

Faribault Area Learning Center High School Student Handbook 2023-2024



**2855 1st Avenue NW
Faribault, Minnesota 55021
507.333.6187**

If you do not understand the information presented to you in this handbook, please contact the Coordinator through the main office of your child's school. Interpreter services can be provided for you.

Spanish

SI NO COMPRENDE LA INFORMACION PRESENTADA EN ESTE AVISO, HAGA EL FAVOR DE PONER SE EN CONTACTO CON LA INSTRUCTORA DE "INGLES COMO SEGUNDA LENGUA" A TRAVES DE LA OFICINA PRINCIPAL DE LA ESCUELA DE SU HIJO/A. SERVICIOS DE INTERPRETES LES SEVAN FACILITADOS.

Somali Waalidiinta

Haddii aadan fahmin akhbaartan, ku saabsan xaaladda ardaga fadlan la xiriiir, Dugsiga carruurtaadu dhigato, amma macalinka (ESL) Dugsiga Ayaa kuu diyaarinayo turjubaan wax kuu rasiro.

Cambodian

Nuer

Mi ci láári liŋ rey gɔɔra neme, jin we kã laaŋ tin lät kã ESL, ke duɔp máktápä duel gɔr kã gaan. Ba luuc thuɔk riali kã ka kuui du.

ប្រសិនបើអ្នកមិនយល់ក្រសួងសិក្សា
និងស្ថាប័នអប់រំ ឬ មិនយល់អ្វី
ទាំងអស់អំពីការបង្រៀន ភាសាទីពីរ
ជាភាសា (E.S.L) តាមរយៈការិយាល័យ
កូនរបស់អ្នក ឬ មិនយល់អ្វីអំពីការបង្រៀន

The Faribault Area Learning Center High School is a personalized alternative high school program designed to meet the needs of students who for a variety of reasons are not successful in the traditional school setting. It was created in 1975 to meet the needs of a changing student population. Graduation from high school leading to post-secondary education or gainful employment remains the primary focus of the FALC-HS. Students earn a Faribault High School diploma or a diploma from their home school district.

Admissions

Referrals for enrollment in the FALC-HS may come from a principal, counselor, the student or his/her parent or guardian. Referrals should be directed to the FALC-HS Coordinator who will evaluate the student for admission. Prospective students must meet state ALC program requirements. After completion of an interview and determination of qualifying for programming, a continual learning plan will be developed.

Faribault School District #656 is an open enrollment school district. Students who wish to attend classes in the FALC-HS must follow the same admission procedure as local residents.

Attendance

A student enrolled full time in the FALC-HS can earn up to eleven credits per year. Full time students can attend classes Monday through Friday between 8:20 a.m. and 2:30 p.m. Full-time students are expected to be in school on a daily basis. According to Minnesota State Statute 120A.00, subdivision 5 states that every child from age 7-18 must be enrolled and attend a school until the child has graduated. Student attendance is vital to credit completion. After 5 days of unexcused absence, student will meet with school administration. At 7 days of absence, a meeting with the student, parents and school administration will be required.

Student attendance is available via parent portal; we will make reasonable efforts to contact students, parents or guardians when a student misses school. However, this responsibility is that of the student as program participation at the ALC is structured as a young adult program. Parents or Students must notify the office when absent.

Classes

Students at the FALC-HS earn credits in English, Social Studies, Science, Math, Health, Physical Education, Vocational Seminar, Work Experience, and a variety of elective classes that meet the requirements for a Faribault High School diploma. All efforts are made to keep class sizes small. Grading is non-competitive, thereby affording each student the opportunity to progress at his/her own speed. Individual study is available for serious students to make-up credits needed to graduate from high school.

Continual Learning Plan (CLP)

To attend an ALC, the state requires a student to have a CLP on file. This plan is basically a roadmap for success. We encourage students to use their CLP to outline their goals and objectives to better help them plan their future.

General Procedures at the ALC

Leaving the Building

If a student leaves the building they may not return for the rest of the day unless they have permission from a staff member. We are a closed campus. Please plan appointments and food needs accordingly. If a student becomes ill or injured during school they must notify the office before going home.

All Substances including but not limited to Tobacco/E-Cigarettes/JUUL on School Grounds

Tobacco use is not permitted anywhere on school grounds. If a student leaves the building to use tobacco on school property or in a vehicle they will be asked to leave for the remainder of the school day. Please refer to district policy for student discipline policies.

Cell Phones

Cell phones are to be used only at the discretion of the teacher. Students will not be allowed to use their phones in any manner that may be determined as interfering or disrupting the education of others.

Building Safety & Security

Maintaining a safe educational environment for all students is our first priority. Front doors will be closed at 8:20 a.m. daily. All visitors or tardy students will need to be buzzed into our building. Students are to uphold and maintain a safe setting by using the buzzer system appropriately for building access. Students are not allowed to open, prop or allow others in the door.

FALC GRADUATION REQUIREMENTS

				Total	23.0 Credits
English	4.0 Credits	Health	0.5 Credits		
Social Studies	3.5 Credits	Physical Education	1.0 Credits		
Math	3.0 Credits	Art	1.0 Credits		
Science	3.0 Credits	Electives	7.0 Credits		

Post-Secondary Education Options (PSEO)

ALC students are eligible for PSEO. FALC students are also eligible for FALC LIFE-long learning program. LIFE allows ALC students to attend South Central College, Faribault, and work on both their high school diploma and their degree at the same time without having to meet all PSEO entrance criteria.

Students from Neighboring Districts

Students may make special arrangements with their home district to complete that diploma instead of earning a Faribault diploma. Students need to contact the counselor from their home district and make these arrangements themselves. The ALC will send transcripts to other districts as requested.

Student Records

Parents and students may view their records upon written request to the Coordinator. A maximum of ten days will be required to accumulate all recent information in preparation for the review. All student records will be treated in accordance with the provisions to Public Law 93-390, passed by Congress in 1974, and the laws of the State of Minnesota.

Student Rights

Students have the right to:

- A meaningful education and supportive learning environment
- The maintenance of high educational standards
- A safe building and sanitary facilities
- See their personal file, cumulative folder, and transcript
- Be involved in school activities without being subject to discrimination on any basis providing they meet qualifications of sponsoring organizations

A right of appeal: If a student feels their rights have been violated, they should first bring the matter to the attention of the Coordinator, unless the alleged violation involves this person. If the Coordinator is involved or an appeal of the Coordinator's decisions is desired, the case may be brought to the Superintendent of Schools, and a further appeal may be made to the Board of Education at their next regular meeting.

A student may appeal their case in court without going through the administrative process outlined above, but the court may require the student to first exhaust those channels within the local system. The local Board of Education also has the right of appeal.

SPECIAL EDUCATION

Faribault School District is committed to fulfilling the obligations of the Individuals with Disabilities Education Act (IDEA) and Section 504 of the Rehabilitation Act. The fundamental principle behind these federal laws is that students with disabilities are provided a free and appropriate public education in the least restrictive environment. This means that the district has systems in place to identify, evaluate and provide educational services to students with disabilities in a manner that is similar to their non-disabled peers as deemed appropriate.

Parents and students have a right to request an evaluation if they suspect the student has a disability that affects their educational process. The district employs licensed special education teachers, therapists and psychologists to conduct evaluations. Parents and students have a right to be part of the educational team that determines the methods of evaluation, the interpretation of the evaluation results and the development of the Individual Education Program (IEP) or 504 Plan, should one be required. Parents and students who have questions regarding the process can contact the Coordinator of Special Education at 333-6002.

Transportation

Students may request to utilize bus transportation provided by Faribault Transportation. Student transportation times will remain the same throughout the school year, regardless of term.

Visitors

The Coordinator or the administrative designee must grant permission for any visitors to be in the school. All visitors must check in at the office.

Health Information

Please refer to school district website for current information.

POLICIES

All district policies are available on our district website at www.faribault.k12.mn.us. Example: Non-Custodial Parental Rights to Information, Tennesen Warning, Severe Weather Procedures, Dress-Code and Chemical Use Policies.

Mandatory Reporting Law

School personnel are required by state law to report neglect, physical abuse or children in the home, school, or community setting. Teachers who suspect or are informed of abuse will report it to child protection.

Parent/Guardian Guide and Refusal for Student Participation in Statewide Testing

Use this link to access the Parent/Guardian Guide and the Parent/Guardian Refusal for Student Participation in Statewide Assessments.

[MDE Parent/Guardian Participation Guide and Refusal Information](#)