



**REGULAR PUBLIC MEETING of the Tenafly Board of Education**

**Monday, December 13, 2021**  
**Tenafly Board of Education**  
**Hegelein Building**  
500 Tenafly Road  
Tenafly, NJ 07670

**NOTICE OF REGULAR PUBLIC BOARD MEETING VIA ZOOM** - Please Take Notice that the Regular Public Meeting of the Board of Education of December 13, 2021 will take place at the BOE Offices, Hegelein Building and will be conducted as a both an in-person and virtual meeting. The meeting will directly go into a closed session at 7:00p.m. At the conclusion of the closed session, the meeting will immediately adjourn into open session at the regularly scheduled time of 8:00 p.m. Virtual attendees may raise their hand and they will be unmuted to present their comment or they may submit comments via Q&A, which will be read during the Public Comment period. Any shared comment (spoken or written) must include the person's name and address in order to be recognized. In person guests will give their name and address when recognized to speak at the podium. Formal action will be taken.

The community may join the meeting in person or via Zoom at <https://zoom.us/j/99734826177> from a computer or mobile device. In person attendance subject to space limitations caused by social distancing. If the Board is not able to accommodate the number of people who present themselves to attend the public meeting, they will be offered the opportunity to observe and participate in the meeting live streamed to another designated location in the district. The public's presence at the livestream location will also require attendees to socially distance and wear a protective face covering during their presence in the school building. These requirements shall be strictly enforced.

**Board of Education**

Ms. Jocelyn Schwarz, President  
Ms. Jane Juhng, Vice President  
Mr. Igor Frid  
Ms. Inbal Israeli Miller  
Ms. Michelle Merchant  
Ms. Yelena Meytes  
Ms. Paula Newman  
Mr. Edward J. Salaski  
Dr. Michael Wilderman

**Administration**

Ms. Shauna C. DeMarco, Superintendent/Acting Board Secretary  
Dr. Evelyn Mamman, Assistant Superintendent of Curriculum and Instruction  
Dr. Victor Anaya, School Business Administrator/Board Secretary  
Ms. Danielle Diaz, Human Resources Manager

**2021-22 High School Students Representatives to the Board**

Jessica Lee, Senior  
Alexandria Yang, Junior

1.	A. Call to Order B. Adequate Notice Statement C. Roll Call D. Pledge of Allegiance	J. Schwarz J. Schwarz V. Anaya J. Schwarz
2.	CLOSED SESSION – 7:00 p.m. – Board will enter into Closed Session immediately	
3.	OPEN SESSION – 8:00 p.m. – Regular Public Meeting – Formal action will be taken	
4.	4a) <b><u>Closed Executive Meeting Minutes</u></b> of November 15, 2021 4b) <b><u>Work Session Minutes</u></b> of November 15, 2021 4c) <b><u>Closed Executive Meeting Minutes</u></b> of November 22, 2021 4d) <b><u>Regular Meeting Minutes</u></b> of November 22, 2021	
5.	BOARD CORRESPONDENCE • None	
6.	PRESENTATION(S)/REPORTS • None at this time	
7.	<p><b><u>PUBLIC COMMENTS – AGENDA ITEMS</u></b>            Guests may address the BoE on any item <i>listed on the agenda</i>. For virtual attendees, public comments may be presented in 2 ways - by virtually raising your hand to speak or through the Zoom "Q&amp;A" feature. If an attendee chooses to raise their hand, they will be called upon by a BoE trustee and will be unmuted to present their comment. The submitted comments via Q&amp;A will be received by an assigned Board trustee who will then communicate them to the Board during the Public Comment period. Any shared comment (spoken or written) must include the person's name and address in order to be recognized. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them.</p>	
8.	<p><b><u>PUBLIC COMMENTS – NON-AGENDA ITEMS</u></b>            Guests may address the BoE on any item <i>not listed on the agenda</i>. For virtual attendees, public comments may be presented in 2 ways - by virtually raising your hand to speak or through the Zoom "Q&amp;A" feature. If an attendee chooses to raise their hand, they will be called upon by a BoE trustee and will be unmuted to present their comment. The submitted comments via Q&amp;A will be received by an assigned Board trustee who will then communicate them to the Board during the Public Comment period. Any shared comment (spoken or written) must include the person's name and address in order to be recognized. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them.</p>	
9.	Board President's Report	J. Schwarz
10.	Superintendent Report	S. DeMarco

11.	Assistant Superintendent Curriculum & Instruction Report	E. Mamman
12.	Student Representatives Report	J. Lee, A. Yang
13.	<u>Board Committees</u> ♦ Communications/Policy ♦ Curriculum/Technology ♦ Facilities/Athletics/Co-Curricular ♦ Finance & Alternative Revenue ♦ Joint Use ♦ Sustainability ♦ TBOE Listening Sessions Project	<u>Past / Future Meeting Dates</u> Nov 15 Oct 18/ Nov 8/ Dec13 Oct 11/ Nov 16/ <b>Dec 6</b> <del>Nov 22</del> postponed Oct 7/ TBA TBA Nov 1 / <b>Nov 30</b>
14.	<u>Liaison Reports</u> ♦ HSA/Superintendent Council ♦ CAP ♦ TEF ♦ Diversity Committee	Nov 16/ Dec 14 TBA Dec 8/ Jan 12 Dec 2/ Feb 3/ Apr 7/ Jun 2
15.	New Business – <ul style="list-style-type: none"> <li>No items at this time</li> </ul>	
16.	Action Items	
17.	<u>PUBLIC COMMENTS – SECOND OPPORTUNITY (AGENDA AND NON-AGENDA ITEMS)</u> Guests may address the BoE on any item <i>listed or not listed on the agenda</i> . Public comments may be presented in 2 ways - by virtually raising your hand to speak or through the Zoom "Q&A" feature. If an attendee chooses to raise their hand, they will be called upon by a BoE trustee and will be unmuted to present their comment. The submitted comments via Q&A will be received by an assigned Board trustee who will then communicate them to the Board during the Public Comment period. Any shared comment (spoken or written) must include the person's name and address in order to be recognized. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them.	
18.	<u>Adjournment to Closed Session</u> (if needed) The Session may include discussions of negotiations, contractual, matters, litigation and personnel. Pursuant to the Open Public Meetings Act, the Tenafly BOE is required to notify the public when the minutes of this closed session will be available. When the need for confidentiality no longer exists, the minutes will be available to the public.	
19.	Adjournment	

**FIRE DRILLS**

FIRE DRILLS & SECURITY DRILLS  NOVEMBER 2021						
MONTH	HIGH	MIDDLE	MACKAY	MAUGHAM	SMITH	STILLMAN

<b>NOVEMBER Fire Drills</b>	<b>Completed</b>	<b>Completed</b>	<b>Completed</b>	<b>Completed</b>	<b>Completed</b>	<b>Completed</b>
<b>NOVEMBER Security Drills</b>	<b>Lockdown</b>	<b>Evacuation (Non-Fire)</b>	<b>Lockdown</b>	<b>Lockdown</b>	<b>Active Shooter</b>	<b>Bomb Threat - evac to relocation site</b>

**MOTION TO ENTER INTO CLOSED SESSION ON DECEMBER 13, 2021**

WHEREAS, the Tenafly Board of Education has been formed pursuant to applicable New Jersey Statutes, and

WHEREAS, the Board is charged with the responsibility of performing all acts and doing all things, consistent with law and the rules of the State Board of Education, necessary for the lawful and proper conduct, equipment and maintenance of the public schools and public school property of the Tenafly Public School District, and

WHEREAS, Section 7 of the Open Public Meetings Act (N.J.S.A. 10-4-12) permits the exclusion of the public ("Closed Session") from a meeting of the Board in certain circumstances, and

WHEREAS, the Board has determined that circumstances exist for such a Closed Session,

WHEREAS, the Board has found the action described below to be necessary and proper,

NOW, THEREFORE, BE IT RESOLVED by the Board on the date indicated above that:

- 1.) The public shall be excluded from discussion of and action on the Closed Session herein set forth.
- 2.) The confidential subject matter to be discussed is as follows:
  - ♦ Legal Matters
  - ♦ Personnel Matters
  - ♦ Student Matters
- 3.) The Board will return to Open Session at approximately 8:00 p.m.

Formal action will be taken.

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The Superintendent of Schools recommends the following resolutions for approval at the BOE Regular Session Meeting scheduled for December 13, 2021:

**BOARD**

RESOLUTION B-1	ANNUAL SCHEDULE OF BOARD MEETINGS FROM JANUARY 5, 2022 TO THE NEXT REORGANIZATION MEETING
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## **PERSONNEL**

RESOLUTION P-1	APPROVAL OF RESIGNATIONS
RESOLUTION P-2	APPROVAL OF SUBSTITUTES
RESOLUTION P-3	APPROVAL OF HIRES
RESOLUTION P-4	APPROVAL OF STAFF/POSITION RECLASSIFICATIONS
RESOLUTION P-5	APPROVAL OF EXTRA COMPENSATION APPOINTMENTS
RESOLUTION P-6	APPROVAL OF AMENDED LEAVE OF ABSENCE FOR EMPLOYEE #1585
RESOLUTION P-7	APPROVAL OF AMENDED LEAVE OF ABSENCE FOR EMPLOYEE #3236
RESOLUTION P-8	APPROVAL OF AMENDED LEAVE OF ABSENCE FOR EMPLOYEE #3117
RESOLUTION P-9	APPROVAL OF LEAVE OF ABSENCE FOR EMPLOYEE #3330
RESOLUTION P-10	APPROVAL OF SIXTH PERIOD ASSIGNMENTS

## **ADMINISTRATION**

RESOLUTION A-1	APPROVAL TO AFFIRM THE SUPERINTENDENT'S DECISION IN HIB INVESTIGATIONS
RESOLUTION A-2	SECOND READING OF POLICY 2422, POLICY 2467, POLICY 5116, POLICY 5751, REGULATION 5751, POLICY 6115.01, POLICY 6115.02, POLICY 6115.03, POLICY 6311, POLICY 7432, REGULATION 7432, POLICY 8420, REGULATION 8420.1, POLICY 8550, POLICY 8600
RESOLUTION A-3	APPROVAL OF THE 2022-2023 SCHOOL CALENDAR
RESOLUTION A-4	SCHOOL PRELIMINARY SELF-ASSESSMENT FOR DETERMINING GRADES UNDER THE ANTI-BULLYING BILL OF RIGHTS ACT

## **CURRICULUM**

RESOLUTION C-1	APPROVAL OF PROFESSIONAL DEVELOPMENT REQUESTS
RESOLUTION C-2	APPROVAL OF FIELD TRIPS

## **FINANCE**

RESOLUTION F-1	BOARD SECRETARY'S REPORT FOR NOVEMBER 2021
RESOLUTION F-2	TREASURER'S REPORT FOR NOVEMBER 2021
RESOLUTION F-3	TRANSFERS FOR NOVEMBER 2021
RESOLUTION F-4	APPROVAL OF BILLS FOR NOVEMBER 19, 2021 THROUGH DECEMBER 9, 2021
RESOLUTION F-5	PAYROLL FOR NOVEMBER 2021
RESOLUTION F-6	APPROVAL OF JOINT PURCHASING AGREEMENT WITH BERGEN COUNTY REGION V COUNCIL FOR SPECIAL EDUCATION FOR THE 2022-2023 SCHOOL YEAR

RESOLUTION F-7	APPROVAL OF HEALTH AND SAFETY EVALUATION STATEMENT OF ASSURANCE
RESOLUTION F-8	APPROVAL OF NJSDA AND NJDOE EMERGENT AND CAPITAL MAINTENANCE NEEDS GRANT APPLICATION
RESOLUTION F-9	APPROVAL FOR RENEWAL OF THE JOINT TRANSPORTATION CONTRACT WITH NEW MILFORD BOE FOR 2021-2022 SCHOOL YEAR
RESOLUTION F-10	APPROVAL FOR DONATION OF KN95 MASKS
RESOLUTION F-11	APPROVE THE PROPOSAL FOR PROFESSIONAL ARCHITECTURAL AND ENGINEERING SERVICES WITH E.I. ASSOCIATES FOR MECHANICAL SYSTEM UPGRADES MIDDLE SCHOOL AND HIGH SCHOOL
RESOLUTION F-12	APPROVE THE PROPOSAL FOR PROFESSIONAL ARCHITECTURAL AND ENGINEERING SERVICES WITH E.I. ASSOCIATES FOR ROOF AND PARAPET REPAIRS AT MAUGHAM ELEMENTARY SCHOOL
RESOLUTION F-13	APPROVE THE PROPOSAL FOR PROFESSIONAL ARCHITECTURAL AND ENGINEERING SERVICES WITH E.I. ASSOCIATES FOR FIRE ALARM SYSTEM REPLACEMENT PROJECT AT MAUGHAM ELEMENTARY SCHOOL
RESOLUTION F-14	APPROVE THE PROPOSAL FOR PROFESSIONAL ARCHITECTURAL AND ENGINEERING SERVICES WITH E.I. ASSOCIATES FOR FACILITY INVESTIGATION SERVICES, REV. 1 FOR SMITH AND STILLMAN ELEMENTARY SCHOOLS
RESOLUTION F-15	APPROVE THE PROPOSAL FOR PROFESSIONAL ARCHITECTURAL AND ENGINEERING SERVICES WITH E.I. ASSOCIATES FOR SITE IMPROVEMENTS AT MACKAY AND MAUGHAM ELEMENTARY SCHOOLS
RESOLUTION F-16	APPROVAL FOR EMERGENCY FLOOD DAMAGE SHELVING AND BOOK CASE REPLACEMENT AT SMITH ELEMENTARY SCHOOL

**BOARD**

**RESOLUTION B-1 ANNUAL SCHEDULE OF BOARD MEETINGS FROM JANUARY 5, 2022 TO THE NEXT REORGANIZATION MEETING**

WHEREAS, the Open Public Meetings Law, P.L. 1975, requires that annual notice must be given each year compiling and disseminating a schedule of meetings to be held by a public body during the coming year; and

WHEREAS, the annual notice must be disseminated within seven days following the Annual Reorganization of the Board of Education; now

THEREFORE, BE IT RESOLVED that the attached annual meeting schedule be adopted and posted in accordance with law.

Pursuant to the requirements of the Open Public Meetings Act, Chapter 231, P. L. 1975, notice is hereby given of the schedule of Public Meetings of the Tenafly Board of Education to be held on **January 5, 2022 to the next Reorganization meeting.**

All meetings begin with a closed session at approximately 7:15 p.m. and an open session immediately following at approximately 8:00 p.m. at the Hegelein Building, 500 Tenafly Road, Tenafly, except where noted.

If the date of any of the scheduled public meetings is changed, or if an additional meeting is scheduled, a notice of such Special Public Meeting shall be issued and posted as required by law. Official action may be taken at any public meeting. In addition, official action may also be taken at any public meeting to hold an executive session to handle matters, which by law may be discussed in closed session. Such matters include negotiations, personnel, security, real estate, litigation, and investments. Public comment and questions are permitted during Board of Education Regular Public Meetings.

Copies of the annual schedule will be sent to:

Clerk, Borough of Tenafly; The Tenafly Library; The Record; The Suburbanite; Star Ledger; Northern Valley Press; All Schools; HSA Representatives and Tenafly Public Schools' Website.

**TENAFLY BOARD OF EDUCATION**  
**500 Tenafly Road, Tenafly, NJ 07670**  
**Schedule of Public Meetings (Work Sessions and Regular Meetings)**

***All meetings begin with a closed session at approximately 7:15 p.m., and an open session immediately following at approximately 8:00 p.m. at the Hegelein Building, 500 Tenafly Road, Tenafly, except where noted. (Meeting dates and times are subject to change.)***

<b>Date of Meeting</b>	<b>Type of Meeting</b>
Wednesday, January 5, 2022	Reorganization
<b>Tuesday, January 18</b>	<b>Work Session</b>
Monday, January 24	Regular Public Meeting
<b>Wednesday, February 9</b>	<b>Budget Retreat</b>
Monday, February 14	Regular Public Meeting
<b>Monday, March 14</b>	<b>Work Session</b>
Monday, March 21	Preliminary Budget/Regular Meeting
<b>Monday, April 18</b>	<b>Work Session</b>
Monday, April 25	Final Budget Hearing /Regular Public Meeting
<b>Monday, May 16</b>	<b>Work Session</b>
Monday, May 23	Regular Public Meeting
<b>Monday, June 6</b>	<b>Work Session</b>
Monday, June 13	Regular Public Meeting
Monday, July 25	Regular Public Meeting

Monday, August 29	Regular Public Meeting
<b>Monday, September 12</b>	<b>Work Session</b>
<b>Wednesday, September 14</b>	<b>Board Retreat</b>
Monday, September 19	Regular Public Meeting
<b>Monday, October 17</b>	<b>Work Session</b>
Monday, October 24	Regular Public Meeting
<b>Wednesday, October 26</b>	<b>Board Retreat</b>
<b>Monday, November 14</b>	<b>Work Session</b>
Monday, November 21	Regular Public Meeting
<b>Monday, December 5</b>	<b>Work Session</b>
Monday, December 12	Regular Public Meeting
<b>Wednesday, Jan 4, 2023</b>	<b>Reorganization of the Board</b>

**PERSONNEL**

**RESOLUTION P-1 APPROVAL OF RESIGNATIONS**

BE IT RESOLVED that the Board accepts with regret the following:

<b>NAME, POSITION, LOCATION</b>	<b>REASON</b>	<b>EFFECTIVE DATE</b>
Heather Schulman, 19-Hour Paraprofessional Tenafly Middle School	Resignation	November 30, 2021
Jaime Kobb, 30-Hour Paraprofessional, Maugham School	Resignation	December 31, 2021
Laura Cocciadiferro, 19-Hour Paraprofessional Tenafly Middle School	Resignation	December 31, 2021

**RESOLUTION P-2 APPROVAL OF SUBSTITUTES**

BE IT RESOLVED that the substitutes listed below with a NJ Instructional, NJ Educational Services or NJ Substitute Credential or those to serve as substitute secretaries, substitute custodians or substitute paraprofessionals be approved by the Board of Education for the 2021-2022 school year in accordance with N.J.S.A. 18A:6-7.1b pertaining to criminal history background check and at the district-established per diem rate as noted:

<b>NAME</b>	<b>CERTIFICATION</b>	<b>POSITION/RATE</b>
Darsy Rodriguez <sup>1</sup>	NJ Substitute Credential	Substitute Teacher, \$150 per diem
Clara Almasarweh <sup>2</sup>	NJ Substitute Credential	Substitute Teacher, \$150 per diem
Heather Schulman	NJ Substitute Credential	Substitute Teacher, \$150 per diem
Lori Myers <sup>1</sup>	Standard: Elementary School Teacher in Gr. K-6	Substitute Teacher, \$150 per diem



Maryna Gavrylchuk <sup>2</sup>	NJ Substitute Credential	Substitute Teacher, \$150 per diem
Stefanni Martinez	NJ Substitute Credential	Substitute Teacher, \$150 per diem

<sup>1</sup>Pending NJDOE Issuance <sup>2</sup>Existing Paraprofessional.

### RESOLUTION P-3 APPROVAL OF HIRES

BE IT RESOLVED that the following persons be employed to fill the positions listed for the length of time and compensation indicated and subject to all federal, state, county and local regulations governing said employment and in accordance with Senate Bill #851 regarding a criminal history background check:

<b><u>Mackay Elementary School</u></b>		
<b>NAME/POSITION</b>	<b>EMPLOYMENT DATES</b>	<b>SALARY/CLASSIFICATION</b>
Lori Myers 1 <sup>st</sup> Grade – Leave Replacement/Non-Tenurable	Pending NJDOE Credential Issuance – 03/31/2022	Standard: Elementary School Teacher in Grades K-6 MA+16, Step 8 \$73,949 pro rata
<b><u>Stillman Elementary School</u></b>		
<b>NAME/POSITION</b>	<b>EMPLOYMENT DATES</b>	<b>SALARY/CLASSIFICATION</b>
Darsy Rodriguez School Counselor – Leave Replacement/Non-Tenurable	Pending NJDOE Credential Issuance – 05/27/2022	Standard: School Counselor MA, Step 1 \$61,124 pro rata
Stefanni Martinez School Psychologist – Leave Replacement/Non-Tenurable	12/01/2021 - 03/18/2022	Standard: School Psychologist MA, Step 3 \$37,274.40 (.6 FTE) pro rata

### RESOLUTION P-4 APPROVAL OF STAFF/POSITION RECLASSIFICATIONS

BE IT RESOLVED that the Board approves the following reclassifications:

<b>NAME</b>	<b>FROM</b>	<b>TO</b>	<b>EFFECTIVE DATES</b>
Allison Bross	Per-Diem Substitute Teacher, \$150 per diem	Long-Term Substitute Teacher, BA+16, Step 6 \$62,924 pro rata	On, or about, 01/26/2022 – 06/30/2022
Clara Almasarweh	Lunch Paraprofessional, Maugham	19-Hour Paraprofessional, Maugham	12/14/2021 – 06/30/2022
Ernest DelGizzo	Per-Diem Substitute Teacher, \$150 per diem	Long-Term Substitute Teacher BA, Step 1 \$56,924 pro rata	10/15/2022 – 11/11/2022
John Westervelt	Standard: Teacher of Mathematics Non-Tenurable – Leave Replacement, THS	Standard: Teacher of Mathematics Non-Tenurable – Leave Replacement, THS	09/01/2021 – <i>Extended through:</i> 01/29/2022
Maureen Hassett	19-Hour Paraprofessional, Stillman	30-Hour Paraprofessional, Stillman	12/14/2021 – 06/30/2022

Shaniek Palmer	19-Hour Paraprofessional, THS	30-Hour Paraprofessional, THS	12/14/2021 – 06/30/2022
Shantal Barbot	19-Hour Paraprofessional, TMS	Per-Diem Substitute Paraprofessional	11/30/2021 - 06/30/2022

**RESOLUTION P-5 APPROVAL OF EXTRA COMPENSATION APPOINTMENTS**

BE IT RESOLVED that the Board approves the following individuals as extra-compensation appointments to the positions indicated for the 2021-2022 school year:

**Non-Fiction Reading Support (\$50 per hour, ESSER Funds)**

Aдриanna Perry  
Ava Hwang  
Carlee Pagano  
Deborah Castaldi  
Inga Roberts

**RESOLUTION P-6 APPROVAL OF AMENDED LEAVE OF ABSENCE FOR EMPLOYEE #1585**

BE IT RESOLVED that the Board, in accordance with Article VI., B. and C. of the Teachers' contract, grants Employee #1585, a paid maternity/disability leave of absence, using accumulated sick days, effective, on or about, September 9, 2021, to be followed by a paid disability leave of absence, using accumulated sick days, followed by an unpaid child-rearing leave of absence, inclusive of FMLA/FLA, through the March 18, 2022.

**RESOLUTION P-7 APPROVAL OF AMENDED LEAVE OF ABSENCE FOR EMPLOYEE #3236**

BE IT RESOLVED that the Board, in accordance with Article VI., B. and C. of the Teachers' contract, grants Employee #3236, Teacher of Students with Disabilities, a paid maternity/disability leave of absence, using accumulated sick days, effective, on or about, October 1, 2021, to be followed by a paid disability/child-rearing leave of absence, using accumulated sick days, followed by an unpaid child-rearing leave of absence, inclusive of FMLA/FLA, through January 28, 2022.

**RESOLUTION P-8 APPROVAL OF AMENDED LEAVE OF ABSENCE FOR EMPLOYEE #3117**

BE IT RESOLVED that the Board, in accordance with Article XIII, of the Tenafly Administrators and Supervisors Association, grants Employee #3117, a paid maternity/disability leave of absence, using accumulated sick days, effective, on or about, June 8, 2021, to be followed by a paid disability/child-rearing leave of absence, using accumulated sick days, followed by an unpaid child-rearing leave of absence, inclusive of FMLA/FLA, from September 1, 2021 through November 26, 2021.

**RESOLUTION P-9 APPROVAL OF LEAVE OF ABSENCE FOR EMPLOYEE #3330**

BE IT RESOLVED that the Board, in accordance with Article VI., B. and C. of the Teachers' contract, grants Employee #3330, a paid maternity/disability leave of absence, using accumulated sick days, effective, on or about, April 29, 2022, to be followed by a paid disability leave of absence, using accumulated sick and personal days, followed by an unpaid child-rearing leave of absence, inclusive of NJFLA, through June 30, 2022.

**RESOLUTION P-10 APPROVAL OF SIXTH PERIOD ASSIGNMENTS**

BE IT RESOLVED that the Board approves the following teachers to receive a Sixth Period Assignment with a stipend based on one-sixth of their annual salaries for the 2021-2022 school year:

<b>THS Physical Education (11/22/21 – TBD)</b>
David Burns
Deana Salamone
Eric Quaranti
Kristen McCall
Veronica Capone
<b>Child Study Team</b>
Nancy Parker (9/01/21- <i>extended through</i> 03/18/22)

**ADMINISTRATION**

**RESOLUTION A-1 APPROVAL TO AFFIRM THE SUPERINTENDENT’S DECISION IN HIB INVESTIGATIONS**

BE IT RESOLVED that the Tenafly Board of Education (hereinafter referred to as the “Board”) hereby affirms the Superintendent’s decision in HIB Investigation Numbers 2021-22/4, THS-1N; 2021-22/5, MG-2N; 2021-22/6, THS-2N; 2021-22/7, SM-1N; 2021-22/8, MK-3N; 2021-22/9, SM-2Y; 2021-22/10, MG-3N; 2021-22/12, TMS1Y; 2021-22/13, TMS-2Y for the reasons set forth in the Superintendent’s decision to the students’ parents, and directs the Business Administrator/Board Secretary to transmit a copy of the Board’s decision to the affected students’ parents forthwith.

**RESOLUTION A-2 SECOND READING OF POLICY 2422, POLICY 2467, POLICY 5116, POLICY 5751, REGULATION 5751, POLICY 6115.01, POLICY 6115.02, POLICY 6115.03, POLICY 6311, POLICY 7432, REGULATION 7432, POLICY 8420, REGULATION 8420.1, POLICY 8550, POLICY 8600**

BE IT RESOLVED that the Board of Education will have the second reading of the following policies and regulations:

**Policy 2422** Comprehensive Health and Physical Education (M) (Revised)

**Policy 2467** Surrogate Parents and Resource Family Parents (M) (Revised)

**Policy 5116** Education of Homeless Children (Revised)

**Policy 5751** Sexual Harassment of Students (M) (Revised)

**Regulation 5751** Sexual Harassment of Students (M) (Revised)

**Policy 6115.01** Federal Awards/Funds Internal Controls – Allowability of Costs (M) (New)

**Policy 6115.02** Federal Awards/Funds Internal Controls – Mandatory Disclosures (M) (New)

**Policy 6115.03** Federal Awards/Funds Internal Controls – Conflict of Interest (M) (New)

**Policy 6311** Contracts for Goods or Services Funded by Federal Grants (M) (Revised)

**Policy 7432** Eye Protection (M) (Revised)

**Regulation 7432** Eye Protection (M) (Revised)

**Policy 8420** Emergency and Crisis Situations (M) (Revised)

**Regulation 8420.1** Fire and Fire Drills (M) (Revised)

**Policy 8550** Meal Charges/Outstanding Food Service Bill (M) (Revised)

**Policy 8600** Student Transportation (M) (Revised)

**RESOLUTION A-3 APPROVAL OF THE 2022-2023 SCHOOL CALENDAR**

BE IT RESOLVED that the Tenafly Board of Education approve the school **calendar for the 2022-2023** school year.

**RESOLUTION A-4 SCHOOL PRELIMINARY SELF-ASSESSMENT FOR DETERMINING GRADES UNDER THE ANTI-BULLYING BILL OF RIGHTS ACT**

BE IT RESOLVED that the Board of Education approve submission of the 2020-2021 New Jersey Department of Education School Preliminary Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act.

**CURRICULUM**

**RESOLUTION C-1 APPROVAL OF PROFESSIONAL DEVELOPMENT REQUESTS**

BE IT RESOLVED that the Tenafly Board of Education approve the professional development requests, as per the **attached report**.

**RESOLUTION C-2 APPROVAL OF FIELD TRIP FOR ALL SCHOOLS**

BE IT RESOLVED that the Tenafly Board of Education **approve the field trips** of Tenafly High School will attend Metropolitan Museum of Art on Friday, January 28, 2022 departing at 8:15 a.m. and returning 3:10 p.m. Tenafly High School will attend a Ski Club Trip at Hunter, NY on Sunday, January 30, 2022 departing at 6:00 a.m. returning at 5:30 p.m. Tenafly Boys Baseball Team will attend Disney's ESPN Wide World of Sports in Florida from March 23-27, 2022 during their preseason. Maugham Elementary 4<sup>th</sup> grade Social Studies students to attend Kean University Virtual Crown to Country on the following dates: January 12, 18, 19, 2022 from 12:20 p.m. – 1:20 p.m.

**FINANCE**

**RESOLUTION F-1 BOARD SECRETARY'S REPORT FOR NOVEMBER 2021**

BE IT RESOLVED that the **Board Secretary's** report for the month of November 2021 be accepted as submitted (or amended if changes are made during the meeting) and filed in the official minutes of this meeting. Pursuant to N.J.A.C. 6A:23-2.11, we certify that as the Board Secretary's monthly financial report (appropriations section) did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected in this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

**RESOLUTION F-2 TREASURER'S REPORT FOR NOVEMBER 2021**

BE IT RESOLVED that the **Treasurer's report** for the month of November 2021 be accepted as submitted and filed in the official minutes of this meeting.

**RESOLUTION F-3 TRANSFERS FOR NOVEMBER 2021**

BE IT RESOLVED that the Board of Education approves transfers for the 2021-2022 school budget in a report dated November, 2021, as submitted and filed in the Business Administrator/Board Secretary's office.

BE IT FURTHER RESOLVED that the **transfer list be attached** to the official minutes of the Board.

**RESOLUTION F-4 APPROVAL OF BILLS FOR NOVEMBER 19, 2021 THROUGH DECEMBER 9, 2021**

BE IT RESOLVED that bills properly certified as to validated purchase orders and receiving documentation and approved in the total sum of \$6,489,680.86 for November 19, through December 9, 2021, as shown on **the list of bills** submitted to the Board of Education and which shall be made a part of the resolution be and hereby are approved for payment and are to be charged to the following fund accounts:

	<b>Fund</b>	<b>Totals</b>
(10)	General Fund	\$119,275.72
(11)	General Current Expense	\$4,418,300.39
(12)	Capital Outlay	\$65,300.00
(13)	Special Schools	\$3,006.90
(20)	Special Revenue Funds	\$114,729.38
(30)	Capital Projects Funds	\$2,625.00
(50)	Enterprise Fund	\$11,685.69
(55)	Preschool Program Fund	\$6,923.80
(60)	Trust and Agency Funds	\$125,136.15
(90)	Gen Long-Term Debt Acct Group	\$1,622,697.83
	<b>TOTAL</b>	<b>\$6,489,680.86</b>

**RESOLUTION F-5 PAYROLL FOR NOVEMBER 2021**

BE IT RESOLVED that the regular payroll for November 2021 be and hereby is approved for payment as follows:

<b>PAYROLL</b>	
<b>Date</b>	<b>Amount</b>
11/15/21	\$2,205,867.53
11/30/21	\$2,293,584.02

**RESOLUTION F-6 APPROVAL OF JOINT PURCHASING AGREEMENT WITH BERGEN COUNTY REGION V COUNCIL FOR SPECIAL EDUCATION FOR THE 2022-2023 SCHOOL YEAR**

BE IT RESOLVED that the Tenafly Board of Education approves the Joint Purchasing Agreement and will participate as a full member of the Bergen County Region V Council for Special Education for the 2022-2023 school year; does hereby accept, adopt and agree to comply with the Region V Bylaws; designates Shauna DeMarco, Superintendent, as its representative to Region V; and empowers her to cast all votes and take all other actions necessary to represent its interests in Region V. The Board further approves the joint bidding and transportation agreements for all Tenafly Board of Education students who are transported through Region V; The Board further approves the joint bidding and/or shared services

agreement; including but not limited to student evaluations, student therapies and other student support services. The Board further approves the joint bidding and/or shared services for non-public school services; and The Board further approves the joint bidding and/or shared services for other services as requested to be provided by Region V component districts on an as needed basis.

**RESOLUTION F-7 APPROVAL OF HEALTH AND SAFETY EVALUATION STATEMENT OF ASSURANCE**

BE IT RESOLVED that the Tenafly Board of Education approves the Health and Safety Evaluation of School Buildings Checklist Statement of Assurance for the school year 2021-22.

**RESOLUTION F-8 APPROVAL OF NJSDA AND NJDOE EMERGENT AND CAPITAL MAINTENANCE NEEDS GRANT APPLICATION**

BE IT RESOLVED that the Tenafly Board of Education approve the application for \$ 90,500. The NJSDA and NJDOE Announce \$75 Million for Emergent and Capital Maintenance Needs The New Jersey State FY2022 budget includes a direct appropriation of \$75 million to the New Jersey Schools Development Authority (SDA) to provide funding for projects related to emergent and capital maintenance needs. This funding is available to SDA Districts and Regular Operating Districts to address emergent projects as well as capital maintenance projects, especially for facilities costs to address COVID-19 concerns. The funding is available to offset district costs associated with taking those important measures and ensuring students have safe and healthy learning environments. These funds will be used towards the replacement of broken HVAC/Airedale units and upgrade controls at the Middle and High Schools project costs anticipated to be incurred this fiscal year.

**RESOLUTION F-9 APPROVAL FOR RENEWAL OF THE JOINT TRANSPORTATION CONTRACT WITH NEW MILFORD BOE FOR 2021-2022 SCHOOL YEAR**

BE IT RESOLVED that the Tenafly Board of Education approves the joint transportation agreement to transport six Tenafly students to Bergen County Technical High School in Paramus, NJ on existing routes D13A, D13MD, and D13P in the amount of \$3,064.97 for the 2021-2022 school year.

**RESOLUTION F-10 APPROVAL FOR DONATION OF KN95 MASKS**

BE IT RESOLVED that the Tenafly Board of Education approves the donation of 1,000 KN95 Masks from Tenafly residents JX and YCJ.

**RESOLUTION F-11 APPROVE THE PROPOSAL FOR PROFESSIONAL ARCHITECTURAL AND ENGINEERING SERVICES WITH E.I. ASSOCIATES FOR MECHANICAL SYSTEM UPGRADES MIDDLE SCHOOL AND HIGH SCHOOL**

BE IT RESOLVED that the Tenafly Board of Education approve the proposal for professional architectural and engineering services with E.I. Associates. The scope of work will include the replacement of selected mechanical equipment at the Middle and High Schools. The work involves the replacement of twenty-two Airedale mechanical units at the Middle School, and boiler upgrades, and the replacement of nineteen Airedale units at the High School. The upgrades involve the installation of new pumps, expansion tanks, chemical treatment and associated appurtenances. Boiler piping replacement is limited to the required to replace pumps and selected hydraulic equipment. The total cost of the subject mechanical system upgrades is estimated to be \$ 1,800,000. The cost of professional services totaling \$ 124,000 is estimated as follows:

Phase I – Schematic Design and NJDOE Submission Phase: \$9,000  
Phase II – Contract Documents Phase: \$ 92,500  
Phase III – Construction Administration Phase: \$ 22,500  
Total Phase Costs - \$ 124,000

**RESOLUTION F-12 APPROVE THE PROPOSAL FOR PROFESSIONAL ARCHITECTURAL AND ENGINEERING SERVICES WITH E.I. ASSOCIATES FOR ROOF AND PARAPET REPAIRS AT MAUGHAM ELEMENTARY SCHOOL**

BE IT RESOLVED that the Tenafly Board of Education approve the proposal for professional architectural and engineering services with E.I. Associates. The scope of work will include the replacement of the existing flat roof over the North entrance, the installation of larger roof drains to prevent water damage in the Kindergarten and PAWS rooms, and the repair of the brick parapet along the front façade of the Maugham Elementary School. The total cost of the subject roof and parapet repairs is estimated to be \$ 210,000. The cost of professional services totaling \$ 29,000 is estimated as follows:

Phase I – Schematic Design and NJDOE Submission Phase: \$5,000  
Phase II – Contract Documents Phase: \$ 17,000  
Phase III – Construction Administration Phase: \$ 7,000  
Total Phase Costs - \$ 29,000

**RESOLUTION F-13 APPROVE THE PROPOSAL FOR PROFESSIONAL ARCHITECTURAL AND ENGINEERING SERVICES WITH E.I. ASSOCIATES FOR FIRE ALARM SYSTEM REPLACEMENT PROJECT AT MAUGHAM ELEMENTARY SCHOOL**

BE IT RESOLVED that the Tenafly Board of Education approve the proposal for professional architectural and engineering services with E.I. Associates. The scope of work will include the replacement of the existing fire alarm system at the Maugham Elementary School with a modern, addressable system. The total cost of the subject fire alarm replacement is estimated to be \$ 300,000. The cost of professional services totaling \$ 45,000 is estimated as follows:

Phase I – Schematic Design and NJDOE Submission Phase: \$5,000  
Phase II – Contract Documents Phase: \$ 33,000  
Phase III – Construction Administration Phase: \$ 7,000  
Total Phase Costs - \$ 45,000

**RESOLUTION F-14 APPROVE THE PROPOSAL FOR PROFESSIONAL ARCHITECTURAL AND ENGINEERING SERVICES WITH E.I. ASSOCIATES FOR FACILITY INVESTIGATION SERVICES, REV. 1 FOR SMITH AND STILLMAN ELEMENTARY SCHOOLS**

BE IT RESOLVED that the Tenafly Board of Education approve the proposal for professional architectural and engineering services with E.I. Associates. The scope of work will include the investigation of building structural and site drainage concerns at the Smith and Stillman Elementary Schools. The investigation will address the following identified issues:

Smith Elementary School • Settlement of brick masonry at exterior rear East wall at unit ventilator vent locations • Interior floor settlement at the West side of the courtyard • The outward settlement of the existing masonry planter walls at the front entrance.

Stillman Elementary School • Settlement of the existing entrance area slab at the 2005 addition. The total cost of the subject investigation is estimated to be \$ 15,000 which includes the cost of Geotechnical Testing Consultant Allowance of \$ 7,500.

**RESOLUTION F-15 APPROVE THE PROPOSAL FOR PROFESSIONAL ARCHITECTURAL AND ENGINEERING SERVICES WITH E.I. ASSOCIATES FOR SITE IMPROVEMENTS AT MACKAY AND MAUGHAM ELEMENTARY SCHOOLS**

BE IT RESOLVED that the Tenafly Board of Education approve the proposal for professional architectural and engineering services with E.I. Associates. The scope of work covers selective site improvements at the Mackay and Maugham Elementary Schools. The work involves the following proposed site improvements:

Mackay Elementary School • Replace the asphalt paved hard surface playground area located in the courtyard. Provide two new ADA compliant ramps, with rails, at two exit door locations. • Construct a terraced retaining wall structure within 20' wide slope area between the turf field and playground. Terraced area to also serve as outdoor seating area. • Provide an ADA accessible route from the school building to the playground.

Maugham Elementary School • the grade above the retaining wall of the west side of the school between the synthetic turf field and the school is steep. The District would like to flatten the grade adjacent to the school along the existing sidewalk by installing an additional retaining wall. • Replace the sidewalk on the west side of the building along the Library. • Stabilize areas of excessive ongoing soil erosion. The total cost of the site improvements is estimated to be \$ 300,000. The cost of professional services totaling \$ 60,000 is estimated as follows:

Phase I – Schematic Design and NJDOE Submission Phase: \$9,000 plus the following Allowances:

Site Survey Allowance: \$ 6,000

Geotechnical Investigation Allowance: \$ 10,000

Phase II – Contract Documents Phase: \$ 21,000 plus the following Allowances:

BCSCD Application Allowance (\$1,500/site, if required: \$ 3,000

Phase III – Construction Administration Phase: \$ 11,000

Total Phase Costs - \$ 60,000

**RESOLUTION F-16 APPROVAL FOR EMERGENCY FLOOD DAMAGE SHELVING AND BOOK CASE REPLACEMENT AT SMITH ELEMENTARY SCHOOL**

BE IT RESOLVED that the Tenafly Board of Education approve the proposal from Tri-Plex Industries, Inc. to replace twenty-nine bookcases, five base cabinets with countertops and eight panels at Smith Elementary School due to Water Damage in the amount of \$19,750. Tri-Plex Industries is the lowest price received out of three quotes received for this replacement following the purchasing guidelines in Title 18-A. The district will file an insurance claim for this damage.

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