

MINUTES OF THE BOARD OF SCHOOL DIRECTORS
LAMPETER-STRASBURG SCHOOL DISTRICT
Administration Building
1600 Book Road
Lancaster, Pennsylvania 17602
August 21, 2023

President Melissa S. Herr called the meeting to order at 7:30 p.m.

PRESENT: Board Members, Mr. James H. Byrnes, Mrs. Melissa S. Herr, Mrs. Suzanne S. Knowles, Ms. Kelly A. Osborne, Mr. Matthew E. Parido, Mrs. Audra R. Spahn, Mrs. Kari A. Steinbacher, Mr. Andrew L. Welk; Superintendent, Dr. Kevin S. Peart; Assistant Superintendent, Dr. Andrew M. Godfrey; Business Manager, Mr. Keith A. Stoltzfus; Administrative Assistant, Mrs. Mary E. Williams, and visitors.

ABSENT: Board Member, Mr. Dustin D. Knarr.

APPROVAL OF RESIGNATIONS

Mrs. Knowles moved and Mr. Byrnes seconded the motion to approve resignations, as follows:

- a. Eric A. Balak, fifth grade teacher, Hans Herr Elementary School, retroactively effective to August 17, 2023.
- b. Trudy M. Doolittle, attendance secretary, Lampeter-Strasburg High School, effective August 31, 2023.
- c. Julie L. Palmer, SACC group supervisor, Hans Herr Elementary School, retroactively effective to August 9, 2023.
- d. Karen E. Roehm, assistant kitchen manager, Hans Herr Elementary School, effective August 23, 2023.
- e. Tina M. Zellman, SACC assistant group supervisor, Lampeter Elementary School, retroactively effective to August 9, 2023.

A voice vote was unanimous in favor of the motion.

APPROVAL OF EMPLOYMENT – PROFESSIONAL

Mrs. Knowles moved and Mr. Byrnes seconded the motion to approve employment of the following individuals in professional positions:

- a. Laurel D. Perry, as a long-term substitute fifth grade teacher at Hans Herr Elementary School retroactively effective to August 18, 2023, through the end of the 2023-2024 school year. Her daily compensation will be \$334.71 based upon Step1, Level B of the District compensation agreement.
- b. Jack B. Smith, as a long-term substitute earth science teacher at Lampeter-Strasburg High, effective August 18, 2023, pending receipt of required documentation. His daily compensation will be \$334.71 based upon Step 1, Level B of the District compensation agreement.

A voice vote was unanimous in favor of the motion.

APPROVAL OF CHANGE OF STATUS

Mrs. Knowles moved and Mr. Byrnes seconded the motion to approve a change of status for the following individuals:

- a. John E. Brands, van driver, Lampeter-Strasburg School District. Mr. Brands will have an increase in hours to 1140 annual hours effective August 22, 2023. He will become a category C support employee with no change in compensation.
- b. Maya K. Pieters, SACC Aide, Lampeter Elementary School. Ms. Pieters is resigning her position as SACC aide at Lampeter Elementary School and will become a special education teacher assistant at Lampeter Elementary School effective August 22, 2023. She will become a category E support employee and will be compensated at \$16.34 per hour.

A voice vote was unanimous in favor of the motion.

APPROVAL OF ADDITIONAL ASSIGNMENT

Mrs. Knowles moved and Mr. Byrnes seconded the motion to approve an additional assignment for Jennifer L. Harnish, personal care assistant, Martin Meylin Middle School. Ms. Harnish will have the additional assignment as a van driver with an increase of 90 annual hours. She will remain a category C support employee and will be compensated for this role at \$15.00 per hour retroactively effective to August 24, 2022.

A voice vote was unanimous in favor of the motion.

APPROVAL OF LEAVE OF ABSENCE

Mrs. Knowles moved and Mr. Byrnes seconded the motion to approve a leave of absence for Adriene K. Raymond, math teacher, Martin Meylin Middle School, effective on or about December 25, 2023, through the end of the 2023-2024 school year.

A voice vote was unanimous in favor of the motion.

APPROVAL OF CHANGES TO SUPPLEMENTAL CONTRACTS

Mrs. Knowles moved and Mr. Byrnes seconded the motion to approve the following additions/deletions to supplemental contracts:

a.	Anne Harnish	eSports Advisor	\$750.00	Addition
b.	Michael Keene	eSports Advisor	\$750.00	Addition
c.	Adam Zurn	Newspaper – Advisor	\$3,740.52	Deletion
d.	Jeremy Messinger	Soccer - Boys - Asst - 50% of 50%	\$1,218.58	Addition
e.	Joseph Miller	Tennis - Girls - 1st Asst - 70%	\$3,800.72	Addition

A voice vote was unanimous in favor of the motion.

APPROVAL OF SUBSTITUTES

Mrs. Knowles moved and Mr. Byrnes seconded the motion to approve 2023-2024 substitutes in their respective capacities, as follows:

Certified Substitutes

Weidert, Kimberly K. Biology 7-12

Emergency Certified Substitutes

Klahold, Asher P.	All Instructional Areas PK-12
Litvin, Adriana R.	All Instructional Areas PK-12
Lovern, Jamie	All Instructional Areas PK-12
Parmer, Lance W.	All Instructional Areas PK-12
Stewart, James P.	All Instructional Areas PK-12

Support Staff Substitutes

Pieters, Maya K.	
Roehm, Karen E.	
Rubincam, Bruce A.	Field House Custodian

A voice vote was unanimous in favor of the motion.

APPROVAL OF VOLUNTEERS

Mrs. Knowles moved and Mr. Byrnes seconded the motion to approve 2023-2024 volunteers, as follows:

Schreiner, Marli E.
Smith, Drew T.

A voice vote was unanimous in favor of the motion.

APPROVAL OF CHANGE ORDERS FOR THE EARLY CHILDHOOD/KINDERGARTEN CENTER PROJECT

Mr. Byrnes moved and Mr. Welk seconded the motion to approve change orders for the Early Childhood/Kindergarten Center project, as follows:

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|----|-----------------------|---------------------|------------------|--|
| a. | eci Construction, LLC | Change Order GC #15 | Add \$12,014 | Added expansion joints – per code review |
| b. | eci Construction, LLC | Change Order GC #16 | Add \$1,782 | Additional fencing at Hans Herr playground |
| c. | eci Construction, LLC | Change Order GC #17 | Deduct \$180,495 | Credit to eliminate sidewalk replacement across campus |
| d. | McCarty & Son, Inc. | Change Order EC #4 | Add \$746.37 | Repair to forced main sewer lateral |

A voice vote was unanimous in favor of the motion.

APPROVAL OF TRANSPORTATION

Mrs. Knowles moved and Mrs. Spahn seconded the motion to approve round-trip transportation for full day private kindergarten for Aralyn Mazzola, daughter of District residents Faro and Acnery Mazzola.

A voice vote was unanimous in favor of the motion.

DISCUSSION OF PSBA PRINCIPLES FOR GOVERNANCE AND LEADERSHIP

Dr. Peart led a discussion on the PSBA Principle for Governance and Leadership – Lead Responsibly.

OPPORTUNITY FOR PUBLIC COMMENT

No comment.

ADJOURNMENT

The meeting was properly adjourned at 7:40 p.m.

Mary E. Williams
Secretary