

GROTON BOARD OF EDUCATION
FINANCE/FACILITIES COMMITTEE MEETING MINUTES
SEPTEMBER 5, 2023 @ 6:00 P.M.
CENTRAL OFFICE, ROOM 11

Members Present: Jay Weitlauf, Beverly Washington, Dean Antipas

Also Present: Susan Austin, Sam Kilpatrick

Chairman Weitlauf called the meeting to order 6:01 p.m.

1. Review August 1, 2023 Meeting Minutes – Prior meeting minutes were reviewed and accepted.
2. Review Budget Timeline – Susan Austin stated that Laurie LePine has been filling in as Business Manager and created the FY25 budget timeline. This year’s timeline basically follows the same schedule as last year regarding the number of budget work sessions. The budget timeline will be shared with the full Board at its Committee of the Whole meeting on September 18.
3. Review CIP Proposals – Sam Kilpatrick stated that he will be resubmitting all of the projects listed on the project summary for approval (FHS Athletic Facilities, FHS Field House, NEA Air Quality, FHS & CB HVAC Upgrades, FHS Culinary Arts, Security Cameras, District Safety & Security, and FHS Bleachers). Susan Austin stated that the Security Cameras have already been installed and the District Safety & Security (Mutualink system) will be tied into the police and fire departments, as well as the schools. These two projects are being financed by grants and through the FY23 CIP, so the projects can come off of the CIP proposals. The CIP proposals will be shared with the full Board at its Committee of the Whole meeting on September 18.
4. Update re: School Facilities – Sam Kilpatrick updated the committee on the following projects:
 - The curtain drain at NEA is complete. We will continue to monitor the humidity levels.
 - The concrete has been poured for the GMS pergola project and we are waiting for it to cure.
 - We’re getting ready to start the LED light project at FHS.
 - The installation of solar panels at GMS and MRMS will begin on September 11 and 25.
 - The water fountain manufacturer will be replacing the two defective bottle fillers at MRMS.
 - We’re working with an architect on a plan for the roof at Charles Barnum and will be putting it out to bid for completion next summer.
 - The field lights at GMS are scheduled to be completed by the end of the calendar year.
 - The well pump at Central Office was replaced; we still have to determine the cause of the low flow issue.
 - We have architectural plans for the CK office space project; it’s scheduled to be completed during Christmas break.
 - STA provided a trainer from Traversa, the new routing system software company, to work with our transportation department on the bus routes.

The meeting adjourned at 7:01 p.m.