDS ASSOCIATION**

BE IT RESOLVED that (a BOE Trustee) be appointed to the New Jersey School Boards Association (NJSBA) for one year.

BE IT FURTHER RESOLVED that the policy authorizing the duties of the delegate to the NJSBA be approved as follows:

- a. Represent the Board at meetings at the NJSBA.
- b. Study and report to the Board all proposed State and Federal Legislation of interest and relevance.
- c. At the direction of the Board, prepare a proposed resolution for submission to the State School Boards Association.

This policy shall not prohibit or discourage other Board Members from active participation in Legislative affairs.

**RESOLUTION O-4 ADOPTION OF CODE OF ETHICS**

BE IT RESOLVED that the following Code of Ethics, developed by the New Jersey School Boards Association, be adopted as the code to which each Tenafly Board member subscribes during the elected term of January 5, 2021 to the next Reorganization meeting.

1. I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought only through legal and ethical procedures.
2. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools, which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
3. I will confine my board action to policymaking, planning and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
4. I will carry out my responsibility, not to administer schools, but together with my fellow board members, to see that they are well run.

5. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action, which may compromise the board.
6. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
7. I will hold confidential all matters pertaining to the schools, which, if disclosed, would needlessly injure individuals, or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its schools.
8. I will vote to appoint the best-qualified personnel available after consideration of the recommendation of the chief administrative officer.
9. I will support and protect school personnel in proper performance of their duties.
10. I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

**RESOLUTION O-5 APPROVE THE APPOINTMENT OF MEDICAL PHYSICIAN FOR THE TENAFLY SCHOOL DISTRICT EFFECTIVE JANUARY 5, 2021 THROUGH JUNE 30, 2021**

BE IT RESOLVED that the Board of Education appoints Dr. John Owens as the medical physician for the Tenafly School District, effective January 5, 2021 through June 30, 2021.

**RESOLUTION O-6 DESIGNATION OF SERVICE PROFESSIONALS**

BE IT RESOLVED that the following firms are designated as the official professionals of the Board of Education for the following services, effective January 1, 2021 through June 30, 2021.

		Contract Amount
ARCHITECT	<b><u>EI Associates</u></b> 8 Ridgedale Avenue Cedar Knolls, NJ 07927	\$45 - \$170/hr
AUDITOR	<b><u>Lerch, Vinci &amp; Higgins</u></b> 17-17 Route 208N Fair Lawn, NJ 07410	\$45 - \$175/hr
LEGAL	<b><u>Fogarty &amp; Hara</u></b> 21-00 Route 208 South Fair Lawn, NJ 07410	\$175/hr - Partners \$155/hr - Associates
BOND COUNSEL	<b><u>Wilentz, Goldman &amp; Spitzer</u></b> 90 Woodbridge Center Drive Woodbridge, NJ 07095	Amount varies based on services and Bond issuance

**RESOLUTION O-7 DESIGNATION OF PUBLIC AGENCY COMPLIANCE OFFICER FROM JANUARY 5, 2021 THROUGH JUNE 30, 2021**

BE IT RESOLVED that the Board of Education approves the appointment of Ms. Cheryl Nardino as the designated Public Agency Compliance Officer (P.A.C.O.) effective January 5, 2021 through June 30, 2021.

**RESOLUTION O-8 APPOINTMENT OF THE QUALIFIED PURCHASING AGENT FOR THE DISTRICT FROM JANUARY 5, 2021 THROUGH JUNE 30, 2021**

BE IT RESOLVED that the Board of Education approve Cheryl Nardino as the Qualified Purchasing Agent awarding contracts that do not exceed the aggregate in a contract year the bid threshold (currently \$40,000), may be awarded by the Qualified Purchasing Agent without advertising for bids when so authorized by board resolution.

**RESOLUTION O-9 APPROVAL OF CUSTODIAN OF GOVERNMENT RECORDS FROM JANUARY 5, 2021 THROUGH JUNE 30, 2021**

BE IT RESOLVED that the Board of Education appoints Ms. Cheryl Nardino, School Business Administrator/Board Secretary, as the Custodian of Government Records (other than students and personnel) as per the New Jersey Open Public Records Act, N.J.S.A. 47A:1A-1, effective January 5, 2021 through June 30, 2021.

**RESOLUTION O-10 APPROVAL TO APPOINT DISTRICT LIAISON TO LAW ENFORCEMENT**

BE IT RESOLVED that the Board of Education approves the appointment of Ms. Shauna DeMarco, Superintendent of the Tenafly Public Schools, as the District Liaison to law enforcement from January 5, 2021 through June 30, 2021.

**RESOLUTION O-11 APPROVAL TO APPOINT DISTRICT LIAISON TO DESIGNATED CHILD WELFARE AUTHORITIES**

BE IT RESOLVED that the Board of Education approves the appointment of Ms. Suzanne Bassett, Assistant to the Superintendent for Special Services of the Tenafly Schools, as the District Liaison to designated child welfare authorities in the reporting of missing and abused children from January 5, 2021 through June 30, 2021.

**RESOLUTION O-12 APPROVAL TO APPOINT AFFIRMATIVE ACTION OFFICER**

BE IT RESOLVED that the Board of Education approves the appointment of Dr. Evelyn Mamman as Affirmative Action Officer from January 5, 2021 through June 30, 2021.

**RESOLUTION O-13 APPROVAL TO APPOINT DISTRICT ANTI-BULLYING COORDINATOR**

BE IT RESOLVED that the Board of Education approves the appointment of Ms. Shauna DeMarco as District Anti-Bullying Coordinator from January 5, 2021 through June 30, 2021.

**VIII. PUBLIC COMMENT**

- Question on the Diversity Committee

*Motion to adjourn the meeting at 7:47 p.m.  
Moved: Ms Newman Second: Mr. Salaski*

Respectfully submitted,  
  
Cheryl Nardino  
Business Administrator/  
Board Secretary