



BOARD MEETING MINUTES

Board Members in Attendance:

<input type="checkbox"/> Ryan Cotterman, President	<input type="checkbox"/> Yuliya Morris, Treasurer	<input type="checkbox"/> A. Monica Cutno, Chair Emeritus
<input type="checkbox"/> Monique Taylor, Vice President	<input type="checkbox"/> Hassan Kingsberry	
<input type="checkbox"/> Shon Mallory, Secretary	<input type="checkbox"/> Roland Lewis Jr.	

I. Call to Order

- A. Regular monthly meeting of the Board of Directors was called to order at 6:31 PM by Ryan Cotterman.
- B. Mission and vision statements were read by the board president.

II. Consent Agenda

- A. Draft minutes from the June 19, 2023 regular board meeting and the June 30, 2023 special board meeting were presented.
- B. Financial report was given by Yuliya Morris.

Motion to approve the consent agenda.

Motion: Monique Taylor

Second: Roland Lewis Jr.

Discussion: None

Conflict of Interest: None

Vote: Unanimously Approved (6-0)

III. Public Comments

- A. None presented.

IV. Committee Reports

- A. Academic Committee report was given by Dr. Fuller.
 - 1. An update was provided on the progression of the before and after care program, which is expected to be fully operating by the start of the school year.
 - 2. ESA received an award from the Council for Exceptional Children for the School's focus on serving its community.
 - 3. Discussed the project to soundproof certain classrooms and noted that it is currently on schedule and within the approved budget.
 - 4. An update was provided on the project to install fencing around certain areas of the campus, which highlighted that the project will be on hold until a survey is obtained to identify the easement for the City of Raleigh.
 - 5. As classrooms are moving back towards the use of tables versus individual desks, the School has excess student desks being stored and not utilized. Discussion ensued on the possibility of disposing the assets through sale, donation or other options.

B. Finance Committee Report was given by Yuliya Morris.

1. ESA had a strong financial year and ended the 2022-2023 school year with a 1.5 coverage ratio, which is significantly higher than the required 1.1 coverage ratio within the bond covenants. The School also achieved 135 days cash on hand compared to the required 45 days per bond covenants.
2. There were no significant deviations from the 2023-2024 budget.
3. Reviewed various vendor contracts, purchase orders and other 2023-2024 annual service contracts.

Motion to approve the final 2022-2023 working budget.

Motion: Yuliya Morris
Second: Ryan Cotterman
Discussion: None
Conflict of Interest: None
Vote: Unanimously Approved (6-0)

Motion to approve the three year My Hot Lunchbox agreement for the 2023-2025 school years.

Motion: Hassan Kingsberry
Second: Shon Mallory
Discussion: None
Conflict of Interest: None
Vote: Unanimously Approved (6-0)

Motion to approve the amended Security 101 agreement.

Motion: Shon Mallory
Second: Yuliya Morris
Discussion: None
Conflict of Interest: None
Vote: Unanimously Approved (6-0)

C. Development Committee.

1. Information was provided on the continued progress of the irrigation project, including meetings with the owner of NCFC to discuss potential assistance with the irrigation.
2. Water intrusion repair quotes are forthcoming.

D. Governance Committee report was given by Hassan Kingsberry

1. No policy updates were presented.

V. **Closed Session**

- A. The Board moved into closed session at 7:21 PM to discuss specific personnel matters under NC G.S. 143-318.11(a)(6).

Motion to approve entering closed session.

Motion: Shon Mallory
Second: Yuliya Morris
Discussion: None
Conflict of Interest: None
Vote: Unanimously Approved (6-0)

B. The Board exited closed session at 7:47 PM and resumed regular board meeting.

Motion to approve exiting closed session.

Motion: Monique Taylor
Second: Hassan Kingsberry
Discussion: None
Conflict of Interest: None
Vote: Unanimously Approved (6-0)

VI. Actions

Motion to accept the School's HR recommendations as discussed during closed session.

Motion: Ryan Cotterman
Second: Shon Mallory
Discussion: None
Conflict of Interest: None
Vote: Unanimously Approved (6-0)

VII. Adjournment

- A. Next regular board meeting is on Monday, August 21, 2023, from 6:30 PM - 8:00 PM at Envision Science Academy located at 590 Traditions Grande Boulevard, Wake Forest, NC 27587.
B. Board meeting was adjourned at 7:48 PM.

Motion to adjourn the meeting.

Motion: Yuliya Morris
Second: Shon Mallory
Discussion: None
Conflict of Interest: None
Vote: Unanimously Approved (6-0)