



PEMBROKE SCHOOL COMMITTEE MEETING
Tuesday, August 22, 2023
North Pembroke Elementary School Library
6:00 PM

Call to Order

Mrs. Bollinger called the meeting to order at 6:00 pm.

Present from Administration: Erin Obey, Superintendent; Marybeth Brust, Assistant Superintendent; Jessica DeLorenzo, Director of Student Services

Present from Committee: Susan Bollinger, Vice Chair, Allison Glennon, Clerk; David Boyle, Michael Quinn and Patrick Chilcott

Public Comment

None

Acknowledge & Schedule Visitors

Mrs. Bolinger welcomed the audience members.

Adjustments to Agenda

None

Communications

Mrs. Glennon said Pembroke is starting an all-girls BSA troop for 11-17-year-olds and they are having an open house on 9/12 from 7:00-8:30pm at the Bryantville Meeting House. Mrs. Bollinger welcomed Mr. Chilcott back to the committee as the interim member.

Approval of Bill Schedule

Warrants were sent out electronically for signature.

Consideration for Approval: School Committee Meeting Minutes of July 18, 2023

VOTE: On a motion made by David Boyle and seconded by Patrick Chilcott, it was unanimously voted to approve the school committee meeting minutes of July 18, 2023 as presented.

Voting Yes: Susan Bollinger, David Boyle, Michael Quinn, Allison Glennon and Patrick Chilcott

Voting No: none

Abstaining: none

Absent: none

School Committee Reorganization

Mr. Chilcot reviewed the responsibilities of each position on the school committee. The Chair is the main spokesperson for the committee and is the partner to the superintendent. The Chair helps set the agenda items with feedback from the committee and speaks on behalf of the committee.

The Vice Chair steps in when the Chair is not available. The Secretary takes notes during Executive Session. Mrs. Obey said the Policy Subcommittee is considering changing the name of the Secretary position to Clerk and added that the Chair is also the liaison to the school attorney.

Mrs. Obey opened nominations for Chair of the Pembroke School Committee for the remainder of the 2023-2024 year and Mr. Boyle seconded.

Voting Yes: Susan Bollinger, David Boyle, Michael Quinn, Allison Glennon and Patrick Chilcott
Voting No: none
Abstaining: none
Absent: none

Mr. Boyle nominated Mrs. Bollinger and Mrs. Glennon seconded.

VOTE: On a motion made by Patrick Chilcott and seconded by Allison Glennon, it was unanimously voted to close nominations for Chair of the Pembroke School Committee.

Voting Yes: Susan Bollinger, David Boyle, Michael Quinn, Allison Glennon and Patrick Chilcott
Voting No: none
Abstaining: none
Absent: none

VOTE: On a motion made by Patrick Chilcott and seconded by David Boyle, it was unanimously voted, by roll call vote, to elect Susan Bollinger as the Chair of the Pembroke School Committee for the remainder of the term.

Voting Yes: Susan Bollinger, David Boyle, Michael Quinn, Allison Glennon and Patrick Chilcott
Voting No: none
Abstaining: none
Absent: none

Mrs. Bollinger opened nominations for Vice Chair of the Pembroke School Committee and Mrs. Glennon seconded.

Voting Yes: Susan Bollinger, David Boyle, Michael Quinn, Allison Glennon and Patrick Chilcott
Voting No: none
Abstaining: none
Absent: none

Mr. Chilcott nominated David Boyle as Vice Chair and Mr. Quinn seconded.

VOTE: On a motion made by Allison Glennon and seconded by Patrick Chilcott, it was unanimously voted to close nominations for Vice Chair of the Pembroke School Committee.

Voting Yes: Susan Bollinger, David Boyle, Michael Quinn, Allison Glennon and Patrick Chilcott
Voting No: none
Abstaining: none
Absent: none

VOTE: On a motion made by Patrick Chilcott and seconded by Michael Quinn, it was unanimously voted, by roll call vote, to elect David Boyle as the Vice Chair of the Pembroke School Committee for the remainder of the term.

Voting Yes: Susan Bollinger, David Boyle, Michael Quinn, Allison Glennon and Patrick Chilcott
Voting No: none
Abstaining: none
Absent: none

VOTE: On a motion made by Patrick Chilcott and seconded by David Boyle, it was unanimously voted to open nominations for Clerk of the Pembroke School Committee.

Voting Yes: Susan Bollinger, David Boyle, Michael Quinn, Allison Glennon and Patrick Chilcott
Voting No: none
Abstaining: none
Absent: none

Mr. Chilcott nominated Mrs. Glennon and Mr. Boyle seconded.

VOTE: On a motion made by Patrick Chilcott and seconded by Michael Quinn, it was unanimously voted to close nominations for Clerk of the Pembroke School Committee.

Voting Yes: Susan Bollinger, David Boyle, Michael Quinn, Allison Glennon and Patrick Chilcott
Voting No: none
Abstaining: none
Absent: none

VOTE: On a motion made by Patrick Chilcott and seconded by David Boyle, it was unanimously voted, by roll call vote, to elect Allison Glennon as the Clerk of the Pembroke School Committee for the remainder of the term.

Voting Yes: Susan Bollinger, David Boyle, Michael Quinn, Allison Glennon and Patrick Chilcott
Voting No: none
Abstaining: none
Absent: none

Mr. Chilcott agreed to take over Mrs. Scholl's position on the Fiscal Strategy Subcommittee and the DEI committee.

Opening of Schools Update - Building Principals

Mrs. Obey introduced Mr. Bambery as principal of NPES. He comes from eight years at Kingston Intermediate School and was both the Principal and Assistant Principal and prior to that he did extensive work with the Department of Youth Services in Brockton and Fall River middle school. Mrs. Cross, Assistant Principal of Hobomock is here for Mr. Murphy who is on vacation.

Mrs. Simmons said BES is at 434 students, including 61 kindergarteners and 12 new students coming in Thursday for a tour. Two homeschooled students are coming back as well. Mrs. Grindle has retired and Erica Rossini from NPES is the new Administrative Assistant. Mrs. Murphy retired and Ms. Rinkus, a PPS alum, is her replacement. Matt Parlee is the new Library paraprofessional; he was a substitute last year. Bryantville is in the second round of interviews for a school nurse as Mrs. Haley is retiring at the end of September. A grade level change has Mrs. Powell going to second grade from first. A 5th North River collaborative classroom has been added at Bryantville. 6th grade teachers had OpenSciEd PD, and they look forward to continuing that work. The building is ready thanks to the custodial and office staff.

Mr. Bambery said the NPES custodial staff has done a great job preparing for the first day of school. They are currently working on the grounds and courtyard. PTO members helped clear the front lawn and bushes on Saturday and the boys scout troop realigned the basketball courts and are almost finished with the gaga court. New staff to NPES includes Ms. Desmond as the Administrative Assistant and Mrs. McCarthy as the office paraprofessional, she comes from PHS. Mrs. Beard is a new .4FTE Pre-K para, and NPES is the process of hiring a new custodian. The building will continue the character trait tickets, which students receive for doing something positive and they are entered into a raffle. Mental health and PE staff will receive training on 8/28 and 8/29 around the Second Step, a social emotional learning curriculum and will play an integral part in the roll up of it PreK-6.

Mrs. Cross said Hobomock has 398 students including 49 kindergarteners. The building has been very busy with the YMCA program, the early literacy program and the extended year special education program. Custodians managed to get the building ready. Two new teachers, Mrs. Finocchi is a kindergarten teacher to replace a teacher that moved out of state and a new SPED teacher, Ms. Connell. She will run one of the district wide special education classrooms. Four of out the five para openings have been filled. They are the result of two retirements and three paras taking positions elsewhere. The Science of Reading initiative will continue and the University of

Florida, who provided PD last spring, will again provide PD on the first day of school for staff that didn't get the training in the spring will get the training.

Mrs. McGarrigle said PCMS enrollment is 362, 165 7th graders and 197 8th graders. There are two new 7th graders and four new 8th graders, and they have been offered tours of the building starting this week. The custodians have done a great job getting the building and grounds ready. New staff includes Mrs. Swift as Assistant Principal, she comes from NPES, Mrs. Leahy is a new Pace teacher and she comes from SSEC, Mr. O'Neil is a new para in the Titan Compass room, he has been a substitute at PCMS. Mrs. Safizadeh, the current World Languages Content Supervisor, will teach two areas of French at PCMS. PCMS is rolling out a new initiative called My College Academic Plan and preparation went on last year with her and a team. The goal is to give students better exposure to college and career options and tie that exposure back to the content and skills being taught to help school become more meaningful. Each teacher will teach a lesson on College and Career options and take the skills their teaching, for instance math, and find a way they can teach it. This will be over two years using a grant from DESE for planning and technology to include drones, 3Dprinters, coding software, PD for teachers and more. These new materials will be used in the technology club and the new 8th grade elective Introduction to Programming Animation Drones, Games and Micro Bits. Ms. Brust said the grant money will also be available to the 6th grade.

Mr. Talbot said there are currently 712 PHS students including 186 freshmen. Orientation is tomorrow and 39 Student Ambassadors from 11th and 12th grade will be attendance to assist. The custodial staff are working hard to get the building ready, and they finished phase two of three phases of the classroom painting project. The goal is that all classrooms will have a fresh coat of paint at the end of the project. Seven new rooftop units were installed, and Titan Wireless is back thanks to the Technology department.

The new staff this year includes a biology teacher, Ms. George. Last week two teachers resigned to advance their careers so there is a PE and a Biology opening. There are a couple of open paraprofessional positions as a result of the paraprofessionals taking positions to advance their career.

Mr. Talbot informed the committee that the NEASC report came back in June and there are recommendations, but they are not surprises. Creation of the Vision of a Graduate was one and that has been completed and the next step is to embed it in the PHS community. NEASC comes back in fall of 2024 and will write another report as to how well PHS has done with the recommendations.

He added that the district continues to grow the Pathways Program from the three pathways last year. This year the program is rolling out Biomedical and Engineering Pathways and 200 students in grades 9-11 have identified a desire. There are four sections of Biomedical and three sections of Engineering being offered.

Superintendent's Report

Personnel Report

Mrs. Obey presented the personnel report and reviewed the open positions, which include two custodians, an ELL teacher, a biology teacher as a result of a recent resignation, two paras and a Math Content Supervisor.

Three teachers have earned Professional teaching staff, Ouidad Elfilali, Heather Smiley and Nicole Theriault.

Consideration for Approval: Surplus Materials - NPES

Mrs. Obey said teachers took inventory and had a swap and the remaining list of items are no longer working or outdated.

VOTE: On a motion made by Patrick Chilcott and seconded by David Boyle, it was unanimously voted to approve the NPES surplus materials as presented.

Voting Yes: Susan Bollinger, David Boyle, Michael Quinn, Allison Glennon and Patrick Chilcott

Voting No: none

Abstaining: none

Absent: none

Consideration for Approval: Surplus Materials - Bryantville

Mrs. Obey presented the outdated textbooks list from Bryantville. They are no longer needed as updated versions have been purchased.

VOTE: On a motion made by Patrick Chilcott and seconded by Michael Quinn, it was unanimously voted to approve the BES surplus materials as presented.

Voting Yes: Susan Bollinger, David Boyle, Michael Quinn, Allison Glennon and Patrick Chilcott
Voting No: none
Abstaining: none
Absent: none

Consideration for Approval: PHS Surplus Math Textbooks

Mrs. Obey said this is a list of math textbooks that are no longer used.

VOTE: On a motion made by Patrick Chilcott and seconded by Allison Glennon, it was unanimously voted to approve the PHS surplus materials as presented.

Voting Yes: Susan Bollinger, David Boyle, Michael Quinn, Allison Glennon and Patrick Chilcott
Voting No: none
Abstaining: none
Absent: none

Consideration for Approval: PHS Foreign Exchange Students (2)

Mrs. Obey said this is the same company used in the past. English proficiency of the student is considered as to not put a strain on ELL services.

VOTE: On a motion made by Patrick Chilcott and seconded by David Boyle, it was unanimously voted to approve the international students as presented.

Voting Yes: Susan Bollinger, David Boyle, Michael Quinn, Allison Glennon and Patrick Chilcott
Voting No: none
Abstaining: none
Absent: none

Subcommittee Updates

Policy Subcommittee:

Consideration for Second Read and Approval: Revision to Policy KHB: Advertising

Mrs. Obey said the intent is to add electronic advertising using Huddle. The goal is to sell at least \$11k in advertising to pay for Huddle.

VOTE: On a motion made by David Boyle and seconded by Michael Quinn, it was unanimously voted to approve as a second read and approval the revision to policy KHB: Advertising as presented.

Voting Yes: Susan Bollinger, David Boyle, Michael Quinn, Allison Glennon and Patrick Chilcott
Voting No: none
Abstaining: none
Absent: none

Consideration for First Read: Policy Section A work (recode/revise/rescind)

Mrs. Obey said the Policy Subcommittee reviewed several policies and is asking to rescind three of them because they are covered under state law. The policies are AED, ADDA: Criminal Record Offender Information (CORI) and 3.28: Smoking Policy.

She added that policy ADF: Health & Wellness will be reviewed by the Wellness Committee in the fall.

AFA: Approval of a Private school had no changes as it is aligned with MASC.

AD: Mission Statement will be a new policy using PPS Mission so there is a request for a first read approval.

Voting Yes: Susan Bollinger, David Boyle, Michael Quinn, Allison Glennon and Patrick Chilcott
Voting No: none
Abstaining: none

Absent: none

VOTE: On a motion made by Patrick Chilcott and seconded by Allison Glennon, it was unanimously voted to approve as a first read and approval to rescind policies AED, ADDA and 3.28 as presented.

Voting Yes: Susan Bollinger, David Boyle, Michael Quinn, Allison Glennon and Patrick Chilcott

Voting No: none

Abstaining: none

Absent: none

VOTE: On a motion made by Patrick Chilcott and seconded by Allison Glennon, it was unanimously voted to approve as a first read policy AD: Mission Statement as presented.

Voting Yes: Susan Bollinger, David Boyle, Michael Quinn, Allison Glennon and Patrick Chilcott

Voting No: none

Abstaining: none

Absent: none

Vocational Planning Committee Update

Mrs. Obey said the committee met last night and looked at timelines. They talked about strategy around when the numbers will be available for presentation. She will update the committee when they know more.

Future Meeting Dates and Topics

9/5, 9/19, 10/3, 10/17

VOTE: At 7:22 PM on a motion made by Michael Qunii and seconded by Allison Glennon, it was unanimously voted to adjourn.

Voting Yes: Susan Bollinger, David Boyle, Michael Quinn, Allison Glennon and Patrick Chilcott

Voting No: none

Abstaining: none

Absent: none

APPROVED: September 5, 2023

MOTIONS

VOTE: On a motion made by David Boyle and seconded by Patrick Chilcott, it was unanimously voted to approve the school committee meeting minutes of July 18, 2023 as presented.

Voting Yes: Susan Bollinger, David Boyle, Michael Quinn, Allison Glennon and Patrick Chilcott

Voting No: none

Abstaining: none

Absent: none

Mrs. Obey opened nominations for Chair of the Pembroke School Committee for the remainder of the 2023-2024 year and Mr. Boyle seconded.

Voting Yes: Susan Bollinger, David Boyle, Michael Quinn, Allison Glennon and Patrick Chilcott

Voting No: none

Abstaining: none

Absent: none

VOTE: On a motion made by Patrick Chilcott and seconded by Allison Glennon, it was unanimously voted to close nominations for Chair of the Pembroke School Committee.

Voting Yes: Susan Bollinger, David Boyle, Michael Quinn, Allison Glennon and Patrick Chilcott
Voting No: none
Abstaining: none
Absent: none

VOTE: On a motion made by Patrick Chilcott and seconded by David Boyle, it was unanimously voted, by roll call vote, to elect Susan Bollinger as the Chair of the Pembroke School Committee for the remainder of the term.

Voting Yes: Susan Bollinger, David Boyle, Michael Quinn, Allison Glennon and Patrick Chilcott
Voting No: none
Abstaining: none
Absent: none

Mrs. Bollinger opened nominations for Vice Chair of the Pembroke School Committee and Mrs. Glennon seconded.

Voting Yes: Susan Bollinger, David Boyle, Michael Quinn, Allison Glennon and Patrick Chilcott
Voting No: none
Abstaining: none
Absent: none

VOTE: On a motion made by Allison Glennon and seconded by Patrick Chilcott, it was unanimously voted to close nominations for Vice Chair of the Pembroke School Committee.

Voting Yes: Susan Bollinger, David Boyle, Michael Quinn, Allison Glennon and Patrick Chilcott
Voting No: none
Abstaining: none
Absent: none

VOTE: On a motion made by Patrick Chilcott and seconded by Michael Quinn, it was unanimously voted, by roll call vote, to elect David Boyle as the Vice Chair of the Pembroke School Committee for the remainder of the term.

Voting Yes: Susan Bollinger, David Boyle, Michael Quinn, Allison Glennon and Patrick Chilcott
Voting No: none
Abstaining: none
Absent: none

VOTE: On a motion made by Patrick Chilcott and seconded by David Boyle, it was unanimously voted to open nominations for Clerk of the Pembroke School Committee.

Voting Yes: Susan Bollinger, David Boyle, Michael Quinn, Allison Glennon and Patrick Chilcott
Voting No: none
Abstaining: none
Absent: none

VOTE: On a motion made by Patrick Chilcott and seconded by Michael Quinn, it was unanimously voted to close nominations for Clerk of the Pembroke School Committee.

Voting Yes: Susan Bollinger, David Boyle, Michael Quinn, Allison Glennon and Patrick Chilcott
Voting No: none
Abstaining: none
Absent: none

VOTE: On a motion made by Patrick Chilcott and seconded by David Boyle, it was unanimously voted, by roll call vote, to elect Allison Glennon as the Clerk of the Pembroke School Committee for the remainder of the term.

Voting Yes: Susan Bollinger, David Boyle, Michael Quinn, Allison Glennon and Patrick Chilcott
Voting No: none
Abstaining: none
Absent: none

VOTE: On a motion made by Patrick Chilcott and seconded by David Boyle, it was unanimously voted to approve the NPES surplus materials as presented.

Voting Yes: Susan Bollinger, David Boyle, Michael Quinn, Allison Glennon and Patrick Chilcott
Voting No: none
Abstaining: none
Absent: none

VOTE: On a motion made by Patrick Chilcott and seconded by Michael Quinn, it was unanimously voted to approve the BES surplus materials as presented.

Voting Yes: Susan Bollinger, David Boyle, Michael Quinn, Allison Glennon and Patrick Chilcott
Voting No: none
Abstaining: none
Absent: none

VOTE: On a motion made by Patrick Chilcott and seconded by Allison Glennon, it was unanimously voted to approve the PHS surplus materials as presented.

Voting Yes: Susan Bollinger, David Boyle, Michael Quinn, Allison Glennon and Patrick Chilcott
Voting No: none
Abstaining: none
Absent: none

VOTE: On a motion made by Patrick Chilcott and seconded by David Boyle, it was unanimously voted to approve the international students as presented.

Voting Yes: Susan Bollinger, David Boyle, Michael Quinn, Allison Glennon and Patrick Chilcott
Voting No: none
Abstaining: none
Absent: none

VOTE: On a motion made by David Boyle and seconded by Michael Quinn, it was unanimously voted to approve as a second read and approval the revision to policy KHB: Advertising as presented.

Voting Yes: Susan Bollinger, David Boyle, Michael Quinn, Allison Glennon and Patrick Chilcott
Voting No: none
Abstaining: none
Absent: none

VOTE: On a motion made by Patrick Chilcott and seconded by Allison Glennon, it was unanimously voted to approve as a first read and approval to rescind policies AED, ADDA and 3.28 as presented.

Voting Yes: Susan Bollinger, David Boyle, Michael Quinn, Allison Glennon and Patrick Chilcott
Voting No: none
Abstaining: none
Absent: none

VOTE: On a motion made by Patrick Chilcott and seconded by Allison Glennon, it was unanimously voted to approve as a first read policy AD: Mission Statement as presented.

Voting Yes: Susan Bollinger, David Boyle, Michael Quinn, Allison Glennon and Patrick Chilcott

Voting No: none

Abstaining: none

Absent: none

VOTE: At 7:22 PM on a motion made by Michael Qunii and seconded by Allison Glennon, it was unanimously voted to adjourn.

Voting Yes: Susan Bollinger, David Boyle, Michael Quinn, Allison Glennon and Patrick Chilcott

Voting No: none

Abstaining: none

Absent: none