



STOCK TRANSFER INSTRUCTIONS

Please provide the following information to the Lakeside School Development Office by calling (206) 368-3606 or emailing development@lakesideschool.org. It is Lakeside's policy to sell the stock immediately upon receipt.

- Donor's Name
- Purpose of gift (i.e. Lakeside Fund, Restricted Gift, LEEP, etc.)
- Name of the stock to be contributed
- Number of shares
- Broker's name & telephone number

1. For securities held by a broker:

Most shares of stock held by a broker can be delivered through the Depository Trust Company (DTC). The quickest and usually least expensive way to deliver the gift is to have your broker deliver the stock through DTC to:

Receiving Firm Name: US Bank NA

DTC Participant Account: 2803

For credit to: Lakeside School Stock Gift Clearing 001050993962

Please note that all stock transfers must include the security name, the number of shares and the donor's name before securities are accepted into Lakeside School's account.

If you would like to deposit any Fed-eligible securities (including fed-eligible bonds, bills, notes and agencies), transfer instructions are as follows:

Federal Reserve Bank of Cleveland

US BK CINCINNATI/TRUST

ABA 042-000-013

For Account Number: 001050993962

For Account Name: Lakeside School Stock Gift Clearing

2. For a stock certificate in your name:

Sign and date a blank stock power form. (If stock power is needed, most brokers have the appropriate and necessary documents.) Your signature on the stock power must be precisely the same name as on the stock certificate. Deliver them to Lakeside Development Office: Carol Borgmann, Lakeside School Development Office, 14050 1st Avenue NE, Seattle, WA 98125, (206) 368-3606.

The value of stocks and bonds for which there is a recognized market is generally the arithmetic mean of the highest and lowest selling prices for that stock or bond, as reported for its principal sales market, on the date of gift [Reg. 25.2512-2(a), except as in Reg. 25.2512-2(e)]. For tax purposes, the date of gift is determined when "the donor no longer controls the asset." Lakeside School's TAX ID number is: 91-0564971.