

**UPLAND HIGH SCHOOL
TEXTBOOK/LIBRARY BOOK CONTRACT**



Students that attend Upland High School are issued textbooks and also have the opportunity to check out circulation books from the school library. In accordance with the UHS core values of responsibility, respect, and integrity students are expected to take good care of their books and return them to the library in the same condition that they were checked out to them. Books that are issued to the students from the school are the responsibility of the student. The prices for textbooks and library books can range from \$5.00 to over \$150.00 depending on the type of book. Please help us by supporting the following guidelines with your student throughout the school year:

1. Please ensure that your student is regularly checking their library account and keeping track of what library books/ textbooks are checked out to them.
 - a. Students can check their account by going to the library page on the school website or at: bit.ly/UHSCheck
2. Ensure that books are kept away from pets and are not placed in locations where they may come into contact with animals. If a book is returned with pet urine, rodent poop, etc. the library will have to charge for the whole cost of the book.
3. Keep books away from water/ liquid. If a book becomes wet and mildews the library will have to charge the whole cost of the book. Charges will be made to books returned with water damage.
4. Keep books away from food, crayons, markers, etc. to ensure that the book is returned in the same condition that it was checked out in. Damages to library materials will result in a fine on the student's account.
5. Make sure to turn in your library books directly to the library. Do not leave any checked out books in classrooms (even if a teacher says you can). A book will not be removed from a student's account until it is checked back in to the library system.
6. Textbooks/ library books are not to be loaned or shared with anyone. Students must turn in the book that was checked out to them and that matches the assigned book's barcode number in order for a book to be removed from the student's account.

By checking out library materials you agree to the above terms and understand that the student is responsible for all of the books checked out to them from Upland High School. The student/parent or guardian will be responsible for any fines resulting from damage or loss of books that have been issued to the student.