

MINUTES OF THE REGULAR MEETING  
OF THE TENAFLY BOARD OF EDUCATION  
MONDAY EVENING, FEBRUARY 22, 2021

TENAFLY HIGH SCHOOL MEDIA CENTER  
VIRTUAL MEETING VIA ZOOM VIDEO CONFERENCE

*Motion to go into Closed Session at 7:15 p.m.  
Moved: Ms. Juhng, Second: Ms. Newman*

**1. Closed Session**

**Be it Resolved**, that the Tenafly Board of Education determines it is necessary to meet in Closed Session on February 22, 2021 to discuss Legal, Personnel matters and Student matters; and

**Be it Further Resolved**, that these matters will be made public when the need for confidentiality no longer exists.

**2. Open Session**

*The public meeting was called to order at 8:07 p.m. by Board President Jocelyn Schwarz*

**3. Adequate Notice Statement/Call To Order/Roll Call/Pledge of Allegiance**

*Board President Jocelyn Schwarz read the following statement:*

In accordance with the Open Public Meetings, N.J.S.A. 10:4-6 et. seq., adequate notification of this meeting has been provided by having the date, time and place thereof posted in the Board of Education Hegelein Building, the Borough office, Tenafly Public Library, the local press and on the district's web site.

The following Board members were present:

<i>Board Member</i>	<i>Present</i>	<i>Absent</i>
Mark Aronson	X	
Inbal Israeli Miller	X	
Michelle Merchant	X	
Yelena Meytes	X	
Paula Newman	X	
Edward J. Salaski	X	
Michael Wilderman	X	
Jane Juhng, Vice President	X	
Jocelyn Schwarz, President	X	

Also present:

Ms. Shauna DeMarco, Superintendent

Dr. Evelyn Mamman, Assistant Superintendent for Curriculum and Instruction

Ms. Cheryl Nardino, Business Administrator/Board Secretary

Ms. Danielle Diaz, Human Resources Manager  
 Kira Baltaytis, Sr. Student Representative  
 Jessica Lee, Jr. Student Representative  
 Approximately 220 public participants - virtual

**4. Approval Of Minutes**

Approve the minutes of the Closed Executive Meeting & Work Session minutes of January 19, 2021 and Closed Executive Meeting & Regular Public Meeting of January 25, 2021.

<i>Minutes – January 19<sup>th</sup> and January 25, 2021</i>				
<i>Moved: Mr. Salaski</i>		<i>Second: Ms. Meytes</i>		
	<i>Ayes</i>	<i>Nays</i>	<i>Abstain</i>	<i>Absent</i>
Mark Aronson	X			
Inbal Israeli Miller	X			
Michelle Merchant	X			
Yelena Meytes	X			
Paula Newman	X			
Edward J. Salaski	X			
Michael Wilderman	X			
Jane Juhng, Vice President	X			
Jocelyn Schwarz, President	X			

**5. Board Correspondence – None**

**6. Presentations / Reports**

- A presentation was given by Dr. Mamman on Implementation of Gifted & Talented Legislation and Mandated Revisions to the State Standards in Select K-12 Content Areas

**7. Public Comment – Agenda Items – None**

**8. Public Comment – Non-Agenda Items**

- Question regarding G&T presentation.
- Students returning to full-day in person.
- Vaccinations for school staff.
- Question regarding fully funding Ski Team.

**9. Board President’s Report**

Ms. Schwarz reported on the following:

- Addressed the Community regarding recent survey and program changes.

- Spoke about the Superintendent’s February 11<sup>th</sup> communication regarding program enhancements.
- Health Professionals/Administrators’ Roundtable meeting next week.
- Joint meeting on March 8<sup>th</sup> administration will present their recommendations for program enhancements to the Board.

**10. Superintendent’s Report**

Ms. DeMarco gave the following report:

<u>Enrollment</u>	
<i>School</i>	<i>No. of Students</i>
High School	1,238
Middle School	887
Mackay	350
Maugham	363
Smith	330
Stillman	340
ODD – 40 are at Academies	119

- Full Virtual enrollment is 45.3%.
- Incoming Kindergarten students for 2021-22 is 114.
- COVID Cases since September are 118 students, 43 staff for a total of 161.
- District Restart Program – Subcommittee met on February 9<sup>th</sup> to review and analyze community survey. Input and insight of all will be taken into strong consideration.
- Ms. DeMarco and Dr. Mamman met with students to listen to their feedback and ideas.

**11. Board Secretary’s Report**

Ms. Nardino spoke about the following:

- Governor’s budget address.
- State aid typically released two days later
- \$578 million in additional State School Aid.

The School Fire and Security Drills for January 2021 are listed below

FIRE DRILLS & SECURITY DRILLS 2020-2021 SCHOOL YEAR JANUARY 2021						
MONTH	HIGH	MIDDLE	MACKAY	MAUGHAM	SMITH	STILLMAN
JANUARY Drills	Completed	Completed	Completed	Completed	Completed	Completed
JANUARY Security Drills	Bomb Threat	Shelter in Place/Bomb Threat Drill	Bomb Threat	Bomb Threat	Swatting/Bomb Threat	Swatting/Bomb Threat

**12. Assistant Superintendent’s Curriculum And Instruction Report – None**

**13. Student Representatives’ Report**

Kira Baltaytis and Jessica Lee reported on the following:

- Students met with Dr. Mamman and Superintendent DeMarco
- Principal cabinet tomorrow with THS Principal
- Pandemic Response Committee meeting
- Commented on Hybrid Learning

**14. Board Committee Reports**

Facilities/Athletics/Co-Curricular

- See attached February 8th and 18<sup>th</sup> meeting reports

Joint Use Committee

- See attached February 11 meeting report

**15. Liaison Reports**

- HSA – afterschool activities were discussed
- CAP – activities for TMS and THS students were discussed. SRO discussed the needs and challenges of students.
- Diversity Committee – The purpose of this committee is to meet with key stakeholders regarding systemic racism in the community and will be choosing an external facilitator to help with this.

**16. New Business – None**

**17. Resolutions**

The following resolutions are recommended by the Superintendent of Schools:

*Motion was made to approve the Resolutions by consent agenda  
Moved: Mr. Salaski Second: Mr. Aronson  
All in Favor*

**PERSONNEL**

**RESOLUTION P-1 APPROVAL OF SUBSTITUTES**

BE IT RESOLVED that the substitutes listed below with a NJ Instructional, NJ Educational Services or NJ Substitute Credential or those to serve as substitute secretaries, substitute custodians or substitute paraprofessionals be approved by the Board of Education for the 2020-2021 school year in accordance with N.J.S.A. 18A:6-7.1b pertaining to criminal history background check and at the district-established per diem rate as noted:

<b>NAME</b>	<b>CERTIFICATION</b>	<b>POSITION/RATE</b>
Christopher Rota	NJ Substitute Credential	Substitute Teacher, \$150 per diem
Silvia Albarran	NJ Substitute Credential	Substitute Teacher, \$150 per diem and/or Substitute Secretary \$15.00 per hour
Theresa Flannery	NJ Substitute Credential	Substitute Teacher, \$150 per diem and/or Substitute Secretary \$15.00 per hour
Victoria Jursca	NJ Substitute Credential	Substitute Teacher, \$150 per diem

**RESOLUTION P-2 HIRES**

BE IT RESOLVED that the following persons be employed to fill the positions listed for the length of time and compensation indicated and subject to all federal, state, county and local regulations governing said employment and in accordance with Senate Bill #851 regarding a criminal history background check:

<b><u>Smith Elementary School</u></b>		
<b>NAME/POSITION</b>	<b>EMPLOYMENT DATES</b>	<b>SALARY/CLASSIFICATION</b>
Julie Saperstein Speech Language Specialist	TBD – 06/30/2021	Standard: Speech Language Specialist MA, Line 7 \$69,229 pro rata

<b><u>Tenafly Middle School</u></b>		
<b>NAME/POSITION</b>	<b>EMPLOYMENT DATES</b>	<b>SALARY/CLASSIFICATION</b>
Erika Lorenzini 19-Hour Paraprofessional	TBD – 06/30/2021	19-Hour Paraprofessional 3.8 hrs per day, \$23.63 per hour

**RESOLUTION P-3 STAFF/POSITION RECLASSIFICATIONS**

BE IT RESOLVED that the Board approves the following reclassifications:

<b>NAME</b>	<b>FROM</b>	<b>TO</b>	<b>EFFECTIVE DATES</b>
Isabel Park	School Occupational Therapist, Leave Replacement/ Non-Tenurable Start Date: TBD	School Occupational Therapist, Leave Replacement/Non-Tenurable Start Date: 02/01/21	As noted.
Patrick Finn	Teacher of English, Leave Replacement/Non-Tenurable, THS 01/04/21 – 05/21/21  Per-Diem Substitute Teacher, District 05/24/21 – 06/30/21	Teacher of English, Leave Replacement/ Non-Tenurable, THS 01/04/21 – 06/04/21  Per-Diem Substitute Teacher, District 06/07/21 – 06/30/21	As noted.
Xavier Williams	Supervisor of Buildings and Grounds Start Date: TBD	Supervisor of Buildings and Grounds Start Date: 02/03/21	As noted.

**RESOLUTION P-4 APPROVAL OF EXTRA COMPENSATION APPOINTMENTS FOR 2020-2021 SCHOOL YEAR**

BE IT RESOLVED that the Board approves the following individuals as extra-compensation appointments to the positions indicated for the 2020-2021 school year, as per the Sports Sidebar Agreement:

**Spring 2021 Coaching Positions**

<b>SPORT</b>	<b>NAME</b>	<b>STIPEND AMOUNT</b>
BASEBALL HEAD COACH	Andy Escala	\$9,460
BASEBALL ASST.	David Gagliardotto	\$6,564
BASEBALL ASST.	Peter Toale	\$6,564
BASEBALL - HALF/TIME ASST.	TBA	\$3,282
GOLF COACH (BOYS)	Keith Larsen	\$4,839
GOLF COACH (GIRLS)	John Nicolai	\$4,839
LACROSSE HEAD COACH (BOYS)	Eric Quaranti	\$9,460
LACROSSE ASST. COACH (BOYS)	Mike Holl	\$6,564
LACROSSE ASST. COACH (BOYS)	Mike Vicchio	\$6,564
LACROSSE ASST. COACH (BOYS)	Matthew Brodley	\$6,564
LACROSSE HEAD COACH (GIRLS)	Devin Feeney	\$9,460
LACROSSE ASST. COACH (GIRLS)	Samantha Levine	\$6,564
LACROSSE ASST. COACH (GIRLS)	Mike Carrasquilla	\$6,564

<b>SPORT</b>	<b>NAME</b>	<b>STIPEND AMOUNT</b>
LACROSSE ASST. COACH (GIRLS)	TBA	\$6,564
OUTDOOR TRACK HEAD COACH	Dana Bianchi	\$9,922
OUTDOOR TRACK - ASST.	Ray Belarmino	\$6,564
OUTDOOR TRACK - ASST.	Christine Nobre	\$6,564
OUTDOOR TRACK - ASST.	Aziza Solis	\$6,564
OUTDOOR TRACK - ASST.	Nicole Abbatemarco	\$6,564
OUTDOOR TRACK - ASST.	Daniel Nyfenger	\$6,564
SOFTBALL COACH	Jeff Koehler	\$9,460
SOFTBALL ASST.	Lauren Brown	\$6,564
SOFTBALL ASST.	Leigh-Ann Cusak	\$6,564
SOFTBALL - HALF/TIME ASST.	TBA	\$3,282
TENNIS HEAD COACH (BOYS)	Anthony Zorovich	\$6,514
TENNIS ASST. (BOYS)	Mike Hegarty	\$4,281
TENNIS ASST. (BOYS)	Rachel Barker	\$4,281

BE IT FURTHER RESOLVED that the TMS Reaching All Peer to Peer (Advisor: Mary McKenna) program was originally approved through January 2021 and will continue through the academic year.

**RESOLUTION P-5 LEAVE OF ABSENCE FOR TEACHER OF STUDENTS WITH DISABILITIES AT TMS**

BE IT RESOLVED that the Board, in accordance with Article VI., C. of the Teachers' Contract and inclusive of NJFLA, grants Matthew Eliscu, Teacher of Students with Disabilities at Tenafly Middle School, a paid leave of absence, utilizing personal and family illness days, effective, April 15, 2021, followed by an unpaid personal leave of absence through June 30, 2021.

**RESOLUTION P-6 LEAVE OF ABSENCE FOR TEACHER OF ENGLISH AT THS**

BE IT RESOLVED that the Board, in accordance with Article VI., B. and C. of the Teachers' contract, grants Alexandra Helmis, Teacher of English, a paid maternity/disability leave of absence, using accumulated sick days, effective, on or about, December 24, 2020, to be followed by a paid disability/child-rearing leave of absence, using accumulated sick days, followed by an unpaid child-rearing leave of absence, inclusive of FMLA/FLA, through June 4, 2021.

**RESOLUTION P-7 LEAVE OF ABSENCE FOR TEACHER OF BIOLOGY AT THS**

BE IT RESOLVED that the Board, in accordance with Article VI., B. and C. of the Teachers' contract, grants Jennifer Halliwell, Teacher of Biology, a paid maternity/disability leave of absence, using accumulated sick days, effective, on or about, May 27, 2021, to be followed by a paid disability leave of absence, using accumulated sick days, through the June 30, 2021.

**RESOLUTION P-8 LEAVE OF ABSENCE FOR SUPERVISOR OF SECONDARY CURRICULUM AND INSTRUCTION**

BE IT RESOLVED that the Board, in accordance with the New Jersey Family Leave Act (NJFLA), grants Miriam D'Adolf, Supervisor of Secondary Curriculum and Instruction, a continuous unpaid leave of absence from January 4, 2021 – January 29, 2021.

**RESOLUTION P-9 LEAVE OF ABSENCE FOR LUNCH PARAPROFESSIONAL AT TMS**

BE IT RESOLVED that the Board, in accordance with the New Jersey Family Leave Act (NJFLA), grants Anna Bartolomeo, Lunch Paraprofessional at TMS, an unpaid leave of absence from January 4, 2021 – February 19, 2021.

**RESOLUTION P-10 APPROVAL OF SIXTH PERIOD ASSIGNMENTS**

BE IT RESOLVED that the Board approves the following teachers to receive a Sixth Period Assignment with a stipend based on one-sixth of their annual salaries:

Stillman Elementary School (01/25/21- 02/05/21)

- Carol Lee and Stacey Bailey

**RESOLUTION P-11 RETIREMENT**

BE IT RESOLVED that the Board accepts with regret the following:

NAME, POSITION, LOCATION	REASON	EFFECTIVE DATE
Moia Packer, Teacher of English, Tenafly High School	Retirement	June 30, 2021

**ADMINISTRATION**

**RESOLUTION A-1 APPROVAL TO AFFIRM THE SUPERINTENDENT’S DECISION IN HIB INVESTIGATIONS**

BE IT RESOLVED that the Tenafly Board of Education (hereinafter referred to as the “Board”) hereby affirms the Superintendent’s decision in HIB Investigation Numbers 2020-21/6,THS-3N and 2020-21/5,ST-1N for the reasons set forth in the Superintendent’s decision to the students’ parents, and directs the Business Administrator/Board Secretary to transmit a copy of the Board’s decision to the affected students’ parents forthwith.

**RESOLUTION A-2 APPROVAL OF THE DISTRICT STUDENT SAFETY DATA SYSTEM (SSDS) REPORT FOR PERIOD 1 (2020-2021)**

BE IT RESOLVED that the Tenafly Board of Education approve the district [Student Safety Data Report](#) for Period 1 of the 2020-2021 school year.

**CURRICULUM**

**RESOLUTION C-1 APPROVAL OF PROFESSIONAL DEVELOPMENT REQUESTS**

BE IT RESOLVED that the Tenafly Board of Education approve the [professional development requests](#), as per the attached report.

**SPECIAL EDUCATION**

**RESOLUTION S-1 APPROVAL OF TUITION PROGRAMS AND EXTRAORDINARY SERVICES OF ONE TO ONE AIDES 2020 – 2021**

BE IT RESOLVED that the Board of Education approve the placement for the following pupil.

STUDENT	SCHOOL	TYPE	TUITION	AIDES
<b>10 Month Students</b>				
#912	Cresskill	Public	\$34,466.00 Pro-Rated 01/04/2021	
<b>12 Month Students</b>				
None				
<b>Extended School Year</b>				
None				

**RESOLUTION S-2 APPROVAL OF SEMI CORRECTIVE ACTION PLAN FY 2022**

BE IT RESOLVED by the Tenafly Board of Education to approve the SEMI Corrective Action Plan.

**FINANCE**

**RESOLUTION F-1 BOARD SECRETARY’S REPORT FOR JANUARY 2021**

BE IT RESOLVED that the [Board Secretary’s](#) report for the month of January 2021 be accepted as submitted (or amended if changes are made during the meeting) and filed in the official minutes of this meeting. Pursuant to N.J.A.C. 6A:23-2.11, we certify that as the Board Secretary’s monthly financial report (appropriations section) did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected in this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

**RESOLUTION F-2 TREASURER’S REPORT FOR JANUARY 2021**

BE IT RESOLVED that the [Treasurer’s report](#) for the month of January 2021, be accepted as submitted and filed in the official minutes of this meeting.

**RESOLUTION F-3 TRANSFERS FOR JANUARY 2021**

BE IT RESOLVED that the Board of Education approves transfers for the 2020-2021 school budget in a report dated January 31, 2021, as submitted and filed in the Business Administrator/Board Secretary’s office.

BE IT FURTHER RESOLVED that the [transfer list be attached](#) to the official minutes of the Board.

**RESOLUTION F-4 APPROVAL OF BILLS FOR JANUARY 20 THROUGH JANUARY 31, 2021**

BE IT RESOLVED that bills properly certified as to validated purchase orders and receiving documentation and approved in the total sum of **\$1,157,652.56** for January 20 through January 31, 2021, as shown on [the list of bills](#) submitted to the Board of Education and which shall be made a part of the resolution be and hereby are approved for payment and are to be charged to the following fund accounts:

	<b>Fund</b>	<b>Totals</b>
(11)	General Current Expense	\$956,353.26
(12)	Capital Outlay	\$63,940.63
(20)	Special Revenue Funds	\$135,914.67
(30)	Capital Projects Funds	\$1,300.00
(50)	Enterprise Fund	\$144.00
	<b>TOTAL</b>	<b>\$1,157,652.56</b>

**RESOLUTION F-5 APPROVAL OF BILLS FOR FEBRUARY 1 THROUGH FEBRUARY 17, 2021**

BE IT RESOLVED that bills properly certified as to validated purchase orders and receiving documentation and approved in the total sum of **\$951,023.34** for February 1 through February 17, 2021, as shown on [the list of bills](#) submitted to the Board of Education and which shall be made a part of the resolution be and hereby are approved for payment and are to be charged to the following fund accounts:

	<b>Fund</b>	<b>Totals</b>
(11)	General Current Expense	\$830,142.19
(20)	Special Revenue Funds	\$120,396.05
(60)	Trust and Agency Funds	\$485.10
	<b>TOTAL</b>	<b>\$951,023.34</b>

**RESOLUTION F-6 PAYROLL FOR JANUARY 2021**

BE IT RESOLVED that the regular payroll for January 2021 be and hereby is approved for payment as follows:

<b>PAYROLL</b>	
<b>Date</b>	<b>Amount</b>
1/15/2021	\$2,244,227.75
1/29/2021	\$2,113,245.33

**RESOLUTION F-7 ACCEPTANCE OF THE 2019-2020 AUDIT**

BE IT RESOLVED that the Tenafly Board of Education accepts the 2019-2020 Annual Audit as prepared by the District's audit firm of Lerch, Vinci & Higgins, LLP.

**RESOLUTION F-8 APPROVAL OF THE 2019-2020 CORRECTIVE ACTION PLAN**

BE IT RESOLVED that the Tenafly Board of Education accepts and approves the following Corrective Action Plan for the 2019-2020 Annual Audit and authorizes the Business Administrator/Board Secretary to submit the plan to the Executive County Superintendent of Schools.

<b>CORRECTIVE ACTION PLAN FOR THE YEAR ENDED JUNE 30, 2020</b>			
<b>RECOMMENDATION</b>	<b>CORRECTIVE ACTION APPROVED BY THE BOARD</b>	<b>PERSON RESPONSIBLE FOR IMPLEMENTATION</b>	<b>COMPLETION DATE OF IMPLEMENTATION</b>
Internal controls over financial accounting and reporting procedures be reviewed and enhanced to ensure financial transactions are properly recorded and reported in the District's internal accounting records	Internal controls over financial accounting and reporting procedures are being reviewed. Procedures will be implemented to ensure that all subsidiary reports, records, etc., are in agreement with the general ledger.	Business Administrator and Assistant to the Business Administrator	March 2021-June 2021
Professional Service contracts for occupational and physical therapy services be approved by Board resolution and advertised in accordance with N.J.S.A. 18A:18A	Professional Service contracts for occupational and physical therapy services will be approved by Board resolution and advertised in accordance with N.J.S.A. 18A:18A.	Business Administrator and Assistant to the Business Administrator	March 2021-June 2021
Two signatures be obtained on all checks issued from the Middle School account	Appropriate personnel will verify that there are two authorized signatures on checks issued from the school account.	Principal Business Administrator	March 2021 -June 2021
Prior years' outstanding checks and other reconciling items on student activity accounts reconciliations be reviewed and cleared of record	Secretary will run a report to identify outstanding checks and have them cleared or canceled. The respective school records will be adjusted accordingly.	Principal Business Administrator	March 2021-June 2021
Gate receipt reports detailing ticket sales be maintained and reconciled to deposits. All deposits for the Athletic account be made in a timely manner.	Gate receipt reports completed and submitted to the Business Administrator. Deposits made to bank within 48 hours of the date of the game.	Athletic Director Business Administrator	March 2021-June 2021
Capital asset report be reviewed and reconciled to audit balances	An independent appraisal company will be contracted to provide the District with a capital asset inventory report. The capital assets will be updated and maintained in the District's financial accounting system	Business Administrator Assistant to the B.A.	March 2021-June 2021

**RESOLUTION F-9 APPROVAL OF DONATION OF MULTI-PURPOSE ITEMS TO TMS**

BE IT RESOLVED that the Board of Education approve the anonymous donation to the TMS of three multi-purpose 3-piece folding bench and table sets, 2 benches and 6 x 2.5 foot table, for indoor or outdoor multi-purpose use.

<i>Resolutions – P1-P11, A1-A2, C1, S1-S2, F1-F9</i>				
<i>Moved: Ms. Merchant</i>			<i>Second: Ms. Meytes</i>	
<i>Board Member</i>	<i>Ayes</i>	<i>Nays</i>	<i>Abstain</i>	<i>Absent</i>
Mark Aronson	X			
Inbal Israeli Miller	X			
Michelle Merchant	X			
Yelena Meytes	X			
Paula Newman	X			
Edward J. Salaski	X			
Michael Wilderman	X			
Jane Juhng, Vice President	X			
Jocelyn Schwarz, President	X			

**18. Public Comment**

- Concerns regarding amount of time students are on computers.
- Helping students in need.

*Motion that the Board convenes into closed session.*

*Moved: Ms. Newman Second: Ms. Israeli Miller*

*The meeting recessed to closed session at 10:20 p.m.*

*Meeting adjourned at 11:42 p.m.*

Respectfully submitted,

*Cheryl Nardino*

Cheryl Nardino  
 Business Administrator/  
 Board Secretary

TENAFLY BOARD OF EDUCATION  
**REPORT OF BOARD COMMITTEES**

Submit this document to the Board Secretary no later than one day after a meeting session for distribution to the entire Board.

NAME OF THE COMMITTEE: Facilities Committee Meeting

NAME OF THE CHAIRPERSON: Jocelyn Schwarz

DATE & HOUR OF MEETING: February 8, 2021 LENGTH OF MEETING: 50 minutes

BOARD MEMBERS ATTENDING: Jocelyn Schwarz, Paula Newman, Ed Salaski, Michelle Merchant  
Shauna DeMarco, Cheryl Nardino, Jim Morrison, John Fabbo, Joe Carollo, Xavier  
Williams

ADMINISTRATORS: \_\_\_\_\_

SUBJECTS(S) DISCUSSED: \_\_\_\_\_

**MERV 13 Filter Update**

All MERV 13 filters that were ordered have been received and installed. That order was based on previous filter orders but did not accurately reflect what was needed. Additional MERV 13 filters have been ordered. The anticipated delivery date is June 2<sup>nd</sup>. We also have some units that cannot be upgraded to MERV 13 given their age. Xavier is working to determine what can be done in those units and will report back.

Those older units are in need of replacing and will be on our LRFP and will be discussed with EI on

1. February 18.

**LRFP**

Some priorities have been identified and included in the proposed '21-'22 budget. The other items will be discussed with EI on February 18.

2. \_\_\_\_\_

**Smith Sign Update**

An electrical permit has been submitted to the borough. There are 2 pieces to the sign: the top reads Smith School and is illuminated, and the bottom is digital. A timer has been ordered so that both pieces are in sync and turned off in the evening and on weekends. Until the timer is in, the sign will be turned off completely.

3. Given that Smith school is currently closed, that should not present any problems.

**Carbon Monoxide Detectors**

Our carbon monoxide detectors are not currently hard wired to any communication system. If/when they go off, someone must be present to hear them. EI has been made aware of the issue and is including it on our LRFP to be addressed.

4. \_\_\_\_\_

**Athletics**

We are currently in our winter season. Season 2a is coming up, and then Volleyball and Wrestling will begin on March 1<sup>st</sup>. Overall, the winter season has been successful and has competed successfully. The only issue so far was with hockey – that varsity team was shut down for 14 days, but due to our strict protocols, JV was able to continue playing. Joe Carollo attributes this success to the compliance of our students and coaches. Tenafly athletes must wear masks while practicing, but it is up to them if they want to wear them during games. NJSIAA does not require it.

We are about to start swimming and winter track (which will become outdoor track when the snow thaws). There will be no indoor track meets. Instead, there will be dual meets for our conference – 2 meets/week based on weather.

5. Wrestling does pose some questions – interested to hear what protocols the state puts out and then Joe will

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work with our medical team to establish what we are comfortable with.

Participation overall was excellent in the fall, but down for the winter. This seems to be the case across the county.

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**Outstanding COVID needs for '20-'21**

The items we continue to reorder are gloves for temperature checks, gowns for nurses, and disinfectant (hand sanitizer and cleaning solutions for the custodians). These items are not that costly and we are otherwise in a good place with the supplies we have (TMS and THS both reported they have sufficient PPE).

THS – some protocols have been enhanced. Students now show the check mark from the symptom tracker in order to come into school. When students have classes with a virtual teacher, they go the zoom room. There are 2 blocks in that space and they are opened on an alternating basis to allow for cleaning in between. The protocols are working and the building has way fewer kids in it than can be accommodated. The hope is to get more students back in the building.

TMS – the teachers have been great about cleaning between classes and the hallways are not crowded due to the low numbers. Team classrooms are also very close together which helps. The students have family life this quarter – there are 3 teachers in each gym co-teaching 3 classes. This allows kids the opportunity to see other students during that time (in a larger space). Snack time is working well, even on the days when it needs to be indoors. The cohort numbers are not balanced – some have 2-3 in school on a given day and

5. others have 10. Currently the 8<sup>th</sup> grade full virtual numbers are higher than 6<sup>th</sup> grade.

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RECOMMENDATIONS: If committee is not in complete agreement, please attach a “minority report” by that member who disagrees.

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**ADDENDUM:**

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DATE, TIME, PLACE OF THE NEXT MEETING: Thursday, February 18 at 3pm

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Signed: Jocelyn Schwarz

TENAFLY BOARD OF EDUCATION  
**REPORT OF BOARD COMMITTEES**

Submit this document to the Board Secretary no later than one day after a meeting session for distribution to the entire Board.

NAME OF THE COMMITTEE: Facilities Committee Meeting

NAME OF THE CHAIRPERSON: Jocelyn Schwarz

DATE & HOUR OF MEETING: February 18, 2021 LENGTH OF MEETING: 2.5 hours

BOARD MEMBERS ATTENDING: Jocelyn Schwarz, Paula Newman, Ed Salaski, Michelle Merchant  
Shauna DeMarco, Cheryl Nardino, Jim Morrison, John Fabbo, Joe Carollo, Xavier

ADMINISTRATORS: Williams

EI ASSOCIATES: Rob Walsh, Mike Wozny, Steve Moldt

SUBJECTS(S) DISCUSSED:

### **1. Geotechnical Report and Survey Results – THS Fields**

This special meeting was called to discuss the Geotechnical Findings and Recommendations from the recent soil testing we had done. The board and administration is looking for both short and long term solutions to address issues with the THS Fields, including sink holes, the significant drop in elevation in the varsity baseball outfield and water not draining properly after it has rained.

Most of the field space is inside a flood hazard zone, which limits our options as far as what can be done. The only area that is outside of that zone is the varsity baseball field space.

The report found that overall, our fields have poor subsurface conditions due to fill material which consists of soil that has no specific classification. The fill at the site consists of brick, wood, concrete and mixed soils. The fill material thickness on the site varies from 2.5'-10'. There is a 2'-3' thick black organic silt layer underneath the fill layer. Both the fill and organic layers are loose/soft and subject to settlement. The topsoil is in good condition.

EI presented 3 recommendations for remedial measures:

- 1) Remove the upper 2' layer and densification of the underlying fill and organics.
- 2) Raising the Varsity Baseball outfield site.
- 3) Periodic densification of the surface layer combined with installation of an underdrain system to improve drainage.

EI also presented 3 Field Improvement Recommendations:

- 1) General field maintenance including filling depressions with topsoil, deep tine aeration and top dressing where needed, overseeding and lawn treatments.
- 2) Installing natural turf on the varsity baseball field. NJDEP permitting will be required.
- 3) Installing artificial turf on the varsity baseball field, which would include raising the outfield. This is not recommended unless long term settlements can be minimized to an acceptable level or eliminated entirely. NJDEP permitting will be required for this as well.

EI also provided illustrations on the soil profiles for the various areas of the fields.

The committee discussed the various recommendations at length, considering the short term need to have playable fields for the spring 2021 season, as well as the long term need to address the root of the issues and significantly improve the condition of all fields and specifically, the varsity baseball outfield.

For the short term – the recommendations presented will cut into our spring season and may result in our teams being unable to play on the fields. Instead, when the snow thaws, EI is going to walk the fields with Xavier, our new supervisor of buildings and grounds, Joe, and anyone else necessary to assess the safety of our fields and determine what can be done in the immediate future to have as many of our fields open for Spring 2021 play as possible. If any of our fields are deemed unplayable, Joe will need to juggle practices and games accordingly. We anticipate having very high participation in our spring sports, just as we did in the fall, and this may prove more challenging than typical.

For the long term – EI will take the findings of the soil study and walk the fields with our team in the spring, to formulate their recommendations along with scope/pricing.

## **2. LRF**

We ran out of time and EI has not yet completed the LRF. Once they have it completed, we plan to schedule another meeting in the near future to review.

RECOMMENDATIONS: If committee is not in complete agreement, please attach a “minority report” by that member who disagrees.

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ADDENDUM:

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DATE, TIME, PLACE OF THE NEXT MEETING: Monday, April 19 (or sooner to discuss the LRF)

Signed: Jocelyn Schwarz

**TENAFLY BOARD OF EDUCATION**  
**REPORT OF BOARD COMMITTEES**

Submit this document to the Board Secretary no later than one day after a meeting session for distribution to the entire Board.

NAME OF THE COMMITTEE: Joint Use Committee Meeting

NAME OF THE CHAIRPERSON: Jocelyn Schwarz

DATE & HOUR OF MEETING: February 11, 2021 LENGTH OF MEETING: 1 hour

BOARD MEMBERS ATTENDING: Jocelyn Schwarz, Jane Juhng, Mark Aronson, Mike Wilderman

ADMINISTRATORS: Shauna DeMarco, Cheryl Nardino, Xavier Williams

BOROUGH OFFICIALS: Mark Zinna, Jimmy Homs, Adam Michaels

SUBJECTS(S) DISCUSSED: \_\_\_\_\_

**Parent Sidewalk Concerns**

A couple of residents have asked for additional sidewalks near Maugham school – the borough shared that these concerns were raised at their meetings and the council did not concur with the need for sidewalks but will support looking into it further. Shauna, Dr. Ferrara and Chief Chaimberlain will discuss to understand

1. how wide the scope is and assess the need to explore further.

**Shared Equipment**

The board has discussed this possibility in our facilities committee. The Borough already shares equipment with a few surrounding towns and they are open to having this discussion. Jimmy, Xavier and Cheryl will discuss our needs and what equipment the borough may already have, and then determine how this could

2. work. There may also be some equipment that is already shared.

**Snow Removal**

There was an idea raised a few years ago to purchase a piece of equipment that throws the snow into a following truck (to help move snow away from sidewalks/parking areas). We will share that info with the

3. borough to see if it's something they feel could be of use.

**COVID Vaccine Update**

The borough has partnered with a neighboring town to administer vaccines to Tenafly residents, as soon as they receive the supply. It will be first come first served. We expressed interest in getting our teachers and staff into the program once they are approved, as a group, for the vaccine.

4. staff into the program once they are approved, as a group, for the vaccine.

**Food Insecurity**

Adam Michaels and the town council have been making a strong concerted effort since the start of the pandemic to make sure people who need food, get food. They raised \$70,000 in the spring, feeding many of our students and families, seniors, and others in our community over the summer.

Most recently they have been delivering 35 crates of food to seniors and students weekly.

Adam wants to be sure every person who needs food, receives it. He was looking for help in identifying those in need. Shauna shared that we have and will continue to communicate this program through the

5. building principals, counselors and administrators.

**Joint Technology Agreement**

The borough has been using the district to support their technology needs for years but have been frustrated and struggling with connectivity and receiving the access and assistance they need. Bob had a meeting

6. and struggling with connectivity and receiving the access and assistance they need. Bob had a meeting

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scheduled with Jimmy for the day after this meeting to review the boroughs needs and challenges. After that meeting, Bob was going to present his vision for how to address those needs and a plan/budget to achieve that vision.

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RECOMMENDATIONS: If committee is not in complete agreement, please attach a “minority report” by that member who disagrees.

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ADDENDUM:

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DATE, TIME, PLACE OF THE NEXT MEETING: TBD

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Signed: Jocelyn Schwarz