



LOS ALAMITOS UNIFIED SCHOOL DISTRICT

PERSONNEL COMMISSION

10293 Bloomfield Street ♦ Los Alamitos, CA 90720

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www.losal.org

*An Equal
Opportunity
Employer*

CLASSIFIED EMPLOYMENT OPPORTUNITY

BUS DRIVER SUBSTITUTES

POSITION DETAILS

➤ Substitute; On-Call

SALARY

\$24.64 (hourly sub rate)

ISSUE DATE: 9/5/2023

APPLICATION DEADLINE: Continuous

All candidates meeting the minimum qualifications listed below will be presented to the Transportation Supervisor for consideration as a Bus Driver Substitute. If a future opening occurs, candidates who are hired as substitutes during this recruitment will have an opportunity to participate in the examination process listed below.

BASIC FUNCTION

Under the direction of the Director of Facilities, Maintenance, Operations and Transportation, drive any transit-type or smaller school bus to transport students in accordance with the requirements of school transportation schedules and traffic laws. Commitment to Los Alamitos Unified School District's mission, vision and priority goals. Excellent communication/interpersonal skills with the ability to engage and work closely with a wide range of stakeholders.

* **Complete Job Description** available at www.losal.org under Job Opportunities/Classified Job Descriptions.

MINIMUM QUALIFICATIONS

Education & Experience

- ✓ Graduation from high school and a safe driving record.
- ✓ Valid California Special Driver Certificate for School Bus (DL-45)
- ✓ Valid California Class A or B driver license with passenger endorsement
- ✓ Valid medical card (DL-51)
- ✓ Valid Red Cross First Aid Card – only required if there is a restriction #6 on the Special Driver Certificate
- ✓ K-4 printout (current – within 30 days)
- ✓ Copy of T01 and T02 (Training Documents)

APPLICATION & EXAMINATION PROCESS

Application:

* Complete a Los Alamitos Unified School District Classified Application which can be accessed at www.losal.org under the Job Opportunities link. Completed applications must be submitted electronically through www.losal.org by the deadline date noted on this job flyer. **NO PAPER APPLICATIONS WILL BE ACCEPTED!**

* Be sure your application reflects all relevant experience, paid or volunteer. Attach a supplemental resume or other description of experience if it is not adequately described on your application. **Please attach copies of your California Special Driver Certificate, California Class A or B driver license with passenger endorsement, medical card (DL-51), Red Cross First Aid Card (if applicable), and H-6 printout (current – within 30 days) to your application.**

Examination:

Applications may be screened to select the most qualified candidates.

The examination will consist of:

- A – Written job knowledge test (30% of Total Score)
- B – Structured oral interview (70% of Total Score)
- C – Practical Bus Inspection and Bus Operation (Pass/Fail)

Some classifications require you to pass a physical examination and/or a practical examination. This examination is at the district's expense and the appointment is not assured until you have passed this examination. Applicants must attain a passing score of 70% on each part of the examination in order to be placed on the eligibility list. Should a large number of candidates pass the written exam, a higher passing score than 70% may be required to progress. Application & Examination details along with information about the merit system are available on the Los Alamitos USD Personnel Commission website at www.losal.org under Human Resources/Personnel Commission.

Candidates who pass the written and panel interview will be placed on an eligibility list valid for six (6) months.

The Los Alamitos Unified School District is an Equal Opportunity Employer and does not discriminate on the basis of race, color, ancestry, ethnic group identification, marital/parental status, physical/mental disability, national origin, religion, age, sex, sexual orientation, gender/gender identity or expression or genetic information; the perception of one or more of such characteristics; or association with a person/group with one or more of these actual or perceived characteristics.