

**BLOUNT COUNTY BOARD OF EDUCATION
P.O. BOX 578
ONEONTA, AL 35121
(205) 625-4102**

INVITATION TO BID

STATE OF ALABAMA

BLOUNT COUNTY

September 11, 2023

The Blount County Board of Education will accept written sealed bids for Gasoline and #2 Diesel Fuel to be used by the Blount County Schools during the period beginning October 3, 2023 and ending October 2, 2024 with the option to renew each October 2 until October 2, 2028.

Quotations are subject to the following conditions and specifications:

CONDITIONS

1. The fuel tanks located at each school campus are equipped with either Skybitz™ or Centeron™ cellular tank monitors.
 - a. The successful bidder must have the capability to remotely monitor the fuel level in the tanks and deliver fuel when the tanks reach a designated setpoint.
 - b. The monitoring of the fuel levels and dispatch of fuel deliveries will be the responsibility of the vendor.
 - c. Installation, maintenance and repair of the remote monitors will be the responsibility of the vendor.

2. The successful bidder will be responsible for making deliveries of gasoline and diesel fuel to tanks at the following locations:
 - a. Appalachian School
 - 2000 Gal. Diesel Tank
 - b. Blountsville Schools
 - 2000 Gal. Diesel Tank
 - c. Cleveland Bus Shop
 - 4000 Gal. Diesel Tank
 - 2000 Gal. Gasoline Tank
 - d. Locust Fork Schools

- 4000 Gal. Diesel Tank
 - e. Hayden Schools
 - 4000 Gal. Diesel Tank
 - f. Southeastern School
 - 2000 Gal. Diesel Tank
 - g. Susan Moore Schools
 - 2000 Gal. Diesel Tank
3. The gasoline and diesel fuel delivery tickets must show the amount delivered to each tank and the date of delivery.
 4. Failure to deliver as specified and in accordance with the bid submitted, including promised delivery, will constitute sufficient grounds for cancellation of the award at the option of the Board of Education. Purchase orders will be issued as required.
 5. The successful bidder shall be responsible for cleaning up overfills and spills occurring during delivery, then reporting such to the proper authorities.
 6. Deliveries shall be made in vehicles displaying the current and correct truck and tank decals and meeting all local, state and federal regulations.
 7. The Board accepts no responsibility for incidents involved in the delivery process.

PRICING

1. Bidders should provide quotations for the total vendor's mark-up over the OPIS Weekly Average Rack Price at the Birmingham Terminal.
2. All fees and additional charges must be included in the quoted mark-up. (Please note that the Board of Education is tax-exempt.)
3. The successful bidder must furnish to the Board of Education the appropriate copy/copies of the OPIS report(s) with the weekly Average Rack Price(s) at the Birmingham Terminal that correspond to the week(s) of delivery with each invoice submitted for payment to verify price increases or decreases.

QUANTITIES

1. The amounts shown on the bid sheets are estimates and are not a guarantee to purchase these amounts.
2. Each vendor must include assuring the Board that an allocation of up to 10,000 gallons of Gasoline and up to 200,000 gallons of #2 Diesel Fuel will be available to the Board annually. Warehouse stock located in or near Blount County will be a requirement and must be adequate to supply the Board's needs without undue delay.

GUARANTEE

1. Bidder certifies by bidding that bidder is fully aware of the conditions of service and purpose for which the fuel is to be purchased and that the bidder's offerings will meet these requirements of service and purpose to the satisfaction of the Blount County Board of Education.
2. By signing this contract, the contracting parties affirm, for the duration of the agreement, that they will not violate federal immigration law or knowingly employ, hire for employment, or continue to employ an unauthorized alien within the state of Alabama. Furthermore, a contracting party found to be in violation of this provision shall be deemed in breach of the agreement and shall be responsible for all damages resulting therefrom.

SPECIFICATIONS

1. GASOLINE
 - a. Quotations should be submitted for regular unleaded 87+ Octane.
 - b. The gasoline will be free of water and suspended matter and must be suitable as a fuel for internal combustion engines.
 - c. The regular unleaded 87+ Octane shall meet or exceed EPA specifications.
2. DIESEL FUEL
 - a. Submit quotes for Ultra Low Diesel fuel (non-taxed) meeting or exceeding EPA specifications for fiscal year 2017 standards.
 - b. Fuel will be free of water and suspended matter.

BIDDING INSTRUCTIONS

1. Vendors must use the attached form for submitting bids. Faxed or emailed proposals will not be accepted.
2. Non-resident bidders must accompany any written bid documents with a written opinion of an attorney at law licensed to practice law in such non-resident bidder's state of domicile, as to the preferences, if any or none, granted by the law of that state to its own business entities whose principal places are in that state in the letting of any or all public contracts and bid awards.
3. Bids may be submitted in any of the following ways:
 - a. By hand delivery to 3070 Swann Bridge Road, Cleveland AL 35049.
 - b. By courier (UPS, FedEx, etc) to: Blount County Bus Shop, 3070 Swann Bridge Road, Cleveland AL 35049
 - c. By US Mail to: Blount County Bus Shop, PO Box 147, Cleveland AL 35049.
4. Said sealed bids will be received until **9:00 AM on Monday, September 26, 2023** at which time said bids will be opened publicly at the Blount County Bus Shop located at 3070 Swann Bridge Road, Cleveland AL 35049. Bids should be submitted in an envelope plainly marked "Gasoline & Diesel Fuel Bid." The Board of Education reserves the right to reject any or all bids.


Purchasing Agent

Posted September 11, 2023.

Gasoline and Diesel Fuel Bid Response Form

All quotations must be made on this sheet. Bids must conform to specifications; otherwise, bid will not be considered. Bidder will submit the name brand of product in the space provided. The unit price exclusive of applicable taxes will be used to determine the low bid. A valid response must be signed in ink by an authorized company official. FAX responses will not be accepted. Bids received in our office after the specified date and hour will not be considered.

Fuel Type	Annual Quantity (Estimated)	Mark-Up per Gallon above the OPIS Weekly Average Rack Price at the B'ham Terminal, including all additional charges and fees
Regular Unleaded 87+ Octane	10,000 – 15,000 Gal.	
Ultra-Low Diesel (non-taxed)	150,000 – 200,000 Gal.	

Vendor Name	
Street Address	
City, State Zip	
Primary Contact Name	
Primary Contact Phone	
Primary Contact Email	
Printed name of Person Responsible for Bid	
Signature of Person Responsible for Bid	
Date Signed	