



Advisory Committee Charter

Approved by School Board: July

Approved by Equity Advisory Committee: April

Vision

The Educational Equity and Excellence Advisory Committee (EAC) proposes and guides initiatives aimed at supporting the Prior Lake- Savage Area Schools Commitment to Equity and Inclusion (equity resolution) to assist in creating a safe, secure, and inclusive environment for all learners (students and staff).

Purpose

The Purpose of EAC is to advise administration on five areas of equity work (outlined below) to help reduce barriers and ensure an inclusive environment notwithstanding race, ethnicity, gender, religion, national origin, sexual orientation, gender identity, linguistic diversity, socio-economic status, abilities or membership in any other protected class.

This committee will focus on the following areas during meetings:

1. **Student Voice:** Advocate for and elevate our students' voices by connecting to students and exploring ways that all students can be seen and heard.
2. **Family and Community Engagement:** Discuss and explore equitable ways for family engagement and input across all barriers including systemic barriers.
3. **Personal and Professional Development:** Considers and recommends opportunities for district-wide professional development. i.e., Equity Summit, Coffee and Conversation, MLK Breakfast

This committee is available as a resource for the following areas:

4. **Curriculum and Instruction:** Review materials with teachers and administrators ad hoc to ensure that curriculum is representative of all of our students regardless of lived experiences.
5. **Policies and Procedures:** Help evaluate policies and procedures through an equity lens to determine if they unintentionally create barriers that could otherwise be mitigated.

Scope and Authority

- The EAC acts on behalf of all learners in the Prior Lake-Savage Area School District as directed by the Director of Equity and Inclusion.
- The EAC makes recommendations that align with the district's equity resolution.
 - The EAC will share recommendations within its areas of influence for actions that can be taken to advocate for and elevate student voice and increase family engagement.
 - The EAC will share recommendations for personal and professional development with district staff and community members.

Time Commitment

- Members will meet for two hours 4 to 6 times a year. Dates will be set prior to the school year with additional dates added as needed.
- Ad-hoc subcommittee meetings may also be needed based on the discretion of the Director of Equity and Inclusion.
- Committee members and staff attend the majority of the meetings. Guest presenters and others attend at the request of the Director of Equity and Inclusion.

Membership

Prospective members will submit an application bi-annually to the Director of Equity and Inclusion who is charged with evaluating and filling the following roles:

- Board Liaison (1 member appointed by board)
- District Administration (up to 2 total)
- Building Administration (Elementary and Secondary- up to 4 with balanced representation)
- Teachers/Staff- (Elementary and Secondary- up to 4 total with balanced representation)
- Students (up to 3 high school students)
- Parents/Guardians (up to 6 members)
 - 2 elementary parents
 - 2 middle school parents
 - 2 high school parents
- Community Members (up to 2 non-parent community members)

Essential Agreements

- Advocating for and supporting the needs of all learners so that all students will remain our top priority.
- Agendas will be created, and meetings will be facilitated, by the Director of Equity and Inclusion.
- We will support decisions publicly and privately.
- We will name confidential topics and maintain confidentiality around it.
- We will assign a note keeper and time keeper for each meeting.
- We will keep the district's equity resolution at the forefront of the work.
- We will abide by the charter set forth in this document.

It is feasible that the specific focus and function of the advisory group may change based on the needs of the district which may result in updates on this document.