

MINUTES OF THE WORK SESSION
OF THE TENAFLY BOARD OF EDUCATION
MONDAY EVENING, MARCH 8, 2021

TENAFLY HIGH SCHOOL MEDIA CENTER
VIRTUAL MEETING VIA ZOOM VIDEO CONFERENCE

*Motion to go into Closed Session at 7:20 p.m.
Moved: Ms. Juhng, Second: Dr. Wilderman
All in Favor*

1. **Closed Session**

Be it Resolved, that the Tenafly Board of Education determines it is necessary to meet in Closed Session on March 8, 2021 to discuss Legal, Personnel matters and Student matters; and

Be it Further Resolved, that these matters will be made public when the need for confidentiality no longer exists.

2. **Open Session**

The public meeting was called to order at 8:12 p.m. by Board President Jocelyn Schwarz

3. **Call to Order/Adequate Notice Statement/ Roll Call/Pledge of Allegiance**

Board President Jocelyn Schwarz read the following statement:

In accordance with the Open Public Meetings, N.J.S.A. 10:4-6 et. seq., adequate notification of this meeting has been provided by having the date, time and place thereof posted in the Board of Education Hegelein Building, the Borough office, Tenafly Public Library, the local press and on the district's web site.

The following Board members were present:

Board Member

Mark Aronson
Inbal Israeli Miller
Michelle Merchant
Yelena Meytes
Paula Newman
Edward J. Salaski
Michael Wilderman
Jane Juhng, Vice President
Jocelyn Schwarz, President

Also present:

Ms. Shauna DeMarco, Superintendent

Dr. Evelyn Mamman, Assistant Superintendent for Curriculum and Instruction

Ms. Cheryl Nardino, Business Administrator/Board Secretary

Ms. Danielle Diaz, Human Resources Manager

Kira Baltaytis, Sr. Student Representative

Jessica Lee, Jr. Student Representative

There were approximately 300 participants via Zoom from the public.

4. Presentation(s)/Reports

- District Restart Plan – Phase 2 presented by Superintendent Shauna DeMarco

5. Public Comment on Phase 2 Plan

- Concern with the scheduling and length of time sitting students are in front of the computer
- Question on whether a teacher who has Covid teach from home
- Question on whether parent can purchase plexiglass
- Question regarding children's behavior outside of the classroom
- Questions on air quality testing, air circulation, concerns on possible outbreaks
- Question on maximum capacity in classrooms
- Questions on quarantine rules and guidelines
- Questions regarding staffing
- Question on drop offs at school buildings
- Concerns regarding security and safety of children entering the buildings
- Question on the symptom tracker
- Concerns on teachers' attention to those in room and at home
- Question on students not attending THS on E Days
- Concerns on THS final exams for different grade levels
- Question on virtual option next year
- Question on whether the afternoon virtual component mandatory
- Question on indoor snacks
- Questions on zoom rooms
- Question on benchmarks and standards for the younger students
- Question on absence rules in TMS vs. THS
- Question on use of lockers for all grade levels
- Questions on programs after the regular school day
- Concerns on staff vaccination and social distancing
- Concerns monitoring students on playgrounds
- Question on cohorts at TMS starting March 15

- Question on G&T and small group instruction
- Concern with kindergarten students inactivity and lack of play time with their peers
- Question on types of masks that are being worn

6. **Public Comment – Agenda or Non-Agenda Items**

- Question on student testing and assessments this year
- Question on NJ Covid Regions
- Comment on Covid vaccines being offered by borough

7. **Committee Discussions** – None

8. **Updates On Related Groups** – None

9. **New Business** – None

10. **Proposed Resolutions**

The Superintendent of Schools recommends the following resolutions for the BOE Regular Meeting scheduled for March 8, 2021:

*Motion to approve resolution P-1
 Moved: Mr. Salaski, Second: Mr. Aronson
 Ayes – 9 Nays – 0*

PERSONNEL

RESOLUTION P-1	STAFF/POSITION RECLASSIFICATION
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RESOLUTION P-1 STAFF/POSITION RECLASSIFICATION

BE IT RESOLVED that the Board approves the following reclassification:

NAME	FROM	TO	EFFECTIVE DATES
Caitlin Schiano	3 rd Grade Teacher, Leave Replacement/ Non-Tenurable, Maugham	Kindergarten Teacher, Leave Replacement/ Non-Tenurable, Maugham	03/15/21 – 06/30/21
Chelsea Stabile	Return from maternity leave: 03/26/21	Return from maternity leave: 03/18/21	As noted.

*Motion to approve resolutions A-1 & A-2
 Moved: Ms. Juhng, Second: Ms. Merchant
 Ayes – 9 Nays – 0*

ADMINISTRATION

RESOLUTION A-1	FIRST AND FINAL READING OF POLICY 1648 AND POLICY 1648.02
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RESOLUTION A-2 FIRST AND FINAL READING OF POLICY

BE IT RESOLVED that the Board of Education will have the first and final reading of the following policies:

Policy 1648 Restart and Recovery Plan (M) (revised)

Policy 1648.02 Remote Learning Options for Families (M) (revised)

11. Student Representatives' Report – Jessica and Kira spoke about the following:

- Open books tests
- AP tests will have at home and in-person date
- 1,000 basketball points were scored by Sophomore Rylie Theuerkauf
- Thanked the Board for allowing in-person instruction.

The Superintendent of Schools recommends the following resolutions for approval at the BOE Regular Meeting scheduled for March 15, 2021:

PERSONNEL

RESOLUTION P-1	APPROVAL OF SUBSTITUTES
RESOLUTION P-2	APPROVAL OF FACULTY SALARY RECLASSIFICATIONS FOR SPRING 2021
RESOLUTION P-3	STAFF/POSITION RECLASSIFICATIONS
RESOLUTION P-4	APPROVAL OF EXTRA COMPENSATION APPOINTMENTS FOR 2020-2021 SCHOOL YEAR
RESOLUTION P-5	APPROVAL OF SIXTH PERIOD ASSIGNMENTS
RESOLUTION P-6	LEAVE OF ABSENCE FOR LUNCH PARAPROFESSIONAL AT TMS
RESOLUTION P-7	LEAVE OF ABSENCE FOR SECRETARY AT CENTRAL OFFICE
RESOLUTION P-8	LEAVE OF ABSENCE FOR ELEMENTARY SCHOOL TEACHER AT SMITH
RESOLUTION P-9	LEAVE OF ABSENCE FOR LIBRARY MEDIA SPECIALIST AT MACKAY - AMENDED
RESOLUTION P-10	RETIREMENT

CURRICULUM

RESOLUTION C-1	APPROVAL OF PROFESSIONAL DEVELOPMENT REQUESTS
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SPECIAL EDUCATION

RESOLUTION S-1	APPROVAL OF TUITION PROGRAMS AND EXTRAORDINARY SERVICES OF ONE TO ONE AIDES 2020 – 2021
RESOLUTION S-2	APPROVAL OF SEMI CORRECTIVE ACTION PLAN FY 2022
RESOLUTION S-3	APPROVAL OF SETTLEMENT AGREEMENT AND RELEASE

FINANCE

RESOLUTION F-1	APPROVAL TO ADOPT PRELIMINARY BUDGET FOR THE 2021-2022 SCHOOL YEAR
RESOLUTION F-2	APPROVAL OF MAXIMUM TRAVEL EXPENDITURES FOR THE 2021-2022 SCHOOL YEAR
RESOLUTION F-3	BOARD SECRETARY'S REPORT FOR FEBRUARY 2021
RESOLUTION F-4	TREASURER'S REPORT FOR FEBRUARY 2021
RESOLUTION F-5	TRANSFERS FOR FEBRUARY 2021
RESOLUTION F-6	APPROVAL OF BILLS LIST
RESOLUTION F-7	PAYROLL FOR FEBRUARY 2021

PERSONNEL

RESOLUTION P-1 APPROVAL OF SUBSTITUTES

BE IT RESOLVED that the substitutes listed below with a NJ Instructional, NJ Educational Services or NJ Substitute Credential or those to serve as substitute secretaries, substitute custodians or substitute paraprofessionals be approved by the Board of Education for the 2020-2021 school year in accordance with N.J.S.A. 18A:6-7.1b pertaining to criminal history background check and at the district-established per diem rate as noted:

NAME	CERTIFICATION	POSITION/RATE
Christina Cusmano	NJ Substitute Credential	Substitute Teacher, \$150 per diem
JuYoung Jeong	CEAS: Elementary School Teacher in Grades K-6	Substitute Teacher, \$150 per diem
Mirjana Majstorovic	n/a	Substitute Secretary \$15.00 per hour
Oren Fox	NJ Substitute Credential	Substitute Teacher, \$150 per diem

RESOLUTION P-2 APPROVAL OF FACULTY SALARY RECLASSIFICATIONS FOR SPRING 2021

BE IT RESOLVED that the Board approves the following salary reclassifications retroactive to February 1, 2021 for the following faculty members based on graduate credit obtained in accordance with the negotiated contract between the Board and the Tenafly Education Association on behalf of teachers:

SPRING 2021 SALARY ADJUSTMENTS

LAST NAME	FIRST NAME	FROM TRACK	FROM STEP	FROM SALARY	TO TRACK	TO STEP	TO SALARY
BIANCHI	DANA	BA	5	\$58,829.00	BA+16	5	\$59,429.00
BRAVE	JILL	MA+8	14	\$95,509.00	MA+16	14	\$95,809.00
CASSIELLO	ALYSSA	MA	4	\$61,729.00	MA+16	4	\$62,329.00
GORETSKY	PAM	MA+16	9	\$77,429.00	MA+32	9	\$82,829.00
GRIFFIN	DAKOTA	BA	2	\$56,529.00	MA	2	\$60,729.00
HILER	SCOTT	MA+16	14	\$95,809.00	MA+32	14	\$103,209.00
KATZ	DANIELLE	MA	6	\$66,229.00	MA+16	6	\$66,829.00
SAUDINO	AMANDA	MA+16	8	\$73,229.00	MA+32	8	\$76,429.00
SCHWARTZ	ELISA	MA+16	14	\$76,647.20	MA+32	14	\$82,567.20
TANG-JOHNSON	MIMI	MA+16	12	\$89,229.00	MA+32	12	\$96,629.00

RESOLUTION P-3 STAFF/POSITION RECLASSIFICATIONS

BE IT RESOLVED that the Board approves the following reclassifications:

NAME	FROM	TO	EFFECTIVE DATES
Chelsea Stabile	Return from maternity leave: 03/26/21	Return from maternity leave: 03/18/21	As noted.
Claudia Barone	Teacher of Physics, THS Start Date: TBD	Teacher of Physics, THS Start Date: 02/01/21 BA, Line 1 \$56,029 pro rata	As noted.
Karen Pialtos	19-Hour Paraprofessional, Stillman \$23.63 per hour	Standard: Teacher of Students w/Disabilities, Tenafly Middle School & Tenafly High School Leave Replacement/ Non-Tenurable BA, Line 1 \$56,029 pro rata	09/01/20 – 06/30/21
Sherry Hansen	19-Hour Paraprofessional, Maugham	30-Hour Paraprofessional, Maugham	03/16/21 – 06/30/21
Tina Gresham-Gomez	Per-Diem Substitute Secretary	Long-Term Substitute Secretary, Central Office Secretary, Step 1 \$54,490 pro rata	03/16/21 – 06/04/21

RESOLUTION P-4 APPROVAL OF EXTRA COMPENSATION APPOINTMENTS FOR 2020-2021 SCHOOL YEAR

BE IT RESOLVED that the Board approves the following individuals as extra-compensation appointments to the positions indicated for the 2020-2021 school year

TENAFLY MIDDLE SCHOOL EXTRA SERVICE COMPENSATION

Position	Name	Stipend Amount
Student Support Leader	Brian Calabrese	\$3,400

Position	Name	Stipend Amount
Team Leader – Grade 7	Lisa Greco	\$1,005

BE IT FURTHER RESOLVED that in the event of a district-wide closure, the extra, compensation appointments noted below will be prorated on a per-diem basis, based upon 1/200th of the stipend.

ELEMENTARY SCHOOL EXTRA SERVICE COMPENSATION

LOC	ASSIGNMENT	STIPEND ¹ Prorated 2/22/21	NAME
Smith	Early Dismissal	\$875 ¹	David McIntosh
Smith	Early Arrival	\$875 ¹	Dawn Geider

RESOLUTION P-5 APPROVAL OF SIXTH PERIOD ASSIGNMENTS

BE IT RESOLVED that the Board approves the following teachers to receive a Sixth Period Assignment with a stipend based on one-sixth of their annual salaries:

ELEMENTARY VIRTUAL TEACHER ASSIGNMENT (03/01/21 – 03/05/21)

- Jessica Berg

TENAFLY MIDDLE SCHOOL SIXTH PERIOD ASSIGNMENTS (03/01/21 – 06/30/21)

- Danielle Katz
- Stacey Lanni
- Tim Jensen

RESOLUTION P-6 LEAVE OF ABSENCE FOR LUNCH PARAPROFESSIONAL AT TMS

BE IT RESOLVED that the Board, in accordance with Family and Medical Leave Act (FMLA) and New Jersey Family Leave Act (NJFLA), grants Anna Bartolomeo, Lunch Paraprofessional at TMS, an unpaid leave of absence from January 4, 2021 – May 31, 2021.

RESOLUTION P-7 LEAVE OF ABSENCE FOR SECRETARY AT CENTRAL OFFICE

BE IT RESOLVED that the Board, in accordance with Family and Medical Leave Act (FMLA) and New Jersey Family Leave Act (NJFLA), grants Mary Nicoletti, Secretary at Central Office, an unpaid leave of absence from March 15, 2021 – June 4, 2021.

RESOLUTION P-8 LEAVE OF ABSENCE FOR ELEMENTARY SCHOOL TEACHER AT SMITH

BE IT RESOLVED that the Board, in accordance with Article VI., C. of the Teachers' contract, grants Stephanie Cataraso, 4th Grade Teacher, an unpaid child-rearing leave of absence, inclusive of FMLA/FLA, from September 1, 2021 through November 19, 2021.

RESOLUTION P-9 LEAVE OF ABSENCE FOR LIBRARY MEDIA SPECIALIST AT MACKAY - AMENDED

BE IT RESOLVED that the Board, in accordance with Article IX, B. of the Teachers' contract, grants Dawn Zeig, Library Media Specialist at Mackay School, an unpaid leave of absence commencing May 1, 2021 through 2021-2022 school year.

BE IT RESOLVED that the Board accepts the following with regret:

NAME, POSITION, LOCATION	REASON	EFFECTIVE DATE
Gail Wunsch, Teacher of Handicapped, Tenafly Middle School	Retirement	February 26, 2021

CURRICULUM

RESOLUTION C-1 APPROVAL OF PROFESSIONAL DEVELOPMENT REQUESTS

BE IT RESOLVED that the Tenafly Board of Education approve the [professional development requests](#), as per the attached report.

SPECIAL EDUCATION

RESOLUTION S-1 APPROVAL OF TUITION PROGRAMS AND EXTRAORDINARY SERVICES OF ONE TO ONE AIDES 2020 – 2021

BE IT RESOLVED that the Board of Education approve the placement for the following pupils.

STUDENT	SCHOOL	TYPE	TUITION	AIDES
10 Month Students				
903	Windward School	Private	\$61,900.00 Parental Reimbursement	
909	The Shefa School	Private	\$20,000.00 Parental Reimbursement	
12 Month Students				
815	Academy 360 Lower	Private	\$36,425.56 Pro-rated 02-01-2021	\$16,100.00 Pro-rated 02-01-2021
Extended School Year				
None				

RESOLUTION S-2 APPROVAL OF REVISED SEMI CORRECTIVE ACTION PLAN

BE IT RESOLVED by the Tenafly Board of Education to approve the revised SEMI Corrective Action Plan.

RESOLUTION S-3 APPROVAL OF SETTLEMENT AGREEMENT AND RELEASE

BE IT RESOLVED by the Tenafly Board of Education (hereinafter referred to as the “Board”) that the terms, stipulations and conditions as established [in the Settlement Agreement](#) and Release (hereinafter referred to as “Agreement”) between the Board and the Parents of a

student (#911) whose name is on file in the Superintendent’s office, and which Agreement is located in the student’s file, are hereby adopted and approved by the Board. The Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the Settlement Agreement and Release, and any other documents necessary to effectuate the settlement.

FINANCE

RESOLUTION F-1 APPROVAL TO ADOPT PRELIMINARY BUDGET FOR THE 2021-2022 SCHOOL YEAR

BE IT RESOLVED that the Tenafly Board of Education approves a preliminary 2021-2022 school district budget as follows:

	Budget	Local Tax Levy
General Fund	\$74,063,389	\$67,606,198
Special Revenue Fund	\$ 2,674,540	
Debt Service Fund	\$ 2,862,531	\$ 2,459,399
Total Base Budget	\$79,600,460	\$70,065,597

RESOLUTION F-2 APPROVAL OF MAXIMUM TRAVEL EXPENDITURES FOR THE 2021-2022 SCHOOL YEAR

BE IT RESOLVED, per 18A:11-12(4), that the Board establishes maximum general fund travel expenditures for the 2021-2022 School Year in the amount of \$56,902. Maximum travel general fund expenditures for the 2020-2021 School Year is \$54,835, and the amount expended to date is \$-0-.

RESOLUTION F-3 BOARD SECRETARY’S REPORT FOR FEBRUARY 2021

BE IT RESOLVED that the Board Secretary’s report for the month of February 2021 be accepted as submitted (or amended if changes are made during the meeting) and filed in the official minutes of this meeting. Pursuant to N.J.A.C. 6A:23-2.11, we certify that as the Board Secretary’s monthly financial report (appropriations section) did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected in this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

RESOLUTION F-4 TREASURER’S REPORT FOR FEBRUARY 2021

BE IT RESOLVED that the Treasurer’s report for the month of February 2021, be accepted as submitted and filed in the official minutes of this meeting.

RESOLUTION F-5 TRANSFERS FOR FEBRUARY 2021

BE IT RESOLVED that the Board of Education approves transfers for the month of February 2021, as submitted and filed in the Business Administrator/Board Secretary’s office.

BE IT FURTHER RESOLVED that the transfer list be attached to the official minutes of the Board.

RESOLUTION F-6 APPROVAL OF BILLS LIST

BE IT RESOLVED that bills properly certified as to validated purchase orders and receiving documentation and approved in the total sum of \$ [redacted] for February 18 through March 10, 2021, as shown on the list of bills submitted to the Board of Education and which shall be made a part of the resolution be and hereby are approved for payment and are to be charged to the following fund accounts:

	Fund	Totals
(10)	General Fund	
(11)	General Current Expense	
(12)	Capital Outlay	
(13)	Special Schools	
(20)	Special Revenue Funds	
(30)	Capital Projects Funds	
(50)	Enterprise Fund	
(55)	Preschool Program Fund	
(60)	Trust and Agency Funds	
	TOTAL	

RESOLUTION F-7 PAYROLL FOR FEBRUARY 2021

BE IT RESOLVED that the regular payroll for February 2021 be and hereby is approved for payment as follows:

PAYROLL	
Date	Amount
2/11/21	\$2,130,423.79
2/26/21	\$2,139,653.49

12. Public Comment

- Concerns on elementary students returning to full in-person.

*Motion to go into Closed Session at 11:46 p.m.
 Moved: Mr. Salaski Second: Mr. Aronson
 All in Favor*

*Motion to adjourn the meeting at 12:15 a.m.
 All in Favor*

Respectfully submitted,

Cheryl Nardino

Cheryl Nardino
 Business Administrator/
 Board Secretary