



**WORK SESSION MEETING of the Tenafly Board of Education**

**Monday, October 11, 2021**  
**Tenafly Board of Education**  
**Hegelein Building**  
500 Tenafly Road  
Tenafly, NJ 07670

**NOTICE OF WORK SESSION BOARD MEETING VIA ZOOM** – Please Take Notice that the Work Session Meeting of the Board of Education of October 11, 2021 will take place at the BOE Offices, Hegelein Building and will be conducted as a both an in-person and virtual meeting. The meeting will directly go into a closed session at 7:15p.m. At the conclusion of the closed session, the meeting will immediately adjourn into open session at the regularly scheduled time of 8:00 p.m. Virtual attendees may raise their hand and they will be unmuted to present their comment or they may submit comments via Q&A, which will be read during the Public Comment period. Any shared comment (spoken or written) must include the person's name and address in order to be recognized. In person guests will give their name and address when recognized to speak at the podium. Formal action may be taken.

The community may join the meeting in person or via Zoom at <https://zoom.us/j/99734826177> from a computer or mobile device. In person attendance subject to space limitations caused by social distancing. If the Board is not able to accommodate the number of people who present themselves to attend the public meeting, they will be offered the opportunity to observe and participate in the meeting live streamed to another designated location in the district. The public's presence at the livestream location will also require attendees to socially distant and wear a protective face covering during their presence in the school building. These requirements shall be strictly enforced.

**Board of Education**

Ms. Jocelyn Schwarz, President  
Ms. Jane Juhng, Vice President  
Mr. Mark Aronson  
Ms. Inbal Israeli Miller  
Ms. Michelle Merchant  
Ms. Yelena Meytes  
Ms. Paula Newman  
Mr. Edward J. Salaski  
Dr. Michael Wilderman

**Administration**

Ms. Shauna C. DeMarco, Superintendent  
Dr. Evelyn Mamman, Assistant Superintendent of Curriculum and Instruction  
Dr. Victor Anaya, School Business Administrator/ Board Secretary  
Ms. Danielle Diaz, Human Resources Manager

**2021-2022 High School Students Representatives to the Board**

Jessica Lee, Senior  
Alexandria Yang, Junior

1.	<p><b>CLOSED SESSION –7:15 p.m.</b> Board will enter into Closed Session immediately</p> <ul style="list-style-type: none"> <li>• Proposed Personnel Resolutions</li> <li>• Proposed Special Education Resolutions</li> </ul> <p>Other Proposed Resolutions and Discussion of Topics that fall into Closed Session pursuant to applicable NJ Statute</p>	
2.	<p><b>OPEN SESSION – 8:00 p.m.</b> Work Session Meeting Formal action may be taken</p>	
3.	<p><b>CALL TO ORDER</b></p> <ul style="list-style-type: none"> <li>• Adequate Notice Statement</li> <li>• Roll Call</li> <li>• Pledge of Allegiance</li> </ul>	<p>J. Schwarz J. Schwarz S. DeMarco J. Schwarz</p>
4.	<p><b><u>PUBLIC COMMENTS – AGENDA ITEMS</u></b> Guests may address the BoE on any item <i>listed on the agenda</i>. For virtual attendees, public comments may be presented in 2 ways - by virtually raising your hand to speak or through the Zoom "Q&amp;A" feature. If an attendee chooses to raise their hand, they will be called upon by a BoE trustee and will be unmuted to present their comment. The submitted comments via Q&amp;A will be received by an assigned Board trustee who will then communicate them to the Board during the Public Comment period. Any shared comment (spoken or written) must include the person's name and address in order to be recognized. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them</p>	
5.	<p><b><u>PUBLIC COMMENTS – NON-AGENDA ITEMS</u></b> Guests may address the BoE on any item <i>not listed on the agenda</i>. For virtual attendees, public comments may be presented in 2 ways - by virtually raising your hand to speak or through the Zoom "Q&amp;A" feature. If an attendee chooses to raise their hand, they will be called upon by a BoE trustee and will be unmuted to present their comment. The submitted comments via Q&amp;A will be received by an assigned Board trustee who will then communicate them to the Board during the Public Comment period. Any shared comment (spoken or written) must include the person's name and address in order to be recognized. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them.</p>	
6.	<p><b>COMMITTEE DISCUSSIONS</b></p> <ul style="list-style-type: none"> <li>• Finance/Alternative Revenue</li> <li>• Communications/Policies</li> <li>• Facilities/Athletics/Co-Curricular</li> <li>• Curriculum/Technology</li> <li>• Joint Use</li> <li>• Sustainability</li> <li>• Negotiations</li> <li>• TBOE Listening Sessions Task Force</li> </ul>	<p><b><u>2021 BOE Chair</u></b> -Ed Salaski -Paula Newman -Jocelyn Schwarz -Jane Juhng -Jocelyn Schwarz -Mark Aronson -Jocelyn Schwarz -Yelena Meytes</p>

7.	UPDATES ON RELATED GROUPS (as/if applicable) <ul style="list-style-type: none"><li>• BOE Liaisons (Legislative Chair, CAP, TEF)</li><li>• Board Representative at Recent HSA/Superintendent Council Meeting</li><li>• Board Representative at the Diversity Committee Meeting</li><li>• Student Representatives' Work</li></ul>
8.	<u>NEW BUSINESS</u> <ul style="list-style-type: none"><li>• None at this time</li></ul>
9.	PROPOSED RESOLUTIONS FOR OCTOBER 18, 2021 BOE REGULAR MEETING <ul style="list-style-type: none"><li>• Personnel Resolutions</li><li>• Administration Resolutions</li><li>• Curriculum Resolutions</li><li>• Special Education Resolutions</li><li>• Finance Resolutions</li></ul>
10.	<u>PUBLIC COMMENTS – SECOND OPPORTUNITY</u> (AGENDA AND NON-AGENDA ITEMS) Guests may address the BoE on any item <i>listed or not listed on the agenda</i> . Public comments may be presented in 2 ways - by virtually raising your hand to speak or through the Zoom "Q&A" feature. If an attendee chooses to raise their hand, they will be called upon by a BoE trustee and will be unmuted to present their comment. The submitted comments via Q&A will be received by an assigned Board trustee who will then communicate them to the Board during the Public Comment period. Any shared comment (spoken or written) must include the person's name and address in order to be recognized. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them.
11.	ADJOURN TO CLOSED SESSION (if needed)
12.	ADJOURNMENT

**MOTION TO ENTER INTO CLOSED SESSION ON OCTOBER 11, 2021**

WHEREAS, the Tenafly Board of Education has been formed pursuant to applicable New Jersey Statutes, and

WHEREAS, the Board is charged with the responsibility of performing all acts and doing all things, consistent with law and the rules of the State Board of Education, necessary for the lawful and proper conduct, equipment and maintenance of the public schools and public school property of the Tenafly Public School District, and

WHEREAS, Section 7 of the Open Public Meetings Act (N.J.S.A. 10-4-12) permits the exclusion of the public ("Closed Session") from a meeting of the Board in certain circumstances, and

WHEREAS, the Board has determined that circumstances exist for such a Closed Session,

WHEREAS, the Board has found the action described below to be necessary and proper,

NOW, THEREFORE, BE IT RESOLVED by the Board on the date indicated above that:

- 1.) The public shall be excluded from discussion of and action on the Closed Session herein set forth.
- 2.) The confidential subject matter to be discussed is as follows:
  - ♦ Legal Matters
  - ♦ Personnel Matters
  - ♦ Student Matters
- 3.) The Board will return to Open Session at approximately 8:00 p.m.

Formal action may be taken.

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The Superintendent of Schools recommends the following resolutions for approval at the BOE Regular Session Meeting scheduled for October 18, 2021:

### **PERSONNEL**

RESOLUTION P-1	APPROVAL OF RESIGNATION
RESOLUTION P-2	APPROVAL OF SUBSTITUTES
RESOLUTION P-3	APPROVAL OF HIRES
RESOLUTION P-4	APPROVAL OF STAFF/POSITION RECLASSIFICATIONS
RESOLUTION P-5	APPROVAL OF EXTRA COMPENSATION APPOINTMENTS
RESOLUTION P-6	APPROVAL OF LEAVE OF ABSENCE FOR EMPLOYEE #2637
RESOLUTION P-7	APPROVAL OF LEAVE OF ABSENCE FOR EMPLOYEE #2490
RESOLUTION P-8	APPROVAL OF LEAVE OF ABSENCE FOR EMPLOYEE #1581
RESOLUTION P-9	APPROVAL OF LEAVE OF ABSENCE FOR EMPLOYEE #1290
RESOLUTION P-10	APPROVAL OF LEAVE OF ABSENCE FOR EMPLOYEE #2016
RESOLUTION P-11	APPROVAL OF LEAVE OF ABSENCE FOR EMPLOYEE #1525
RESOLUTION P-12	APPROVAL OF SIXTH PERIOD ASSIGNMENT
RESOLUTION P-13	APPROVAL OF FACULTY SALARY RECLASSIFICATIONS FOR FALL 2021

### **ADMINISTRATION**

RESOLUTION A-1	SECOND READING OF POLICY 1648.13
RESOLUTION A-2	APPROVE SUSPENSION OF BYLAW 0131 AND ADOPT POLICY 2425 ON FIRST READING
RESOLUTION A-3	ANNUAL APPROVAL OF UNIFORM STATE MEMORANDUM OF AGREEMENT (MOA) BETWEEN EDUCATION AND LAW ENFORCEMENT OFFICIALS

### **CURRICULUM**

RESOLUTION C-1	APPROVAL OF PROFESSIONAL DEVELOPMENT REQUESTS
RESOLUTION C-2	APPROVAL OF FIELD TRIPS FOR ALL SCHOOLS

RESOLUTION C-3	APPROVAL OF ANNUAL PROGRAM FOR EMERGENCY VIRTUAL OR REMOTE INSTRUCTION
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### **SPECIAL EDUCATION**

RESOLUTION S-1	APPROVAL OF SETTLEMENT AGREEMENT AND RELEASE
RESOLUTION S-2	APPROVAL OF TEN MONTH PROGRAM 2021-2022

### **FINANCE**

RESOLUTION F-1	BOARD SECRETARY'S REPORT FOR SEPTEMBER 2021
RESOLUTION F-2	TREASURER'S REPORT FOR SEPTEMBER 2021
RESOLUTION F-3	TRANSFERS FOR SEPTEMBER 2021
RESOLUTION F-4	APPROVAL OF BILLS FOR SEPTEMBER 24, 2021 THROUGH OCTOBER 14, 2021
RESOLUTION F-5	PAYROLL FOR SEPTEMBER 2021
RESOLUTION F-6	APPROVAL OF MODIFICATION OF SEPTEMBER, 2021 F-10 RESOLUTION TO AMEND THE 403(b) AND 457 PLANS TO ALLOW FOR ROTH DEFERRAL CONTRIBUTIONS
RESOLUTION F-7	APPROVAL TO ACCEPT THE ARP (AMERICAN RESCUE PLAN) ESSER FUNDS
<b>**RESOLUTION F-8</b>	<b>APPROVAL FOR EMERGENCY FLOOD DAMAGE PROPOSAL FOR PROFESSIONAL ENGINEERING SERVICES AT SMITH ELEMENTARY SCHOOL.</b>
RESOLUTION F-9	APPROVAL OF THE UPDATED STANDARD OPERATING PROCEDURES (SOP) GUIDE
RESOLUTION F-10	APPROVAL OF THE DISTRICT PURCHASING MANUAL
RESOLUTION F-11	APPROVAL OF ADDENDUM TO SHARED SERVICES AGREEMENT BETWEEN THE BOROUGH OF TENAFLY AND THE TENAFLY BOARD OF EDUCATION FOR A SCHOOL RESOURCE OFFICER

**\*\*Resolution will be voted on at the October 11, 2021 Work Session Meeting**