

Coventry Public Schools
Coventry, Connecticut

Fiscal Committee Special Meeting Agenda
Approved Minutes of Wednesday, July 26, 2023
Administration Building Conference Room

Committee Members Present:

Mary Kortmann, Fiscal Committee Chair
Emma Eaton
Jennifer Beausoleil, BOE Chair and Ex-Officio

Committee Members Absent:

Peter DePaola

Administrators Present:

Dr. David J. Petrone, Superintendent of Schools
Robert Carroll, Director of Finance and Operations

Audience: Eugene Marchand, Board Member

I. Call to Order

M. Kortmann called the meeting to order at 5:01 p.m.

II. VOTE: Approve Fiscal Minutes of June 29, 2023

MOTION: To approve Fiscal Minutes of June 29, 2023

By: E. Eaton

Seconded: M. Kortmann

Result: Motion passes unanimously

III. Financial Reports for June 30, 2023

III.A. Management Report

Mr. Carroll said the year ended in the black with \$376.89 returned to the general town fund after the transfer of 41,000 to the 2% account.

III.A.1. Budget Transfers

Mr. Carroll explained the reason for the transfer, which was anticipated.

There was consensus to move the transfer forward.

III.B. Encumbrance Reports

M. Kortmann talked about the grant report and the preschool fund related to the grant they receive. Mr. Carroll explained how funds are reported and how journal entries are made with the town at year end.

Mr. Carroll continued to talk about the grants and said all of the carryover funds have been spent.

III.C. Capital and Special Funds

Mr. Carroll said the \$41,000 transfer to the 2% non-lapsing account has not been accounted for yet, since the decision wasn't made in time for this report. He will be able to do that now since the Town made that decision.

The Committee discussed the Use of Facilities account.

III.D. Special Education Tuition/Excess Cost

Dr. Petrone talked about the "18-22" program and the changes in the law. He said if a student turns 22 during the school year, they are now able to stay in school until the year finishes. He said this will have an impact on the special education budget.

III.E. Preschool Fund

M. Kortmann said there is a decent amount in the fund. Dr. Petrone said the HEEC 23-24 budget will be brought to Fiscal in August.

III.F. Food Service

M. Kortmann said the money has been spent [based on Ms. Pratt's proposal]. The Committee reviewed the items that were purchased.

Dr. Petrone asked for guidance on the cafeteria tables that were purchased. The Committee agreed that 10% of the cost could come out of Tuition.

IV. Discussion: HEEC Possible Discount Rates

Dr. Petrone said we are always looking for a way to recruit and retain staff. He said the challenges with hiring staff continue, not just in Coventry. He reviewed the proposal for a preschool tuition discount for staff. He said he would like to see a 10% discount. M. Kortmann said she has no problem with this and would also like to see the same discount offered if there are multiple children from the same family enrolled at the same time. The Committee discussed the new law that changed the kindergarten eligibility age and how it may affect preschool.

There was consensus to offer the 10% discount to staff.

V. Information: Dual Credit Expansion Grant Program

Dr. Petrone said this is for information only. He added we are in the top 9-10% in the state for students earning dual credit. M. Kortmann said it should be promoted to students and parents. Dr. Petrone said there is a plan in place.

VI. Adjournment

MOTION: To adjourn the Fiscal Meeting at 5:49 p.m.

By: E. Eaton

Seconded: M. Kortmann

Result: Motion carried unanimously

Respectfully submitted:

Kimberlee Arey Delorme
Board Clerk

Approved: August 31, 2023